



भारत हेवी इलेक्ट्रिकल्स लिमिटेड  
Bharat Heavy Electricals Limited

Ref. No. AA:GAX:19:TA:109

Date: 05.03.2020

**CORRIGENDUM / ADDENDUM - I**

Reference: MOM with no. AA:GAX:19:TA:107 dt. 04.03.2020, limited tender for empanelment of travel agencies for air & rail ticketing and other travel related services at BHEL Corporate Office, New Delhi for 2 years (AA:GAX:19:TA:105 dt. 28.02.2020)

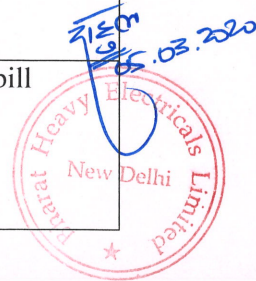
In response to the points of concerns raised by participating agencies, BHEL's point-wise clarifications are placed in the table below:

S.No.	Points of concern as per MOM dated 04.03.2020	BHEL's clarification / response
1.	Annexure-B, Clause 2(iii)(j)(a) – The term 'dummy tickets free of charge' needs clarification	<p>The agencies have informed BHEL that for the VISA process, most of the concerned embassies are not accepting 'dummy tickets' as proof of travel now. Instead of this, blocked or confirmed tickets shall be required wherever dummy tickets are not acceptable. However, blocked tickets are free of charge just like the dummy tickets, but confirmed tickets are on chargeable basis (as normal ticket booking). In case the same confirmed ticket(s) is cancelled, applicable cancellation charges shall also be paid to the agency.</p> <p>In view of this, Annexure-B, Clause2(iii)(j)(a) shall be read as:</p> <p><i>'Submission and processing of applications at the Passport Office and Embassies for obtaining passports and visas including collection of documents from the respective offices, arranging interviews, medical insurance, dummy tickets free of charge / blocked tickets free of charge / confirmed tickets on chargeable basis (for Visa process), etc., if required, and handing over the same to the concerned at BHEL.'</i></p>
2.	Annexure-B, Clause 2(iii)(g) – The term 'excursion tickets' needs clarification	<p>This is to clarify that the term 'excursion tickets' shall mean - tickets booked for a group of persons, at discounted rates, considering the bulk requirement.</p>
3.	Booking of personal tickets (for BHEL employees & their family members) if required shall be included in the tender terms & conditions.	<p>In regard to this, though there is no specific mention in the NIT, however this came up during pre-bid discussion with the agencies. Hence, it is clarified that:</p> <p><i>'It is desirable by BHEL that, personal tickets for officials and/or their family members may be booked by the agency(s), with corporate benefits, at no additional charge. Such requirements shall be communicated to the agency(s) by BHEL authorised official ONLY. However, the agency(s) shall share the actual tickets only when the payment for such requirement has been successfully done by the concerned BHEL official against Performa invoice.'</i></p>
4.	Annexure-B, Clause 2(iii)(k) - Frequency of requirement of protocol services to be indicated / communicated	<p>In last 3 years, no protocol service has been availed by BHEL.</p>





5.	Annexure-B, Clause 4(d)(ii) – Correction advised ('%' -> 'Unit charges')	<p>Annexure-B, Clause 4(d)(i) &amp; (ii) shall be read as:</p> <p>i. <b><u>Air Tickets:</u></b> <i>Quantum of Service Charges (positive or negative) offered by the bidder receivable / payable to BHEL in terms of % on anticipated business volume (domestic &amp; international) for the contract period of two years, as per break up given in the Price Bid Format (Annexure-I) shall be considered for evaluation.</i>  <i>Note: In case of cancellation of Air ticket, no service charges (positive or negative) shall be receivable / payable and only the payment shall be made by BHEL as per actuals on production of documentary evidence from airlines.</i></p> <p>ii. <b><u>Rail Tickets:</u></b> <i>Quantum of Service Charges (positive or negative) offered by the bidder receivable / payable to BHEL over the IRCTC charges in terms of unit charges on anticipated business volume for the contract period of two years, as per break up given in the Price Bid Format (Annexure-I) shall be considered for evaluation.</i>  <i>Note: In case of cancellation of rail ticket, no service charges (positive or negative) shall be receivable / payable and only the payment shall be made by BHEL as per actual cancellation charges levied by IRCTC.</i></p> <p><b>As per S.No. 13 below, the revised Price Bid shall be as per Annexure-I (enclosed).</b></p>
6.	Annexure-B, Clause 4(f)(iii) – Clarification required for the process to ensure business sharing in case of 2 empanelled agencies	This shall be dealt as per tender terms & conditions. In addition, quarterly MIRs submitted by agencies as per tender terms & conditions may also be used to keep a check on the business volume in case 2 agencies are empanelled.
7.	Annexure-B, Clause 1 – In addition to the business volume in Rupees, details of number of tickets booked in last 12 months to be communicated	<p>IRCTC has informed that for air ticketing (domestic &amp; international), the do not quote the service charge in % but instead quote Unit Charges for each booking. For enabling IRCTC to quote in line with the tender terms &amp; conditions, 12 months' (Jan'19 – Dec'19) data is placed below:</p> <p>International Air Tickets – 480 nos. Domestic Air Tickets – 2204 nos.</p>
8.	Annexure-B, Clause 7 – Agency requests equal right to foreclose contract	<p>The referred clauses are standard tender clauses of BHEL &amp; no alteration or deviation to the same is permissible.</p>
9.	Annexure-B, Clause 8 – Agency requests equal right to terminate contract	
10.	Annexure-B, Clause 9 – Agency requests to add some interest(%) to the payments delayed by BHEL if Clause 11(Penalty Clause) is being imposed OR waiver of Clause 11 if no interest shall be paid by BHEL in case of delayed payments.	
11.	Annexure-B, Clause 11 – Clarification required that this clause pertains to the total bill amount incl. airfare & agency service charges.	



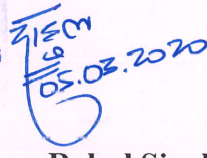


12.	Annexure-B, Clause 15 – Clarification required if the introduction of Travel Credit Card would have any financial implication on the agency	This is to clarify that the introduction of Travel Credit Card shall not have any financial implication on the empanelled agency(s).
13.	Annexure-J, Price Bid – Requires correction at C(3). Instead of business in Lakhs Rs., number of Rail Tickets need to be indicated so as to enable agency to quote against C(5).	<p>Price Bid at Annexure-J published with the NIT is hereby <b>NULLIFIED</b>. Hence, the same shall not be submitted in the bid.</p> <p>Revised Price Bid is placed at Annexure-I.</p> <p>For Unpriced Bid at Annexure-F, value at C(3) shall be read as '467 nos.' instead of 6.41 (which is 24 months' BV in Rs. Lakhs).</p> <p><i>Note: All agencies shall submit their quote in the revised price bid for consideration. Non-compliance shall lead to rejection of bid.</i></p>
14.	Agency requests to extend due date of submission to address the issues at hand. Proposed 12.03.2020 as the extended due date.	<b>In view of the above cited revisions in the NIT terms, the due date &amp; time of submission of bids is extended to 12.03.2020, latest by 14:00 Hrs. Subsequently, the Part-I bid opening is scheduled for 15:00 Hrs. on 12.03.2020.</b>

This document shall be a part of the tender referred above. All bidders have to submit a signed & stamped copy of Corrigendum / Addendum – I in Part-I bid submission, as a token of acceptance.

For & on behalf of BHEL

राहुल सिंह / RAHUL SINGH  
 वरिष्ठ अभियंता / Senior Engineer  
 कॉर्पोरेट प्रशासन एवं आई.एस.एम.जी. / Corporate Administration & ISMG  
 भारत हेवी इलेक्ट्रिकल्स लिमिटेड / Bharat Heavy Electricals Limited  
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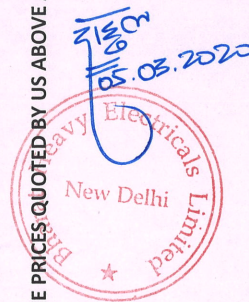


ANNEXURE-I						
PRICE BID (Revised)						
BHEL TENDER NO. AA:GAX:19:TA:105 DATED 28.02.2020						
SL. NO.	CATEGORY OF TRAVEL	QUANTUM OF LIKELY BUSINESS FOR 2 YEARS	SERVICE CHARGE (+/-) / UNIT CHARGES (+/-)		EVALUATED AMOUNT	
			PERCENTAGE OF SERVICE CHARGES ON BASIC FARE / AIR FARE (Prefix "+" if chargeable from BHEL and "-" if payable to BHEL)	UNIT CHARGES (Prefix "+" if chargeable from BHEL and "-" if payable to BHEL)	AMOUNT CHARGEABLE FROM BHEL OR PAYABLE TO BHEL IN CASE OF AIR TICKET (Prefix "+" if chargeable from BHEL and "-" if payable to BHEL (IN Rs.))	AMOUNT CHARGEABLE FROM BHEL OR PAYABLE TO BHEL IN CASE OF TRAIN TICKET (Prefix "+" if chargeable from BHEL and "-" if payable to BHEL)
		A & B - IN Rs.; C - IN Total Number of tickets	% (upto 2 decimal places)	Rs. (upto 2 decimal places)	Rs. (upto 2 decimal places)	Rs. (upto 2 decimal places)
(1)	(2)	(3)	(4)	(5)	(6) = (3) X (4)	(7) = (3) X (5)
						(8) = (6) + (7)
A	AIR (DOMESTIC) Booking	31973000.00	—	0.00	—	0.00
B	AIR (INTERNATIONAL) Booking	50834000.00	—	0.00	—	0.00
C	RAIL Booking (Normal & Tatkal)	467	0.00	—	0.00	—
D	NET Payable (+)/ Receivable (-) by BHEL for Evaluation D = A(8)+B(8)+C(8)					—

NOTES:

1. QUANTUM OF BUSINESS IS INDICATIVE & IS ALSO USED FOR THE PURPOSE BID EVALUATION.
2. TOTAL IMPACT OF RECEIVABLES & PAYABLE SHALL BE CONSIDERED FOR EVALUATION (SL. NO. D)
3. ALL BIDDERS ARE REQUIRED TO FILL THE BID VALUES AGAINST A(4), A(6), A(8), B(4), B(6), B(8), C(5), C(7), C(8) AND D.

WE CONFIRM THAT THE PRICES QUOTED BY US ABOVE ARE AS PER THE TENDER TERMS AND CONDITIONS.



(SIGNATURE OF THE BIDDER WITH SEAL)