

| PRICE BID - PART "B" |                                                          |                                                 |                                   |                                |
|----------------------|----------------------------------------------------------|-------------------------------------------------|-----------------------------------|--------------------------------|
| DATA ENTRY WORK RATE |                                                          |                                                 |                                   |                                |
| SI No                | Data Entry Work                                          | No. of Records/Letters (per operator per month) | Unit Rate/Record                  | Total (per operator per month) |
| 1                    | In Computers                                             | 500                                             |                                   |                                |
| 2                    | In Registers                                             | 375                                             |                                   |                                |
| 3                    | In Documents/Forms/Performa                              | 250                                             |                                   |                                |
| 4                    | Typing Letters/Notes                                     | 75                                              |                                   |                                |
| 5                    | Filing/Retrieving of Documents                           | 500                                             |                                   |                                |
| 6                    | Mailing/Despatch/Forwarding Notes                        | 375                                             |                                   |                                |
| 7                    | Preparation/verification of Statements/Checklist/Reports | 100                                             |                                   |                                |
|                      |                                                          |                                                 | Total Inclusive of service charge |                                |

Note:-

Taxes as applicable shall be extra