



# Bharat Heavy Electricals Limited, Jhansi

Department: Works Engineering And Services

Tender Enquiry No: **WEX/TE/TW/24/14 Dated 10.06.2024**



## TENDER DOCUMENT

For Tender Enquiry No. : **WEX/TE/TW/24/14 Dt. 10.06.2024**

For

**“Repairing/overhauling of Fork lifters Engine”**

**(Works Contract)**

Contact Person:

Name: Monika

Designation: Sr.Manager (CCC)

Email: [monikav@bhel.in](mailto:monikav@bhel.in): hirendra@bhel.in

PH: 0510-2770001 (Extn 2414, 2581)

Tender Due Date: **18.06.2024, at 13:15 Hrs**

Tender Opening Date: **18.06.2024, at 14:00 Hrs**

|            |                                                                                 |
|------------|---------------------------------------------------------------------------------|
| Rev .....  | Short details of revision (In case of revision in tender document, otherwise NA |
| Date: .... |                                                                                 |

Department:

**Works Engineering & Services**

**BHEL, PO: BHEL, JHANSI 284120 (UP)**



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## DETAILS OF TENDER DOCUMENT

Nature of work: **Repairing/overhauling of Fork lifters Engine. (Works Contract).**

BHEL -JHANSI is in the process of finalizing the Works Contract for **Repairing/overhauling of Fork lifters Engine (Works Contract).** The tender documents have been detailed as follows:

- a) Notice Inviting Tender (Annexure A)
- b) Scope of work & Work Specifications (Annexure B)
- c) Qualifying Requirements (Annexure C)
- d) Special Terms and Conditions (Annexure D)
- e) Technical Bid Application (Annexure E)
- f) Blank Price Bid format (Annexure F(a))
- g) Price Bid format (Annexure F(b))
- h) General Terms and Conditions
- i) Document referred in GTC (Annexure I- XIII)

The duly filled in technical bid, blank price bid and price bid ( refer annexure E, F (a ) & F (b)) separately along with the tender instructions & contractor obligations, general terms and conditions with the signature & seal of the tenderer on all the pages and complete in all respects super scribed as “Quotation for Tender No. **WEX/TE/TW/24/14 Dated 10.06.2024**” should reach us in a sealed cover on or before **18.06.2024** (13.15 hours) through Registered / Speed post or the same may be dropped in the tender box available at the following address: ( refer GTC ii (c). To

Tender Box  
Security Control Room/Office  
Administrative Building  
Bharat Heavy Electricals Limited  
Jhansi-284120 (UP)

- Note: 1) Dropping of tender in the Tender Box within schedule time and date is the responsibility of the bidder.
- 2) Technical bid and price bid should be submitted in separate sealed envelopes, in case the bids founds in one single envelope then the “bids” are liable to be rejected.



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## Tender Documents

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DATE: 10.06.2024

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## Annexure A

### NOTICE FOR INVITING TENDER

| S. No | Particulars                                 | Details                                                               |
|-------|---------------------------------------------|-----------------------------------------------------------------------|
| 1     | Brief Description of work                   | <b>Repairing/overhauling of Fork lifters Engines (Works Contract)</b> |
| 2     | Tender Evaluation Criteria                  | As per GTC point (iv)                                                 |
| 3     | Duration of Contract                        | One year or completion of total work whichever is earlier             |
| 4     | Last date of receipt of the Tender          | <b>Upto 13:15 hrs on 18.06.2024</b>                                   |
| 5     | Date of opening of Techno – Commercial Bid. | <b>14:00 hrs on 18.06.2024</b>                                        |
| 6     | Address for submitting the Tender           | As per GTC point ii(c)                                                |
| 7     | Earnest Money Deposit * (EMD)               | <b>Rs 1946.00</b>                                                     |
| 8     | Cost of Tender                              | NIL                                                                   |
| 9     | MSME Clause                                 | As per GTC point (iii)                                                |
| 10    | Validity of Offer                           | 120 Days                                                              |
| 11    | Security Deposit                            | As per GTC point (ix)                                                 |

**Note: \***

**The EMD shall be accepted only in the following forms:**

Electronic Fund Transfer credited in BHEL account (before tender opening)

**BHEL account details:** Bank Name - SBI, A/c No.-10670828866, IFSC Code - SBIN0003807

**A/c Holder Name - BHARAT HEAVY ELECTRICALS LIMITED**

The contractors may physically visit the work place before quoting their rates. For relevant details please visit our website “[www.bhel.com](http://www.bhel.com)” & [www.bheljhs.co.in](http://www.bheljhs.co.in)

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We hereby accepted above (signature & seal of bidder)

Seal & Signature of BHEL contracting authority



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**Annexure B**

## **WORK SPECIFICATION**

### **(A) DETAILS OF WORK**

| Sl. No | Description of Works                                                                                                                                                                                                                                | Unit of measurement | Quantity |
|--------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------|
| 1      | Repairing/overhauling of engine for 03 Ton Fork Lifter Make Godrej (Scope includes Pump& nozzle/injector repairing ,head Repairing, engine block repairing ,connecting rod repairing ,crank shaft repairing, Self- servicing and Chamber Repairing) | Nos                 | 03       |

### **B-SCOPE OF WORK:**

- 1.1 Repairing/overhauling of fork lift engine shall be done in party's work-shop.
- 1.2 All the spares of engine to be used for repairing /overhauling shall be issued by BHEL free of cost to the party, with the every engine on returnable basis.
- 1.3 Defective items/spares shall be return back to BHEL after completion of total work and a joint inspection by BHEL at vender's work-shop.
- 1.4 The repaired/overhauled engine shall be covered under a warrantee for a minimum period of 06 months.
- 1.5 Transportation of damaged and repaired/overhauled engines shall be arranged by the party.
- 1.6 Damaged engine shall be issued to the party through returnable material gate pass (only one engine in a time) by Fork lifter Maintenance Center of Factory.
- 1.7 Next damage engine of fork lifter shall be issued to the party by BHEL only after handing over the previous repaired engine to BHEL, by the party.



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## **2- Location of Fork lifters:**

All the fork lifters are being used in factory premises.

## **3. URGENT WORK.**

The party shall have to comply with the priorities fixed by the section in charge for taking urgent repair work.

## **4- CANCELLATION OF CONTRACT IN FULL OR PART.**

Contract shall be cancellation in full or part if the contractor:

- 4.1. At any time makes defaults in proceeding with the work with due negligence and continuous to do so after a notice in writing or 7 days from the AGM (WE&S) BHEL, Jhansi
- 4.2 Commits defaults in complying with any if the terms and conditions of the contract.

## **5. PERIOD OF CONTRACT.**

The period of contract will be for twelve months or completion of total work whichever is earlier.

## **6. TERMS OF PAYMENT**

- 6.1. Payment will be made on the completion of actual work done by party and duly verified by the in-charge.
- 6.2. Taxes and Duty shall be recovered as per rule.



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## Annexure C

### QUALIFYING REQUIREMENTS

| Sl                                                                                                | Description of qualifying requirements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |            |                                   |                                                                                 |                                                                                                                                                               |                                                                                                   |  |
|---------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------------------------------|---------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|--|
| 1.                                                                                                | <p><b>Average Financial Turnover:</b></p> <p>1.1) Average Annual financial turnover during the last 3 years, ending 31st March, 2024 should be at least Rs. 0.29 Lakhs. Bidder to attach audited balance sheet and Profit &amp; Loss Account of last three financial years, ending 31st March 2024, or Certificate of CA as proof of financial turnover for respective years.</p> <p>1.2) If all the balance sheets are not available for all three years then the average shall be calculated by dividing the sum of turnover of submitted balance sheets by three.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |                                   |                                                                                 |                                                                                                                                                               |                                                                                                   |  |
| 2.                                                                                                | <p><b>Experience:</b></p> <p>Experience of having successfully completed similar work (<b>means Repairing/overhauling of Automobile Engine</b>) during last 7 years from the date of tender enquiry should be either of the following:</p> <p>a. Three similar completed works contract during last 7 years from the date of tender enquiry each costing not less than the amount equal to Rs. 0.39 Lakhs.</p> <p>OR</p> <p>b. Two similar completed works contract during last 7 years from the date of tender enquiry each costing not less than the amount equal to Rs. 0.49 Lakhs</p> <p>OR</p> <p>c. One similar completed works contract during last 7 years from the date of tender enquiry each Costing not less than the amount equal to Rs. 0.78 Lakhs.</p> <p>As evidence of the above information, the bidder to attach the documentary proof as below.</p> <table><tr><th>Worked for</th><th>Documentary Proof to be attached.</th></tr><tr><td>i) Experience in Government Organizations / PSU/Semi Government/Private Sector.</td><td>i) Copy of Work Order/Purchase Order.<br/>ii) Copy of Work Completion Certificate / Performance certificate<br/>iii) TDS Certificate ( Traces form 26AS or 16A)</td></tr><tr><td colspan="2">B) In case experience is submitted for work done in BHEL Jhansi, TDS/Tax invoice is not required.</td></tr></table> | Worked for | Documentary Proof to be attached. | i) Experience in Government Organizations / PSU/Semi Government/Private Sector. | i) Copy of Work Order/Purchase Order.<br>ii) Copy of Work Completion Certificate / Performance certificate<br>iii) TDS Certificate ( Traces form 26AS or 16A) | B) In case experience is submitted for work done in BHEL Jhansi, TDS/Tax invoice is not required. |  |
| Worked for                                                                                        | Documentary Proof to be attached.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            |                                   |                                                                                 |                                                                                                                                                               |                                                                                                   |  |
| i) Experience in Government Organizations / PSU/Semi Government/Private Sector.                   | i) Copy of Work Order/Purchase Order.<br>ii) Copy of Work Completion Certificate / Performance certificate<br>iii) TDS Certificate ( Traces form 26AS or 16A)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |            |                                   |                                                                                 |                                                                                                                                                               |                                                                                                   |  |
| B) In case experience is submitted for work done in BHEL Jhansi, TDS/Tax invoice is not required. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |            |                                   |                                                                                 |                                                                                                                                                               |                                                                                                   |  |
| 3.                                                                                                | <p>Considering Critical Quality, safety aspects and Technical specification implication of maintenance work, No relaxation shall be given to MSE/Start-up bidder on account of Prior Experience and Turnover.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            |                                   |                                                                                 |                                                                                                                                                               |                                                                                                   |  |



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## **ANNEXURE -D**

### **SPECIAL TERMS & CONDITIONS**

- 7.1** All used/worn-out/scrapped/replaced spares/parts shall remain the property of BHEL, Jhansi. These items shall be return to WE&S store.
- 7.2** BHEL, Jhansi shall not be liable for any compensation whatsoever in the event of accident/injury to the persons employed by the contractor, however, First Aid facility shall be rendered free of cost.
- 7.3** Utmost care should be taken by the contractor to repair/overhaul the engine in proper way & with Quality workman ship so as to satisfy the safety requirements as per Factory Act, 1948 Section 19 & U.P. Factories Rules 1950 Rule 55-A & subsequent amendments enforced from time to time.
- 7.4** As our company being accorded with ISO 9001, ISO 14001 and OHSAS 18001, contractor are required to carry out work confirming to our quality standards along with necessary documentation/paper work.
- 7.5** In the event of requirement of material/ spares etc. contractor will approach maintenance in charge along with required paper work, who will authorize/counter sign the same for withdrawal.
- 7.6** After award of contract the subjected work shall be started within one week from the due date of award in line with tender conditions.





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## ANNEXURE -E

### TECHNICAL BID APPLICATION FOR 'Repairing/overhauling of Fork lifters Engine. (Works Contract)

#### (A) ESSENTIAL DOCUMENTS REQUIRED

1. Name of the firm: \_\_\_\_\_
2. Name of the Proprietor: \_\_\_\_\_
3. Address, \_\_\_\_\_  
E-mail, \_\_\_\_\_  
Contact Numbers: \_\_\_\_\_
4. ESI Code Number (of the company's operator): \_\_\_\_\_

Copy of the ESI Certificate Enclosed / Not Enclosed

5. PAN/TAN Number: \_\_\_\_\_
6. Goods & Service Tax Number (PAN Based): \_\_\_\_\_

Copy of Certificate Enclosed / Not Enclosed

7. Audited financial statement/CA Certificate as per tender: Enclosed / Not Enclosed
8. Experience Certificate: Enclosed / Not Enclosed

(Along with necessary enclosures as per tender to be submitted)

9. Earnest Money Deposit: Rs. \_\_\_\_\_
- a) D.D. Number & Date: \_\_\_\_\_ Date \_\_\_\_\_
- b) Drawn on (Bank): \_\_\_\_\_
11. Any other relevant information : \_\_\_\_\_
12. Tender Cost: Rs. \_\_\_\_\_

D.D. No. /Receipt No: \_\_\_\_\_

13. Validity of offer: \_\_\_\_\_

(At least 120 days from the date of tender Opening.)



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14. Blank Price bid format: Enclosed / Not Enclosed

15. PF registration certificate (if exempted, submit exemption proof)

PF registration code: \_\_\_\_\_

Attach Copy of the PF registration

16. ESI registration certificate: (if exempted submit exemption proof)

ESI registration code: \_\_\_\_\_

Attach Copy of ESI registration

## **(B) DESIRABLE:**

1. Income Tax return last 3 yrs.: Enclosed / Not Enclosed

2. Acceptance of Reverse Auction: Accepted / Not accepted

**We will fulfill all the obligations of the contractor and abide by the Terms & Conditions mentioned in the enquiry.**

Signature with Name & Office Seal

Date:

NOTE: TECHNICAL BID AND PRICE BID SHOULD BE SUBMITTED IN SEPARATE SEALED ENVELOPS. IN CASE THE BIDS ARE FOUND IN ONE SINGAL ENVELOPE THEN THE "BIDS" ARE LIABLE TO BE REJECTED.