



भारत हेवी इलेक्ट्रिकल्स लिमिटेड

(भारत सरकार का उपक्रम)

BHARAT HEAVY ELECTRICALS LIMITED

(A Govt. of India Undertaking)

NOTICE INVITING TENDER

Ref: BHEL:MSTPP:HR:SEC:2022

Date: 09/11/2022

To,

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NOTE: **TENDER DOCUMENT (SECURITY AND ALLIED SERVICES i.e. PROTECTION OF MEN AND MATERIALS, TRAFFIC REGULATION etc. AT BHEL PSER/MSTPP RAMPAL PROJECT SITE PREMISES)**.

Sealed offers are invited for the subject job by the undersigned on the behalf of BHARAT HEAVY ELECTRICALS LIMITED, Maitree (2 x 660 MW) Project Site as per the tender document detailed and points relevant to the tender are as under.

SALIENT DETAILS OF NIT		
SL.NO	ISSUE	DESCRIPTION
1.0	SUBJECT OF NIT	Issue of tender for Security and allied services i.e, protection of men and materials, traffic regulation etc at BHEL MSTPP Rampal Project site Premises.
2.0	TENDER NO	BHEL:HR: MSTPP:SEC:2022
3.0	DETAILS OF TENDER DOCUMENT	
3.1	Volume-I	General conditions of contract
3.2	Volume-II	Special conditions of contract
3.3	Volume-III	Price Schedule
3.4	Annexure – I	Pre-Qualification Criteria
3.5	Annexure – II	No Deviation Certificate
4.0	TENDER START DATE	09.11.2022.
5.0	DUE DATE OF OFFER SUBMISSION	22.11.2022 (15-30 Hrs). Technical Bid Document will be opened at 16:00 hrs on 22.11.2022. Price bid shall be opened on the same day after completion of technical bid.
6.0	EMD AMOUNT	BDT. 1,95,000/- (One Lakhs Ninety Five Thousand Only)
7.0	SECURITY DEPOSIT	As per tender provisions.
8.0	COST OF TENDER	Nil
9.0	LAST DATE OF SEEKING CLARIFICATION	19.11.2022 (18-00 Hrs)
10.0	Time Zone	Bangladesh Standard Time

Thanking You,
For & on behalf of BHARAT HEAVY ELECTRICALS LTD.

BHEL/MAITREE SITE

Enclosure:

01. Volume – I: General Terms & Conditions of the Contract
02. Volume -II: Special Conditions of the Contract
03. Volume-III: Price Bid
04. Annexure – I: Pre-qualification Criteria
05. Annexure – II: Format for No-deviation certificate



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VOLUME-I

GENERAL TERMS AND CONDITIONS OF THE CONTRACT

- 1.0 The offer shall be submitted as per the instructions of tender document. Only one set of tender documents signed by authorised company representative of bidder and stamped on each page shall be submitted as detailed further.
- 2.0 Bidders to note specifically that all pages of tender document, including these NIT pages for this particular tender shall be submitted by them (after signing/stamping on each page) as a part of their offer. Price shall not be mentioned by them anywhere in the techno-commercial portion of offer, it shall be mentioned in the relevant price schedule only and submitted in separate sealed envelope. In case of any clarification, bidder may contact this office.
- 3.0 The offers shall be sent as per following details in separate sealed envelopes. Complete set of offer shall be sent to BHEL, PSER, MSTPP site.
To,
The Additional General Manager,
(QLY, BE & HR)
Bharat Heavy Electricals Limited,
Maitree Super Thermal Power Project
Rampal, Bagerhat,
Bangladesh
- 4.0 Your offer & documents submitted with the offer shall be signed & stamped in each page by your authorised representative. No overwriting/ correction in tender documents by bidders shall be allowed. However, if correction is unavoidable, the same may be signed by authorized signatory.
- 5.0 All documents/ annexures submitted with the offer shall be properly annexed and placed in respective places of the offer as per enclosure list mentioned in the covering letter. BHEL shall not be responsible for any missing documents.
- 6.0 No Deviation with respect to tender clauses and no additional clauses/ suggestions/ clarification in Techno-commercial bid/ Price bid shall normally be considered by BHEL. Bidders are requested to positively comply with the same. Offers with deviation are liable for rejection.
- 7.0 The Price Bids of only those bidders will be opened who will be qualified for the subject job on the basis of pre-qualification evaluation/ techno-commercial bids, approval/ acceptance of customer (as applicable), etc. BHEL's decision in this regard shall be final & binding. BHEL also reserve the right to reject the bidder with unsatisfactory past performance in execution of a contract. BHEL's decision in this regard shall be final & binding.
- 8.0 While BHEL reserve the right to open the price bid, one authorised representative of the bidder shall be allowed to attend. The bidder may depute their authorized representative during the opening of techno commercial bid as per schedule.
- 9.0 On submission of offer, further consideration will be reviewed, subject to compliance to tender & qualifying requirement (As per annexure – I) and customer's acceptance, as applicable.
- 10.0 The bidder may have to produce original document for verification if so, decided by BHEL.



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11.0 EARNEST MONEY DEPOSIT

- 11.1) Every tender must be accompanied by the prescribed amount of Earnest Money Deposit (EMD) in the manner described herein.
- 11.1.1) EMD shall be furnished along with the offer in full as per the amount indicated in the NIT.
- 11.1.2) Bidder to deposit EMD in form of Demand Draft/Pay Order/Bankers Cheque in favour of 'Bharat Heavy Electricals Limited'.
- 11.2) EMD by the bidder will be forfeited as per Tender Documents if:-
- 11.2.1) After opening the tender, the bidder revokes his tender within the validity period or increases his earlier quoted rates.
- 11.2.2) The bidder does not commence the work within the period as per LOI/Contract. In case the LOI/contract is silent in this regard then within 15 days after award of contract.
- 11.3) EMD shall not carry any interest.
- 11.4) In the case of unsuccessful bidders, the Earnest Money will be refunded to them within a reasonable time after acceptance of award by successful tenderer.

12.0 SECURITY DEPOSIT

- 12.1) Upon acceptance of Tender, the successful bidder should deposit 5% of contract value amount as Security Deposit for satisfactory completion of work, as indicated in the NIT. EMD of the successful bidder shall be converted and adjusted towards the required amount of Security Deposit.
- 12.2) The security Deposit should be furnished before start of the work by the contractor in full or at least, 50 % of the required Security Deposit, including the EMD, shall be collected in before start of the work. Balance of the security deposit shall be collected by deducting 10% of the gross amount in BDT Progressively from each running bills of the contractor till the total amount of the required security deposit is collected.
If the value of the bill at any time exceeds the contract value, the amount of security deposit shall be correspondingly enhanced and the additional SD shall be immediately deposited by the contractor or recovered from payments due to the contractor.
- 12.3) Security Deposit may be furnished in terms of local cheques of scheduled banks or Pay Order / Demand Draft in favour of Bharat Heavy Electricals Limited.
- 12.4) The Security Deposit shall not carry any interest.
- 12.5) BHEL reserves the right of forfeiture of Security Deposit in addition to other claims and penalties in the event of the Contractor failed to fulfil any of the contractual obligations or in the event of termination of contract as per terms and conditions of contract. BHEL reserves the right to set off the Security Deposit against any claims of other contracts with BHEL.



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13.0 RETURN OF SECURITY DEPOSIT

13.1) Security Deposit shall be refunded to the Contractor along with the 'Final Bill' after deducting/adjusting all expenses / other amounts due to BHEL under the contract / other contracts entered into with them by BHEL.

14.0 . The offers shall be sent in two separate sealed envelopes as under:

COVER NO.	SHALL CONTAIN FOLLOWING
COVER-I (TECHNO-COMMERCIAL BID)	The following should be submitted by the bidders: i) Covering letter of offer ii) No Deviation Certificate in bidder's letterhead as per format given as annexure – II. iii) Documents in support of Pre-Qualification criteria as desired in Annexure I. iv) Signed NIT documents and its annexure. (VOL. -I & II) v) EMD Amount through Demand Draft/ Pay Order/ Bankers Cheque.
COVER-II (PRICE BID)	i). Duly filled in Price Bid. Vol.-III - 1 copy in original.
COVER-III (MAIN ENVELOPE CONTAINING COVER I & II)	1.0 Above two sealed covers, COVER I & COVER II together be enclosed in COVER III. Cover III shall be clearly super scribed with NOMENCLATURE, NAME OF THE JOB, TENDER DOCUMENT NO. & DUE DATE OF SUBMISSION.

SPECIAL NOTE: -

15.0 BHEL reserves the right to accept or reject any or all offer without assigning any reasons thereof.

BHEL also reserve the right to cancel the tender wholly or partly without assigning any reason thereof. Also, BHEL shall not entertain any correspondence from bidders in this matter.

16.0 Since the job shall be executed at BIFPCL/MAITREE, RAMPAL, BAGERRHAT Site, bidders must visit site/ work area and study the job content, facilities available, availability of materials, prevailing site conditions including law & order situation etc. before quoting for this tender. They may also consult this office before submitting their offers, for any clarifications regarding scope of work, facilities available at sites or on terms and conditions. No additional claim shall be entertained by BHEL in future, on account of non-acquaintance of above.

17.0 Validity of the offer shall be for Six (06) Months from the due date of latest offer submission (Including extension, if any).



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TENDER DOCUMENT NO: BHEL: MSTPP:HR:SEC:2022 Date - 09.11.2022

VOLUME –II

SCOPE AND SPECIAL TERMS & CONDITIONS OF CONTRACT

**TENDER DOCUMENT FOR SECURITY AND ALLIED SERVICES i.e.
PROTECTION OF MEN AND MATERIALS, TRAFFIC REGULATION
etc. AT BHEL PSER/MSTPP RAMPAL PROJECT SITE PREMISES.**



BHARAT HEAVY ELECTRICALS LIMITED

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2x660 MW MAITREE SUPER THERMAL POWER PROJECT

RAMPAL, BAGERHAT,

BANGLADESH



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BHARAT HEAVY ELECTRICALS LIMITED

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SCOPE & SPECIAL TERMS AND CONDITIONS OF THE CONTRACT:

Following are the scope, special terms and conditions of the contract.

1.0) NAME OF THE WORK:

Providing Security and allied services, protection of men and materials, traffic regulation services, etc. at 2X660 Maitree Super Thermal Power Project site at Rampal, Bagerhat Bangladesh, by suitable deployment of Security Guards and Security Supervisor including relievers round the clock as requirement given in this document.

2.0) SCOPE OF WORK:

Providing Security Services round the clock including relievers at 2X660 MW Maitree Super Thermal Power Project site at Rampal, Bagerhat Bangladesh.

The proposed deployment is as below:

Security Incharge – 01 Nos- General Shift duty of 12 hrs per day.

Security Supervisor: 02 Nos (One for Day Shift and One for Night Shift)- Shift duty of 12 hrs per Supervisor per day.

Security Guards: – At present tentative requirement of the guard will be approximately 77 Nos guards per day. However, the same may increase or decrease to any extent depending upon the site progress/ site requirement.

Kiosk: Around 24 Nos Kiosks/Posts- on an average 03 Nos Guards for One Kiosk/Post per day– each guard having a duty of 08 hours of Shift per day.

2.1. The guard post shall be maintained with required no. of leave reserve to man all the shift of 365 days considering leave, Festival holidays & absenteeism. Suitable replacement guard to be provided by the agency, if a guard is absent in any post.

2.2. No local Guards/manpower to be deployed, who is a resident of Bagerhat District, without seeking approval from the BHEL HR Dept. Deployed guards must be police verified.

2.3. Contractor's Security Guards on duty shall take all preventive measures to avoid fire or accident taking place. However, in case of such an eventuality, suitable action to be taken immediately for firefighting and informing the designated officer of BHEL immediately. Contractor's Security Guards on duty shall maintain proper records/documents as per requirement of the company in connection with above services.



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- 2.4. Contractor's employees on duty shall provide protection in case of assault/apprehension of assault to any employee of BHEL, Customer (BIFPCL) and Consultant as Owners Engineer.
- 2.5. Contractor's employees on duty shall bring to the notice of designated officer of BHEL any untoward occurrence/incidents in the premises.
- 2.6. Accommodation of personnel under this contract shall be arranged by the contractor at their own cost and no additional payment shall be made by BHEL against the same Preferably, accommodation may be set up or arranged by the agency at nearby plant premises. Messing and fooding (meal) arrangements for the guards at accommodation or barrack shall also be in contractors' scope. Local transport up to plant main gate shall be scope of the contractor. However, Patrolling Cab shall be provided by BHEL for patrolling duty inside plant premises.
- 2.7. It will be open to BHEL to ask for replacement of any or all of contractor's employees if he/they will not fully meet BHEL's contract requirement. Alternatively, the contractor may withdraw their employees for administrative reasons but they should be suitably replaced. If the employee/(s) on duty are undisciplined or sleeping during duty hours he/they will be suspended/replaced by the contractor immediately.
- 2.8. The contractor should issue appointment letters to their employees and furnish a certificate indicating that the employees deployed by them are their employee and not drafted from other agencies on deputation or attachment. Certificate should be sent along with their appointment letters before deployment of their employees at BHEL/ MSTPP Rampal Project site.
- 2.9. Security Officer/ Incharge deployed must be minimum of Rank of Sergeant from Defence Sector-Army, Navy, Air-Force, Military. Security Supervisor must also hold defence background from Army/Navy/Air-Force/Military/Ansar/Battalion/RAB/Special Forces and shall be responsible for maintaining total security of plant including liason with govt and local administrative agencies.
- 2.10. Security Guards deployed must be trained and experienced having minimum educational qualification of 08th standard pass. The age of Security Guards deployed must be between 23 to 48 years having good height and physic.
- 2.11. The contractor will obtain a license before deploying their employees at BHEL PSER/MSTPP Rampal site as required under the Contract Labour act, abide by the rules and regulation of Bangladesh. BHEL/ MSTPP Rampal Project site.



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2.12. The contractor will also comply with all other statutory provisions as applicable, including but not limited to Insurance under WC Act, Bonus Act Medical Act or any other applicable Act and relevant rules framed there under.

3.0. SUPERVISION OF SERVICE CONTRACT:

The Contractor shall ensure the following on a day to day basis during the tenure of the contract:

- 3.1. Deploying security personnel at the premises / office for ensuring safety of movable / immovable property / plant & machinery/ employees / other authorized persons visiting Place of work.
- 3.2. Ensuring to conduct a physical check/inspection of the area at closing of security shifts before the area is locked up and ensuring that all lights/ fans are switched off after office hours and water taps are turned off.
- 3.3. Detection of / tracing out of outsiders intruding into the premises including tracing suspects in case of theft or any untoward incident, and submitting necessary reports to BHEL Management and to the appropriate authorities on such incidents.
- 3.4. Compulsory training must be provided to each and every guards before deployment by the agency with a provision of special need and action-based training modules on weekly basis.
- 3.5. Maintenance of necessary registers / forms / formats to record all incoming and outgoing men, vehicles, and materials as per BHEL Management's directions time to time.
- 3.6. Taking over all the documents / articles / materials belonging to BHEL from the previous contractor, ensuring its safe and secure custody and handing over of the same to the next contractor on expiry of the contract.
- 3.7. Seizure of goods suspected to be stolen and to hand them over to the designated personnel of BHEL.
- 3.8. Maintenance of record of entry and exit of all vehicles and to carry out search both while entering and exit using security gadgets provided for the same.
- 3.9. Maintenance of a duty registers comprising names of the security personnel, which should be available for inspection at the main gate of the premises.



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- 3.10.** To coordinate the evacuation activities in the event of fire mishap or any other natural calamity at BHEL-MSTPP Site. To ensure the presence of adequate security personnel at all gates even at such times and to ensure agreed response time. To inform nearest Fire Station/identified BHEL personnel in the event of fire break out or any other natural calamity.
- 3.11.** To take all possible steps to protect the properties at BHEL-MSTPP Site.
- 3.12.** Providing welfare measures for the security personnel deployed by the Contractor at the BHEL premises.
- 3.13.** Any other safety & security related responsibilities given by BHEL Management time to time.
- 3.14.** Conduct surprise checks periodically by field officer of the Contractor with due permission from BHEL Management. To supervise the performance of the security personnel and maintain discipline amongst the security personnel.
- 3.15.** The contractor shall ensure in writing that the employees deployed by them at BHEL/ MSTPP Rampal Project site premises for providing the above service under this contract are not involved in any trade union activities at any point of time.
- 3.16.** The contractor must take approval from BHEL before deployment of any local personnel.
- 3.17.** The contractor shall in respect of their employees, supply to the Company the following information:
Name, Father's name, date of birth, educational qualification, two identifying body marks, full residential address, past experience, permanent home address and a passport size photograph for Gate pass.
- 3.18.** The personnel's deployed should be physically and mentally fit and do not have any criminal record. They should be free from any physical deformity and of sound health and should produce medical certificates to ensure their fitness to perform the above services.
- 3.19.** The contractor shall provide each employee with employment/identity card with photograph duly verified and attested by the contractor to his employees. The contractor should indicate the name of the proprietary/partnership firm/company, place of work, contact number and duration of validity of Card.



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3.20. The contractor shall comply with all statutory requirements, rules, regulations, notifications in relation to employment of his employees issued from time to time by the concerned authorities.

3.21. On account of any theft case or incidence, when man or material or both are caught by any security forces, it shall be the prime responsibility of the contractor to file and register case at local police station on behalf of the client.

4.0. SECURITY DEPOSIT: -

Security Deposit would be 5% of the contract value which will be released along with final bill i.e., after completion of the contract period. The Security Deposit shall not carry any interest.

5.0. TERMS OF PAYMENT:

Payment would be made to the contractor by BHEL as per the quoted price against each type of manpower.

5.1. Contractor must ensure that payment to their personnel is being made as per the minimum wage rate as applicable and in future the same would be made by the contractor as per revised rate as applicable from time to time in line with the notification issued by Govt. of Bangladesh from time to time.

5.1.1. The contractor will have to make above monthly payment to their working staff. Statutory benefits are to be given by the contractor at his own cost.

5.1.2. Bill should be presented to site administration of Maitree Project, Bangladesh on the Last Date of each Calendar Month and payment will be made generally within 30 (Thirty) days from the submission of bills by the contractor.

5.1.3. Every month the contractor shall have to provide 02 Sets photocopies of FORM-8 and FORM-38, i.e. Wage Register & Muster cum Attendance Sheet along with Original Invoice to site administration of BHEL Maitree Project Bangladesh, showing details of wage and allowance disbursed to their manpower along with a certificate that all statutory compliance including Minimum Wages has been complied and in case any non-compliance observed the same shall be recovered from the



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contractor bill & or Security Deposit or from Final bill as the case may be and the same will be paid to the concerned agency as per the rules.

5.1.4. The contractor will maintain proper record and register which are required to be maintained by them in accordance with the Statutory Provision of various acts and rules framed there-under. These records and registers may be checked by BHEL periodically.

5.1.5. 5% amount of monthly RA Bill shall be deducted as retention from each RA's Bill, which will be released after final bill.

5.1.6. No Security personnel shall be billed on overtime by the contractor. Arrangement of Reliever is the sole responsibility of the contractor. Guards will be replaced at the end of each 8 hours (eight) shift.

6.0. TAXES AND DUTIES:

6.1. BHEL will deduct VAT and AIT as per extant tax rules of Government of Bangladesh from the contractor's RA Bill.

7.0. UNIFORM & EQUIPMENTS:

7.1. The contractor should ensure that his guards are always dressed in clean and tidy uniforms while on duty for the said services. The contractor shall have to provide the following items to the security Guards and Supervisors:

- 02 Nos (Two) sets of uniform including Caps and Belts once in every 07 months to their Security Guards and Supervisor.
- 01 (One) Pair of Safety Shoes to their Guards and Supervisors.
- 01 Nos (One) Jersey or Pull Over at least once in 07 months for winter season to their Security Guards and Supervisor.
- One Rain Coat and one pair of Gum boots of good quality at least once in 07 months for monsoon and rainy season.
- **The contractor shall have to provide sufficient number of Lathis, Torch Light and Whistles to each and every guard as per requirement from time to time.**



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8.0. WAGES:

8.1. The wages should be paid by the successful contractor to the security personnel deployed by the agency at BHEL Maitree Site **on or before 7th of every month**, without fail through electronic bank transfer into guard's bank account. The wages to the security personnel should not be tied up with clearing of contractor's monthly bill by BHEL.

8.2. Minimum Basic Salary to be paid as Minimum Wage Notification dated **24.05.2016, @ Tk. 400 per day** (Applicable for District and Upazila). Hence, monthly salary for full month duty to be paid must be minimum **BDT.12,000/- per month**. Any revision of wages as per Govt of Bangladesh minimum wages and approved by BHEL notified time to time during execution of contract shall be implemented and payable to the Security Guards and Supervisor.

8.3. The Contractors shall have to pay festival Bonus to the security personnel as applicable as per the statutory rules of the GOB. No additional payment shall be made for Bonus Payment to the contractor.

9.0. VALIDITY:

9.1. This contract will initially be for a period of **07 (Seven) months** from the date of commencement of the Work. However, this contract may be extended depending on the necessity on the existing rates, terms and conditions and subject to satisfactory service at site.

9.2. The contract may be terminated after giving two months' notice from either side.

10.0. GENERAL:

10.1. Necessary deduction of Tax at source as per rules will be made from the contractor's bill and a certificate will be issued to this effect.

10.2. The contractor shall be responsible for resolving all disputes between their employees and themselves and shall ensure proper performance of duty by their manpower.



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10.3. The contractor shall take appropriate Insurance coverage under the relevant acts of Bangladesh, for the requisite amount in respect of manpower and Supervisor, as applicable. Insurance Cover shall be obtained by the contractor at his own cost within a fortnight from the commencement of the contract and copy of Insurance cover shall be sent to the BHEL MSTPP Rampal Project site immediately.

10.4. The liability of any compensation for injury to personnel or others arising as a result of duties by their manpower shall be that of the contractor.

10.5. It is reiterated that there is no employer-employee relationship either with the contractor or with contractor's employees or with the contractor's organization. This is a contract and BHEL have no connection directly or indirectly or even remotely with contractor employees or with contractor's organization. This is only a business transaction.

10.6. The contractor shall not be allowed to sub-let or sub-contract the work awarded to the contractor.

11.0 COMMENCEMENT OF WORK:

The successful contractor shall commence the work immediately after intimation to commence service by BHEL and shall proceed with the same with due expedition without any delay.

If the successful Bidder fails to start the work within the stipulated time, BHEL at its sole discretion will have the right to cancel the contract.

12.0. RIGHTS OF BHEL:

12.1. BHEL reserves the following rights in respect of this contract without entitling the contractor for any compensation:

a) To terminate the contract any time by giving 60 days' notice without assigning any reasons thereof.

b) To recover any amount due from the contractor under this or any other contract with BHEL etc. or in any other form, the sum of money BHEL is forced to pay anybody due to contractor's failure to fulfill any of his obligations.



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12.2. In the event of any dispute of any nature, the decision of BHEL shall be final and binding on the contractor.

13.0. WORKMENS COMPENSATION INSURANCE:

The contractor shall mandatorily obtain suitable/ required workmen compensation insurance/policy cover to all his workers before start or commencement of job to ensure employees compensation and accidental cover as may be applicable. A documentary proof for the same shall be submitted to BHEL within 07 days of commencement of work.

14.0. STRIKES & LOCKOUTS:

The contractor will be fully responsible for any dispute and other issues connected with his employee. In the event of the contractor's employee resorting to strike BHEL shall have the right to get the work executed through any other agencies and the cost so incurred by BHEL, shall be deducted from the contractor's running bill/(s).

15.0. LAW GOVERNING THE CONTRACT AND COURT JURISDICTION:

15.1. The contract shall be governed by the law for the time being in force in the Republic of Bangladesh. The Civil Court, having ordinary original civil jurisdiction in Kolkata shall alone have exclusive jurisdiction in regard to all claims in respect of this contract.

15.2. It is expected and assumed that all documents, certificates, declarations made are true and correct on the basis of which technical evaluation will be made. If the above information is not correct and subsequently comes to the knowledge of BHEL, then the awarded contract may be liable for cancellation at the discretion of BHEL.

15.3. Notwithstanding whatever contained/ written herein, all rules and regulations of Government of Bangladesh and amendments thereto shall prevail in this contract without any modifications.



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VOLUME-III

PRICE BID

Security and Allied services i.e., protection of men and materials, traffic regulation etc at BHEL Maitree Super Thermal Power Project, Rampal, Bagerhat, Bangladesh.



BHARAT HEAVY ELECTRICALS LIMITED

(A GOVT. OF INDIA UNDERTAKING)

2x 660 MW Maitree Super Thermal Power Project Site

Rampal, Bagerhat,

Bangladesh



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VOLUME – III

**PRICE BID - (TO BE QUOTED BY THE BIDDER'S IN
COMPANYS LETTER HEAD)**

Sl. No.	Particulars	Quantity / Month	Unit (Required / month)	Unit Rate in BDT/ Month (Excluding VAT & AIT)	Total Price (In BDT)
		(A)		(B)	(AXB)
1	Security Guard for 8 hours	77	Nos		
2	Security Supervisor for 12 Hours	2	Nos		
3	Security Incharge/Officer (Sergeant) for 12 hours	1	Nos		
4	TOTAL COST FOR ONE MONTH = C (Excluding VAT & AIT)				
5	ADD: VAT @ 10% on C				
6	ADD: AIT @ 2% @ on C				
7	TOTAL COST PER MONTH INCLUDING VAT & AIT D = SUM (4+5+6)				
5	TOTAL COST FOR 07 MONTHS INCLUDING VAT & AIT E = (D X 07)				

Amount in BDT in Words:

Total cost quoted is including VAT & AIT.

Name of the Bidder:

Designation:

Signature & Seal of The Bidder:



भारत हेवी इलेक्ट्रिकल्स लिमिटेड

(भारत सरकार का उपक्रम)

BHARAT HEAVY ELECTRICALS LIMITED

(A Govt. of India Undertaking)

Annexure - I

Pre-qualification criteria for the said contract is as under and bidders must ensure that is meeting all the criteria and enclose the document duly signed by their authorised signatory.

1. Bidder to have minimum 15 years of experience of providing security services in Bangladesh. (Bidder should provide valid trade license or Incorporation Certificate since 2007 or before up to 2022 indicating security services as nature of business.)
2. Bidders should have provided Security Services to Industry (ies) /Factory(ies)/ Construction Sites/Projects- Minimum 2 such Organisations in last 5 years. (Bidder should provide copy payment receipts or completion certificate or equivalent document in support of the same)
3. Bidder should have experience of providing more than 100 guards to any one client in last 05 years. (Necessary supporting documents to be submitted.)
4. Bidder to provide copy of running Work Order/Purchase order/Agreement Papers – awarded from various clients, sum-total of which should be having at least a total pool and strength of 600 plus numbers of Security personnel, deployed throughout the country.
5. Bidders/Agencies, who are presently serving security services at Maitree Site (Rampal Tap Bidyut Kendra), shall be required to produce/submit a satisfactory performance certificate issued from the Principal employer, namely, M/s BIFPCL, which has to be submitted along with the techno-commercial bid, as a pre-qualifying criteria for selection.
6. Bidders/Agencies, who are presently not serving security services at Maitree Site, shall be required to produce/submit a satisfactory performance certificate issued from any of their existing clients.
7. Bidder to have backup pool of trained security guards with ability to scale up and respond as necessary. (Bidder should certify the same on the its letter head)
8. Bidders have Internal Organisational hierarchy of Security department, preferably staffed with ex-police/Army Officers. (Organisation Chart or Necessary supporting document to be submitted.)
9. Bidder should submit valid trade license for security services.
10. Bidder should provide the copy of TIN and BIN.
11. Bidder to submit TAX Clearance Certificates or Audited Report or CA certified financial statements for the last 3 years.



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Annexure – II

NO DEVIATION CERTIFICATE

(To be typed and submitted in the Letter Head of the Company/Firm of Bidder)

To,

Date:

The AGM (Qly, BE & HR)
BHEL MSTPP SITE OFFICE,
2 x 660 MW BIFPCL Maitree Site,
Rampal, Bagerhat, Bangladesh.

Respected Sir,

Sub : **No Deviation Certificate.**

Ref : 1) NIT/Tender Specification No: BHEL:MSTPP:HR:SEC:2022.
2) All other pertinent issues till date.

We hereby confirm that we have not changed/ modified/materially altered any of the tender documents as downloaded from the email/ issued by BHEL and in case of such observance at any stage, it shall be treated as null and void.

We also hereby confirm that we have neither set any Terms and Conditions and nor have we taken any deviation from the Tender conditions together with other references applicable for the above referred NIT/Tender Specification.

We further confirm our unqualified acceptance to all Terms and Conditions, unqualified compliance to Tender Conditions, Integrity Pact (if applicable) and acceptance to Reverse Auctioning process.

We confirm to have submitted offer in accordance with tender instructions and as per aforesaid references.

Thanking you,

Yours faithfully,

(Signature, date & seal of authorized
representative of the bidder)