

## **CHECKLIST**

Check list of General Terms and conditions

### **TWO part bid system**

Fill-up this check list, sign with seal and attach to Technical bid

For any information, documents contact mail ID: [gowrisankar@bhelhyd.co.in](mailto:gowrisankar@bhelhyd.co.in)

**ENQ/COLLECTIVE NO: K6DIL51194 dated 13.08.2012**

**DUE ON-25.08.2012**

Sl. No	BHEL Standard Terms & Conditions	Supplier confirmation	Comments / Remarks
1.	a) Offer must be submitted in two bid system for the items as per Enquiry in separate two sealed covers : 1 <sup>st</sup> cover (i) <b>Technical bid</b> ----2 <sup>nd</sup> cover (ii) <b>Price bid</b> Clearly super scribing on the envelopes <b>1) Enquiry/Collective no.(RFQ no:.....)2) Due date3)Price bid</b> for one cover and Technical bid for other cover. b) The difference between “Tech bid” and “Price bid” should be only the prices wherever applicable.(The Technical information enclosed with the tech. bid need not be enclosed with price bid ).		
2.	<b>Offer validity</b> should be <b>90</b> days minimum from date of price bid opening.		
3.	No revised offers will be accepted unless asked for/or any changes in specification		
4.	The quoted rates are to be on firm basis till the execution of order.		
5.	<b>Payment Terms:</b> <b>For Indigenous Suppliers:</b> 100% in 90 days (45-SSI) from invoice date against GR. <b>For Suppliers at Abroad:</b> Payment against Irrevocable Letter of Credit, (LC charges outside India are to be borne by the respective vendor).		
6.	<b>Penalty:</b> Penalty of ½% per week or part there of subject to a maximum of 10% of undelivered portion.		
7.	<b>Guarantee:</b> Materials should be guaranteed for a period of 12 months from date of commissioning or 18 months from the date of dispatch whichever is earlier.		
8.	Supply should strictly confirm to BHEL Drawings and Specifications. All tests should be carried out as per BHEL Drg. & Spec. All test certificate, guarantee certificate & Inspection report should be furnished along with supplies (3 sets). Clause-wise confirmation of specification is required.		
9.	<b>Terms of Delivery :</b> <b>FOR BHEL- HYD-32</b> <span style="float: right;"><b>-for Indigenous suppliers</b></span> <b>FOB Seaport/FCA Airport</b> <span style="float: right;"><b>-for suppliers at abroad</b></span>		
10.	Delivery time in weeks from date of PO		
11.	Packing & Forwarding charges (If any): (for indigenous suppliers)		
12.	Excise duty (For indigenous suppliers)		
13.	Taxes & Duties (CST/VAT)in %wherever applicable (for indigenous suppliers)		
14.	Insurance: (for indigenous suppliers)		

### **NOTE:**

1) BHEL reserves the right to **reject the offer** which is having deviations to BHEL general terms & conditions

2) Prices of items as below: - (To be indicated only in price bid offer in the sealed envelope of price bid)

Sl.No.	Matl. Code.	Drg no/Specification	Description	Qty	Unit rate
--------	-------------	----------------------	-------------	-----	-----------

3) Any deviation in penalty clause will not be accepted and incase of any reduction, an equal % of amount will be loaded for tender evaluation purpose.

4) Any deviation in payment terms will not be accepted. In case of reduction in number of days will be loaded for tender evaluation purpose @ 2% per month on quoted rate.

5) Clubbing of POs in one invoice is not acceptable.(One invoice per PO only) and for suppliers at abroad **project wise** POs will be issued.

6) In case of any discrepancy between the terms mentioned in check list and offer, the terms mentioned in the check list will be considered.

**SIGNATURE&SEAL**