

### CHECK LIST FOR SUBMISSION OF BID

Bidders are advised to duly fill in the checklist. This checklist gives important items to facilitate the bidder to make sure that the necessary data/information as called for in the bid document has been submitted by them along with their offer. This, however, does not relieve the bidder of his responsibilities to make sure that his offer is otherwise complete in all respects.

**Please ensure compliance and tick (√) against following points:**

S. No.	DESCRIPTION	CHECK BOX
<b>UNPRICED BID</b>		
1.0	Offer Covering letter (in bidder's letter head).	
2.0	Power of Attorney and the supporting Board Resolution in the name of authorized signatory who is submitting the bid with his Digital Signature Certificate & signature.	
3.0	<b>Bidding Forms as follows are to be duly filled to be submitted:</b>	
3.1	Annexure-1: Compliance to Requirement of Tender Documents	
3.2a	Annexure -2(a): ATC (Indigenous)	
3.2b	Annexure -2(b): ATC (Import) (applicable for foreign bidder)	
3.3	Annexure -3: Deviations Statement- Technical	
3.4	Annexure -4: Deviations Statement- Commercial	
3.5	Annexure-5: (Wherever Pre-Qualification / Bidder's Qualification Criteria is applicable), enclosed in Bidding Forms Section. <b>All the details required for Technical Criteria, Commercial Criteria and Financial Criteria have been duly filled.</b>	
3.6	Annexure -7: Proforma of Declaration of Black Listing / Holiday Listing	
3.7	Annexure -8: Form-10 F (applicable for foreign bidder)	
3.8	Annexure -9: Vendor Bank Details / Bank Mandate Form	
3.9	Annexure -10: Declaration by the bidders regarding non-tampering of tender documents	
3.10	Annexure -11: Contact Details of Vendor	
3.11	Annexure-13: Proforma for Declaration on NCLT / NCLAT /DRT /DRAT/ Court Receivership/ Liquidation	
3.12	Annexure-14: Certificate for Declaration of Restriction for Bidders from Countries which share Land Border with India	
3.13	Annexure-15: Compliance to Bid Requirement <b>(SUBMITTED ON THE LETTERHEAD OF BIDDER)</b>	
3.14	Annexure-16: Self Declaration	
3.15	Annexure-18: Tax Residency Certificate (applicable for foreign bidder in case of services in India is required as per scope of Enquiry Document)	
3.16	Annexure-19, enclosed in Bidding Forms Section	
4.0	Supporting documents for Custom Duty exemption / waiver, if any. (Applicable for Foreign Bidders)	
5.0	Unpriced copy of following (Indicating 'Q' in place of price and 'NQ' for not quoted)	

S. No.	DESCRIPTION	CHECK BOX
	1. Price Schedule / BoQ (Excel file) <input type="checkbox"/> 2. Price Schedule for Two Years O & M Spares <input type="checkbox"/> 3. Price break up for Mandatory Spares <input type="checkbox"/> 4. Unit Rates for Addition / Deletion (if Applicable) <input type="checkbox"/>	
6.0	Latest Complete Audited Annual Financial Year Report including auditor report, Balance Sheet, Profit & Loss Account Statement, Notes and all other schedules	
7.0	Duly signed Integrity Pact <b>with witness signatures</b>	
8.0	Udyam Registration Certificate to avail preference for being MSE bidder. (EMD/Purchase Preference benefit shall not be available in case of non submission of the certificate, in line with provisions of Enquiry Document)	
9.0	Addendum / Amendment (if any) (Technical & Commercial) duly signed & stamped	
10.0a	For Manufacturers, Affidavit for compliant to DMI&S Policy (if applicable) <b>submitted</b> on bidder's company letter head	
10.0b	For Traders, Affidavit for DMI&S Policy (if applicable) to be submitted from Manufacturers [OR] Self Certificate <b>submitted</b> on bidder's company letter head	
11.0	Form-1 & Form-3 attached with Annexure-III to ITB, w.r.t. PP-LC policy.	
	Form 3 submitted on vendor's letterhead	
	RFQ Number mentioned on all pages of Form-3	
	Form-3 duly certified by Statutory Auditor is submitted, with UDIN No.	
12.0	Annexure-F to SPC (Undertaking by the Tenderer(S))	
13.0	Annexure-V to ITB - Certificate for Compliance of Restriction for Bidders from Countries which share Land Border with India <b>submitted</b> on bidder's company <b>letter head</b>	
<b>PRICE BID</b>		
1.0	Prices in Price Schedule Format for the following are filled, in e-tendering portal, without making any changes in the format/names of the file/worksheet in line with the instructions provided in ITB: 1. Price Schedule / BoQ (Excel file) <input type="checkbox"/> 2. Price Schedule for Two Years O & M Spares <input type="checkbox"/> 3. Price break up for Mandatory Spares <input type="checkbox"/> 4. Unit Rates for Addition / Deletion (if Applicable) <input type="checkbox"/>	

**Bidder shall furnish the above documentation complete in all respect and shall submit along with the bid. EIL/Owner reserves the right to complete the evaluation based on the details furnished with the bid without seeking any additional information.**

Place: [Signature of Authorized Signatory of Bidder]  
 Date: Name: Designation: