



**ಭಾರತ್ ಹವಿ ಎಲೆಕ್ಟ್ರಿಕಲ್ಸ್ ಲಿಮಿಟೆಡ್**  
**भारत हेवी इलेक्ट्रिकल्स लिमिटेड**  
**Bharat Heavy Electricals Limited**

(A Government of India Undertaking)  
 ELECTRONICS DIVISION

P.B. No. 2606, Mysore Road, Bangalore - 560 026

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 (EPABX.NO.)

**Ref: EDN: 515:CU:03-VO4**

**Date: 03.01.2009**

M/s.

Dear Sir,

**Sub: Contract for Domestic Mailing [courier] services- Submission of quotation req.**

BHEL- Electronics Division intends to enter into a contract of "Domestic Courier Services" for a period of two years w.e.f. 1<sup>st</sup> April 2009. The salient points are furnished in the table below followed by complete scope of work and general terms and conditions:

<b>Contract Work</b>	<b>Domestic Mailing [Courier] Service [Destinations within India]</b>	
<b>Contract Period</b>	<b>Two Years with effect from 1<sup>st</sup> April 2009</b>	
<b>Volume of Business</b>	<b>Anticipated volume of business will be around Rs.20.00 Lakhs [Rupees Tenty Lakhs] per Annum.</b>	
<b>Tender Particulars</b>	<i>Tender Document [TD]</i>	<b>Quotation is invited in two parts [Document contains Bid in Two Parts] First Part - Techno-commercial Bid Second Part - Price Bid</b>
	<i>TD at EDN</i>	<b>Issued From 05.01.2009 to 16.01.2009 on any working day [From Monday to Friday between 1.00 - 3.00PM] on Payment of Tender document by fee of Rs.200.00 by Cash or DD.</b>
	<i>Website Add</i>	<b>bheledn.com, If downloaded from Website the Tender Document fee of Rs.200.00 should be furnished by a separate DD</b>
	<i>EMD Amount</i>	<b>EMD amount of Rs.40,000.00 should be furnished along with Techno-commercial Bid as per Annexure-EM</b>
	<i>Last Date</i>	<b>Monday, the 19<sup>th</sup> January 2009 Upto 3.00PM</b>
	<i>Submission</i>	<b>Two parts in 2 separate sealed covers put in to another sealed cover to be deposited/ dropped in Tender Box marked as "HRM Dept" kept in Reception Hall of BHEL-EDN, Mysore Road, Bangalore-26 [Near Chord Road Signal]</b>
<b>Security Deposit</b>	<b>Successful Bidder/s will have to furnish Security Deposit as per Annexure-SD [In case of split orders Rs.1.00 Lakh and Rs. 1.75 Lakhs if it is not split]</b>	
<b>Special Instructions</b>	<b>All Annexures should be in the pro-forma provided/sent by BHEL EDN only. This is essential from the point of providing complete information/Details as required by BHEL and for comparison</b>	

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**SCOPE OF WORK AND GENERAL TERMS & CONDITIONS**

1. The scope of the work involves collection of letters/covers/documents &/or parcels from BHEL-EDN, Mysore Road, Bangalore-26, on daily basis.
2. Deliver the consignments to the addressees at various destinations located within the Indian territory.
3. The destinations under the Indian territory have been grouped into SIX (6) zones as indicated in **Annexure-ZD**
4. Tentative list of present destinations in **Annexure-DD** (6 pages).
5. **Our high volume of business will be in Zone –1 & Zone - 3 at present.**
6. The estimated volume of business will be around Rs 20,00,000 (Rupees Twenty lakhs only) per annum.
7. **The work may be awarded to two bidders on shared basis (3 alternate days a week) as decided by the Tender committee/Management.**
8. Rates quoted shall be valid for a period of two years from the date of entering into contract. You are requested to quote the best rates after all discounts keeping in mind the high volume zones of business indicated above. These rates are firm for a period of two years irrespective change in the business scenario.
9. Your staff/ representatives will report at our central mailing section on all the working days around 14.00 Hours and on Saturday at 11.00 AM to collect the letters/covers/parcels to be sent by your service to different destinations within India. Your staff/representative will weigh the letters/covers/parcels in our weighing machine and issue the acknowledgement to our central mailing section staff after booking the same. And they should be provided with mobile phone for communication.
10. The consignment should reach the consignee within stipulated period as per schedule.
11. Bills for payment may be submitted once in a month along with the proof of delivery (PODs) statement which will be settled in about one month period.
12. Bidder shall be responsible for covering their services against all statutory regulations including personal accident insurance etc. BHEL shall not be responsible for any consequences arising on account of any violation of any statutory provisions, rules/regulations by the Bidder.
13. Bidder will be responsible to insure all the consignments sent from BHEL-EDN and complete the necessary formalities with reference to claims wherever necessary.
14. Relevant data/information pertaining to the consignment transmission from BHEL-EDN & delivery details shall be furnished by the awardee/s of contract whenever asked for.

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15. In addition to the details of the above person, the names of your staff/representatives along with their contact numbers have to be furnished who will be contacted by us, during exigencies or for necessary clarification.

**16. Penalty for delayed /loss of consignment will be as follows:**

- a. 25% of the delivery charges if not delivered as per agreed schedule, In case of loss/damage to the consignment, the amount as assessed by BHEL.
- b. In case of parcels, 24 hours of cooling time is allowed in addition to the time given as per schedule hence, penalty comes into effect only after the expiry of stipulated delivery period plus 24 hours.
- c. The decision of Head of HRM BHEL/EDN will be final and binding on all disputes on this contract

**17. ESSENTIAL CRITERIA for qualifying in the techno commercial bid:**

- A. The bidder should be registered as per rules under relevant law for this activity. (Copy of registration certificate to be enclosed) with an established office with Phone & Fax Nos.
- B. The Bidder should not be a Franchisee. The bidder should have service tax registration certificate (Copy to be enclosed).
- C. The bidder should have minimum 5 years experience in the concerned field. ( Proof like date of firm registration under Companies Act/Partnership Act/Shops and Establishment act/or date of service Tax registration certificate/ Period-Date of Work orders issued by reputed organisations, Copy of acknowledgement of Income Tax returns can be furnished as a proof of experiences.).
- D. The bidder should have an annual turnover of Rs 50,00000.00 (Rupees Twenty Five lakhs only) during last two financial years.
- E. The bidder should have submitted EMD as per **Annexure- EM**

The bidder should deposit an EMD for an amount of Rs 40,000 (Rupees Fourty Thousands only) in favour of BHEL-EDN as per Annexure-EM and the same will be refunded to the unsuccessful bidders without any interest. **It may please be noted that Techno-Commercial bid without EMD will be summarily rejected.**

**It may please be noted that all information should be clearly filled-in, if any column is left blank the bid will be rejected summarily. The enclosures can be attached as additional information only wherever the bidder wishes important and necessary if any, apart from those required under tender document.**

The offer should be submitted in **Two** parts as follows in separate sealed envelopes **TO BE PUT INTO A SEALED COVER SUPERSCRIBED AS** Enquiry No. Ref: 515:CU:03-VO4 DUE DATE 19.01.2009 Addressed to undersigned containing

1. Techno-Commercial Bid as per **Annexure-OD [FIRST PART]** Superscribed as "Techno-Commercial Bid for Enquiry No:515:CU:03-VO4 DUE DATE 19.01.2009
2. Price Bid as per **Annexure-PB [SECOND PART]**, superscribed as "Price-Bid for Enquiry No:515:CU:03-V04 DUE DATE: 19.01.2009

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*The above sealed covered tender is to be dropped in the HRM TENDER BOX kept in the Reception Hall of the BHEL, Electronics Division, Mysore Road, Bangalore – 560 026 on or before 3.00 PM on Monday, the 19<sup>th</sup> January 2009.*

*The Tender Box will be opened on Monday, the 19<sup>th</sup> January 2009 at 3.00PM. The interested bidders representatives can be present while opening the Tender Box to only the number of offers received [acceptability will not be confirmed] communication regarding the price bid opening will be sent to such of those bidders whose techno-commercial bids are accepted. No correspondence will be entertained in this regard unless we seek clarification, if any.*

*The Management reserves the right to accept or reject any offer without assigning any reason whatsoever and its decision is final in this regard.*

*Thanking you,*

*Yours faithfully,  
For & on behalf of  
Bharat Heavy Electricals Limited*

*[K Parthiban]  
Dy. General Manager/HR*

**Annexure-OD****Ref: EDN:515:CU:03-V04****Date: 03.01.2009**

SI No	PARTICULARS	
1	Name and addresses of the registered office with Phone and Fax Nos:	
2	Year of Establishment & Regn No: (Copy of registration to be furnished)	
3	Local office address with Phone & Fax No.	
4	In- Charge of Local office	
5	Name of the contact person with Phone & Mobile Nos.	
6	No of years of experience in the field of courier services(proof to be furnished)	
7	Turnover in Rupees	2006-07 : 2007-08 :
8	Service Tax registration No Copy to be furnished	
9	Total manpower employed in the firm	
10	Website and E-mail address	
11	Existing system/mode of tracking the consignment	
12	Existing system/mode of getting information on status of delivery	
13	Particulars of Insurance coverage for the consignments:[copy of relevant policy is to be enclosed]	a) Policy Number b) Validity period c) Value of Policy
14	Details of DD towards EMD/TD Fee EMD(Rs.40,000.00)DD No.& Date: Bank Name & Branch  TD DD [Rs.200,00] No & Date : Bank Name & Branch	
15	Please enclose copies of the following	
	1. Registration Certificate	2. Tax registration certificate
	3. IT returns of last two years	4. List of delivery offices
	5. List of Company's branch offices with addresses	6. List of clients

I/We have read the general information, scope of work, terms and conditions mentioned in the tender document and accept the same to execute the contract, if awarded.

Date:  
PLACE:

Signature of the authorised person with seal

**Annexure-PB**

Ref: EDN:515:CU:03-V04

Date: 03.01 2009

**Domestic Courier (Destination within India) services****Delivery Period & Tariff (Net rate after all discounts)**

Sl No	Particulars of information and range of weight in Grams	Period and Rates of Charges [in Rupees]											
		Zone-1		Zone-2		Zone-3		Zone-4		Zone-5		Zone-6	
<b>A</b>	<b>Delivery Time → (in Hours)</b>												
<b>B</b>	<b>Regular Destinations</b>												
1	10.00 – 250.00												
2	251.00 – 500.00												
3	501.00 – 750.00												
4	751.00 – 1000.00												
5	For every 500.00 Additional Grams												
<b>C</b>	<b>Diplomatic Destinations</b>												
1	10.00 – 250.00												
2	251.00 – 500.00												
3	501.00 – 750.00												
4	751.00 – 1000.00												
5	For every 500.00 Additional Grams												
<b>C</b>	<b>Taxes if any</b>												
<b>D</b>	<b>Payment terms</b>												

Penalty for delayed /loss of consignment will be as follows:

- 25% of the delivery charges if not delivered as per agreed schedule.
- In case of loss/damage to the consignment, the amount as assessed by BHEL.
- In case of parcels, 24 hours of cooling time is allowed in addition to the time given as per schedule hence, penalty comes into effect only after the expiry of stipulated delivery period plus 24 hours.

Rates are indicated after all discounts. Refer the Annexure-C for places under each zone and Annexure-D for tentative List. Regular Stations are such destinations where we have our own net work of delivery offices. Diplomatic Stations are such destinations where we have tie-ups with other agencies for delivery/parcels. We agreei with **your terms of payment hence, it is indicated as “We agree with BHEL terms of payment.”**

**L1 STATUS** to be determined based on the total overall basis & not on the individual rates. The rate quoted shall be shall be valid for 120 days.

Date:  
PLACE:

Signature of the authorised person with seal

**Annexure-ZD**

DOMESTIC COURIER (DESTINATIONS WITHIN INDIA) SERVICES  
**All places/destinations (in States) to be covered under each Zone**

Sl. No	ZONE 1 North	ZONE 2 North East	ZONE 3 EAST-WEST	ZONE 4 SOUTH	ZONE 5 ISLANDS	ZONE 6 LOCAL
<b>ALL LOCATIONS/DESTINATION/PLACES IN</b>						
1	Delhi	Arunchal Pradesh	Bihar	Andhrapradesh	Andaman-Nicobar	Bangalore District [Urban & Rural]
2	Haryana	Assam	Chattisgarh	Goa	Lakshadweep	-
3	Himachal Pradesh	Manipur	Gujarat	Karnataka	-	-
4	Punjab	Meghalaya	Jharkhand	Kerala	-	-
5	Uttaranchal	Nagaland	Madhya Pradesh	Pondichery	-	-
6	UP	Sikkim	Maharashtra	Tamilnadu	-	-
7	-	Tripura	Orissa	-	-	-
8	-	-	West Bengal	-	-	-

## ANNEXURE-DD

Tentative List of Destinations/places to be covered at present

DESTINATION OF CORRESPONDANCE					
SL NO	PROJECT	State	MODE OF DELIVERY	NAME OF CO-COURIER (IF ANY)	Remark
1	BADRACHALAM PAPER	AP	OON/CCN		
2	BHEL-GE GT-SECUNDRABAD	AP	OON/CCN		
3	GANAPATHI SUGAR INDS-MEDHAK	AP	OON/CCN		
4	KOTHAGUDAM TPS-PALONCHA	AP	OON/CCN		
5	HPCL-VIZAG	AP	OON/CCN		
6	HYDARABAD	AP	OON/CCN		
7	SECUNDERABAD	AP	OON/CCN		
8	SIMADHRI	AP	OON/CCN		
9	RAYALASEEMA-TPS- PRODATUR	APSEB	OON/CCN		
10	SRISAILAM-HEP	APSEB	OON/CCN		
11	VIJAYAWADA-TPS	APSEB	OON/CCN		
12	NEEPCO-RANGANADI	ARUNACHAL PRADESH	OON/CCN		
13	RANGANADHI	ARUNACHAL PRADESH	OON/CCN		
14	BONGAIGAON	ASSAM	OON/CCN		
15	DIGBOI	ASSAM	OON/CCN		
16	IOCL-GUWAHATI	ASSAM	OON/CCN		
17	NEEPCO-AGBPP	ASSAM	OON/CCN		
18	NEEPCO-DOYANG	ASSAM	OON/CCN		
19	NEEPCO-KOPILI	ASSAM	OON/CCN		
20	KATHALGURI	ASSAM	OON/CCN		
21	BHEL-BHOPAL-PIPLANI	BHOPAL	OON/CCN		
22	BIHAR CAUSTIC, PALAMAU	BIHAR	OON/CCN		
23	IOCL-BARAUNI,	BIHAR	OON/CCN		
24	KAHALGAON STPP-BHAGALPUR	BIHAR	OON/CCN		
25	PATNA	BIHAR	OON/CCN		
26	CHANDIGARH	CHANDIGARH	OON/CCN		
27	KORBA STPPJAMANIPILLI	CHATTISGARH	OON/CCN		
28	SIPAT STPP-BILASPUR	CHATTISGARH	OON/CCN		
29	BALCO LTD, KORBA,	CHATTISGARH	OON/CCN		
30	BHILAI STL PLT	CHATTISGARH	OON/CCN		
31	CSEB - HASDEO BANGO HPS KORBA	CHATTISGARH	OON/CCN		
32	CSEB KORBA	CHATTISGARH	OON/CCN		
33	JSPL RAIGARH	CHATTISGARH	OON/CCN		
34	NIRMA LTD, KORBA	CHATTISGARH	OON/CCN		
35	JABALPUR	CHHATISHGARH	OON/CCN		
36	RAIPUR	CHHATISHGARH	OON/CCN		
37	IPGCL-DESU DELHI, RAJGHAT	DELHI	OON/CCN		
38	PGCIL, KATWARIASARAI, ND	DELHI	OON/CCN		
39	BADARPUR STPP, DELHI	DELHI	OON/CCN		
40	DELHI	DELHI	OON/CCN		
41	GOA	GOA	OON/CCN		
42	KAKRAPARA AUT POW PLT, ANUMALA, SURAT	GUJARAT	OON/CCN		
43	ADITYA BIRLA NUVO LTD	GUJARAT	OON/CCN		
44	BARODA	GUJARAT	OON/CCN		



45	GNVFC BHARUCH	GUJARAT	OON/CCN		
46	GSECL-GTPS-GANDHINAGAR	GUJARAT	OON/CCN		
47	GSECL-KLTPS, PANADRO	GUJARAT	OON/CCN		
48	GSECL-SIKKA TPS	GUJARAT	OON/CCN		
49	GSECL-SSNNL, KEVADIA COLAONY	GUJARAT	OON/CCN		
50	GSECL-STPS-WANAKBORI	GUJARAT	OON/CCN		
51	GSECL-UKAI TPS	GUJARAT	OON/CCN		
52	GSECL-UTRAN GPP	GUJARAT	OON/CCN		
53	IOCL GUJARAT REFINARY	GUJARAT	OON/CCN		
54	IPCL VADODARA	GUJARAT	OON/CCN		
55	KRIBHCO HAZIRA SURAT	GUJARAT	OON/CCN		
56	ONGC-MEHSANA	GUJARAT	OON/CCN		
57	SARDAR SAROVAR NARMADA NIGAM	GUJARAT	OON/CCN		
58	TORRENT POWER-AHMEDABAD	GUJARAT	OON/CCN		
59	JAMNAGAR	GUJRAT	OON/CCN		
60	AECO	GUJRAT	OON/CCN		
61	HPGCL-FARIDABAD	HARYANA	OON/CCN		
62	HPGCL-PANIPAT	HARYANA	OON/CCN		
63	POWERGRID, BALLABGARH, FARIDABAD	HARYANA	OON/CCN		
64	FARIDABAD TPS	HARYANA	OON/CCN		
65	PANCHAKULA	HARYANA	OON/CCN		
66	GHANVI	HP	OON/CCN		
67	HPSEB, LARGI, MANDI	HP	OON/CCN		
68	MALANA-HEP, JARI, KULLU	HP	OON/CCN		
69	BHEL-R&D	HYD	OON/CCN		
70	BHEL-RC PURAM	HYD	OON/CCN		
71	LOWERJHELAM, GANTAMULLA, BARAMULLA	J&K	OON/CCN		
72	SALAL-HEP, JYOTHIPURAM, VIA REIASI, UDAMPUR	J&K	OON/CCN		
73	BCCL-POOTKEY MINE WINDER	JARKAND	OON/CCN		
74	DVC CHANDRAPURA-BOKARO	JARKAND	OON/CCN		
75	TATA STEEL LTD	JARKAND	OON/CCN		
76	TENUGHAT VIDYTH NIGAM, BAKARO	JARKAND	OON/CCN		
77	TISCO WEST BOKARO	JARKAND	OON/CCN		
78	TISCO-JAMSHEDPUR	JARKAND	OON/CCN		
79	TISCO-JOJOBBERA-JAMSHEDPUR	JARKAND	OON/CCN		
80	BOKARO STL PLT, JARKHAND	JARKAND	OON/CCN		
81	RANCHI	JARKAND	OON/CCN		
82	GRASIM INDS-HARIHAR	KAR	OON/CCN		
83	JINDAL IPP-BELLARY	KAR	OON/CCN		
84	MYSORE PAPER-BHADRAVATHI	KAR	OON/CCN		
85	KAIGA TPS, MALLAPURA, KARAVARA	KARNATAKA	OON/CCN		
86	BHADRAVATHY	KARNATAKA	OON/CCN		
87	ALMATTI	KARNATAKA	OON/CCN		
88	KAYAMKULAM-CHOOOLATHERUVA, ALLEPPY	KERALA	OON/CCN		
89	COCHIN	KERALA	OON/CCN		
90	HNPL, KOTTAYAM	KERALA	OON/CCN		
91	KOZHIKODE	KERALA	OON/CCN		
92	THIRUVANATHAPURAM	KERALA	OON/CCN		

93	ALAMATTI-BIJAPUR	KPCL	OON/CCN		
94	KADRA HYDRO-TPS	KPCL	OON/CCN		
95	RAICHUR-TPS	KPCL	OON/CCN		
96	SHARAVATI-HEP	KPCL	OON/CCN		
97	VVNJ-JOG	KPCL	OON/CCN		
98	BSES KOCHI	KSEB	OON/CCN		
99	KOVILKALLAPPAN-TIRUMAKOTTAI, MANNAGUDI(TK)	KSEB	OON/CCN		
100	TAPP, TARAPURA, THANE	MAHARASTRA	OON/CCN		
101	ACC-CHANDA	MAHARASTRA	OON/CCN		
102	BHUSAWAL	MAHARASTRA	OON/CCN		
103	BPCL-MAHUL REFINARY MUMBAI	MAHARASTRA	OON/CCN		
104	GRASIM VIKRAM ISPAT LTD-RAIGAD	MAHARASTRA	OON/CCN		
105	GUJ ALKALIS & CHEMICALS LTD	MAHARASTRA	OON/CCN		
106	INDIAN ORDNANCE FACTORY AMBARNATH	MAHARASTRA	OON/CCN		
107	METSO AUTOMATION-MUMBAI ANDHERI(W)	MAHARASTRA	OON/CCN		
108	MPPGCL - TONS HEP	MAHARASTRA	OON/CCN		
109	MPPGCL BARGI HYDRO ELECTRIC PLANT	MAHARASTRA	OON/CCN		
110	MSPGCL SATPURA TPS	MAHARASTRA	OON/CCN		
111	MSPGCL WARNA HEP, SANGLI	MAHARASTRA	OON/CCN		
112	MSPGCL-BHUSHAWAL	MAHARASTRA	OON/CCN		
113	MSPGCL-CHANDRAPUR TPS	MAHARASTRA	OON/CCN		
114	MSPGCL-KANHR-HEP, SATARA	MAHARASTRA	OON/CCN		
115	MSPGCL-KHAPERKHEDA TPS, NAGPUR	MAHARASTRA	OON/CCN		
116	MSPGCL-KORADI TPS	MAHARASTRA	OON/CCN		
117	MSPGCL-PARLI TPS	MAHARASTRA	OON/CCN		
118	MSPGCL-PASHET HPS	MAHARASTRA	OON/CCN		
119	MUKUND LTD, THANE	MAHARASTRA	OON/CCN		
120	ONGC, URAN	MAHARASTRA	OON/CCN		
121	RELIANCE ENERGY LTD	MAHARASTRA	OON/CCN		
122	TPCL-MUMBAI	MAHARASTRA	OON/CCN		
123	CHANDRAPUR	MAHARASTRA	OON/CCN		
124	DHANU	MAHARASTRA	OON/CCN		
125	TAWA	MP	OON/CCN		
126	VSTPP-VINDHYACHAL, SIDHI, VIA- SHAKTINAGAR	MP	OON/CCN		
127	AMARKANTAK TPS, CHACHAI	MP	OON/CCN		
128	HINDUSTAN ELECTRO GRAPHICS LTD-BPL	MP	OON/CCN		
129	INDIARA SAGAR TPS	MP	OON/CCN		
130	MPPGCL SGTPS UMARIA	MP	OON/CCN		
131	TATA CHEMOCALS LTD-MITHAPUR	MP	OON/CCN		
132	BIRSINGPUR	MP	OON/CCN		
133	MANGROL	MP	OON/CCN		
134	BHEL PSNR	ND(noida-up)	OON/CCN		
135	BHUSHAN STEEL LTD, DHANKANAL	ORISSA	OON/CCN		
136	HINDALCO HIRAKUD	ORISSA	OON/CCN		
137	HIRAKUD	ORISSA	OON/CCN		
138	JINDAL-DUBURI	ORISSA	OON/CCN		
139	KONARK MET COKE LTD	ORISSA	OON/CCN		
140	NALCO-CPP-ANGUL	ORISSA	OON/CCN		

141	NINL DUBURI	ORISSA	OON/CCN		
142	OHPC-ANGUL	ORISSA	OON/CCN		
143	OHPC, UPPER KOLAB, BARNIPUT	ORISSA	OON/CCN		
144	OPGCL-IB-VALLY-JHARSGUDA	ORISSA	OON/CCN		
145	ORISSA-HPC-SAMBALPUR	ORISSA	OON/CCN		
146	PARADEEP PHOSPHATE	ORISSA	OON/CCN		
147	TATA SPONG ITON LTD, KEONJHAR, JODA	ORISSA	OON/CCN		
148	SAIL ROURKLA, SUNDARGARH	ORISSA	OON/CCN		
149	TALCHER-DEEPSHIKA, KANIHA, ANGUL	ORISSA	OON/CCN		
150	ROURKELA STL PLT	ORISSA	OON/CCN		
151	BHUBANESWAR	ORISSA	OON/CCN		
152	SAMBALPUR	ORISSA	OON/CCN		
153	BALARAMPUR CHINI MILLS, BALARAMPUR	PUNJAB	OON/CCN		
154	BATINDA TPS, LEHARMAHABHAT, NEAR RAMPUR, PATIALA	PUNJAB	OON/CCN		
155	BBMP GANGWAL&KOTLA, NANGAL TOWNSHIP,GANGWAL, ROPAR	PUNJAB	OON/CCN		
156	FPSEB PATIALA, SHAKTINAGAR, PATIALA	PUNJAB	OON/CCN		
157	GIJ AMB-CEMENT, DOBURJE VILLEGE, ROPAR	PUNJAB	OON/CCN		
158	PSEB-RANJITSAGAR, SHAHPURKANDI, PATANKOT	PUNJAB	OON/CCN		
159	ROPAR-TPS, ROOPNAGAR, ROPAR	PUNJAB	OON/CCN		
160	BHATINDA	PUNJAB	OON/CCN		
161	RCF THAL ALIBAG	RAIGAD	OON/CCN		
162	RAJASTHAN AUT POW PLT, ANUSHAKTINAGAR, KOTA	RAJASTHAN	OON/CCN		
163	CHEMBAL FERTILISER & CHEM LTD, GADEPAN, KOTA	RAJASTHAN	OON/CCN		
164	CHITTORGARH	RAJASTHAN	OON/CCN		
165	HINDUSTHAN ZINC, PUTHOLI, CHITTORGARH	RAJASTHAN	OON/CCN		
166	KOTA TPS, SAKAIPUR, KOTA	RAJASTHAN	OON/CCN		
167	MAHIBAJAJ HEP, VIDYUTNAGAR, BANASWARA	RAJASTHAN	OON/CCN		
168	RAJ SPN MILL, MORDI, BANASWARA	RAJASTHAN	OON/CCN		
169	RAMGARH TPS, JAISALMAR	RAJASTHAN	OON/CCN		
170	RRUVNL STPP, SURATGARH, SRIGANGANAGAR	RAJASTHAN	OON/CCN		
171	SRIRAMVINYL & CHEM(I) LTD, SRIRAMANAGAR, KOTA	RAJASTHAN	OON/CCN		
172	DHOLPUR	RAJASTHAN	OON/CCN		
173	GIRAL	RAJASTHAN	OON/CCN		
174	JAIPUR	RAJASTHAN	OON/CCN		
175	NHPC-RANGITH	SIKKIM	OON/CCN		
176	BHEL-TRICHY	TAMILNADU	OON/CCN		
177	MAPP, KANCHIPURAM, KALPAKKAM	TN	OON/CCN		
178	CPCL MANALI	TN	OON/CCN		
179	ENNORE TPS	TNEB	OON/CCN		

180	KUNDA TPS	TNEB	OON/CCN		
181	METTUR TPS	TNEB	OON/CCN		
182	NORTH CHENNAI-TPS	TNEB	OON/CCN		
183	PYKARA-HEP	TNEB	OON/CCN		
184	TNEB-BASIN BRIDGE	TNEB	OON/CCN		
185	TUTICORIN-TPS	TNEB	OON/CCN		
186	VALATHUR-TPS, RAMANATHAPURAM	TNEB	OON/CCN		
187	PSSR-CHENNAI	TAMILNADU	OON/CCN		
188	TSEC LTD-BARAMURA-AGARTALA	TRIPURA	OON/CCN		
189	NARORA AUT POW PLT, NARORA, BULANDSHAHR	UP	OON/CCN		
190	ANPARA TPS(UPRVUNL), SONEBHADRA	UP	OON/CCN		
191	CHIPRO	UP	OON/CCN		
192	HINDALCO INDS, RENUKOOT, SONEBHADRA	UP	OON/CCN		
193	IFFCO PHULPUR, GHIYANAGAR, ALLAHABAD	UP	OON/CCN		
194	IOCL-MATHURA REFINARY, MATHURA	UP	OON/CCN		
195	KANORIA CHEM INDS LTD, RENUKOOT, SONEBHADRA	UP	OON/CCN		
196	OBRA TPS, SONEBHADRA	UP	OON/CCN		
197	PARICHA-TPS(UPRVUNL),JHANSI	UP	OON/CCN		
198	PGCIL-POWER GRID, LONIBAGPAJ ROAD, GAZIABAD	UP	OON/CCN		
199	RENUSAGAR, SONABHADRA	UP	OON/CCN		
200	UJVNL KHARA HEP, BADSHAHIBAG, SAHRANPUR	UP	OON/CCN		
201	UPSEB-MATATILA-HEP, LALITPUR	UP	OON/CCN		
202	DADRI STPP, VIDUTHNAGAR, GAUTHAMBUDHNAGAR	UP	OON/CCN		
203	FGUTPP-UNCHAHAR-RAIBARELI	UP	OON/CCN		
204	RAMAGINDAM STPP, KARIMNAGAR SIT, JYOTINAGAR	UP	OON/CCN		
205	RIHAND STPP, RIHANDNAGAR, SONEBHADRA	UP	OON/CCN		
206	SINGRAULI STPP, SHAKTINAGAR, SONEBHADRA	UP	OON/CCN		
207	TANDA TPS, VIDUTNAGAR, AMBEDKARNAGAR	UP	OON/CCN		
208	CHILLI	UP	OON/CCN		
209	KHODI	UP	OON/CCN		
210	LUCKNOW	UP	OON/CCN		
211	RENUKOT	UP	OON/CCN		
212	BHEL-HARDWAR	UTTARANCHAL	OON/CCN		
213	CHIBRAO HEP, DEHARDUN	UTTARANCHAL	OON/CCN		
214	UJVNL-CHILLA, PAURI GARHWL, VIA HARIDWAR	UTTARANCHAL	OON/CCN		
215	HARIDWAR	UTTARANCHAL	OON/CCN		
216	KOTESWAR	UTTARANCHAL	OON/CCN		
217	TEHI GARWAL	UTTARANCHAL	OON/CCN		
218	YAMUNANAGAR	UTTARANCHAL	OON/CCN		
219	AIR-CHINSURAH	WB	OON/CCN		

220	CESC KOLKATA	WB	OON/CCN		
221	CHITTARANJAN	WB	OON/CCN		
222	CRESCENT POWER, BARDDHAMAN	WB	OON/CCN		
223	DISHERGARH POWER SUPPLY COMPANY	WB	OON/CCN		
224	DURGAPUR	WB	OON/CCN		
225	DVC-MEJIA, BANKURA	WB	OON/CCN		
226	HALDIA	WB	OON/CCN		
227	IOCL-HALDIA, MIDNAPORE	WB	OON/CCN		
228	WBPDC - KOLAGHAT TPS	WB	OON/CCN		
229	WBPDC-BAKRESHWARA TPS	WB	OON/CCN		
230	WBSEB-RAMMAM	WB	OON/CCN		
231	FARAKKA STPP, MURSHIDABAD	WB	OON/CCN		
232	SAIL-DURGAPUR	WB	OON/CCN		
233	KOLKATA	WB	OON/CCN		
234	SANTHALDIH	WB	OON/CCN		

**In the column 'Mode of delivery please indicate ‘√’ [Mark]**

**'OON' for 'Our Own Network'**

**'CCN' for 'Co Courier Network'**

If the Mode of delivery is “CCN” please indicate the Co-courier name  
THE LIST IS TENTATIVE-DESTINATIONS WILL BE ADDED WHEN  
REQUIRED

Annexure-EM**EARNEST MONEY DEPOSIT**

**1. Earnest Money is to be paid by each tenderer to ensure that the tenderer does not refuse to execute the work after it is awarded to him. The rate of earnest money deposit shall be as under:**

Works costing up to Rs. 2 lakhs: Nil

Works costing more than Rs.2 lakhs and up to Rs. 5 lakhs: Rs. 10,000/-

Works costing more than Rs.5 lakhs and up to Rs. 10 lakhs: Rs. 20,000/-

**Works costing more than Rs.10 lakhs and up to Rs. 20 lakhs: Rs. 40,000/-**

Works costing more than Rs.20 lakhs and up to Rs. 30 lakhs: Rs. 60,000/-

Works costing more than Rs.30 lakhs and up to Rs. 50 lakhs: Rs. 1,00,000/-

Works costing more than Rs.50 lakhs and up to Rs.100 lakhs: Rs. 1,50,000/-

Works costing more than Rs.100 lakhs: Rs. 2,00,000/-

One time EMD will also be Rs. 2 lakhs.

For SAS jobs and other smaller/ routine type of jobs such as maintenance/ servicing ect., the maximum value of EMD as well as one time EMD will be Rs.1,00,000/-.

EMD is to be collected in cash (as permissible under Income Tax Act), Pay order or Demand Draft only.

However,

2. The EMD may be waived or amount reduced in following cases with prior approval of the Head of the Contracting Department., not below the rank of AGM:
  - a) Joint Venture companies of BHEL.
  - b) Central/State PSUs/ Government deptts
  - c) tts/ Autonomous/ Educational/ Research institutions.
  - d) Consultancy services: Banking, Insurance and other Professional services
  - e) Leasing of assets.
  - f) Hiring of Vehicles.
  - g) Catering, Horticulture & Sanitation services
3. The EMD may be waived in other cases for reasons to be recorded and approved by the Unit Head.
4. One time EMD (lump sum amount) for exemption from payment of EMD with each tender may be permitted by next higher authority not below the rank of AGM limited to Unit Head.
5. EMD by the Tenderer will be forfeited as per Tender Documents if:
  - a) After opening the tender, the tenderer revokes his tender within the validity period or increases his earlier quoted rates.
  - b) The tenderer does not commence the work within the period as per LOI/ Contract. In case the LOI/ contract is silent in this regard then within 15 days after award of contract.
6. EMD given by all unsuccessful tenderers shall be refunded normally within fifteen days of acceptance of award of work by the successful tenderer.
7. EMD shall not carry any interest.

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ANNEXURE -SD**SECURITY DEPOSIT**

1. Security Deposit should be collected from the successful tender. The rate of Security Deposit will be as bellow:
  - Up to Rs.10 lakhs: 10%
  - Above Rs.10 lakhs up to Rs.50 lakhs + 7.5% of the amount exceeding Rs.10.00 lakhs.
  - Above Rs.50 lakhs: Rs.4 lakhs + 5% of the amount exceeding Rs.50 lakhs.

The Security Deposit should be collected before start of the work by the contractor.

**2. Security Deposit may be furnished in any one of the following forms:**

- a). Cash (as permissible under the income Tax Act)
- b). Pay Order, Demand Draft in favour of BHEL
- c). Local cheques of scheduled banks, subject to realization.
- d). Securities available from post offices such as national savings certificates, kisan vikas Patras etc. (certificates should be held in the name of contractor furnishing the security and duly pledged in favour of BHEL and discharged on the back).
- e). Bank guarantee from scheduled banks/public financial institutions as defined in the companies act. The Bank Guarantee format should have the approval of BHEL.
- f). Fixed deposit receipt issued by scheduled banks/ public financial institutions as defined in the companies act. The FDR should be in the name of the contractor, A/C BHEL, duly discharged on the back.
- g). Security deposit can also be recovered at the rate of 10% from the running bills. However in such cases at least 50% of the Security Deposit should be collected before start of the work and the balance 50% may be recovered from the running bills.

**(Note:** In case of small value contracts not exceeding Rs.10 lakhs and all SAS jobs, work can be started before Security Deposit is collected. However, payment can be released only after collection/ recovery of initial 50% Security Deposit)

- h). EMD of the successful tenderer can be converted and adjusted against the Security Deposit.
- i). The Security Deposit shall not carry any interest.

**(Note:** Acceptance of Security Deposit against Sl. No. (iv) and (vi) above will be subject to hypothecation or endorsement on the documents in favour of BHEL. However, BHEL will not be liable or responsible in any manner for the collection of interest or renewal of the documents or in any other matter connected therewith).

Contd.....2

3. *Security Deposit shall not be refunded to the contractor except in accordance with terms of the contract.*
4. *The Security Deposit may be waived or amount reduced in following cases with prior approval of the Head of the contracting deptt., not below the rank of AGM:*
  - a). *Joint venture companies of BHEL*
  - b). *Central/State PSUs/Government deptts.*
  - c). *Autonomous/ Educational/ Research institutions for contract value upto Rs.2.00 lakhs.*
  - d). *Repair/ Maintenance of equipments by OEMs/ OESs*
  - e). *Rental/ Hiring of Premises/ Vehicles etc. where owner's/ contractor's assest are being let out to/used by BHEL.*
  - f). *Catering, Horticulture & Sanitation services for contract value upto Rs. 2 lakhs.*

5. *The Security Deposit may be waived or amount reduced in other cases for reasons to be recorded with prior approval of the unit head.*

*(Note: The requirement of Security Deposit or otherwise, as the case may be, shall be clearly specified in the tender conditions).*

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