

Corrigendum documents of Tender Enquiry No. B/4011/2015/4152/V1 for the requirement of Vacuum Breaker Valve with spares (NIT NO 39531)

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1.	WRITE UP ON VACCUM BREAKER VALVE WITH PNUMATIC ACTUATOR FOR 800 MW STEAM TURBINE SETS	03
2.	Quality plan QA_BI_QP_113 Rev.01	02
	TOTAL PAGES	05



PPX-BOI DEPARTMENT
BHARAT HEAVY ELECTRICALS LIMITED
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TEL: +91 1334 28 4269/1690

Enquiry No.: B/4011/2015/4152V/1 (VACUUM
BREAKER VALVE WITH SPARES FOR YADADRI &
MAITREE PROJECTS)

Submission Date: 21/08/2018 By 1345 Hrs IST

Opening date/ Due Date: 22/08/2018 at 1400
Hrs

INSTRUCTION TO BIDDERS

1. SCOPE OF ENQUIRY

Sealed Bids are invited from bidders for providing the complete engineering, design, supply of all material equipment, fabrication, assembly, pre-shipment testing at manufacturer's works, proper packing for transportation, delivery at plant site and supervision of erection and commissioning and training as per detailed specifications of Vacuum Breaker Valve with Pneumatic Actuator along with its spares for 5X800 MW Yadadri Project & 2X660 MW Maitree project. A brief write-up on VACUUM BREAKER VALVE WITH PNEUMATIC ACTUATOR FOR 800 MW RATING STEAM TURBINE SETS has been mentioned in Annexure-A

2. PROJECT INFORMATION

1.Project Name	5 x 800 MW YADADRI STPP
Consignee Address	ASST DIVISION. ENGINNER-STORES CONST.DIVI,5X800MW YADADRI TPS VEERLAPALEM VIL.DAMERACHERLA MANDAL,DIST-NALGONDA-508207
Custom Duty Structure	CD on Project Import
2.Project Name	2 x 660 MW Maitree STPP
Consignee Address	SITE INCHARGE, 2X660MW MAITREE STPP, PO - KALEKKHARBER UNION-RAJNAGAR, UPAJILA-RAMPAL DIST-BAGERHAT-9343,BANGLADESH
Custom Duty Structure	CD Free
Pls. note that the comparison would be done as per the applicable taxes and duties on the date of opening of Price Bid.	

3. Brief Description of the requirement (For details refer price checklist – Annexure -1)

Sl. No.	Material Code	Total Requirement/ Project	Item Description	Delivery Required
1.	Material Code : W90313244154	Total Qty : 15 Sets Project : Yadadri-10 Sets Project : Maitree-05 Sets	VACCUM BREAKER VALVE WITH PNEUMATIC ACTUATOR AS PER DRG: 11324458000 REV: 00	For Yadadri project :17/09/2019 (1 st Lot) 17/10/2019(2 nd Lot) 17/04/2020 (3th to 5 th lot) For Maitree project : 09/09/2019 (1 st Lot) 10/03/2020(2 nd Lot) 24/09/2020 (3 rd lot)



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2.	Material Code : W99318128045	Total Qty : 04 Nos Project : Yadadri Spares-02 Nos Maitree Spares-02 Nos	SOLENOID VALVE FOR VACUUM BREAKER VALVE	For Yadadri project : 20/02/2020 For Maitree project ; 24/09/2020
3.	Material Code : W99318128053	Total Qty : 02 Nos Project : Yadadri Spares-02 Nos	LIMIT SWITCH FOR VACUUM BREAKER VALVE	20/02/2020

4. **TECHNICAL SPECIFICATIONS:** A brief write-up on VACUUM BREAKER VALVE WITH PNEUMATIC ACTUATOR FOR MAIN STEAM VALVE FOR 800 MW RATING STEAM TURBINE SETS has been mentioned in **Annexure-A (attached)**. **Prequalification Requirement has been mentioned in Annexure-B.**

The OEM manufacturer meeting pre-qualification requirement and having capability for supplying Vacuum Breaker Valve as per write-up (mentioned in Annexure-A) may seek complete technical specifications from BHEL in Soft Copy. For seeking "technical specifications" potential suppliers shall submit following documents:

- Non- Disclosure agreement (Duly signed and stamped at each page by original equipment manufacturer)

The technical documents will be provided within 07 days of receipt of request & above mention document. All requests shall be addressed to the contact detail mentioned in clause no. of this NIT.

5. SUBMISSION OF OFFER

5.1 Bidders are advised to study all the tender documents carefully. Any submission of tender by the bidder shall be deemed to have been done after careful study and examination of the tender documents and with full understanding of the implications thereof. The specifications and terms & conditions shall be deemed to have been accepted unless otherwise specifically commented upon in 'Deviation' sheets by the bidder in his offer. Non-compliance with any of the requirements and instructions in the Tender Enquiry may result in rejection of the tender.

5.2 Name of vendor's dealing person with Contact No(s), Email ID and Address of correspondence shall be provided in the bid.

5.3 Tenders are to be submitted in **Two Parts** and **Part-I** (Techno-Commercial Bid) will be opened first. The offers are to be submitted on or before the Due Date and time, as detailed below:

5.4 Tender opening is scheduled to start in the Tender Room at 2:00 PM, on the due date. Therefore bid/quotations must reach this office / tender Box latest by 1:45 PM on due date. Only participating bidders are allowed to attend tender opening. TENDERS RECEIVED AFTER THE SPECIFIED TIME OF THEIR 'SUBMISSION' WILL BE TREATED AS LATE TENDERS AND SHALL NOT BE CONSIDERED UNDER ANY CIRCUMSTANCES. The bidders or their authorized representatives may be allowed to attend tender opening if duly authorized by their principals, through a tender specific letter, for price bid opening on that particular day. General authorization letter is not acceptable.

This should be read and complied in conjunction with clause 3.0 of General Instructions and Standard Term and Conditions for bidding against Tender Enquiry (herein called as GISTC)

6. EARNEST MONEY DEPOSIT (EMD)

6.1 Interested bidders must submit their offer along with the following Earnest Money Deposit (EMD) in a separate sealed envelope:

Details	Amount In INR	Amount in USD	
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EMD	INR 60,000/- (INR Sixty thousand)	USD 857/- or equivalent currency	Refundable
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6.2 The EMD should be submitted in the form of demand draft / Pay Order/ cash (as permissible under income tax act). The Drafts shall be drawn in favor of “**BHEL Hardwar**”. In case of foreign bidders, E- payment is also acceptable. For E-Payment, the RTGS details are as mentioned below:

Bank Details	SWIFT Details of bank	Contact Details of Banker
STATE BANK OF INDIA RANIPUR BRANCH, OPP: BHEL MAIN GATE, SECTOR-5, RANIPUR, HARIDWAR, UTTARAKHAND, INDIA PIN CODE : 249403	SWIFT NO : SBININBB225 CC ACCOUNT NO : 10667995458 IFSC CODE : SBIN0000586	Name: Sh. Sudhir Sharma Design: Chief Manager (IBD) Contact No. +91 1334 224201 +91 1334 226125 Fax: +91 1334 226512

6.3 The suppliers who are already registered in PMD (product Material Directory) of BHEL, HEEP Haridwar for supply of this item are exempted from submission of EMD.

6.4 All Central/State – PSUs/ Government Departments/ MSE Suppliers are exempted from submission of EMD.

6.5 Bids not accompanied by the requisite EMD or bids accompanied by EMD of inadequate value shall not be entertained and in such cases, these bids shall be returned to the bidder.

6.6 The bidder whose bid is technically not accepted will be informed & EMD wherever submitted shall be returned after the finalization of the contract. EMD shall be forfeited in the event of bidder opting out after tender opening.

7. PRE-QUALIFICATION REQUIREMENT (PQR)

Pre-Qualification requirement is mentioned in Annexure-B. Kindly ensure submission of documents in support of PQR. Offer submitted by bidders will be scrutinized with respect to pre-qualification requirement first. Technical offer of the bidders not meeting Pre-qualification requirement will not be scrutinized.

8. TECHNICAL REQUIREMENT

- Please ensure completeness of your offer along with all the relevant documents as per **technical specifications (Procedure for getting technical specifications detailed in point no. 3)**

For Yadadri project : Kindly note that Main valve against material code W90313244154-10 sets + its spares against material codes W99318128045-02 Nos + W99318128053 – 02 Nos shall be procured together & evaluation shall be done accordingly.

For Maitree project : Kindly note that Main valve against material code W90313244154-05 sets + its spares against material codes W99318128045-02 Nos shall be procured together & evaluation shall be done accordingly.

Prices shall be quoted strictly as per the price schedule- Annexure-3 for each project (copy enclosed, separate price schedule applicable for foreign and Indian Bidders). Also, Separate price bids to be submitted by the vendor in separate envelopes for Maitree & Yadadri projects. The project name should be clearly marked on the envelopes.

For Maitree project : All the vendors shall be asked to submit size, gross weight & no. of packages for complete supply to calculate the custom clearance charges & transportation cost from delivery destination (Kolkata/Haldia/Kolaghat/Chennai for Indigenous supply & Mongla port for Import supply) to Maitree project site



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(Bangladesh). In case of non-submission of these details, it is proposed to load the offer of Indigenous vendors by 3.75% (2% towards sea freight, 0.25% towards port handling charges, 1.5% towards inland freight) & Foreign vendors by 1.75% (0.25% towards port handling charges & 1.5% towards inland freight) on quoted material prices/CFR value.

9. **Cross referred technical documents (to be complied with)**

- Brief **Write up on Vacuum Breaker Valve with Pneumatic Actuator for 800 MW Steam Turbine Sets** (Annexure-A)
- Pre-Qualification requirement (Annexure-B)
- Complete technical specifications (to be provided as per procedure mentioned in clause no. 3)
- Price Schedule for Yadadri project
- Price Schedule for Maitree project
- Special conditions of Enquiry for Yadadri project-Annexure-IA
- Special conditions of Enquiry for Maitree project-Annexure-IB
- Shipping and packing instructions for 2X660MW Maitree Project- ANNEXURE-P” and “Instruction for Sea Worthy Packing- TGE 3646 Rev.01”**
- General Instructions and Standard Terms & Conditions for bidding against Tender Enquiry (GISTC)- Separate for Foreign and Indigenous suppliers

10. PRE BID CLARIFICATION/ PRE BID MEETING

10.1 Please note that as per BHEL's Policy, we cannot allow Price impact for the requirement / scope of supply, which is a part of specifications of our tender enquiry. Hence please read all specification / documents thoroughly and submit your offer as per specifications of tender enquiry.

10.2 In case of any confusion / non-clarity on any of the clause / requirement of specification, please clarify the same from BHEL before submission of offer. Pre-bid meeting can also be arranged on bidder's request for clarification of techno-commercial scope.

10.3 No deviation & request regarding non-clarity / contradictory conditions / ambiguity of specifications would be entertained after opening of techno-commercial offers. Further no price impact would be allowed for the requirement which is already part of the specifications of the tender enquiry, after opening of techno-commercial offers.

10.4 The prices are to be quoted on firm basis. BHEL will reserve the right to reject the offer of the vendors not quoting the prices on Firm basis.

10.5 Bidders shall submit their techno-commercial queries within 10 days of receipt of technical documents. Clarifications would be arranged within next one week. Bidders may also request for pre-bid meeting for techno-commercial clarification within one week of receipt of technical documents.

11. PROJECT MILESTONES & DELIVERY PERIOD

The project milestones are mentioned below.

Sl. No.	Material Code	Total Requirement/ Project	Delivery Required
1	Material Code : W90313244154	Total Qty : 15 Sets Project : Yadadri-10 Sets Project : Maitree-05 Sets	For Yadadri project :17/09/2019 (1st Lot) 17/10/2019(2 nd Lot) 17/04/2020 (3 th to 5 th lot)



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			For Maitree project : 09/09/2019 (1 st Lot) 10/03/2020(2 nd Lot) 24/09/2020 (3 rd lot)
2	Material Code : W99318128045	Total Qty : 04 Nos Project : Yadadri Spares-02 Nos Maitree Spares-02 Nos	For Yadadri project : 20/02/2020 For Maitree project ; 24/09/2020
3	Material Code : W99318128053	Total Qty : 02 Nos Project : Yadadri Spares-02 Nos	20/02/2020

Bidders are requested to quote their best delivery period. Commencement of delivery period shall be reckoned from the date of PO / LOI. If the delivery quoted by you does not meet BHEL's delivery requirement / revised delivery requirement as per site progress, you will be given a chance for reviewing your quoted delivery and inform revised delivery to BHEL. After this, if your delivery does not meet BHEL's required delivery / revised delivery as per site progress, BHEL reserve the right to reject your offer.

This should be read and complied in conjunction with "Penalty for Late Delivery" clause in General Instructions and Standard Term and Conditions for bidding against Tender Enquiry (herein called as GISTC)

12. REVERSE AUCTION

BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. All bidders to give their acceptance for participation in RA. Non-acceptance to participate in RA may result in non- consideration of their bids, in case BHEL decides to go for RA.

In case BHEL decides to go for Reverse Auction, only those bidders who have given their unconditional acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit "Online sealed bid" in the Reverse Auction. Non-submission of "Online Sealed Bid" by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.

13. RIGHT OF ACCEPTANCE

- BHARAT HEAVY ELECTRICALS LIMITED HARIDWAR reserves the right to reject any or all the bids/quotations without assigning any reason thereof. BHEL also reserves the right to increase or decrease the tendered quantities. Bidders should be prepared to accept order for reduced quantity without any extra charges.
- Any discount/ revised offer submitted by a bidder on its own shall be accepted provided it is received on or before the due date and time of offer/bid submission (Part-I). The discount shall be applied on pro- rata basis to all items unless specified otherwise by the bidder. Conditional discounts shall not be considered for evaluation of tenders.
- Unsolicited discounts/revised offers given after enquiry opening (i.e. Part-I bid opening) shall not be



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accepted.

- iv. In case there is no change in the technical scope and/or specifications and/or commercial terms & conditions, the bidder/s shall not be allowed to change his/their price bids after the due date (i.e. Part-I bid opening).
- v. In case of changes in scope and/or technical specification and/or commercial terms & conditions, having price implications, techno-commercially acceptable bidders shall be asked by BHEL (after freezing the scope, technical specifications and commercial terms & conditions) to submit the impact of such changes on their price bid. A cut-off date and time shall be given to all the techno-commercially acceptable bidders to submit the impact on their price bids.
- vi. In the event of any bidder, after finalizing the technical specification & scope of supply, opting to revise and submit their latest price bid instead of submitting impact on their price bid asked by BHEL, then their latest price bid shall prevail. However in such condition their original price bid will necessarily be opened.
- vii. After technical & commercial examination of the offers received and clarifications obtained (if required), Part-II (Revised Price Bid/ Original Price Bid along with Price Impact and Discount, if any) shall be opened, for which the date and time shall be intimated to technically and commercially acceptable bidders in case of public opening. BHEL may opt to finalise the prices through Reverse Auction amongst technically and commercially acceptable bidders. BHEL reserves the right to open the earlier price bids, if any, submitted by the bidder(s), if required.

14. DEALING WITH BANNED SUPPLIERS/ CONTRACTORS IN BHEL

Offers of the bidders, who are on the banned list, as also the offers of the bidders who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com.

15. PART-I: PRE-QUALIFICATION REQUIREMENT (PQR)/ TECHNICAL/ COMMERCIAL BID (IN ONE ORIGINAL AND INK SIGNED ON EACH PAGE OF THE OFFER)

Comprising of following documents:

- a. Details of EMD
- b. Bidders are required to furnish requisite details in the formats specified in bidding documents for meeting the stipulated **Pre-Qualification Requirements (PQR)** along with all supporting documents like copies of End User Certificates, Purchase Orders and Contract Agreements etc.
- c. Complete Technical offer with relevant drawings/ documents /QP etc. (as **per detailed specifications**)
- d. Endorsed copy of this document (i.e. **Instruction to bidders special conditions of the NIT, General Instructions and Standard Terms & Conditions for bidding against Tender Enquiry (GISTC)- As applicable for Indigenous or foreign bidder**) in original duly signed and stamped by the bidder.
- e. Commercial Terms & Conditions
- f. Any Deviation with reference to NIT to be laid down on separate sheet.
- g. Un-Priced replicas of Price Bid & Cost of Withdrawal of Deviation.
- h. The rating of the bidder quoting for this tender from a third party (independent agency) preferably by DUN & BRADSTREET should be submitted (D&B NUMBER). **Compliance of this clause is mandatory in case of foreign supplier, Indigenous suppliers to submit the copy of balance sheets for last three years** in absence of D&B / third agency report.
- i. **Supplier Registration Form:** Online Registration Portal is operational in BHEL. Bidders not registered at BHEL, Hardwar for this item, have to apply through Online Registration portal, <https://supplier.bhel.in/>. All credentials and/or documents duly signed and stamped related to registration has to be uploaded on the website and submit the application for



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registration. One set of hard copy of the filled up Supplier Registration Form (SRF) downloaded from Online Registration Portal duly signed and stamped has to be submitted.

- Note: Suppliers who are already registered at BHEL, Haridwar in the PMD for this item are exempted for submitting the Supplier registration form.

PART-II: PRICE-BID:

The price Bid (with prices) for the complete scope as specified in price schedule Annexure-I shall be submitted.

The Part-I & Part-II bids shall be individually sealed and super scribed as indicated above and shall be enclosed further in the envelop duly sealed and super scribed as:

"TENDER FOR (ITEM NAME) AGAINST TENDER NO. ----- DUE ON -----CONTAINING PART-I & PART-II. Vendor's full name and address should be clearly mentioned on the envelope.

16. IMPORTANT NOTE

INSTRUCTION TO BIDDERS & SPECIAL TERMS OF ENQUIRY are to be read and complied along with **GISTC (for both Foreign & Indian Bidders)**. A signed & stamped copy of these documents as a token of acceptance is to be submitted along with the offer. In the event of contradiction of terms and conditions mentioned, the order of preference shall be INSTRUCTION TO BIDDERS & SPECIAL TERMS OF ENQUIRY followed by GISTC (General Instructions and Standard Terms & Conditions against Tender Enquiry).

Deviations (if any) are to be listed separately in deviation sheet. Please note that in case, no- deviation sheet is received along with the offer, it will be considered that all terms and conditions mentioned in above documents are acceptable to the bidder and your offer will be processed accordingly.

PART-I (as per clause 28 above) (Techno-Commercial bid with PQR) will be opened on Due Date and time specified in the Enquiry, or extension thereof, in presence of tenderers who may like to attend. Incomplete offers are liable to be rejected. **Techno-Commercial offer of only those bidders shall be evaluated who meet the Pre-Qualification Requirements (Proveness Criteria) mentioned in our Enquiry and who have submitted the EMD as stipulated in clause 3 above.**

All correspondence thereof, shall be addressed to the following persons:

Ms. Swati Jain
Designation: Sr. Engineer (PPX-BOI)
4th Floor, Main Administrative Building
HEEP, BHEL Hardwar- 249403
Uttarakhand, India
Email ID: psk@bhel.in
Tel: +91 1334 28 1690

Mr. Kapil Yadav
Designation: DGM (PPX-BOI)
4th Floor, Main Administrative Building
HEEP, BHEL Hardwar- 249403
Uttarakhand, India
Email ID: k-yadav@bhel.in
Tel: +91 1334 28 1660

Kindly ensure the timely submission of your offer (by 1345 Hrs IST on the due date) and note that Late Offers shall not be entertained under any circumstances.

For and on behalf of BHEL, Hardwar

**Kapil Yadav
DGM (PPX-BOI)**



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Enquiry No.:
B/4011/2015/4152V/1 OF
Vacuum Breaker Valve

Annexure-B
PRE-QUALIFICATION REQUIREMENT

PRE-QUALIFICATION REQUIREMENT

Sl. No.	Pre-qualification requirements	Vendor Response (Yes / No)
1	The supplier should have the experience of manufacturing & supply of "Vacuum Breaker valve with pneumatic actuator" for Steam turbine application of name plate rating 250 MW or above with following technical parameters: i) Valve Type: Butterfly Valve of size 8" or above ii) Applicable temperature: -10° to +130°C or above iii) Applicable Pressure: 1 bar (a) at inlet and ≤0.3 bar (a) at outlet iv) Valve shall conform to Gas & Liquid tightness according to DIN 3230 Leakage rate 1 or Leakage class V according to ANSI-FCI. v) Operating medium: Air at inlet and Wet Steam at outlet vi) Valve operating time: t≤2.4 sec to open and t≤2.0 sec to close. vii) Actuator shall be Pneumatically operated with Solenoid Valve at 24 V DC	
2	The supplier should have the experience of satisfactory operation of supplied "Vacuum Breaker valve with pneumatic actuator" (referred at point 1 above) for atleast one Steam turbine unit, for minimum one year as on date of bid opening. In support of above vendor to submit GA drawing, datasheet and either of the following: a- Copy of Purchase orders, Test reports of the project and Commissioning protocols at project site; b- Certificates of satisfactory operation from their client / End user.	
3	Collaborator's approved vendors are deemed to have qualified PQR.	

Note :

1. Against above referred requirements the supplier to submit their details of past supply in the experience list format as per "Annexure-1.
2. Against supplier's replies, BHEL reserves the right to ask for more information documents/clarifications. Supplier's offer shall not be considered if vendor fails to furnish the document / information / clarifications as mentioned above or vendor doesn't meet the acceptance criteria.
3. In case of information / data furnished by the vendor found false / incorrect, BHEL reserves the right to reject their offer for the above item.



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Annexure-B
PRE-QUALIFICATION REQUIREMENT

Annexure-1
Experience list format

Sl. No.		BHEL requirements	Steam
			unit 1 (To be filled by
1.	Name of the project and its Location		
2.	Client name and its address, Fax no. & Tel. No.		
3.	Name and designation of the responsible person in client's organization		
4.	Contract No. & Date		
5.	Name plate rating in MW of unit	> 250 MW	
6.	Date of supply		
7.	Date of Commencement of operation of Vacuum Breaker valve with pneumatic actuator		
8.	Whether the Vacuum Breaker valve with pneumatic actuator are in successful operation as on date of bid opening		
9.	Brief Scope of work		
10.	Manufactured by		
11.	Butterfly valve	8" or above	
12.	Applicable temperature	-10° to +130°C or above	
13.	Applicable Pressure	1 bar (a) at inlet and < 0.3 bar (a) at outlet	
14.	Leakage Class	Valve shall confirm to Gas & Liquid tight according to DIN 3230 Leakage rate 1 or Leakage class V according to ANSI-FCI	
15.	Operating medium	Air at inlet and Wet steam at outlet	
16.	Valve operating time	t.2.4 sec to open and t.2.0 sec to close	
17.	Type of Actuation	Actuator shall be Pneumatically operated with Solenoid Valve at 24 V DC	
18.	Application	Used to break the vacuum of condenser in emergency conditions	
19.	Copy of G.A. drawing of Vacuum Breaker valve with pneumatic actuator duly mentioned with all applicable dimensions.	To be furnished by the vendor	
20.	Copy of purchase order, test certificates & commissioning protocols or client /end user certificate	To be furnished by the vendor	
21.	Whether item is in successful operation for a minimum period of 1 year as on date of bid opening	To be confirmed by the vendor	

List of Consortium Bank			
	Nationalised Bank		Nationalised Bank
1	Allahabad bank	19	Vijaya Bank
2	Andhra bank		Public Sector Banks
3	Bank of Baroda	20	IDBI
4	Canara Bank		Foreign bank
5	Corporation bank	21	CITI Bank N.A
6	Central bank	22	Deutsche Bank AG
7	Indian Bank	23	The Hongkong and Shanghai Banking Corporation Limited
8	Indian Oversea Bank	24	Standard Chartered Bank
9	Oriental bank of Commerce	25	The Royal Bank of Scotland N.V.
10	Punjab National Bank	26	J P Morgan
11	Punjab & Sindh Bank		Private bank
12	State Bank of India	27	Axis Bank
13	State Bank of Hyderabad	28	The Federal Bank Limited
14	Syndicate Bank	29	HDFC
15	State Bank of Travancore	30	Kotak Mahindra Bank
16	UCO Bank	31	ICICI
17	Union Bank of India	32	Indusind Bank
18	United Bank of India	33	Yes Bank

ANNEXURE-3
PRICE SCHEDULE FOR MAITREE PROJECT (2X 660 MW)
FOR INDIGIOUS SUPPLIERS (i.e. WITHIN INDIA)

SL NO.	DESCRIPTION OF ITEMS	TOTAL QTY (COL 3)	UNIT PRICE EX-WORKS INCLUSIVE PACKING & FORWARDING	TOTAL PRICE (FOR QTY. IN COLUMN 3)
1.	MATERIAL CODE : W90313244154 VACCUM BREAKER VALVE WITH PNEUMATIC ACTUATOR	05 SETS		
2.	MATERIAL CODE : W99318128045 SOLENOID VALVE FOR VACUUM BREAKER VALVE	02 NOS		
3.	TOTAL VALUE FOR THE SCOPE OF SUPPLY MENTIONED ABOVE.			
4.	FREIGHT CHARGES UP TO KOLKATTA/ KOLAGHAT/ HALDIA/ CHENNAI SEA PORT (SPECIFICALLY SPECIFY THE PORT SELECTED BY BIDDER FROM ABOVE GIVEN OPTIONS)			

Note :

- The prices are to be submitted strictly as per above price schedule and for the scope of supply as mentioned in the enclosed drawings & specifications, other wise the offers of vendors likely to be ignored.
- Price comparison will be done on the total landed cost to BHEL up to Maitree project site.
- Mandatory spares (i.e. material code W99318128045) should be packed in a separate box & shall be painted with green color for easy identification at site.

ANNEXURE-3 PRICE SCHEDULE FOR YADADRI PROJECT (5X800 MW) FOR INDIGIOUS SUPPLIERS (i.e. WITHIN INDIA)				
SL NO.	DESCRIPTION OF ITEMS	TOTAL QTY (COL 3)	UNIT PRICE EX-WORKS INCLUSIVE PACKING & FORWARDING	TOTAL PRICE (FOR QTY. IN COLUMN 3)
5.	MATERIAL CODE : W90313244154 VACCUM BREAKER VALVE WITH PNEUMATIC ACTUATOR	10 SETS		
6.	MATERIAL CODE : W99318128045 SOLENOID VALVE FOR VACUUM BREAKER VALVE	02 NOS		
7.	MATERIAL CODE :W99318128053 LIMIT SWITCH FOR VACUUM BREAKER VALVE	02 NOS		
8.	TOTAL VALUE FOR THE SCOPE OF SUPPLY MENTIONED ABOVE.			
9.	FREIGHT CHARGES UP TO YADADRI PROJECT SITE (FOR TOTAL SCOPE OF SUPPLY AS MENTIONED ABOVE)			

Note :

- The prices are to be submitted strictly as per above price schedule and for the scope of supply as mentioned in the enclosed drawings & specifications, other wise the offers of vendors likely to be ignored.
- Price comparison will be done on the total landed cost to BHEL up to Yadadri project site.
- Mandatory spares (i.e. material code W99318128045 & W99318128053) should be packed in a separate box & shall be painted with green color for easy identification at site.

ANNEXURE-3
PRICE SCHEDULE FOR MAITREE PROJECT (2X660 MW)
FOR FOREGIN SUPPLY (i.e. OUTSIDE INDIA)

SL NO.	DESCRIPTION OF ITEMS (Prices of all items shall be inclusive of Inspection charges and Sea Freight up to MONGLA BANGLADESH SEA PORT)	TOTAL QTY (COL 3)	UNIT PRICE (ON FOB BASIS)	TOTAL PRICE (FOR QTY. IN COLUMN 3) FOB
1.	MATERIAL CODE : W90313244154 VACCUM BREAKER VALVE WITH PNEUMATIC ACTUATOR	05 SETS		
2.	MATERIAL CODE : W99318128045 SOLENOID VALVE FOR VACUUM BREAKER VALVE	02 NOS		
3.	TOTAL CFR COST (UP TO MONGLA BANGLADESH SEA PORT) FOR SCOPE OF SUPPLY MENTIONED ABOVE) QUOTATION OTHER THAN CFR MONGLA BANGLADESH SEA PORT LIKELY TO BE REJECTED			

- Price comparison will be done on the total landed cost to BHEL up to Maitree project site.
- Spares of vaccum breaker valve (i.e. material code W99318128045) should be packed in a separate box & shall be painted with green color for easy identification at site.
- Offer of bidders without sea freight charges likely to be rejected.
- BHEL reserves the right to reject the quotation other than CFR Mongla Bangladesh.

ANNEXURE-3
PRICE SCHEDULE FOR YADADRI PROJECT (5X800 MW)
FOR FOREGIN SUPPLY (i.e. OUTSIDE INDIA)

SL NO.	DESCRIPTION OF ITEMS	TOTAL QTY (COL 3)	UNIT PRICE (ON FOB BASIS)	TOTAL PRICE (FOR QTY. IN COLUMN 3) FOB
1.	MATERIAL CODE : W90313244154 VACCUM BREAKER VALVE WITH PNEUMATIC ACTUATOR	10 SETS		
2.	MATERIAL CODE : W99318128045 SOLENOID VALVE FOR VACUUM BREAKER VALVE	02 NOS		
3.	MATERIAL CODE :W99318128053 LIMIT SWITCH FOR VACUUM BREAKER VALVE	02 NOS		
4.	TOTAL CFR COST (UP TO MUMBAI SEA PORT) FOR SCOPE OF SUPPLY MENTIONED ABOVE)			

- Price comparison will be done on the total landed cost to BHEL up to Yadadri project site).
- Spares of Vaccum Breaker Valve (i.e. material code W99318128045 & w99318128053) should be packed in a separate box & shall be painted with green colour for easy identification at site.

	PPX-BOI DEPARTMENT BHARAT HEAVY ELECTRICALS LIMITED HEEP: HARDWAR-249 403 (Uttarakhand) FAX: +91 1334 226084/226462 TEL: +91 1334 28 1690	SPECIAL CONDITIONS OF ENQUIRY (Annexure-IA) Enquiry No. B/4011/5/4152V1 Item Description: Vacuum Breaker Valve with spares Project name: Yadadri
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Special Conditions for Tender Enquiry No. B/4011/15/4152V/1-For Yadadri project (Annexure-IA)

Sl. No	Terms	Description	Confirmation of Bidder
1.	Confirmation to General Instructions and standard terms & conditions	1. "MATERIAL DETAILS AND INSTRUCTION TO BIDDERS" 2. Special Conditions Of Enquiry 3. "GISTC (General Instructions and Standard Terms & Conditions against Tender Enquiry)" 4. Non-Disclosure Agreement (NDA) Please ensure submission of signed and stamped copy of your offer alongwith above mentioned documents. Replies for each clause of Annexure-2 are to be necessarily submitted along with the offer. Deviations if any are to be listed out separately. Please note that in case deviation sheet is not received along with offer, it will be presumed that all terms and conditions mentioned in NIT are acceptable to bidder and your offer will be processed accordingly.	
2.	Evaluation criteria	Kindly note that Main valve against material code W90313244154-10 sets + its spares against material codes W99318128045-02 Nos + W99318128053 – 02 Nos shall be procured together & evaluation shall be done accordingly. Prices shall be quoted strictly as per the price schedule-Annexure-3 for each project (copy enclosed, separate price schedule applicable for foreign and Indian Bidders).	
3.	Reverse Auction (E-bidding)	BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. Kindly give your acceptance for participation in RA.	
4.	Validity	Confirm that the validity of the offer shall be 180 days from the due date of opening of Techno-Commercial offers.	
		Please note that BHEL reserves the right to ignore the offers quoting validity less than 180 days from EOD (Enquiry Opening Date).	
5.	Basis of Quotation	<u>For Foreign Bidders:</u> Please confirm that prices have been quoted on CFR any sea port in Mumbai basis in Euro/USD/JPY/UK Pound/SF/Singapore Dollar or any other Internationally freely tradable currency only. The name of the currency should be clearly indicated in your bids.	
		Freight charges shall be quoted separately in the offer. Please confirm.	



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SPECIAL CONDITIONS OF ENQUIRY
(Annexure-IA)
Enquiry No. B/4011/5/4152V1
Item Description: Vacuum Breaker Valve
with spares
Project name: Yadadri

		Offers received other than CFR basis may result in non-consideration of such bids.	
		<u>For Indian Bidders</u> Prices should be quoted on freight pre-paid up to destination basis. Transit insurance shall be arranged by BHEL and not to be included in the prices. The offers quoted on other than F.O.R destination basis may result in non-consideration of such bids.	
6.	Engineering Document/ Drawing requirement	In case of ordering, Drawings/Data sheets/documents & Quality plan as called in the specifications shall be submitted for approval of BHEL 30 days of purchase order. Any delay in delivery on account of late submission of drawings shall be to vendors account. BHEL will arrange the approval of the drawings/data sheets/ documents within 30 days of their receipt provided those are complete in all respect.	
7.	Bank Guarantee	Kindly confirm your acceptance to submit PBG (performance bank guarantee) for 10% of the order value. PBG shall be submitted before negotiation of the documents. The PBG acceptance / receipt certificate will be a part of the negotiable documents. The PBG shall be in BHEL format and from one of the BHEL consortium banks (list & format are attached).	
		Please confirm that PBG would be issued / confirmed by Indian Branch of any of BHEL's consortium bank (in case PBG has been issued by any Bank outside India)	
		Please note that, no deviation in submission of Bank Guarantee is acceptable. The offers of the vendors not agreeing to submit PBG is likely to be rejected by BHEL and no further communication in this regards will be entertained.	
8.	Payment Terms	STANDARD PAYMENT TERMS: 100% payment shall be made after receipt of material at Project Site along with 10% PBG of the total order value. Material receipt certificate from BHEL site will be part of negotiation document for claiming payment. Please confirm your acceptance.	
		Loading for Deviation in Payment terms: BHEL reserves the right to load the offers of vendors for deviation in payment terms, as given below: - Against dispatch documents through Bank (foreign and Indian bidders both): 45 days - Against Letter of Credit (foreign and Indian bidder both): 60 days - No loading if payment is done against usance LC with usance period more than 60 days	



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**SPECIAL CONDITIONS OF ENQUIRY
(Annexure-IA)**
Enquiry No. B/4011/5/4152V1
**Item Description: Vacuum Breaker Valve
with spares**
Project name: Yadadri

9.	Penalty Clause	In case of delay in supply of material beyond the agreed contractual delivery, Penalty for Late Delivery would be applicable @ 0.5 % of per week of delay or part thereof subject to a maximum of 10% of the total order value (lot wise). Please confirm. Date of GR/B/L (as applicable) shall be treat as date of delivery for all purposes. In case of any deviation to the above penalty clause, BHEL reserves the right to load the offers to the extent to which it is not agreed by vendors (at offered value).	
10.	QUALITY REQUIREMENTS & THIRD PARTY INSPECTION	For Indigenous Suppliers: Pre-dispatch inspection shall be done by BHEL nominated inspection agency M/s BVIL as per BHEL standard quality plan no QA/BI/QP/113 rev.01 (copy attached) The charges for carrying out inspection for indigenous scope of supply would be borne by BHEL, however the co-ordination with the Third Party Inspection Agencies would be the sole responsibility of the bidder. The list of approved Third party Inspection agencies would be provided at the time of contract finalization. At least 15 days' notice period should be provided for arranging Pre-Inspection. For Foreign Bidders: Pre-dispatch inspection shall be done by BHEL nominated inspection agency LRS/TUV/BV as per BHEL standard quality plan no QA/BI/QP/113 rev.01 (copy attached) The prices are to be quoted inclusive of Third Party Inspection Charges (By LRS/BVQI/TUV). The scope of inspection for Third Party Inspection Agency would be as per final Customer approved Quality Plan. The co-ordination with the Third Party Inspection Agencies would be the sole responsibility of the bidder. In case if nothing has been mentioned in your offer about the Third Party Inspection charges, the same would be considered to be inclusive in your quoted prices.	
11.	MDCC clause	Please note that, material shall be dispatched only after issue of Material dispatch clearance certificate (MDCC) by BHEL. For issue of MDCC, you are required to submit all test certificates (TC) and inspection report of third party (IR) immediately after inspection. BHEL will issue MDCC within 7 days of receipt TCs & IR, if complete clear w.r.t. approved quality plan and comply with approved technical documents.	



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SPECIAL CONDITIONS OF ENQUIRY
(Annexure-IA)
Enquiry No. B/4011/5/4152V1
Item Description: Vacuum Breaker Valve
with spares
Project name: Yadadri

12.	Delivery	Please note that material is required as per the deliveries mentioned in NIT. Please quote your deliveries accordingly in no. of weeks/ months from the date of PO	
13.	Guarantee	Kindly confirm that Guarantee shall be provided for a period of 24 months from the date of shipment or 18 months from commissioning, whichever is later . In case of any failure or trouble reported from site, the supplier should depute their representative immediately to attend the problem and replace the defective component/part if required, without any additional cost to BHEL.	
14.	O&M Manuals	Kindly confirm that in the event of ordering, O&M manuals in English languages will be supplied in 22 nos. of Hard Copies & 07 Nos CDs to be supplied to BHEL Haridwar. Out of this, 03 nos hard copies & 01 no CD's of O&M manual to be supplied along with equipment at project site.	
15.	Arbitration, Risk Purchase & FORCE MAJEURE	Kindly confirm Arbitration, Risk Purchase & Force Majeure shall be applicable as per GISTC (copy enclosed)	
16.	Packing and Storage	All the equipments/items shall be supplied in closed steel boxes/closed wooden boxes with steel cover sheet. packing boxes should be rain proof. Packaging of item should be done in such a way that it should not require any internal package inspection for at least one year. Packing box of mandatory spares shall be painted with green color for easy identification at project site.	

(Signature of the Vendor with Seal)

	PPX-BOI DEPARTMENT BHARAT HEAVY ELECTRICALS LIMITED HEEP: HARDWAR-249 403 (Uttarakhand) FAX: +91 1334 226084/226462 TEL: +91 1334 28 1690	SPECIAL CONDITIONS OF ENQUIRY (Annexure-IB) Enquiry No. B/4011/5/4152V1 Item Description: Vacuum Breaker Valve with spares Project name: 2X660MW Maitree (Bangladesh)
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Special Conditions for Tender Enquiry No. B/4011/15/4152V/1-For Maitree project (Annexure-IB)

Sl. No	Terms	Description	Confirmation of Bidder
1.	Confirmation to General Instructions and standard terms & conditions	1. "MATERIAL DETAILS AND INSTRUCTION TO BIDDERS"-Annexure-1, 2. Special Conditions of Enquiry: Annexure-2 and 3. "GISTC (General Instructions and Standard Terms & Conditions against Tender Enquiry)" Please ensure submission of signed and stamped copy of your offer alongwith above mentioned documents. Replies for each clause of Annexure-2 are to be necessarily submitted along with the offer. Deviations if any are to be listed out separately. Please note that in case deviation sheet is not received along with offer, it will be presumed that all terms and conditions mentioned in NIT are acceptable to bidder and your offer will be processed accordingly.	
2.	Evaluation criteria	Kindly note that Main valve against material code W90313244154-05 sets + its spares against material codes W99318128045-02 Nos shall be procured together & evaluation shall be done accordingly. Evaluation shall be done on total landed cost to BHEL up to Mongla Bangladesh Sea Port. Prices shall be quoted strictly as per the price schedule-Annexure-3 for Maitree project (copy enclosed, separate price schedule applicable for foreign and Indian Bidders).	
3.	Recommended spares	<u>Recommended Spares:</u> Please ensure to include recommended spares in your offer as per drawing no. 4-13244-58005 rev.00.(Copy Enclosed). Cost of recommended spares will not be used in evaluation Please furnish the item-wise price of each item referred in BHEL purchase specification.	
4.	Reverse Auction (E-bidding)	BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. Kindly give your acceptance for participation in RA.	



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**SPECIAL CONDITIONS OF ENQUIRY
(Annexure-IB)**
Enquiry No. B/4011/5/4152V1
Item Description: Vacuum Breaker Valve
with spares
Project name: 2X660MW Maitree
(Bangladesh)

5.	Validity	Confirm that the validity of the offer shall be 180 days from the due date of opening of Techno-Commercial offers.	
		Please note that BHEL reserves the right to ignore the offers quoting validity less than 180 days from EOD (Enquiry Opening Date).	
6.	Basis of Quotation	<u>For Foreign Bidders:</u> Please quote your prices on CFR Mongla Bangladesh Sea Port. Offer of bidders other than CFR Mongla Bangladesh Sea Port likely to be rejected.	
		<u>For Indian Bidders:</u> Please quote your prices on Ex-works with freight pre-paid upto either of Indian Port viz KOLKATTA/ HALDIA/ KOLAGHAT/CHENNAI SEA PORT on door delivery basis. For calculating ocean freight from Indian Port to Mongla port (Bangladesh), Indian bidders are necessarily required to inform following details:. - Size of Packing Box:LXWXH (MM) - Gross Weight of Packing Box: Kg. - No to Boxes for the complete Quantity: Nos. Please ensure to provide package details as sought above in your offer. Loading of Sea Freight (from above mentioned Indian Ports to Mongla Bangladesh Sea Port) would be done as per BHEL Freight contract. In case package details are not available, loading for Sea Freight & Port Handling charges at Indian port would be done@2% of material cost. (SPECIFICALLY SPECIFY THE PORT SELECTED BY BIDDER FROM ABOVE GIVEN OPTIONS)	
7.	Engineering Document/ Drawing requirement	Technical documents/ drawings required with the offer Please ensure completeness of your offer as per clause no E of BHEL drawing no 1-13244-58000 (copy enclosed).	
		In case of ordering, Drawings/Data sheets/documents & Quality plan as called in the specifications shall be submitted for approval of BHEL 30 days of purchase order. Any delay in delivery on account of late submission of drawings shall be to vendors account. BHEL will arrange the approval of the drawings/data sheets/ documents within 30 days of their receipt provided those are complete in all respect.	
8.	Bank Guarantee	Kindly confirm your acceptance to submit PBG (performance bank guarantee) for 10% of the order value. PBG shall be submitted	



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**SPECIAL CONDITIONS OF ENQUIRY
(Annexure-IB)**
Enquiry No. B/4011/5/4152V1
Item Description: Vacuum Breaker Valve
with spares
Project name: 2X660MW Maitree
(Bangladesh)

		before negotiation of the documents. The PBG acceptance / receipt certificate will be a part of the negotiable documents. The PBG shall be in BHEL format and from one of the BHEL consortium banks (list & format are attached). Please confirm that PBG likely to be issued / confirmed by Indian Branch of any of BHEL's consortium bank (in case PBG has been issued by any Bank outside India) Please note that, no deviation in submission of Bank Guarantee is acceptable. The offers of the vendors not agreeing to submit PBG is likely to be rejected by BHEL and no further communication in this regards will be entertained.	
9.	Payment Terms	STANDARD PAYMENT TERMS: 100% payment shall be made after receipt of material at Project Site. Material receipt certificate from BHEL site will be part of negotiation document for claiming payment. Please confirm your acceptance. Loading for Deviation in Payment terms: BHEL reserves the right to load the offers of vendors for deviation in payment terms, as given below: - Against dispatch documents through Bank (foreign and Indian bidders both): 45 days - Against Letter of Credit (foreign and Indian bidder both): 60 days - No loading if payment is done against usance LC with usance period more than 60 days - Advance : Delivery period +60 days- advance payment days (only secured and interest bearing advance can be allowed in exceptional case) - Base rate of SBI as applicable on 31st March 2017 + 6% per annum likely to be considered for loading	
10.	Penalty Clause	In case of delay in supply of material beyond the agreed contractual delivery, Penalty for Late Delivery likely to be applicable @ 0.5 % of per week of delay or part thereof subject to a maximum of 10% of the total order value (lot wise). Please confirm. In case of any deviation to the above penalty clause, BHEL reserves the right to load the offers to the extent to which it is not agreed by vendors (at offered value).	
11.	QUALITY REQUIREMENTS & THIRD PARTY INSPECTION	For Indigenous Suppliers: Pre-dispatch inspection shall be done by BHEL nominated inspection agency as per BHEL standard quality plan no QA/BI/QP/113 Rev.01 (copy enclosed) The charges for carrying out inspection for indigenous scope of supply likely to be borne by BHEL, however the co-ordination with the Third Party Inspection Agencies likely to be the sole	



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SPECIAL CONDITIONS OF ENQUIRY
(Annexure-IB)
Enquiry No. B/4011/5/4152V1
Item Description: Vacuum Breaker Valve
with spares
Project name: 2X660MW Maitree
(Bangladesh)

		responsibility of the bidder. The list of approved Third party Inspection agencies likely to be provided at the time of contract finalization. At least 15 days' notice period should be provided for arranging Pre-Inspection.	
		For Foreign Bidders: Testing & Certification shall be done as per ordering drawing.	
12.	MDCC clause	Please note that, material shall be dispatched only after issue of Material dispatch clearance certificate (MDCC) by BHEL. For issue of MDCC, you are required to submit all test certificates (TC) and inspection report of third party (IR) immediately after inspection. BHEL will issue MDCC within 7 days of receipt TCs & IR, if complete clear w.r.t. approved quality plan and comply with approved technical documents.	
13.	Delivery	Please note that material is required as per the deliveries mentioned in NIT. Please quote your deliveries accordingly in no. of weeks/ months from the date of PO	
14.	Guarantee	Kindly confirm that Guarantee shall be provided for a period of 24 months from the date of shipment or 18 months from commissioning, whichever is later . In case of any failure or trouble reported from site, the supplier should depute their representative immediately to attend the problem and replace the defective component/part if required, without any additional cost to BHEL.	
15.	O&M Manuals	Kindly confirm that in the event of ordering, - O&M manuals both in English and Bengali languages will be supplied in 22 nos. of Hard and 05 CD ROMs to BHEL Haridwar 03 nos. Hard Copy (English & Bengali Language) and 01 no. CD shall be supplied at site along with the valve.	
16.	International Standards	Only International codes and Standards are to be used for designing, material selection, manufacturing and testing for all items covered in NIT. Application of other codes and Standards as Indian and Chinese are not acceptable.	
17.	Arbitration, Risk Purchase & FORCE MAJEURE	Kindly confirm Arbitration, Risk Purchase & Force Majeure shall be applicable as per GISTC (copy enclosed)	
18.	Instruction related to Labelling	All field equipment including local instruments, transducers, valves, actuators, sensors, junction boxes and cabinets shall have name plates with the instrument tag number and description in English language. The nameplates shall be fixed to the mounting plate, the mounting brackets or junction box. Loosely attached nameplates by wires are not acceptable. Label material and writing shall be	

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		selected to withstand the environmental conditions where they are mounted. The label size and fixing place shall be selected to allow easy reading.	
		For Main Supply i.e. 4 NO. quantity of material code w90313244154, max. 10 no. of packing boxes are allowed to dispatch complete quantity. sl. no. of packing boxes (shipping marks number) shall be indicated by vendor from sl. no. BHEL/MTR/BD/HWR/BOI/13091 to 13100 (as applicable total no. of boxes required to dispatch complete quantity).	
		For mandatory spare's supply i.e. 1 no. quantity of material code w90313244154 & 2 no. quantity of material code w99318128045, max. 5 no. of packing boxes are allowed to dispatch complete quantity. sl. no. of packing boxes (shipping marks number) shall be indicated by vendor from sl. no. BHEL/MTR/BD/HWR/BOI/15094 to 15098 (as applicable total no. of boxes required to dispatch complete quantity).	
19.	Confirmation of Shipping and Packing Instructions	Being Export Order for BHEL "Shipping and packing instructions for 2X660MW Maitree Project- ANNEXURE-P" and "Instruction for Sea Worthy Packing- TGE 3646 Rev.01" is attached with the NIT. Instructions mentioned in these documents should be complied by the Supplier. Please read these conditions carefully and confirm it's compliance. Please note and confirm that mandatory spares shall be packed in separate box and shall be printed with green color for easy identification at site	

(Signature of the Vendor with Seal)

	PPX-BOI DEPARTMENT BHARAT HEAVY ELECTRICALS LIMITED HEEP: HARDWAR-249 403 (Uttarakhand) FAX: +91 1334 226084/226462 TEL: +91 1334 28 1690	SHIPPING AND PACKAGING INSTRUCTIONS FOR 2 x 660 MW MAITREE SUPER THERMAL POWER PROJECT, BANGLADESH ANNEXURE-P
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These are Standard Shipping and packing Instructions for 2X660MW Maitree Project and should be followed for all the material which is to be dispatched for Maitree Project

Sl. No.	Detail / Description / Instruction	Action By.
1.	<u>Customer's Name and Address:</u> Bangladesh-India Friendship Power Company (Pvt.) Limited (BIFPCL), Level-17, Borak Unique Height, 117, Kazi Nazrul Islam Avenue, Eskaton Garden, Dhaka-1217, Bangladesh	For Information
2.	<u>Site Address:</u> Site In charge, 2x660 MW Maitree Super Thermal Power Project, PO-Kalekharber, Union-Rajnagar, Upajila-Rampal, Dist: Bagerhat -93 4 3, Bangladesh Contact No.: +8801678582823	Suppliers to ensure proper marking of Consignee address on the boxes so as to Identify the final destination clearly.
3.	<u>Shipping Marks:</u> Each package / BOX / shipping unit shall be clearly marked or stenciled on at least two sides as follows: "BANGLADESH-INDIA FRIENDSHIP POWER COMPANY (Pvt.) LIMITED, 2X660 MW MAITREE SUPER THERMAL POWER PROJECT, BANGLADESH" EPC Contractor -Bharat Heavy Electricals Limited, India" In addition, package / BOX / shipping unit shall have the symbol painted in red on at least two sides of the package, covering one fourth of the area of the side.	All Suppliers
4.	<u>Consignee:</u> Board Bill/S Of Lading / Airway Bill Consigned To And/or Consigned Note For Transport By Truck Should Be Consigned To "Managing Director, Bangladesh-India Friendship Power Company (Pvt.) Limited, Level-17, Borak Unique Height, 117, Kazi Nazrul Islam Avenue, Eskaton Garden, Dhaka-1217, Bangladesh Contact No.: +8823941805"	All Suppliers
5.	<u>Notifying Party :</u> Board Bill/S Of Lading / Airway Bill And/or Consigned Note For Transport By Truck Should Be Notified To "DGM(C&M) Bangladesh-India Friendship Power Company (Pvt.) Limited, Level-17, Borak Unique Height, 117, Kazi Nazrul Islam Avenue, Eskaton Garden, Dhaka-1217, Bangladesh Contact No.: +8801678582831 E-Mail:epcmainplant@bifpcl.com"	All Suppliers
6.	Packing (tare) shall be part of the Equipment cost and shall not be subject to return. The packing should ensure integrity and cohesiveness of each delivery batch of Equipment during transportation. In case of Equipment assemblies and unit's delivery the packing of glass, plastics or paper the specification of packing with the material and weight characteristics are to be indicated. Hazardous goods must be packed as per international standards/practice.	All Suppliers
7.	All equipment and materials shall be suitably coated wrapped, or covered and boxed or crated for export shipment and to prevent damage during handling and storage at All Units/Suppliers the Site. Cardboard containers shall be enclosed in a solid wooden container	All Suppliers

	PPX-BOI DEPARTMENT BHARAT HEAVY ELECTRICALS LIMITED HEEP: HARDWAR-249 403 (Uttarakhand) FAX: +91 1334 226084/226462 TEL: +91 1334 28 1690	SHIPPING AND PACKAGING INSTRUCTIONS FOR 2 x 660 MW MAITREE SUPER THERMAL POWER PROJECT, BANGLADESH ANNEXURE-P
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8.	Equipment and process materials shall be packed and semi-knocked down, to the extent possible, to facilitate handling and storage and to protect bearings and other machine surfaces from oxidation. Each container, box, crate or bundle shall be reinforced with steel strapping In such a manner that breaking of one strap will not cause complete failure of the packaging. The packing shall be of best standard to withstand rough handling and to provide suitable protection from tropical weather while In transit and while awaiting erection at the Site.	All Suppliers
9.	Equipment and materials in wooden cases or crates shall be properly cushioned to withstand the abuse of handling, transportation and storage. Packing shall include preservatives suitable to tropical conditions. All machine surfaces and bearings shall be coated with oxidation preventative compounds. All parts subject to damage when in contact with water shall be coated with suitable grease and wrapped in heavy asphalt or tar impregnated paper.	All Suppliers
10.	Crates and packing material used for shipping will become the property of Customer / BHEL	All Suppliers
11.	Each part of the equipment which is to be shipped as a separate piece or smaller parts packed within the same case shall be legibly marked to show the unit of which it is part, and match marked to show its relative position in the unit, to facilitate assembly in the field. Unit marks and match marks shall be made with steel stamps and with paint	All Suppliers
12.	Each case shall contain a packing list showing the detailed contents of the package. When any technical documents are supplied together with the shipment of materials no single package shall contain more than one set of such documents. Shipping papers shall clearly indicate in which packages the technical documents are contained.	All Suppliers
13.	The case number shall be written in the form of a fraction, the numerator of which is the serial number of the case and the denominator the total number of case in which a complete unit of equipment is packed .	All Suppliers
14.	Wherever necessary besides usual Inscriptions the cases shall bear special indication such as "Top", "Do not tum over", "Care", "Keep dry", etc., as well as indication of the center of gravity (with red vertical lines) and places for attaching slings (with chain marks). For all fragile equipment, unit should take special care to pack and label with additional markings such as " FRAGILE-HANDLE WITH CARE " , " LIFTING POINTS " , " THIS WAY UP " , " DO NOT STACK " etc. to protect them from damage in transit	All Suppliers
15.	Cases which cannot be marked as above shall have metal tags with the necessary markings on them. The metal tags shall be securely attached to the packages with strong steel binding wire. Each piece, skid, case or package shipped separately shall be labelled or tagged properly.	All Suppliers
16.	Each package should have the following inscriptions and signs stenciled with an indelible ink legibly and clearly: Destination: Package number: BHEL/MTR/BD/HWR/YYY/ZZZZ where YYY stands for Vendor abbreviation. Following series of ZZZZ should be used for numbering of package by BHEL- HWR (i.e. 10000), Before dispatch of material, vendor needs to ask package no from BHEL. Package no. will be controlled by BHEL Haridwar. Gross and Net weight: Dimensions: Lifting places: Handling marks and the following delivery marking: CONTRACT No. BIFPCL/EPC-MAIN PLANT/2016/01	All Suppliers

	PPX-BOI DEPARTMENT BHARAT HEAVY ELECTRICALS LIMITED HEEP: HARDWAR-249 403 (Uttarakhand) FAX: +91 1334 226084/226462 TEL: +91 1334 28 1690	SHIPPING AND PACKAGING INSTRUCTIONS FOR 2 x 660 MW MAITREE SUPER THERMAL POWER PROJECT, BANGLADESH ANNEXURE-P
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	PURCHASER: BIFPCL, Bangladesh	
17.	Completeness of Contents of each packing case: Concerned Third Party Inspection Agency shall verify the completeness of contents of each package w.r.t packing list both in terms of quality and quantity before authorizing dispatch of the consignment.	All Suppliers
18.	Packing commensurate with international standards and accepted norms will be ensured by CQA/ Unit QC/Third Party Inspection Agency. Packing has to be sea-worthy and secure. As far as possible, the packing has to be rectangular in shape for optimum space utilization in the ship and economize on shipping costs. Projections on packages are prohibited.	All Suppliers
19.	The packing list has to be checked and certified by the Inspection agency with due signatures. All packages shall be enclosed in suitable GI sheets on all sides.	All Suppliers
20.	No loose items/Gunny bag packing are allowed for shipment. Proper pallets and crates are to be used for packing of Oil drums and Structures.	All Suppliers
21.	Advance intimation to BHEL: All supplying vendors will give at least 15 days advance intimation to BHEL along with package details before actual dispatches to arrange for storage/shipping arrangements by BHEL. Information must be sent to consolidate the details and arrange for shipments in time.	All Suppliers
22.	All Indian Suppliers to ensure compliance and CBEC Notification no. 16/2017 - Central Tax Dated 07.07.2017 and CBEC Circular No. 4/4/2017-GST Dated 07.07.2017 (Circular/Notifications are enclosed).	All Suppliers
23.	Provision of Inspection Windows on Packages: Unit/Vendors should provide inspection window of size 6" x 4" glass perplexx) for customs examination for all packages (above 1.5 x 1.5 x 1.5 cum) involving panels of any kind. Care would be taken to ensure that all packages are properly sealed to avoid ingress of moisture, rodents etc. Packing slip folders shall be attached in each box.	All Suppliers
24.	Lifting Beams: All heavy lifts for which safe handling is essential at the port of dispatch shall be accompanied by lifting beam on non-returnable basis	All Suppliers
25.	Marking for Safe Handling: To ensure safe handling, packing case shall be marked to show the following: • Upright position • Sling position and Centre of Gravity position. • Fragile components (to be marked properly with a clear warning for safe handling). • Storage category.	All Suppliers
26.	Following Documents are to be submitted by Supplier: • Packing List • Supplier's Invoice • O&M Manuals • CE Certificate (only for supplies from India) • LR Copy / Bill of Lading / AWB marked freight pre-paid. • Fumigation certificate for wooden boxes (only for supplies from third country) • MSDS for DGR cargo • Warranty Certificate • Manufacturer 's Factory Test Certificate/Inspection Waiver Certificate • Quality and Quantity Certificate • Certificate of Origin • MDCC	

	PPX-BOI DEPARTMENT BHARAT HEAVY ELECTRICALS LIMITED HEEP: HARDWAR-249 403 (Uttarakhand) FAX: +91 1334 226084/226462 TEL: +91 1334 28 1690	SHIPPING AND PACKAGING INSTRUCTIONS FOR 2 x 660 MW MAITREE SUPER THERMAL POWER PROJECT, BANGLADESH ANNEXURE-P
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27.	<u>Certified Inspection Certificate Approved by Customer:</u> The certificate signed by BIFPCL inspector (if equipment tested in presence of BIFPCL representative) is to be provided to MEPG. In case the Certificate is signed by BHEL/Third Party Inspection Agency, it is to be provided by suppliers to along with the shipping / dispatch documents.	
28.	Following details to be mentioned in GST Invoice for Export- 1. Forex Bank Account no. for all type of Shipping Bill. 2. Authorized Dealer Code no. with Name of Bank for all type of Shipping Bill. 3. Duty Drawback Account no. with IFS code of Bank for Drawback Shipping Bill. As invoice will be used for export custom clearance details like HS code; CIF value, Freight value, Insurance value, FOB value in FC ; Shipper name ;Manufacturer name; Shipping bill type; POL; POD; DBK serial no ; Advance authorization no., EPCG License no as applicable should appear on invoice.	All Suppliers
29.	<u>Guidelines for Dispatches from Units/Indian Vendors:</u> All materials to be dispatched under intimation to: 1. For Shipments through Chennai : Consignment shall be sent to the following address Mr Harsha} Trivedi, Engineer/Docks Bharat Heavy Electricals Ltd Near Marshalling Yard, Chennai Port trust Chennai 600 001 Ph No 044 25362247/25360446 -Mob 08680850932 E-mail trivedi@bhel.in 2. For Shipments through Kolkata / Haldia): Address of Ware house shall be intimated to vendors before dispatch: The couriers /correspondence shall be sent to the following address-Mr. Abhijit Chowdhury, Sr. Engineer Bharat Heavy Electricals Ltd , Regional Operations Division DJ 9/1 SECTOR II , Saltlake , Karunamoyee West Bengal 700091	All Suppliers

INSTRUCTIONS FOR SEA-WORTHY PACKING FOR BOIs

FOR

**2X660 MW MAITREE SUPER THERMAL POWER PROJECT,
BANGLADESH**

BHEL DOCUMENT NO. : TGE-3646

REV-01 DATE : 29.03.2018



**BHARAT HEAVY ELECTRICALS LTD
UNIT : HEEP, RANIPUR, HARIDWAR**

**ELECTRICAL MACHINES ENGINEERING
BHEL HARDWAR**

PREPARED BY
GOPAL CHAUHAN
Sr. ENGR./EME

CHECKED BY
MANJU AZAD
MGR./EME

APPROVED BY
R.L.VYAS
AGM/EME

INSTRUCTIONS FOR SEA-WORTHY PACKING FOR BOIs
FOR 2x660MW MAITREE PROJECT

1. GENERAL

The standard covers guide lines for making Sea- worthy standard packing boxes to be used for transportation for export orders. Vendors shall be responsible for packing and shall meet the minimum requirements specified herein.

2. SCOPE

The procedure specifies minimum guidelines to be complied with for packing of Components /Assemblies/Equipments. This specification shall be suitable for different handling operations and the adverse conditions during transportation and during indoor/outdoor storage for period of minimum two years.

3. WOOD SPECIFICATION FOR PACKING

The wood used for packing shall conform to specification ISPM NO. 15. (International Standards for Phytosanitary Measures)

4. REQUIREMENTS FOR PACKING CASE

- 4.1. All equipment and materials shall be suitably coated wrapped, or covered and boxed or crated for export shipment so as to prevent damage during handling and storage at the Site. Cardboard containers (if any) shall be enclosed in a solid wooden container to avoid damage during transit.
- 4.2. Equipment and process materials shall be packed and semi knocked down, to the extent possible, to facilitate handling and storage and to protect bearings and other machine surfaces from oxidation. Each container box, crate or bundle shall be reinforced with steel strapping, in such a manner that breaking of one strap will not cause complete failure of the packaging. The packing shall be of best standard to withstand rough handling and to provide suitable protection from tropical weather while in transit and while awaiting erection at the site.
- 4.3. Waterproof paper and felt linings shall overlap at seams at least 15mm and the seams shall be secured together.
- 4.4. Equipment and materials in wooden cases or crates shall be properly cushioned to withstand the abuse of handling, transportation and storage. Packing shall include preservatives suitable for tropical conditions. All machine surfaces and bearings shall be coated with oxidation preventative compounds. All parts subject to damage when in contact with water shall be coated with suitable grease and wrapped in heavy asphalt or tar impregnated paper.
- 4.5. Fumigation of boxes including plywood/spacers shall be carried out as per ISPM 15 to make it pest free. All wood packing in each consignment shall be free from bark and all visible signs and fungal attack at the time of shipment.
- 4.6. Components sub-assemblies and assemblies sensitive to climatic conditions shall be packed seal tight. All the openings of the sensitive components, sub-assemblies and assemblies shall be blanketed to prevent the ingress of dust and moisture. The components sub-assemblies and

assemblies shall be completely covered with 2 layers of polyethylene sheet. Polyethylene sheet to be used shall be UV stabilized. All sharp corners and edges are to be protected by rubber mats to prevent damage the polyethylene sheet. Top surface of the case shall be free from dents to prevent rain water pockets.

- 4.7. All delicate electrical/ instrument components, assembled or loose, likely to be damaged e.g. Gauges, Instruments etc. are to be wrapped in waxed paper or polyethylene air bubble film along with silica gel pack/VCI powder or tablet.
- 4.8. All delicate electrical/ instrument components if sent loose shall be placed in carton, filled with small chips of Expanded Polystyrene (Thermocol), Wood Wool etc.
- 4.9. For equipment like control panels etc. suitable cushioning material like rubber sheet shall be provided on their bottom support (ref fig 1). The gap between the panel and the packing box shall be filled with Thermocol, (Non - hygroscopic material). Distance between adjacent packing of thermocol shall not be more than 500 mm (ref fig 2).

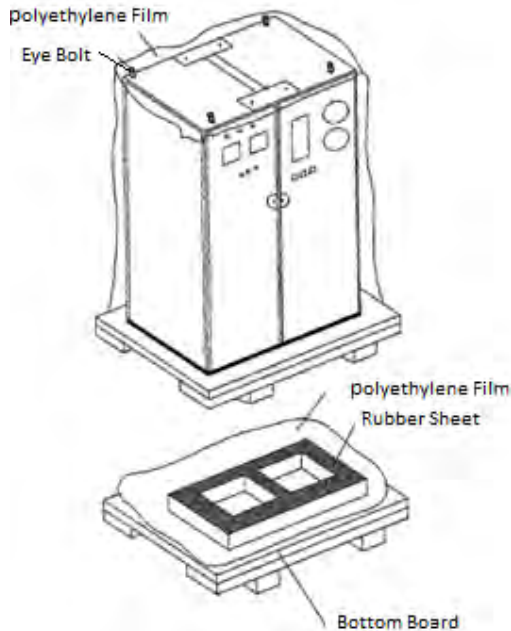


Fig-1

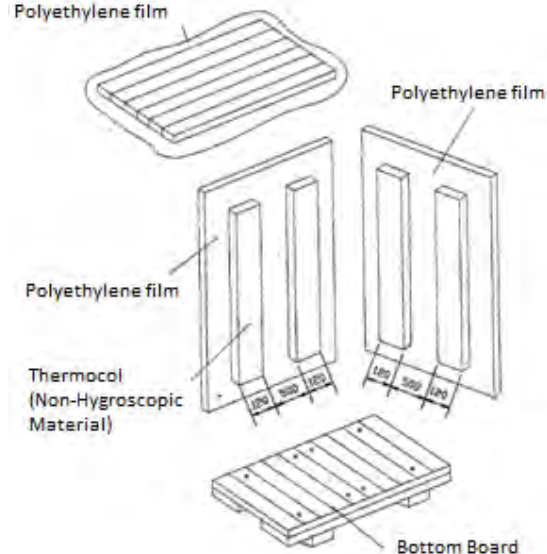
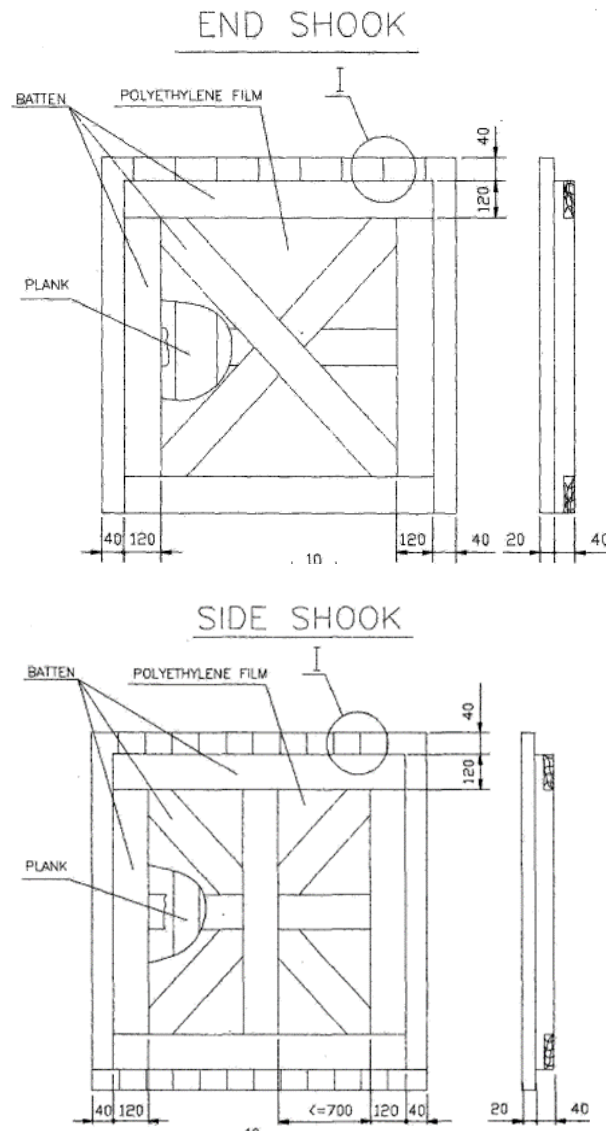


Fig-2

- 4.10. The four sides, shall be lined, from inside with multi-layered polyethylene sheet of at least 120 GSM and tacked at suitable places.

Whenever specified in addition to the polyethylene sheet the top cover will have a layer of bitumen felt over the cover. This should project about 100 - 250 mm on all sides. shall be provided between frame and planks of the end and side shook as shown in Fig. (For reference only.)



* DIMENSIONS SHOWN IN ABOVE FIGGURE ARE INDICATIVE ONLY.

It is preferable to have a single piece of the above multi-layered polyethylene sheet fixed on the four sides. In case jointing is unavoidable, it should be done by overlapping of approximately 100 mm.

Place the Components/cartons with corrosion inhibitors duly applied wherever necessary for place suitably, thin muslin cloths bags containing minimum 100 grams (approx.) of activated Blue Silica Gel as per BS 3482-1991 or equivalent with standard particle size of 3 to 6 mesh (5.6 to 2.8mm), wherever necessary. Alternatively, Tablet/ VCI Powder as per IEC 68-2-30-1980 or equivalent may be used. Approximately 7 m³ VCI paper is necessary for 1 m³ of packed item. VCI Paper shall not be used for components made of aluminum, aluminum alloys, Zinc, Copper, Brass, cadmium & silver. VCI powder is sprinkled inside the piping components ends and shall be protected with end cover.

All packages shall be covered on all sides, with suitable GI sheets preferably single length & width.

- 4.11.** Cover the whole equipment with polyethylene sheet of at least 120 GSM, on all sides preferably by a single piece.
- 4.12.** Silica gel is used for this purpose to protect the contents over sufficiently long time from corrosion. At the time of use, silica gel should be so dried that its colour becomes dark blue. These shall be filled in small cotton bags. Before sealing the equipment, the silica gel bags should be kept inside the polyethylene film cover at different locations. The quantity of silica gel should not be less than 2.0 Kg per m³ volume of the packing box.
- 4.13.** Each case shall contain a packing list showing the detailed contents of the package. When any technical documents are supplied along with the shipment of materials no single package shall contain more than one set of such documents. Shipping papers shall clearly indicate in which packages the technical documents are contained.
- 4.14.** The case number shall be written in the form of a fraction, the numerator of which is the serial number of the case and the denominator the total number of case in which a complete unit of equipment is packed.
- 4.15.** Wherever necessary besides usual Inscriptions the cases shall bear special indication such as "Top", "Do not turn over", "Care", "Keep dry", etc., as well as indication of the center of gravity (with red vertical lines) and places for attaching slings (with chain marks). For all fragile equipment, unit should take special care to pack and label with additional markings such as "FRAGILE, HANDLE WITH CARE", "LIFTING POINTS", "THIS WAY UP", "DO NOT STACK" etc. to protect them from damage in transit.

4.16. Completeness of Contents of each packing case:

Concerned CQA/Unit QC/Third Party Inspection Agency shall verify the completeness of contents of each package w.r.t. packing list both in terms of quality and quantity before authorising dispatch of the consignment.

Packing commensurate with international standards and accepted norms will be ensured by CQA/ Unit QC/Third Party Inspection Agency. Packing has to be sea-worthy and secure. As far as possible, the packing has to be rectangular in shape for optimum space utilization in the ship and economize on shipping costs. Projections on packages are prohibited.

The packing list has to be checked and certified by the Inspection agency with due signatures. All packages shall be covered on all sides, with suitable GI sheets preferably single length & width.

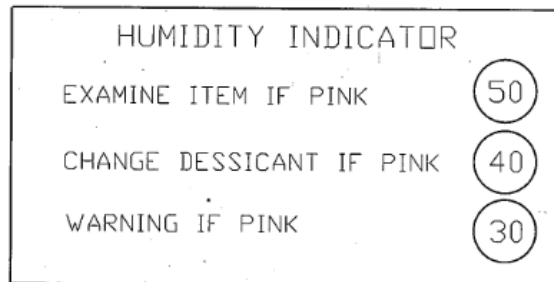
No loose items Gunny bag packing are allowed for shipment. Proper pallets and crates are to be used for packing of Oil drums and Structures.

4.17. Provision of Inspection Windows on Packages:

Vendors should provide inspection window of size 6" x 4" (glass perplex) for customs examination for all packages (above 1.5 x 1.5 x 1.5 cum) involving panels of any kind. Care would be taken to ensure that all packages are properly sealed to avoid ingress of moisture, rodents etc. Packing slip folders shall be attached in each box.

4.18. Provision of Humidity Indicator:

- i. Humidity indicator must be provided in each packing boxes. Humidity indicator shall be placed behind inspection window or as far as practicable from the nearest unit of desiccant.
- ii. Use a three-spot paper card type 1x4 inches in size to show humidity with instruction as indicated in figure below. The spots indicate relative humidity of 50 percent, 40 percent and 30 percent, top to bottom, by changing color from blue to pink.



4.19. Marking for Safe Handling:

To ensure safe handling, packing case shall be marked to show the following:

- i. Upright position.
- ii. Sling position and Centre of Gravity position.
- iii. Storage category.
- iv. Fragile components (to be marked properly with a clear warning for safe handling).

4.20. Other Marking on Packing Case

- a) Address of Consignee
- b) Purchase order No.
- c) Description of item or Title of Packing list
- d) Package number strictly as given in the Indent
- e) Net Weight
- f) Gross Weight
- g) Dimensions of the Box

4.21. Shipping Documentation including those covered by customs requirements:

- i. Packing List (O&M manual to be listed in packing list, if sent along with consignment).
- ii. Fumigation certificate for wooden boxes

BANK GUARANTEE BOND**WAM 28**

(Paragraph 4.9.6 of – Works Accounts Manual)

1. In consideration of the Bharat Heavy Electricals Limited, Siri Fort, New Delhi through HEEP Hardwar Division (hereinafter called 'the Company') having agreed to exempt _____ (hereafter called 'the said Contractor' which term includes 'Suppliers' for the purpose of this Bond) from the demand under the terms and conditions of an Agreement dt. _____ made between _____ and _____ for (hereafter called 'the said Agreement') of Security Deposit for the due fulfillment by the said Contractor of the terms and conditions contained in the said Agreement, on production of a Bank Guarantee for Rs. _____ (Rupees _____ only) we,

(Indicate the name of the Bank)
(hereinafter referred to as 'the Bank') at the request of _____

Contractor(s) do hereby undertake to pay to the Company an amount not exceeding Rs. _____ against any loss or damage caused to or suffered or would be caused to or suffered by the Company by reason of any breach by the said Contractor(s) of any of the terms and conditions contained in the said Agreement.

2. We, _____ do hereby undertake
(indicate the name of the Bank)
to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the Company stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Company by reason of breach by the said Contractor(s), of any of the terms or conditions contained in the said Agreement or by reason of the contractor(s), failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____ .

3. We undertake to pay to the Company any money so demanded notwithstanding any dispute or disputes raised by the Contractor(s) in any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal.

The payment so made by us under this bond shall be valid discharge of our liability for payment thereunder and the Contractor(s) shall have no claim against us for making such payment.

4. We _____ further agree that the Guarantee
(Indicate the name of the bank)

herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the due of the Company under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till _____ Office / Department / Division of Bharat Heavy Electricals Limited certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the _____, we shall be discharged from all the liability under this guarantee there after.

5. We, _____, further agree with the company that
(Indicate the name of the bank)

the Company shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time to performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the company against the said contractor(s) and to forbear or enforce any of the terms and conditions relating to the said Agreement and we shall not be relieved from our liability by any reason of any such variation or extension being granted to the said contractor(s) or for any forbearance, act or omission on the part of the company or any indulgence by the company to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would but for this provision have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s)

7. We _____ lastly undertake not to revoke
(Indicate the name of the bank)

this guarantee during its currency except with the previous consent of the Company in writing.

Dated the _____ day of _____

For _____
(Indicate the name of the Bank)



BHARAT HEAVY ELECTRICALS LIMITED

HEEP-HARIDWAR, UTTARAKHAND (249403)

General Instructions and Standard Terms & Conditions for bidding against Tender Enquiry (GISTC) For Foreign Bidders (Version June-2017, Rev: 01)

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22. INFORMATION TO THE BIDDERS.
23. NOTE.

1. GENERAL.

These general terms & conditions shall apply to all the Tender Enquiries, notice inviting tenders, request for quotations concerning the supply of goods and / or rendering of services to Bharat Heavy Electricals Ltd., HEEP, Haridwar (hereinafter referred to as BHEL or the Purchaser).

2. ORIGIN OF QUOTATION.

- a) The quotation should preferably be from the principal bidder. However tender specific authorized registered dealer / agent can also submit the bid on

their behalf, failing which the quotation is liable to be ignored. BHEL prefers to deal directly with the principal manufacturers.

- b) An agent cannot quote on behalf of more than one principal in the same Tender Enquiry.

3. SUBMISSION OF TENDER.

- a) Bid / Quotation must be enclosed in sealed cover on which tender enquiry number and the due date MUST BE written and be invariably sent under REGISTERED POST / SPEED POST / COURIER / Dropped in the Tender Box: addressed as follows:-

Quotation Against Enquiry No. _____

Dated: _____

Due on: _____

To,
THE HEAD OF MATERIALS MANAGEMENT,
Heavy Electrical Equipment Plant,
Bharat Heavy Electricals Limited,
HARIDWAR-249403 (Uttarakhand), INDIA.

- b) In case of Three / Two Part Bid, technical bid containing technical offer, duly signed; and un-priced copy of the Price Bid should be kept in one envelope. Price Bid containing only the price should be kept in a separate envelope. All envelopes indicating Part-1 or Part-2 or Part-3 as the case may be to be put in a bigger envelope. Please note that un-priced bid should be the exact replica of price bid but without prices.
- c) The bid / quotation must be posted before due date, keeping allowance for postal transit time. Alternatively, the tenders duly sealed and super-scribed as above may be deposited in the Tender Box. Quotations sent by any mode but not received

Quotations / Bids not in accordance with General Instructions and Standard Terms & Conditions are likely to be ignored.



BHARAT HEAVY ELECTRICALS LIMITED

HEEP-HARIDWAR, UTTARAKHAND (249403)

General Instructions and Standard Terms & Conditions for bidding against Tender Enquiry (GISTC) For Foreign Bidders (Version June-2017, Rev: 01)

in time will be ignored. Tender received through authorized E-mail is also acceptable. However, in time submission of tender in tender box shall be the responsibility of the bidder, sent through any mode. Documents submitted with the offer / bid shall be signed and stamped in each page by authorized representative of the bidder.

- d) Any additional documents submitted by supplier / bidder, during processing of registration application / tender or after placement of order shall not be accepted unless it is submitted with forwarding letter and duly signed and stamped as mentioned above in clause c.
- e) The bids of the bidders who are on the banned list and also the bids of the bidders, who engage the services of the banned firms, shall be rejected. The cutting / overwriting in the bid / offer must be duly attested by the signatories to the bid. The list of firms banned by BHEL is available on BHEL web site www.bhel.com.
- f) Being PMD vendor, if you are not quoting against this tender enquiry, please send your regret letter positively for our reference with valid reasons for not participating in the tender enquiry. Repeated lack of response on the part of bidder may lead to deletion of such PMD vendor from BHEL's approved vendor list.
- g) The bidders will submit Integrity Pact, duly signed by its authorized signatory, along with their bids wherever estimated tender value is Rs. 5 Crore or more.
- h) In case of open tender, the unregistered bidder shall submit inter alia duly filled-in Supplier Registration Form (SRF) along with the bid. Bidders can download the SRF from www.bhel.com

- i) BHEL reserves the right to award tendered quantities among more than one bidder (after acceptance of L1 price by the other bidders). BHEL can also consider awarding of part of the tendered quantity to other than L-1 bidder at L1 counter offered rates, if the quantity offered by the L-1 bidder is less than the quantity tendered for.
- j) BHEL may also reduce the Tender Quantity for offering it to Micro & Small Enterprise (MSE) Indian Vendors as per applicable Government of India rules whose prices are within 15% of L1 prices as per directives of Government of India.

4. TENDER OPENING.

Tender opening is scheduled to start in the Tender Room at 2:00 PM, on the due date. Therefore bid/quotations must reach this office / tender Box latest by 1:45 PM on due date. Only participating bidders are allowed to attend tender opening. **TENDERS RECEIVED AFTER THE SPECIFIED TIME OF THEIR 'SUBMISSION' WILL BE TREATED AS LATE TENDERS AND SHALL NOT BE CONSIDERED UNDER ANY CIRCUMSTANCES.** The bidders or their authorized representatives may be allowed to attend tender opening if duly authorized by their principals, through a tender specific letter, for price bid opening on that particular day. General authorization letter is not acceptable.

5. SPECIFICATION, DRAWINGS & STANDARD.

- a) Bidders must give their detailed specification in the quotation along with relevant technical literature / catalogue etc. against the tender enquiry.
- b) The Bid should be accompanied with relevant copies of catalogues, drawings or specification as per tender enquiry. If these documents are not furnished, the offer is liable to be rejected.

Quotations / Bids not in accordance with General Instructions and Standard Terms & Conditions are likely to be ignored.



BHARAT HEAVY ELECTRICALS LIMITED

HEEP-HARIDWAR, UTTARAKHAND (249403)

General Instructions and Standard Terms & Conditions for bidding against Tender Enquiry (GISTC) For Foreign Bidders (Version June-2017, Rev: 01)

- c) Wherever national / international (N/IN) standards are referred, the latest N/IN standards are to be followed. Mention year & date of standard revision that shall be followed for the supply.
- d) All Drawings and Standards are proprietary of BHEL. It must not be used in anyway detrimental to the interest of the company.

6. PRICE SCHEDULE.

- a) Kindly quote your prices in figures and words both. In case of any discrepancy in value, the prices quoted in words shall be considered for evaluation and establishing L1 status.
- b) Prices quoted should not be more than the prices quoted to any other BHEL units / offices / divisions. Vendor to submit copy of latest Purchase Order placed by any unit of BHEL for similar items in the technical bid. In case no order has been placed on such items, specific confirmation that no order has been placed on such items should be provided.
- c) Bidders need to quote their prices on CFR any sea port in Mumbai or FCA basis to the named airport in Euro / USD / JPY / UK Pound / SF / Singapore Dollar or any other Internationally freely tradable currency only. The name of the currency should be clearly indicated in your bids.
- d) Offers received other than CFR basis may result in non-consideration of such bids.
- e) However if BHEL agrees to accept the FOB condition, to arrive at landed cost at our plant / site, the FOB prices shall be loaded for 3% (of FOB Value) towards marine insurance, port handling charges & inland freight or actual freight / port handling charges as per BHEL contract whichever is higher.

f) Basis of Evaluation for Bid / Quotation in foreign currency:

- I. Currency exchange rate (TT selling rates of SBI) for evaluation of the bid/quotation received in foreign currency will be as follows:
- II. Single part bid – Date of tender opening.
- III. Two / Three part bid – Date of part 1 opening.
- IV. Reverse auction – Date of part-1 opening.

NB: Financial evaluation of L1, L2 ----- status will be on the basis of Landed Cost to BHEL.

g) Evaluation of Indian Agents Commission:

- I. BHEL prefers to deal directly with foreign bidder, wherever required, for procurement of Goods. However if the Foreign Principal desires to avail services of an Indian Agent then the Principal should ensure compliance to applicable guidelines.
- II. The FOB / CIF price quoted will be deemed to be inclusive of Indian Agency commission. Agency commission if payable shall be converted to Indian Rupees at TT buying rates of exchange ruling on tender opening date which shall not be subjected to any further exchange rate variation, as disclosed by the bidder in his quoted FOB / CIF price will be paid in Indian Rupees on receipt & acceptance of Materials or it's installation at destination, as the case may be. The lower of the TT buying rate prevailing on the date of technical bid opening shall be considered for computation of Agency commission.
- III. In a tender either the Indian Agent on behalf of Principal / OEM or the Principal / OEM itself can bid, but both cannot bid simultaneously for same item / product in the same Tender. If both OEM and its authorized agent submit their bids

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BHARAT HEAVY ELECTRICALS LIMITED

HEEP-HARIDWAR, UTTARAKHAND (249403)

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separately in that case only the offer of OEM can be considered as an exception.

h) While submitting your bids please clearly indicate:

- I. Expected weight of goods (lots wise).
- II. The size of packed goods.
- III. Whether the goods can be dispatched in containers?
- IV. Port of Loading.
- V. Port of Discharge.

7. REVERSE AUCTION.

- a) BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after Techno-Commercial Evaluation. All bidders to give their acceptance for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides for RA. Detailed guidelines available at our site www.bhel.com
- b) In case BHEL decides to go for Reverse Auction, only those bidders who have given their acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit 'online sealed bid' in the Reverse Auction. Non-Submission of 'online sealed bid' by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.

8. DELIVERY TERMS.

- a) Goods shall be dispatched by sea, unless stated otherwise in the tender enquiry or purchase order.

- b) In the event of bidder offering CFR delivery terms for delivery in FCL (Full Container Load), the bidder shall provide 21 days' time free of detention for General Purchase Container / High Cube Container and 14 days for the other types from the date of delivery at delivery port. Wherever the detention free period offered is less than the above specified period, the consequential cost at port of clearance shall be to the account of the bidder. Number of detention free days must be mentioned on Bill of Lading (BL).
- c) In case of CFR delivery, Port congestion charges or any additional charges claimed by shipping line till delivery at destination port shall be to the bidder's account.
- d) Specifically confirm your agreement to change the mode by Air at BHEL's request as per mutually agreed terms even after placement of Purchase Orders.
- e) The Trans-shipment is not permissible in case of Break Bulk Cargo. In rest of the case Trans-shipment condition in BHEL purchase order / letter of credit will be as per Uniform Custom and Practice for documentary credits, UCP 600 of International Standard Bank proceed re-issued by International chamber of Commerce (ICC).
- f) No demurrage / godown rent will be payable to the vendor / vendor's transporter for any delay in payments attributable to the vendor.
- g) The shipping line should be ready to move the containers to consignees nominated CFS (Container Freight Station) yard and Indian agent of shipping line should issue Cargo Arrival Notice (CAN) 7 days in advance for filing the IGM (Import General Manifest) at discharge port.

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- h) In case of CFR contract, bidder to supply the material through a Certified Sea worthy vessel.
- i) A certificate of origin (COO) sanctioned in country of origin from chamber of commerce of the manufacturing country is mandatory to be provided. However a certificate of origin (COO) from the countries under the restricted list of Govt. of India will not be acceptable.
- j) For reasons of delay in receipt of documents from suppliers or due to the same being found to be incomplete, and / or faulty, the suppliers shall be responsible to reimburse in all demurrages / wharfages, if any paid by BHEL (for stated reasons).
- k) **The invoices being issued by shipping lines must be in the name of BHEL. Otherwise, BHEL will have to forego Input Credit on GST.**
- l) While booking the shipment, bidder to also finalize destination charges and the same should appear over BL or agreed tariff to be provided to BHEL before arrival of shipment.
- m) If cargo is stuffed in container then the same should be allowed to be moved to CFS of importers choice without any additional charges.
- n) Load port charges shall be settled by the supplier and not be passed on to BHEL in form of destination charges.
- o) NNDs (Non Negotiable Documents) (preferably with OBLs) should be sent at least 7 days in advance i.e. 7 days before the arrival of vessel so as to enable BHEL to move the containers to JWC CFS.
- p) **Information related to OBL / AWB Documents:**
- I. Consignee name and address should be same as mentioned in the Purchase order.
- II. Notify party: Name and address will be as follows :(For discharge port Mumbai or Nhava Sheva)
Bharat Heavy Electricals Limited
14th Floor World Trade Centre-1, Cuffe Parade, Colaba, Mumbai -400005
Email: msseahwr@bhel.in &
ppximx@bhelhwr.co.in (in case of Sea Shipments)
Email: msair@bhel.in and
ppximx@bhelhwr.co.in (in Case of Air shipments)
For latest updating please refer our web site:
www.bhelhwr.co.in
- III. OBL should clearly mention the Indian agent address and contact details.
- IV. OBL should be issued as per UCP 600.
- V. In case of incoterms other than FOB, OBL should mention the container detention free period.
- VI. In case of placement of an Order, BHEL requests bidder to supply one Original Bill of Lading / AWB directly to their Mumbai office with other non-negotiable documents to ensure timely clearance of goods. The other Original Bill of Ladings may be routed through bank based on the other agreed terms and conditions of purchase order.

9. PENALTY FOR LATE DELIVERY.

- a) Date of delivery will be considered as per the delivery terms mentioned in the Purchase Order. Penalty will be applicable on total order value @0.5% per week or part thereof subject to maximum of 10% of the PO value unless otherwise specified in Special Conditions of tender enquiry. Acceptance / Non Acceptance of this CONDITION

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must be specifically mentioned in your quotation. Any deviation from this will be loaded accordingly i.e. BHEL shall load maximum penalty under penalty for late delivery Clause, to the extent the same is not agreed by the bidder, for the purpose of evaluation.

- b) Bidders are requested to quote the best delivery meeting the delivery requirements. BHEL reserves the right to reject the offers not meeting BHEL's delivery requirement.
- c) Commencement of delivery period shall be reckoned from the date of PO / LOI or any other agreed milestone.
- d) Bidder shall deliver the goods in the manner and schedule agreed under the terms and conditions of Purchase order.
- e) The delivery date for penalty purpose will be the Bill of Lading Date / Air way bill.

10. PAYMENT TERMS.

- a) BHEL's standard payment term is Payment after Receipt and Acceptance of Material / Item at HEEP, BHEL-Store or at desired destination unless otherwise specified in Special Terms attached to the tender enquiry.
- b) BHEL reserves the right to accept or reject the offer of the bidder who quotes the payment term other than BHEL's standard payment term.
- c) Loading on account of deviation in payment terms shall be done as per extant rules of BHEL-Haridwar.
- d) Where the payments are through bank, the documents may be presented for negotiation through BHEL designated banks which will be

specified in Purchase order. Documents should be submitted within 5 days of vessel sailing and receipt of OBL from shipping line.

- e) In case BHEL agrees for payment through LC, the same shall be irrevocable, unconfirmed and will be opened 30 days prior to the scheduled delivery and will be valid for a period of 60 days.

11. BANK GUARANTEE.

In case the bank guarantees are required to be deposited towards security deposit / performance guarantee or for any other purpose as per the terms of this tender enquiry, such bank guarantees of the requisite value in the denominated currency of the purchase order should be from one of the Indian branch of BHEL consortium banks and the bank guarantee should be in the proforma as prescribed by BHEL. The proforma of bank guarantee and the list of consortium banks are displayed at BHEL website www.bhelhwr.co.in. However, in case the bank guarantee is not from BHEL consortium banks, then the bidder has to get the bank guarantee confirmed from one of the Indian branch of BHEL consortium banks and the bank charges for such confirmation will be borne by the bidder.

12. GUARANTEE / WARRANTY AND CORRESPONDING REPAIRS / REPLACEMENT OF GOODS.

- a) Goods shall comply with the specifications for material, workmanship and performance. Unless otherwise specified, the warranty shall be for a period of 18 months from the date of receipt. If the delivery is found non-compliant during the warranty period, leading to rejection, the Seller shall arrange free replacement / repair of goods, within one month from the date of intimation or any mutually agreed period. The rejected goods shall be taken away by the Seller at his cost and replaced on

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Delivered Duty Paid (DDP) (FOR - BHEL Stores / designated destination basis) within such period. In the event of the Seller's failure to comply, Purchaser may take action as appropriate, including Repair / Replenish rejected goods & disposal of rejections, at the risk & cost of the Seller. In case the defects attributable to Seller are detected during processing of the goods at BHEL or at our subcontractor's works, the Seller shall be responsible for free replacement / repair of the goods as required by BHEL.

- b) In case the material is rejected, then date of replacement will be considered as the actual date of delivery.
- c) The bidder shall have to pay 5% incidental charges while taking back supplied material if it is found rejected on receipt. The rejected material shall be sent back only after receipt of replacement / submission of BG/refund of amount paid.

13) QUALITY REQUIREMENT.

Your bid / quotation should have specific confirmation regarding meeting all our quality requirements such as. (i) Test Certificate (TC), (ii) Guarantee Certificate (GC) / Warranty Certificate (WC), (iii) Quality Plan (QP) (if applicable); and (iv) Pre-Dispatch Inspection at your works (if applicable).

14. VALIDITY.

The quotation should be valid for a minimum period of 90 days effective from the date of opening of tender, unless otherwise specified in the tender enquiry.

15. RIGHT OF ACCEPTANCE.

- a) **BHARAT HEAVY ELECTRICALS LIMITED HARIDWAR** reserves the right to reject any or all the bids / quotations without assigning any reason thereof. BHEL also reserves the right to increase or decrease the tendered quantities. Bidders should be prepared to accept order for reduced quantity without any extra charges.
- b) Any discount / revised offer / bids submitted by a bidder on its own shall be considered, provided it is received on or before the due date and time of offer / bid submission (Part-1). Conditional discounts shall not be considered for evaluation of tenders.
- c) Unsolicited discounts / revised offers / bids given after Part-1 bid opening shall not be accepted. No change in price will be permitted within the validity period asked for in the tender enquiry.
- d) In case of changes in scope and / or technical specification and / or commercial terms & conditions having price implication, techno-commercially acceptable bidders shall be asked by BHEL to submit the impact of such changes on their price bids. In case a bidder opts to submit revised price bid instead of impact called for, then latest price bid shall prevail. However in both situations, original price bid will be necessarily opened.
- e) The bidder whose bid is technically not accepted will be informed & EMD wherever submitted shall be returned after finalization of contract. EMD shall be forfeited in the event of bidder opting out after tender opening.
- f) BHEL reserves the right to short close the existing Purchase Order / Rate Contract / Work Order or any extension thereof at any stage.

16. TRANSIT INSURANCE.

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- a) Transit Insurance will be covered by BHEL under its open Marine Insurance Policy. Seller shall inform dispatch particulars (Purchase Order, RR / GR / BL / AWB, Invoice value etc.) to Finance department (Store bill Section), BHEL Ranipur Haridwar (Uttarakhand -India) with value of consignment to the Purchaser within 07 days of dispatch for BHEL to arrange insurance coverage in its policy. Failure on the part of seller to inform dispatch particulars will make him liable to pay for any transit damages / losses suffered by the Purchaser.
- b) If Quoted Prices are inclusive of transit insurance, no weightage shall be given while evaluating the bids for Cost of Insurance, being in BHEL Scope.

17. PHYTOSANITARY CERTIFICATE:

- a) As per the Indian Law, all consignments being imported into India by air/sea require a phytosanitary certificate from the country of origin-if articles have been packed with wooden packaging materials. This is mandatory. Please confirm in your offer/dispatch documents that the required phytosanitary certificate will be submitted.
- b) Packaging material means any kind of material of plant origin used for packing which include hay, straw wood shavings, wood chips, saw dust, wood waste, wooden pallets, dunnage mats, wooden packages, coir pith, peat or sphagnum moss etc.

18. RISK PURCHASE.

In case of abnormal delays (beyond the maximum late delivery period as per Penalty clause) in supplies / defective supplies or non-fulfillment of any other terms and conditions given in Purchase Order, BHEL may cancel the Purchase Order in full or part

thereof, and may also make the purchase of such material from elsewhere / alternative source at the risk and cost of the supplier. BHEL will take all reasonable steps to get the material from alternate source at optimum cost. If bidder does not agree to the above Risk Purchase Clause, BHEL reserves the right to reject the offer. In case for compelling reasons BHEL accepts the offer without acceptance of this clause by the bidder and in the eventuality of Risk Purchase, appropriate action will be taken as per BHEL extant rules. This will be without prejudice to any other right of BHEL under the contract.

19. FORCE MAJEURE CLAUSE.

Notwithstanding any other thing contained anywhere else in the contract or PO (Purchase Order), In case the discharge of obligation under the contract by either party is impeded or made unreasonably onerous, neither party shall be considered in breach of the contract to the extent that performance of their respective obligation is prevented by an event of Force Majeure that arises after the effective date (PO date).

In the above clause, Force Majeure means an event beyond the control of the parties to the contract which prevents a party from complying with any obligation of the contract including but not limited to:

- a) Act of God (Such as but not limited to earthquake, drought, tidal waves, floods etc.).
- b) War (whether war be declared or not), Hostilities Invasion, Act of foreign enemy etc.
- c) Rebellion, revolution, insurrection, civil war etc.
- d) Contamination of Radio Activity from any nuclear fuel or from any other nuclear waste or any other hazardous materials.
- e) Riots, commotions, strike unless restricted to the employees of supplier.
- f) Acts of terrorism.

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- g) Other unforeseeable circumstances beyond the control of the parties and which the affected party cannot avoid even by using its best efforts.
- h) Cancellation of contract by customer.
- i) Change in law / government. Regulation making the performance impossible.

The party claiming to be affected by force majeure shall notify the other party in writing immediately without delay on the intervention and on the cessation of such circumstances.

Irrespective of any extension of time, if an event of force majeure occurs and its effect continues for more than 180 days the affected party shall have right to cancel the contract.

As soon as reasonably practicable following the date of commencement of a Force Majeure Event, and within a reasonable time following the date of termination of a Force Majeure Event, either Party invoking it shall submit to the other Party reasonable proof of the nature of the Force Majeure Event and of its effect upon the performance of the Party's obligations under this Agreement.

The party shall, and shall ensure that its Subcontractors shall, at all times take all reasonable steps within their respective powers and consistent with Good Operating Practices (but without incurring unreasonable additional costs) to:

- a) Prevent Force Majeure Events affecting the performance of the party's obligations under this Agreement;
- b) mitigate the effect of any Force Majeure Event; and
- c) Comply with its obligations under this Agreement.

If the war like situation has developed in a country where a seller's works is located in this P.O. or there is political instability and Indian Embassy located in that country forbids or advises for not having any business dealing

with the sellers located in such zone / region/ country then BHEL reserves the right to cancel the order.

20. NON-DISCLOSURE AGREEMENT.

All Drawing and Technical Documents relating to the product or it's manufacture submitted by one party to the other, prior or subsequent to the formation of contract, shall remain property of the submitting party. Drawing, technical documents or other technical information received by one party, shall not without the consent of the other party, be used for any other purpose than that, for which they were provided. Such technical information shall not without the consent of the submitting party, otherwise be used or copied, reproduced, transmitted or communicated to a third party. Patterns supplied by BHEL will remain BHEL's property which shall be returned by the bidder on demand to BHEL. Bidder shall in no way share or use such intellectual property of BHEL to promote his own business with others. BHEL reserves the right to claim damages from the bidder, or take appropriate penal action as deemed fit against the bidder, for any infringement of the provisions contained herein.

21. SETTLEMENT OF DISPUTES / ARBITRATION.

Any dispute / difference arising out of or in connection with this contract, including any question regarding its existence, validity or termination, shall be referred to and finally resolved by arbitration under the Arbitration and Conciliation Act, 1996 of India by a Sole Arbitrator to be appointed with mutual consent of the parties. Such Sole Arbitrator shall be either a retired judge of Supreme Court or High Court or District Court of India or some Advocate having practiced in Indian Courts. The seat or place of arbitration shall be New Delhi, India. The language to be used in the arbitration shall be English. The governing law of the contract shall be the substantive law of India. In case the parties fail

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to agree on the appointment of arbitrator within 2 months of the notice invoking arbitration by one party, then the arbitrator shall be appointed in accordance with the Arbitration and Conciliation Act, 1996 of India.

JURIDICTION: The courts of New Delhi, India, shall have exclusive jurisdiction.

22. INFORMATION TO THE BIDDERS.

- a) Purchase related information is available at our Business-to-Business (B2B) Portal available on our website www.bhelhwr.co.in. The user ID & password can be obtained by sending a request to concerned purchase executives.
- b) Intimate your change in mail address or communication address or changes, if any, by email to ppx_idx@bhelnwr.co.in giving your bidder Code.
- c) Please resolve your rejections and unexecuted overdue purchase order immediately which are posted at our B2B Portal, which can be visited through our site www.bhelhwr.co.in.
- d) Copy of this Tender Enquiry is being sent through the post/ Courier / E-mail or by any existing means.
- e) Invoice description and Unit of measurement should be strictly in accordance with Purchase order.
- f) Unit of measurement for dimension and weight should be in metric system only.

23. NOTE.

- a) Special conditions of enquiry, if enclosed By BHEL, will supersede the respective standard / general terms of enquiry.

- b) Any other Standard terms and Conditions of the bidder attached / referred against the tender enquiry will be treated as null and void ab initio.
- c) In order to protect the commercial interests of BHEL, it becomes necessary to take action against suppliers / contractors by way of suspension of business dealings, who either fail to perform or are in default without any reasonable cause, cause loss of business / money / reputation, indulged in malpractices, cheating, bribery, fraud or any other misconducts or formation of cartel so as to influence the bidding process or influence the price etc. Guidelines for Suspension of Business Dealings with Suppliers / Contractors shall prevail over which is available at BHEL website <http://www.bhel.com>
- d) The bidder along with its associate / collaborators / sub-contractors / sub-vendors / consultants / service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL-Management about any fraud or suspected fraud as soon as it comes to their notice.

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1. GENERAL.

These general terms & conditions shall apply to all the Tender Enquiries, notice inviting tenders, request for quotations concerning the supply of goods and / or rendering of services to Bharat Heavy Electricals Ltd., HEEP, Haridwar (hereinafter referred to as BHEL or the Purchaser).

2. ORIGIN OF QUOTATION.

- a) The quotation should preferably be from the principal bidder. However tender specific authorized registered dealer / agent can also submit the bid on their behalf, failing which the quotation is liable to be ignored. BHEL prefers to deal directly with the principal manufacturers.

- b) An agent cannot quote on behalf of more than one principal in the same Tender Enquiry.

3. SUBMISSION OF TENDER.

- a) Bid / Quotation must be enclosed in sealed cover on which tender enquiry number and the due date MUST BE written and be invariably sent under REGISTERED POST / SPEED POST / COURIER / Dropped in the Tender Box: addressed as follows:-

Quotation Against Enquiry No. _____

Dated: _____

Due on: _____

To,

**THE HEAD OF MATERIALS MANAGEMENT,
Heavy Electrical Equipment Plant,
Bharat Heavy Electricals Limited,
HARIDWAR-249403 (Uttarakhand), INDIA.**

- b) In case of Three / Two Part Bid, technical bid containing technical offer, duly signed and un-priced copy of the Price Bid should be kept in one envelope. Price Bid containing only the price should be kept in a separate envelope. All envelopes indicating Part-1 or Part-2 or Part-3 as the case may be to be put in a bigger envelope. Please note that un-priced bid should be the exact replica of price bid but without prices.
- c) The bid / quotation must be posted before due date, keeping allowance for postal transit time. Alternatively, the tenders duly sealed and super-scribed as above may be deposited in the Tender Box. Quotations sent by any mode but not received in time will be ignored. Tender received through authorized E-mail is also acceptable. However, in time submission of tender in tender box shall be the responsibility of the bidder, sent through any mode. Documents submitted with the offer / bid shall be signed and stamped in each page by authorized representative of the bidder.
- d) Any additional documents submitted by supplier / bidder, during processing of registration application / tender or after placement of order shall not be accepted unless it is

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submitted with forwarding letter and duly signed and stamped as mentioned above in clause c.

- e) The bids of the bidders who are on the banned list and also the bids of the bidders, who engage the services of the banned firms, shall be rejected. The cutting / overwriting in the bid / offer must be duly attested by the signatories to the bid. The list of firms banned by BHEL is available on BHEL web site www.bhel.com.
- f) Being PMD vendor, if you are not quoting against this tender enquiry, please send your regret letter positively for our reference with valid reasons for not participating in the tender enquiry. Repeated lack of response on the part of bidder may lead to deletion such PMD vendor from BHEL's approved vendor list.
- g) The bidders will submit Integrity Pact, duly signed by its authorized signatory, along with their bids wherever estimated tender value is Rs. 5 Crore or more.
- h) In case of open tender, the unregistered bidder shall submit inter alia duly filled-in Supplier Registration Form (SRF) along with the bid. Bidders can download the SRF from www.bhel.com
- i) BHEL reserves the right to award tendered quantities among more than one bidder (after acceptance of L1 price by the other bidders). BHEL can also consider awarding of part of the tendered quantity to other than L-1 bidder at L1 counter offered rates, if the quantity offered by the L-1 bidder is less than the quantity tendered for.

4. TENDER OPENING.

Tender opening is scheduled to start in the Tender Room at 2:00 PM, on the due date. Therefore bid / quotations must reach this office / tender Box latest by 1:45 PM on due date. Only participating bidders are allowed to attend tender opening. **TENDERS RECEIVED AFTER THE SPECIFIED TIME OF THEIR 'SUBMISSION' WILL BE TREATED AS LATE TENDERS AND SHALL NOT BE CONSIDERED UNDER ANY CIRCUMSTANCES.** The bidders or their authorized representatives may be allowed to attend tender opening if duly authorized by their principals, through a tender

specific letter, for price bid opening on that particular day. General authorization letter is not acceptable.

5. SPECIFICATION, DRAWINGS & STANDARD.

- a) Bidders must give their detailed specification in the quotation along with relevant technical literature / catalogue etc. against the tender enquiry.
- b) The Bid should be accompanied with relevant copies of catalogues, drawings or specification as per tender enquiry. If these documents are not furnished, the offer is liable to be rejected.
- c) Wherever national / international (N/IN) standards are referred, the latest N/IN standards are to be followed. Mention year & date of standard revision that shall be followed for the supply.
- d) All Drawings and Standards are proprietary of BHEL. It must not be used in anyway detrimental to the interest of the company.

6. PRICE SCHEDULE.

- a) Kindly quote your prices in figures and words both. In case of any discrepancy in value, the prices quoted in words shall be considered for evaluation and establishing L1 status.
- b) Prices quoted should not be more than the prices quoted to any other BHEL units / offices / divisions. Vendor to submit copy of latest Purchase Order placed by any unit of BHEL for similar items in the technical bid. In case no order has been placed on such items, specific confirmation that no order has been placed on such items should be provided.
- c) Prices should be quoted on F.O.R. Destination basis. Transit insurance shall be arranged by BHEL and not to be included in the prices. The offers quoted on other than F.O.R destination basis may result in non consideration of such bids.

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- d) In case BHEL accepts the EX-Works prices, such offers will be loaded by 1.5% of EX-Works value towards freight or with actual freight charges as per BHEL freight rate contract whichever is higher.
- e) In case of Indigenous items covered by DGS & D Rate Contract, the bidders should submit latest valid copy of the rate contract along with bid / quotation
- f) Applicable **IGST / CGST / SGST** and any other statutory levy should be indicated separately and clearly in the bid / quotation.
- g) Bidders can dispatch goods through any Indian Bank Association approved transporters having their branch at HARIDWAR / destination. If material is dispatched through other than Indian Bank Association approved transporter, material to be delivered on door delivery BHEL Stores basis.
- h) In case of dispatch of material through any other unapproved transporter, payment shall be made only after receipt of material and any additional charges payable to the transporter shall be to the bidder's account.
- i) No demurrage / godown rent will be payable to the vendor / vendor's transporter for any delay in payments attributable to the vendor.

NB: Financial evaluation of L1, L2 Status will be on the basis of Landed Cost to BHEL.

7. REVERSE AUCTION.

- a) BHEL reserves the right to go for Reverse Auction (RA) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after Techno-Commercial Evaluation. All bidders to give their acceptance for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides for RA. Detailed guidelines available at our site www.bhel.com
- b) In case BHEL decides to go for Reverse Auction, only those bidders who have given their acceptance to participate in RA will be allowed to participate in the Reverse Auction. Those bidders who have given their acceptance to

participate in Reverse Auction will have to necessarily submit 'online sealed bid' in the Reverse Auction. Non-Submission of 'online sealed bid' by the bidder will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.

8. DELIVERY TERMS.

- a) Goods shall be delivered on 'FOR Destination' basis to the named destination unless otherwise called for in the tender enquiry.
- b) Loading on account of 3rd party inspection charges in case of Indian bidders shall be 0.20%.

9. PENALTY FOR LATE DELIVERY.

- a) Date of delivery will be considered as per the delivery terms mentioned in the Purchase Order. Penalty will be applicable on total order value @0.5% per week or part thereof subject to maximum of 10% of the PO value unless otherwise specified in Special Conditions of tender enquiry. Acceptance / Non Acceptance of this condition must be specifically mentioned in your quotation. Any deviation from this will be loaded accordingly i.e. BHEL shall load maximum penalty under penalty for late delivery Clause, to the extent the same is not agreed by the bidder, for the purpose of evaluation.
- b) Bidders are requested to quote the best delivery meeting the delivery requirements. BHEL reserves the right to reject the offers not meeting BHEL's delivery requirement.
- c) Commencement of delivery period shall be reckoned from the date of PO / LOI or any other agreed milestone.
- d) Bidder shall deliver the goods in the manner and schedule agreed under the terms and conditions of Purchase order.
- e) **DELIVERY IN CASE OF REJECTION:** In case the material is rejected, then date of replacement will be considered as the actual date of delivery.
- f) **DELIVERY AGAINST BANK DOCUMENTS:** In case payment terms quoted by bidder are documents through bank, and

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the delivery terms being "FOR Haridwar / FOR Transporter Go-down" then date of delivery will be date of intimation by transporter / bidder of delivery of material at Haridwar for the penalty purpose.

- g) Where the payments are through bank, the documents may be presented for negotiation to BHEL authorized / nominated bank.

10. PAYMENT TERMS.

- a) BHEL's standard payment term is Payment after receipt and acceptance of materials / items at HEEP, BHEL-Store or at desired destination unless otherwise specified in Special Terms attached to the tender enquiry.
- b) BHEL reserves the right to accept or reject the offer of the bidder who quotes the payment term other than BHEL's standard payment term.
- c) Loading on account of deviation in payment terms shall be done as per extant rules of BHEL-Haridwar.

11. TAXES & DUTIES.

- a) The bidder to specify in their offer (part 1 bid) the category of their registration under GST like Registered, Unregistered and composite dealer.
- b) The provisional GST registration number of Bharat Heavy Electrical Ltd, Heavy Electricals Equipment Plant, Ranipur, Haridwar is "05AAACB4146P1ZL" with state Code as "05" and State Name as "Uttarakhand".
- c) Please quote our provisional GST registration number in all invoices raised for supply of goods and services under GST regime and also ensure filing of timely return and payment of tax and compliance of other applicable provisions on supplier under GST regime.
- d) No GST will be reimbursed to unregistered or composite dealer. In the event, any GST is quoted by composite dealer, the same shall be added to the cost of supply in evaluating the bid.

- e) Since, input credit of GST will be available to BHEL-Haridwar only after correct filing of return and payment of applicable GST by supplier, reimbursement of GST shall be made by BHEL-Haridwar on matching of vendor inputs at GST portal, ensuring availability of input credit to BHEL Haridwar. Payment of GST will be made to vendor after matching of input credit and vendor to ensure submission of their invoices along with consent to accept payment of tax after such matching in all cases where bills are submitted directly to BHEL-Haridwar or through bank or under LC or through any other mode.
- f) In the event of any disallowance of input credit or applicability of interest or any other financial liability arises on BHEL-Haridwar due to any default of supplier under GST, such implication shall be to supplier's account.
- g) In the event of any change in the status of the vendor after the submission of the bid but before the supply, GST applicable at the time of supply or in the bid, based on the registration status of the vendor, whichever is lower shall be payable.
- h) Where ever applicable If PAN (Permanent Account Number) of the recipient is not available, income tax is deductible either at the normal rate or at the rate of 20 percent, whichever is higher as per Section 206AA of Indian Income Tax Act 1961.
- i) The bidder shall clearly indicate HSN (*Harmonised System Nomenclature*) / SAC (*Service Accounting Code*), its description and applicable rate of GST for each item in his techno-commercial bid.
- j) Statutory Variation in Taxes & duties as applicable at the time of supply shall be payable. However, in the event of no change in law but bidder quoting certain tax structure in bid document which is lower than the applicable one, such amount shall be the maximum amount of tax that can be claimed by bidder.
- k) IMPORTED GOODS OFFERED BY INDIAN BIDDERS AGAINST DEALER INVOICE: Wherever the material being offered is imported, the bidder must quote the prices inclusive of IGST. The rate and value of IGST as included in

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the price must be indicated separately. In case quantum of IGST is not mentioned by the bidder the same will not be considered for evaluation. However, bidder will have to pass on the benefit of IGST to BHEL at the time supply.

- l) In case of directly dispatchable items to Customer's Site, BHEL-Haridwar will inform the GST registration number of the respective customer which must be mentioned on the vendor's invoice. Vendor to ensure availability of such information from BHEL-Haridwar before dispatch of any material. However while filing GSTN-1, BHEL Haridwar GSTN number to be quoted.

Note: - Vendors must ensure compliance of all the applicable rules and procedure as envisaged in the GST Regime. Any loss to BHEL-Haridwar due to fault / non-compliance by the vendor will be to the vendor's account.

12. BANK GUARANTEE.

In case the bank guarantees are required to be deposited towards security deposit/performance guarantee or for any other purpose as per the terms of this tender enquiry, such bank guarantees of the requisite value in the denominated currency of the purchase order should be from one of the Indian branch of BHEL consortium banks and the bank guarantee should be in the proforma as prescribed by BHEL. The proforma of bank guarantee and the list of consortium banks are displayed at BHEL website www.bhelhwr.co.in. However, in case the bank guarantee is not from BHEL consortium banks, then the bidder has to get the bank guarantee confirmed from one of the Indian branch of BHEL consortium banks and the bank charges for such confirmation will be borne by the bidder.

13. GUARANTEE / WARRANTY AND CORRESPONDING REPAIRS / REPLACEMENT OF GOODS.

Goods shall comply with the specifications for material, workmanship and performance. Unless otherwise specified, the warranty shall be for a period of 18 months from the date of receipt. If the delivery is found non-compliant during the warranty period, leading to rejection, the Seller shall arrange free replacement / repair of goods, within one month from the date of intimation or any mutually agreed period. The rejected goods shall be taken

away by the Seller at his cost and replaced on Delivered Duty Paid (DDP) (FOR - BHEL Stores / designated destination basis) within such period. In the event of the Seller's failure to comply, Purchaser may take action as appropriate, including Repair / Replenish rejected goods & disposal of rejections, at the risk & cost of the Seller. In case the defects attributable to Seller are detected during processing of the goods at BHEL or at our subcontractor's works, the Seller shall be responsible for free replacement / repair of the goods as required by BHEL.

- b) **RETURN OF REJECTED MATERIAL FOR REPLACEMENT:** The bidder shall have to pay 5% incidental charges while taking back supplied material if it is found rejected on receipt. The rejected material shall be sent back only after receipt of replacement / submission of BG/refund of amount paid.

14. QUALITY REQUIREMENT.

Your bid/quotation should have specific confirmation regarding meeting all our quality requirements such as. (i) Test Certificate (TC), (ii) Guarantee Certificate (GC) / Warranty Certificate (WC), (iii) Quality Plan (QP) (if applicable); and (iv) Pre-Dispatch Inspection at your works (if applicable).

15. VALIDITY

The quotation should be valid for a minimum period of 90 days effective from the date of opening of tender, unless otherwise specified in the tender enquiry.

16. RIGHT OF ACCEPTANCE.

- a) **BHARAT HEAVY ELECTRICALS LIMITED HARIDWAR** reserves the right to reject any or all the bids / quotations without assigning any reason thereof. BHEL also reserves the right to increase or decrease the tendered quantities. Bidders should be prepared to accept order for reduced quantity without any extra charges.
- b) Any discount / revised offer / bids submitted by a bidder on its own shall be considered, provided it is received on or before the due date and time of offer / bid submission (Part-1). Conditional discounts shall not be considered for evaluation of tenders.

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- c) Unsolicited discounts / revised offers / bids given after Part-1 bid opening shall not be accepted. No change in price will be permitted within the validity period asked for in the tender enquiry.
- d) In case of changes in scope and / or technical specification and / or commercial terms & conditions having price implication, techno-commercially acceptable bidders shall be asked by BHEL to submit the impact of such changes on their price bids. In case a bidder opts to submit revised price bid instead of impact called for then the latest price bid shall prevail. However in both situations, original price bid will be necessarily opened.
- e) The bidder whose bid is technically not accepted will be informed & EMD wherever submitted shall be returned after finalization of contract. EMD shall be forfeited in the event of bidder opting out after tender opening.
- f) BHEL reserves the right to short close the existing Purchase Order / Rate Contract / Work Order or any extension thereof at any stage.

17. TRANSIT INSURANCE.

- a) Transit Insurance will be covered by BHEL under its open Insurance Policy. Seller shall inform dispatch particulars (Purchase Order, RR/GR/, Invoice value etc.) to "Finance department (Store bill Section), BHEL Ranipur Haridwar (Uttarakhand -India) with value of consignment to the Purchaser within 07 days of dispatch for BHEL to arrange insurance coverage in its policy. Failure on the part of seller to inform dispatch particulars will make him liable to pay for any transit damages / losses suffered by the Purchaser.
- b) If Quoted Prices are inclusive of transit insurance, no weightage shall be given while evaluating the bids for Cost of Insurance, being in BHEL Scope.

18. RISK PURCHASE.

In case of abnormal delays (beyond the maximum late delivery period as per Penalty clause) in supplies / defective supplies or non-fulfillment of any other terms and

conditions given in Purchase Order, BHEL may cancel the Purchase Order in full or part thereof, and may also make the purchase of such material from elsewhere / alternative source at the risk and cost of the supplier. BHEL will take all reasonable steps to get the material from alternate source at optimum cost. If bidder does not agree to the above Risk Purchase Clause, BHEL reserves the right to reject the offer. In case for compelling reasons BHEL accepts the offer without acceptance of this clause by the bidder and in the eventuality of Risk Purchase, appropriate action will be taken as per BHEL extant rules. This will be without prejudice to any other right of BHEL under the contract.

19. FORCE MAJEURE CLAUSE.

Notwithstanding any other thing contained anywhere else in the contract or PO (Purchase Order), In case the discharge of obligation under the contract by either party is impeded or made unreasonably onerous, neither party shall be considered in breach of the contract to the extent that performance of their respective obligation is prevented by an event of Force Majeure that arises after the effective date (PO date).

In the above clause, Force Majeure means an event beyond the control of the parties to the contract which prevents a party from complying with any obligation of the contract including but not limited to:

- a) Act of God (Such as but not limited to earthquake, drought, tidal waves, floods etc.).
- b) War (whether war be declared or not), Hostilities Invasion, Act of foreign enemy etc.
- c) Rebellion, revolution, insurrection, civil war etc.
- d) Contamination of Radio Activity from any nuclear fuel or from any other nuclear waste or any other hazardous materials.
- e) Riots, commotions, strike unless restricted to the employees of supplier.
- f) Acts of terrorism.
- g) Other unforeseeable circumstances beyond the control of the parties and which the affected party cannot avoid even by using its best efforts.
- h) Cancellation of contract by customer.
- i) Change in law/ government. Regulation making the performance impossible.

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The party claiming to be affected by force majeure shall notify the other party in writing immediately without delay on the intervention and on the cessation of such circumstances.

Irrespective of any extension of time, if an event of force majeure occurs and its effect continues for more than 180 days the affected party shall have right to cancel the contract.

As soon as reasonably practicable following the date of commencement of a Force Majeure Event, and within a reasonable time following the date of termination of a Force Majeure Event, either Party invoking it shall submit to the other Party reasonable proof of the nature of the Force Majeure Event and of its effect upon the performance of the Party's obligations under this Agreement.

The party shall, and shall ensure that its Subcontractors shall, at all times take all reasonable steps within their respective powers and consistent with Good Operating Practices (but without incurring unreasonable additional costs) to:

- a) Prevent Force Majeure Events affecting the performance of the party's obligations under this Agreement.
- b) mitigate the effect of any Force Majeure Event and
- c) Comply with its obligations under this Agreement.

If the war like situation has developed in a country where a seller's works is located in this P.O. or there is political instability and Indian Embassy located in that country forbids or advises for not having any business dealing with the sellers located in such zone / region/ country then BHEL reserves the right to cancel the order.

20. NON-DISCLOSURE AGREEMENT.

All Drawing and Technical Documents relating to the product or it's manufacture submitted by one party to the other, prior or subsequent to the formation of contract, shall remain property of the submitting party. Drawing, technical documents or other technical information received by one party, shall not without the consent of the other party, be used for any other purpose than that, for which they were provided. Such technical information shall not without the consent of the submitting party, otherwise be used or copied, reproduced, transmitted or communicated to a third party. Patterns supplied by BHEL will remain BHEL's property which shall be returned by the

bidder on demand to BHEL. Bidder shall in no way share or use such intellectual property of BHEL to promote his own business with others. BHEL reserves the right to claim damages from the bidder, or take appropriate penal action as deemed fit against the bidder, for any infringement of the provisions contained herein.

21. SETTLEMENT OF DISPUTES / ARBITRATION.

In all cases of dispute the matter shall be referred for ARBITRATION by sole arbitrator to be appointed by the Unit Head of Bharat Heavy Electricals Ltd., at HARIDWAR. The award of the Arbitrator shall be final and binding on both the parties. The place of Arbitration shall be Haridwar.

JURISDICTION: The courts of Haridwar, India, shall have exclusive jurisdiction.

22. WHARFAGE / DEMURRAGE RESPONSIBILITY.

In the event of delay in receipt of documents by Manager (Stores-Shipping) BHEL-Haridwar and in case where dispatches are made through Unapproved Transporter the sole responsibility for wharfage /demurrage for such delay shall be that of supplier.

23. CONDITIONS FOR AVAILING MICRO & SMALL ENTERPRISES (MSE'S) BENEFITS.

- a) "MSE Suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (**five years** from the date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (Format enclosed at annexure-1 where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bid at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents is found or the requisite documents are not submitted before price bid opening. If the tender is to be submitted through e-procurement portal, then the above required documents are to be

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uploaded on the portal. Documents should be notarized or attested by a Gazetted officer."

- b) Any new supplier will be eligible for registration with BHEL as MSE supplier provided at least any one of the following documents are submitted along with application for registration :-
- c) Valid NSIC Certificate or
- d) Entrepreneurs Memorandum part II (EM II) certificate (valid based on deemed validity of 5 years) or
- e) EM II certificate along with attested copy of CA Certificate (as per prescribed format at annexure-A) applicable for the relevant financial year (latest audited), where the deemed validity of EM II is over.
- f) However, credentials of all MSE suppliers will be verified before advancing the intended benefits.
- g) MSE bidders claiming SC/ST status will have to submit SC/ST certificate of the Proprietor from competent authority. Attested (notarized or attested by Gazetted officer) copy to be submitted along with the offer.
- h) In case techno-commercial accepted bidders include MSE source and their prices (based on landed cost – considering quoted prices) are within the price band of 15% w.r.t. L-1 bidder, then BHEL can offer 20% of quantity of respective item (rounded off to nearest number) to MSE bidders at L-1 price and in case, more than one MSE bidder is in 15 % band and the same is accepted by more than one MSE bidders then 20% quantities of respective items will be considered for ordering on proportionate basis amongst MSE bidders.
- i) While distributing the 20% quantity amongst MSE bidders the decimal points in quantity shall be ignored for all the bidders except the L-1 amongst MSE bidders. Balance quantity after allocating the quantity to other MSE bidders ignoring the quantities in decimal, shall be given to L-1 (amongst MSE) bidder. However if there are more than one MSE bidder at the same price level than preference for additional quantities due to ignoring off the decimal (as mentioned above) shall be given to the bidder offering

favorable terms to BHEL and if the conditions offered are also same then preference will be given to the bidder having high SPR rating.

- j) In case there are more than one MSE bidders (with different landed cost to BHEL) within 15% price band of lowest bidder and quantity to be offered is 1 no. only, then preference shall be given to the MSE bidder with lowest landed cost .
- k) In case there are more than one MSE bidders (with same landed cost to BHEL) within 15% price band of lowest bidder and quantity to be offered is 1 no. only, then preference shall be given first, based on the favorable terms in the bid and in case terms are also same, the bidder with high SPR rating shall be given preference.
- l) If L1 bidder is MSE bidder, entire quantity will be given to such MSE bidder only.
- m) Note: It may however be noted that MSE guidelines as on date (Date of Technical Bid Opening Part-1) shall prevail

24. INFORMATION TO THE BIDDERS.

- a) Purchase related information is available at our Business-to-Business (B2B) Portal available on our website www.bhelhwr.co.in The user ID & password can be obtained by sending a request to concerned purchase executives.
- b) Intimate your change in mail address or communication address or changes, if any, by email to ppx_idx@bhelhwr.co.in giving your bidder Code.
- c) Please resolve your rejections and unexecuted overdue purchase order immediately which are posted at our B2B Portal, which can be visited through our site www.bhelhwr.co.in
- d) Copy of this Tender Enquiry is being sent through the post.

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- a) Special conditions of enquiry, if enclosed by BHEL, will supersede the respective standard/general terms of enquiry.
- b) Any other Standard terms and Conditions of the bidder attached/referred against the tender enquiry will be treated as null and void ab initio.
- c) In order to protect the commercial interests of BHEL, it becomes necessary to take action against suppliers / contractors by way of supervision of business dealings, who either fail to perform or are in default without any reasonable cause, cause loss of business / money / reputation, indulged in malpractices, cheating, bribery, fraud or any other misconducts or formation of cartel so as to influence the bidding process or influence the price etc. Guide- lines for Suspension of Business Dealings with Suppliers / Contractors shall prevail over which is available at BHEL website <http://www.bhel.com>
- d) The bidder along with its associate / collaborators / sub-contractors / sub-vendors / consultants / service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL-Management about any fraud or suspected fraud as soon as it comes to their notice.

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NON-DISCLOSURE AND PROPRIETARY INFORMATION AGREEMENT

BETWEEN

_____(Name of the Vendor),, having its registered offices in _____(Address of Vendor), registered under the no. _____ of the Companies' register of _____(Name of Place and Country), capital stock of _____(Value), with a place of business in _____(Name of Place and Country) (hereinafter referred to as "_____(Name of Vendor)");

AND

Bharat Heavy Electricals Ltd a company incorporated under the Indian Companies Act 1956 having its registered offices at BHEL House, Siri Fort, New Delhi -110 049 and having one of its works at Heavy Electrical Equipment Plant, Ranipur, Haridwar-249403 (Uttarakhand), India registered under the No. 4281 of 1964-65 of the companies register of Delhi, capital stock of Rs 4895.2 million with a place of registered office in New Delhi (hereinafter referred to as “BHEL”) hereinafter also referred to individually as “the Party” or collectively as “the Parties”.

BACKGROUND

This Agreement sets forth the rights and obligations of the Parties with respect to the use, handling, protection and safeguarding of Proprietary Information that is disclosed by and between the Parties.

WHEREAS

A) the Parties wish to pursue exploratory discussions concerning a possible collaboration between them in relation to the Program defined in Exhibit 1;

B) during the ensuing discussions and negotiations it may occur that either Party discloses to the other technical, financial or business information of a proprietary or confidential nature, which the Parties intend to protect against, making it available, by any means to any third person, and other unauthorized use and/or further disclosure by the recipient, in accordance with the terms and conditions set forth herein;

NOW, THEREFORE, the Parties have agreed as follows:

1. The term “Proprietary Information” shall mean any information or data of whatsoever kind of a confidential or proprietary nature, including but not limited to, commercial information, know how and technical information in the form of designs, drawings, concepts, requirements, specifications, software, interfaces, components, processes, or the like, that have been or will be disclosed by either Party to the other pursuant to this Agreement, either in writing, orally or other form, which is designated as “Proprietary” or “Confidential” by the disclosing Party by means of formal declaration or an appropriate stamp, legend or any other written or orally notice .
2. Proprietary Information may be conveyed, without limitation, through any written or printed documents, samples, models, electronic form on disk, tape, other storage media or any other means of disclosing such Proprietary Information that either Party may elect to use during the life of this Agreement, but if an originating Party originally discloses information orally or visually, the receiving Party will protect such information as Proprietary Information to the extent that the originating Party :
 - identifies the Information as Proprietary at the time of original disclosure,
 - summarizes the Proprietary Information in writing .

Information stored in electronic form on disk, tape, other storage media will be adequately marked if a proprietary legend displays when the information originally runs on a computer system and when the information is printed from its data file.

Proprietary Information also includes any information which can be obtained by examination, testing or analysis of any hardware or material substance or any component part of such hardware or material substance provided by the Disclosing Party even though the requirements in Clause 1 for marking and designation have not been fulfilled.

3. Each Party, to the extent of its rights to do so, shall disclose to the other only the Proprietary Information which the disclosing Party deems appropriate to fulfil the objectives of this Agreement. The Parties hereby represent that the disclosure of Proprietary Information by and between themselves shall be made in compliance with, and subject to the laws and regulations of the Disclosing Party's country.
4. The receiving Party hereby agrees and covenants that, from the effective date of this Agreement until the expiry date as per article 11 and the following period as per article 12, the Proprietary Information that either Party receives from the other shall:
 - a) be protected and kept in strict confidence by the receiving Party which must use the same degree of care it uses to protect its own confidential information and in no case less than a reasonable care;
 - b) be only disclosed to and used by those persons within the receiving Party's organization or that of its parent or controlled companies who have a need to know and solely for the purposes specified in this Agreement, and be treated by such persons or entities with the same degree of care and subject to the same restrictions;
 - c) to procure that each third party to whom Proprietary Information is disclosed under this Agreement is made aware of the provisions of this Agreement prior to such disclosure to it and that each such third party is

bound by obligations of confidentiality which are no less onerous than those contained in this Agreement;

- d) neither be disclosed nor caused to be disclosed or made available, either directly or indirectly, to any third Party or persons other than those mentioned in subparagraph b) above or other persons upon which both of the contractual Parties shall agree in an amendment to this Agreement;
- e) not to copy, reproduce or reduce to writing any part of such Proprietary Information except as may be reasonably necessary for the purpose referred to in the Recitals of this Agreement

PROVIDED THAT the Receiving Party shall be entitled to make any disclosure required by court order or government or regulatory requirement of the Disclosing Party's Proprietary Information subject to notifying the Disclosing Party as soon as possible of such requirement

- 5. Any Proprietary Information and copies thereof disclosed by either Party to the other shall remain the property of the disclosing Party and shall be immediately returned or destroyed by the receiving Party upon request.
- 6. The receiving Party shall have no obligations or restrictions with respect to any Proprietary Information for which the receiving Party can prove that:
 - a) is in or which comes into the public domain otherwise than as a result of a breach of this Agreement by any person to whom a disclosure of Proprietary Information is made as permitted under this Agreement or of any other duty of confidentiality relating to the Proprietary Information of which the Receiving Party has knowledge; or
 - b) it has been in its possession without restriction at the time of the disclosure, as evidenced by written documentation in its files; or
 - c) it has been lawfully received from a third Party without breach of this Agreement; or

- d) it has been or is published without violation of this Agreement; or
 - e) it has been independently developed in good faith by employees of the receiving Party who did not have access to the Proprietary Information; or
 - f) it has not been properly declared, designated or confirmed as Proprietary or Confidential; or
 - g) the protection period has expired according to articles 11 and 12 of this Agreement.
7. With respect to any exchange of Proprietary Information which may occur as a result of this Agreement, it is expressly understood and agreed that the persons listed in Exhibit 2 shall, on behalf of the respective Parties, be the exclusive individuals authorized to receive from and transmit to the other Party Proprietary Information under this Agreement. Each Party may replace at any time its respective authorized individuals identified in such Exhibit 2, within its own organization. Any such new designation by a Party shall be made by written notice to the other at the address indicated in such Exhibit 2.
8. Any Proprietary Information which is identified as “Classified Information”, or whose export is subject to an export license, shall be identified as such by the disclosing Party at the time of disclosure and the disclosure, protection, use and handling thereof, shall remain subject to the security procedures and restrictions imposed by the disclosing Party's Government.
9. The disclosure of Proprietary Information under this Agreement by either Party to the other shall not be construed as granting to the receiving Party any right, whether express or implied by licence or otherwise, on the matters, inventions or discoveries to which such information pertains, or as granting any trademark, patents, copyrights, trade secret right or other form of intellectual property right.

10. Nothing in this Agreement may be construed as an obligation of either Party to disclose any Proprietary Information to the other, or to enter into any subsequent contractual relationship with such other Party.
11. This Agreement covers the exchange of Proprietary Information which may be made by either Party to the other until ten years from signing of the agreement or any extension thereto which may be agreed upon by the Parties in writing. Proprietary information relevant to the Program detailed in Exhibit 1, already made available to the other contractual Party before the effective date, shall also be protected under this Agreement.

It is understood by the parties that, prior to disclosure, the Disclosing Party shall have obtained any government authorisation needed for the export of the Proprietary Information

12. The expiry of the period contemplated in Article 11 of this Agreement shall not relieve the receiving Party from complying with the obligations imposed by Article 4 here above with respect to the use and protection of the Proprietary Information, received prior the date of such expiry, for a period of ten (10) years after such expiry.
13. The Parties are independent contractors. Each will bear all costs and expenses in connection with this Agreement. This Agreement is intended to facilitate only the exchange of Proprietary Information and is not intended to be, and shall not be construed to create a teaming agreement, joint venture, association, partnership, or other business organisation or agency arrangement and no Party shall have the authority to bind the other without the other Party's separate prior written agreement .
14. This Agreement shall be governed by and shall be interpreted in accordance with the substantive Indian laws. Irrespective of the foregoing each Party shall remain

bound by the provisions of its own national laws and regulations with respect to the transfer or use of Classified Information or information whose export is subject to an export license.

15. All disputes among the Parties, in connection with or arising out of the existence, validity, construction, performance and termination of this Agreement (or any terms thereof), which the Parties are unable to resolve among themselves, shall be finally settled by an Arbitration. The Arbitration shall be held in Haridwar (India), in English language, in accordance with the rules laid down in the arbitration and reconciliation act of India.
16. The foregoing constitutes the entire Agreement among the Parties with respect to the subject matter hereof and supersedes and cancels all prior representations, negotiations, commitments, undertakings, communications, either oral or written, acceptances, understandings and agreements among the Parties with respect to or in connection with any of the matters to which such Agreement applies or refers.
17. Notices to _____(**Name of Vendor**) shall be made at the following address:

(Complete Address of Vendor)

Attention: Mr. _____(**Name of the Authorised Person of Vendor**)

Notices to BHEL shall be made at the following address:

BHARAT HEAVY ELECTRICALS LIMITED,
HEAVY ELECTRICAL EQUIPMENT PLANT,
Ranipur, Haridwar-249403 (Uttarakhand), India

Attention: _____(**Name of the PPX Incharge**)

18. The effective date of this Agreement shall be the date of the last signature appearing herein.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement, to be executed by its duly authorized officer.

Date :

Signed for and on behalf of

Signed for and on behalf of

(Name of Vendor)

BHEL

By:

By:

Title:

Title:

Signature:

Signature:

EXHIBIT 1

to the

NON-DISCLOSURE AGREEMENT

between

_____(**Name of Vendor**)

and

BHARAT HEAVY ELECTRICALS LIMITED

dated:

The Non Disclosure Agreement covers the exchange of Proprietary Information which may occur during the discussions and negotiations in view of a possible cooperation between the Parties in the following programs:

-Description of Material or Services for which the order is placed

_____(**Name of Vendor**) list of products that require an exchange of Proprietary Information which may be occur during the discussions and negotiations in view of a possible cooperation for the above programs :

EXHIBIT 2

to the

NON-DISCLOSURE AGREEMENT

between

_____ **(Name of Vendor)**

and

Bharat Heavy Electricals Ltd.

dated:

Personnel of the Parties authorized to receive and/or transmit Proprietary Information under this Agreement:

For **(Name of Vendor)**

(Name of Person)

Tel.

Fax

Address.

Tel.

Fax

Address.

For Bharat Heavy Electricals Ltd.

Mr.

Tel. 01334

Fax 01334

Address. Main Administration Building

BHEL, HEEP, Haridwar

India

Mr.

Tel. 01334

Fax 01334

Address. Main Administration Building

BHEL, HEEP, Haridwar

India