

**BHARAT HEAVY ELECTRICALS LIMITED**

CORPORATE RESEARCH & DEVELOPMENT DIVISION  
VIKASNAGAR, HYDERABAD - 500 093, INDIA

**PHONES: 23774494 (EXCHANGE)****DIRECT : 23882104/23882204/  
23778474/23776772****FAX : 91 40 23770698**

RD:DP:MPX:F-04

**ENQUIRY**

|         |   |                                                                                                                                                                                                                                                                                                             |           |           |              |
|---------|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------|--------------|
| To      | - | Enquiry No:                                                                                                                                                                                                                                                                                                 | Enq Date: | Due Date: | Delivery By: |
|         | - | 580905971                                                                                                                                                                                                                                                                                                   | 04-JAN-10 | 28-JAN-10 | 30-JUN-10    |
|         | - | PLEASE SUBMIT YOUR QUOTATION IN SEALED COVER<br>SUPERSCRIBED WITH ENQUIRY NO, ENQUIRY DATE<br>AND DUE DATE SUBJECT TO OUR TERMS AND<br>CONDITIONS ENCLOSED, FOR THE FOLLOWING<br>MATERIALS SO AS TO REACH US ON OR BEFORE THE<br>DUE DATE BY 12 NOON. THE TENDERS WILL BE<br>OPENED AT 2 PM ON THE SAME DAY |           |           |              |
| Pin     | - |                                                                                                                                                                                                                                                                                                             |           |           |              |
| Email : | - |                                                                                                                                                                                                                                                                                                             |           |           |              |
| Attn.   | - |                                                                                                                                                                                                                                                                                                             |           |           |              |

PLEASE GIVE REFERENCE OF ENQ NUMBER , ENQ .DATE AND DUE DATE IN ALL YOUR CORRESPONDENCE  
FOR PROMPT ACTION. IN CASE IF YOU ARE NOT MAKING THE OFFER PLEASE POST A REGRET LETTER AND  
RETURN THE DOCUMENTS.

| SL NO | DESCRIPTION / SPECIFICATION                                                                                                                                                                                                                                      | UNIT | QTY |
|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----|
| 1     | SOFTWARE DEVELOPMENT OF<br>1. IEC 61850 SAMPLED MEASURED VALUES AND<br>2. GOOSE<br><br>AS PER SPECIFICATIONS ENCLOSED<br><br>NOTE:<br>REVERSE AUCTION:<br><br>BHEL RESERVES THE RIGHT TO PROCURE ABOVE ITEMS THROUGH REVERSE<br>AUCTION AMONG QUALIFIED BIDDERS. | NO   | 1   |

Please submit your offer in Two parts as per enclosed "General Terms and Conditions of enquiry, Loading Factors & Contract for the purchase of Goods/ Services" in separate sealed covers as detailed below:

1) FIRST COVER SHALL CONTAIN A) TECHNICAL & COMMERCIAL BID, B) COMPLIANCE STATEMENT, C) UN-PRICED BID, i.e. A COPY OF THE PRICE BID WITH THE PRICE(S) COLUMNS LEFT BLANK. D) BIDS WITHOUT THESE ENCLOSURES SHALL NOT BE CONSIDERED.

2) Second Cover containing Price bid.

If the Price bid is found to be different from the un-Priced Price bid in any way, the offer will be rejected.

3) Unsigned offers are liable for rejection.

4) PLEASE VISIT BHEL WEBSITE REGULARY FOR ANY UPDATES AND ANY ADDITIONAL INFORMATION PRIOR TO SUBMISSION OF OFFER.

5) VENDORS SHALL QUOTE FOR ALL ITEMS. ALL PARTIAL / INCOMPLETE OFFERS SHALL NOT BE PROCESSED. ORDER SHALL BE PLACED ON BASIS OF TOTAL COST TO BHEL..

Note:

1) ALL OFFERS MUST INCLUDE NAME OF CONTACT PERSON, PHONE NO, FAX NO, EMAIL ID. UNSIGNED/INCOMPLETE OFFER(S) ARE LIABLE FOR REJECTION.

2) Taxes & Duties quoted will be taken for cost evaluation & order placement and no change will be entertained later except in the case of changes made by the Government.

3) Changes in Taxes and Duties because of the changes in Turnover etc. will be to the supplier's account.



# **BHARAT HEAVY ELECTRICALS LIMITED**

CORPORATE RESEARCH & DEVELOPMENT DIVISION  
VIKASNAGAR, HYDERABAD - 500 093, INDIA

PHONES: 23774494 (EXCHANGE)  
DIRECT: 23882104/23882204/  
23778474/23776772  
FAX : 91 40 23770698

RD:DP:MPX:F-04

## **ENQUIRY**

4) In case any Taxes/duties exempted, a self declaration for the same may be attached to the offer.

5) GUARANTEE CERTIFICATE: REQUIRED

6) ERECTION & COMMISSIONING : REQUIRED

AS WE ARE ENGAGED IN R&D ACTIVITY "C" FORM WILL NOT  
BE ISSUED

PLEASE FILL UP THE ENCLOSED VENDOR REGISTRATION FORM  
AND SEND IT ALONG WITH YOUR QUOTATION. OTHERWISE  
YOUR QUOTATION WILL NOT BE CONSIDERED. (IGNORE THIS IF  
YOU HAVE ALREADY SUBMITTED THIS FORM)

Yours faithfully

for

BHARAT HEAVY ELECTRICALS LTD

Sridhar S

Addl General Manager

**Email: [sridhar@bhelrnd.co.in](mailto:sridhar@bhelrnd.co.in)**



## BHARAT HEAVY ELECTRICALS LIMITED

CORPORATE R&D DIVISION, VIKAS NAGAR, HYDERABAD – 500 093, AP, India

Ph: 0091-40 – 23778474, FAX: 0091-40 – 23770698

### General Terms and Conditions of Enquiry & Contract for the Purchase of Goods/ Services

1. The quotation and any order resulting from this enquiry shall be governed by these General Terms and Conditions of enquiry and contract for the supply of goods and the supplier quoting against this enquiry shall, unless specifically stipulates any different terms or conditions, be deemed to have read and agreed to the same.
2. Sealed quotations in double cover with tenderer's distinctive seal, superscribing enquiry number, date and due date are to be submitted so as to reach on or before due date & time, addressed to **Additional General Manager(MM), Bharat Heavy Electricals Limited, Corporate Research & Development Division, Vikasnagar, Hyderabad, Andhra Pradesh, India – PIN-500 093, India.**

In the case of **Two-part bid**, each inner cover shall clearly be labeled as a) **Technical & Commercial Bid** containing technical data/ drawings/ catalogues/ quality plans along with commercial terms and conditions & copy of the price bid with the price columns left blank (unpriced price bid), b) **Price bid** containing prices quotes. Installation and/or Commissioning charges shall be spelt out in absolutely lucid terms, taking into account total charges, rather than quoting vaguely, such as charges per man-day or charges per engineer per day etc. **If the price bid was found later to be different from the unpriced price bid in any way, the offer will be rejected summarily.**

3. **Tender/ Technical bid Opening:** Unless specified otherwise, tenders/ technical bids will be opened on appointed date and time as mentioned in the enquiry or as communicated changed date/time, if any, in the presence of such of those tenderers who may be present.
4. **Delayed/ Late Tender:** Tenders, which have been posted by registered post through the postal department in time before opening date but received after tender opening, shall be treated as regular tenders. Other tenders received after tender opening time shall be treated as late tenders and normally they may be rejected.
5. The Quotation should be free from overwriting and erasures. Corrections and additions, if any, must be attested. Supplier should indicate in the quotation dimensions (Size), weight, rate etc., in the metric system unless the enquiry calls for different unit.
6. **Validity of Quotation:** All quotations shall be kept open for acceptance for a period of ninety days from the date of opening of Tenders/ Technical bid and this shall be deemed to be an express condition of all quotations. The rate shall be quoted in both figures and in words.
7. In the case of Two-part bid, the vendor should furnish technical clarifications, if any, within stipulated time mentioned, failing which, it will be construed that the vendor is not interested in the tender and BHEL shall not consider the offer for further evaluation.
8. **Revision of Pricebid:** In the event of any bidder, after finalizing the technical specifications and scope of supply, opting to revise and submit their latest price bid, then BHEL reserves the right to open their original / previous price bid also while evaluating revised bid.
9. **Pricebid Opening:** Unless specified otherwise in the enquiry, the Price bids of technically qualified vendors shall be opened with prior intimation in the presence of such of those tenderers who may be present.
10. **Conformity to Specifications:** The material should be of the best quality and shall be conforming to our specification given in our enquiry. Unless otherwise agreed upon by BHEL, no payment shall be due by BHEL in respect of any sample. Offers without details of specifications/ applicable catalogues will not be considered and are liable to be rejected.
11. **Terms of Delivery:** All suppliers shall quote the lowest prices on ex-works and FOB/FCA basis. Foreign suppliers will also indicate their Indian agent's name and address with percentage of agency commission out of the quoted price, if any. Name and Address of the supplier's Bankers address should also be given. Indian suppliers for the indigenously manufactured/ imported stock shall quote on Ex-works /Free-on-Rail/Road /FOR-destination basis, indicating packing & forwarding charges, if any, separately.
12. **Taxes and Duties:** Unless specified otherwise in the enquiry, BHEL do not provide "C" or "D" Form as it is engaged in R&D. All Indian suppliers shall clearly mention Sales Tax/ VAT, Excise Duty, and Service Tax etc, if any, payable in addition to the quoted price and indicate applicable rates/ percentage, item-wise. It will be paid

only if Registration Number under State(TIN)/ Central Sales Tax or Service Tax is specifically mentioned in the Bill/Invoice. Vendors without a Sales Tax/VAT registration and applicable Service Tax registration will not be considered.

13. **Insurance:** Insurance will be arranged by BHEL in case of Ex-Works as well as FOB basis supplies.
14. **Terms of Payment:** Full payment will be made within 30 days after receipt, inspection and acceptance of the material (and where involved, Erection and commissioning of the material/ equipment at BHEL/Destination) by Crossed cheque and no Bank commission charges are admissible. The Cheque will be sent by registered post and BHEL is in no way responsible if loss occurs due to delay by postal authorities and cheques falling into improper hands or through forgery or fraud. Suppliers having RBI-SEFT-enabled accounts can seek payment through Electronic Fund transfer. For foreign suppliers, the preferred payment term will be on Sight Draft basis and bank charges inside India will be to BHEL account and outside India will be to supplier's account.
15. Suppliers shall quote competitive price and best delivery for all the items mentioned in the enquiry. BHEL reserves the right to reject partial quotations and to place order on overall landed cost basis. Correct date of effecting supplies in the event of an order should be indicated in the offer. If the supplier's quoted terms are different from BHEL standard payment terms, interest @10.5% per annum (or as indicated in the enquiry) will be loaded to the quoted prices for difference of payment period.
16. **Packing:** The supplier shall be responsible for the goods being properly and adequately packed so as to prevent any loss, damage or deterioration during transit and indicate packing charges, if any, separately.
17. **Part/ Split Ordering:** BHEL reserves right to Order part of the item/ quantity of the enquiry and split the order among qualified vendors.
18. In case the goods enquired are on Rate Contract basis with any other unit of BHEL, such fact should be clearly indicated in the quotation giving full particulars of Rate Contract number, validity and price and also your willingness to comply with order if placed against such Rate Contract. A true copy of Rate contract signed by the supplier should be sent with the quotation.
19. **Inspection:** On receipt, the goods shall be subjected to inspection and also test, if necessary, and our decision regarding the acceptability of the goods shall be final and binding on the suppliers.
20. **Consequences of Failure To Deliver:** The time stipulated for delivery of goods shall be deemed to be the essence of the contract and delivery must be completed within the stipulated date/s. In the event of supplier's failure to supply the goods by the stipulated date/s, BHEL shall be entitled to levy a penalty of ½% per week for the delayed no of weeks or part thereof for the undelivered portion of PO subject to a maximum of 10% total order value.
21. **Withdrawal from the Contract:** In case the supplier withdraws the quotation after its acceptance by BHEL or fails to supply the goods as per the terms and conditions of contract, or at any time repudiated the contract wholly or in part, BHEL shall be at liberty to cancel the Purchase Order and to recover from the supplier the extra cost and other loss incidental to the breach of contract on the part of the supplier.
22. **Guarantee/ Warranty certificate and Manufacturer's Test report:** Invariably in all cases where it is so stipulated, the supplier should furnish Guarantee/ Warranty certificate valid for a period of 18 months from date of supply or 1 year from the date of receipt, acceptance and commissioning(or more, if provide by oem) whichever earlier and manufacturer's Test report along with the goods, failing which, BHEL shall have the right to reject the goods.
23. All ferrous/ non-ferrous items shall be colour coded as per bureau of Indian standards/ or IS standards/ BHEL Standards.
24. **Recovery of Dues:** BHEL shall recover any amount due from the supplier or any amount outstanding to the credit of the supplier with BHEL R&D unit or any other BHEL unit(s) and/or by legal action.
25. **Arbitration & Forum for Legal Proceedings:** All disputes arising in connection with indigenous/ foreign supplies shall be settled through arbitration held at Hyderabad, AP, India and arbitration shall be appointed by Arbitration Tribunal of the Federation of Andhra Pradesh Chambers of Commerce and Industry, Hyderabad, AP, India. The Courts at Secunderabad/ Hyderabad, AP, India shall have jurisdiction in respect of any suit or other legal proceeding arising from or relating to this contract

The rights and remedies of BHEL stated in these General terms and conditions shall be in addition and supplemental to its rights and remedies under law and custom or usage of trade or business and shall in no way be deemed to limit, curtail, supercede or derogate from its said rights and remedies.



**BHARAT HEAVY ELECTRICALS LIMITED**  
**CORPORATE R&D Division**  
**Vikasnagar, Hyderabad – 500093, India.**

**Suppliers' compliance statement to basic conditions of enquiry**

**(In case Order to be placed on Indian supplier in Indian currency)**

| <b>Condition</b>             | <b>BHEL R&amp; D's terms</b>                                                                                                                                                                                                                                                                                                                                                     | <b>Supplier's compliance</b><br>(indicate Yes/No. if 'No', state terms desired) |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| 1) Validity of offer         | 90 days from the tender opening date                                                                                                                                                                                                                                                                                                                                             |                                                                                 |
| 2) Delivery requirements     | Free delivery at our stores or FOR destination (as indicated in the enquiry)                                                                                                                                                                                                                                                                                                     |                                                                                 |
| 3)Warranty                   | Unless specifically mentioned in the enquiry, all supplied items to be provided with warrantee for one year (or more, if provided by the OEM) from the date of acceptance/commissioning. In case of equipment involving erection and commissioning, warrantee shall be for 18 months from the date of dispatch or 12 months from the date of commissioning, whichever is earlier |                                                                                 |
| 4) Terms of payment          | Full payment will be made within thirty days after receipt, inspection and acceptance of the material at BHEL R&D (and where involved, erection and commissioning of the material/equipment at BHEL/destination), by Crossed Cheque and no Bank commission charges are admissible.                                                                                               |                                                                                 |
| 5) Taxes & Duties            | Unless specifically mentioned in the enquiry, we do not provide 'C' or 'D' form. Supplier to specify rates of taxes and duties element wise and related percentages.                                                                                                                                                                                                             |                                                                                 |
| 6) Penalty for late delivery | 0.5% per week beyond the delivery date as mentioned in the Purchase order on undelivered portion subject to a maximum of 10% of the total order value                                                                                                                                                                                                                            |                                                                                 |

\* BHEL R&D reserves the right to reject any offer due to non-compliance with the above conditions and/or non-receipt of this form in duly filled condition

\* Any other elements of cost in addition to the above may please be specified in detail

**(Signature and Stamp/Seal of Vendor)**



BHARAT HEAVY ELECTRICALS LTD.  
Corp. R&D DIVISION  
VIKAS NAGAR,  
HYDERABAD-500 093 (INDIA)

## VENDOR REGISTRATION FORM

[FORM TO BE SUBMITTED\* BY THE BIDDER ALONG WITH TECHNICAL-BID]

Before filling please refer to instructions on page-4

### 1.0 VENDOR PROFILE:

1.1 & 1.2 Name and address of the vender:

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Phone Nos.:

Fax No.:

Email:

1.4 Local representative of the vender in India/ Hyderabad:

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Phone Nos.:

Fax No.:

Email:

Contact person:

Mobile No.:

2.0 & 2.1 Type of Organisation:

|                |             |                      |                               |
|----------------|-------------|----------------------|-------------------------------|
| PROPRIETORSHIP | COMPANY     | SISTER CONCERN       | ANY OTHER<br>(Please specify) |
|                |             |                      |                               |
| PARTNERSHIP    | CORPORATION | Small Scale Industry |                               |
|                |             |                      |                               |

3.0 Annual Turn Over:

Name and address of the Banker:

| Sr.No. | Bank | Address |
|--------|------|---------|
|        |      |         |
|        |      |         |
|        |      |         |

4.0 REGISTRATION PARTICULARS

4.1 IT Permanent Account No.(PAN):

4.2 & 4.3 State and central sales tax Registration No.:

4.4 ED/ Service Tax Registration No.:

PF Account No.:

Labour Licence No.:

ESI Account No.:

5.2 Contact person:

Mobile No. :

5.3 Total Number of employees:

| Graduates<br>(Engr./Scientists/Mgmt/Fin.) | Consultants | Workers      |             |           |
|-------------------------------------------|-------------|--------------|-------------|-----------|
|                                           |             | Sup./Skilled | Semiskilled | Unskilled |
|                                           |             |              |             |           |
|                                           |             |              |             |           |

6.0 Wish to register for supplies/ services other than one bidding for :

| <u>Sr.No.</u> | <u>Service/Supplies</u> | <u>Capacity</u> |
|---------------|-------------------------|-----------------|
| <u>1</u>      |                         |                 |
| <u>2</u>      |                         |                 |
| <u>3</u>      |                         |                 |
| <u>4</u>      |                         |                 |
| <u>5</u>      |                         |                 |
| <u>6</u>      |                         |                 |
| <u>7</u>      |                         |                 |

6.1 Reference list :

(Only recognized public and private sector companies, attach if printed copy available)

| <u>Sr.No.</u> | <u>Customer</u> | <u>Volume / Year</u> |
|---------------|-----------------|----------------------|
| <u>1</u>      |                 |                      |
| <u>2</u>      |                 |                      |
| <u>3</u>      |                 |                      |
| <u>4</u>      |                 |                      |
| <u>5</u>      |                 |                      |
| <u>6</u>      |                 |                      |
| <u>7</u>      |                 |                      |

7.0 & 8.0 Infrastructure / facilities :

| <u>Sr.No.</u> | <u>Facility (with specifications)</u> | <u>Age/ Year procured</u> |
|---------------|---------------------------------------|---------------------------|
| <u>1</u>      |                                       |                           |
| <u>2</u>      |                                       |                           |
| <u>3</u>      |                                       |                           |
| <u>4</u>      |                                       |                           |
| <u>5</u>      |                                       |                           |
| <u>6</u>      |                                       |                           |
| <u>7</u>      |                                       |                           |
| <u>8</u>      |                                       |                           |
| <u>9</u>      |                                       |                           |
| <u>10</u>     |                                       |                           |

9.0 Registration with other BHEL Unit/Units:

| <u>Sr.No.</u> | <u>9.1.1 Unit</u> | <u>9.1.2 Registration No.</u> |
|---------------|-------------------|-------------------------------|
| <u>1</u>      |                   |                               |
| <u>2</u>      |                   |                               |
| <u>3</u>      |                   |                               |
| <u>4</u>      |                   |                               |

Any Other information :

Declaration:

The information furnished above is true and authentic.

**(CEO / Proprietor)**

**SEAL:**

**Date:**

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The competent authority reserves the right to accept or reject the registration. Registered vendors will be informed by mail / email, as convenient. Contact Sr.DGM (MM) for clarification/ additional information on registration.  
A separate communication will be sent to you in case of non-registration, citing reasons thereof.

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### **Instructions**

1. Answer all items, use NA for items not applicable.
2. BHEL units do not require this registration.
3. Submit the form in duplicate.
4. Use additional sheets for want of space if required.
5. Attach copies of latest documents in respect of items 4.0 (Registration no.s)
6. Photographs of registered office and the chief executive/proprietor shall be furnished.
7. Use A4 sheets for this document and the enclosures.

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\* REGISTERED BIDDERS, HAVING BHEL (R&D) REGISTRATION NO./ HAVE SUBMITTED THIS FORMAT EARLIER, NEED NOT FURNISH THIS INFORMATION SECOND TIME (UNLESS DESIRE TO UPDATE IT).

# AUTHORISATION LETTER FOR E-PAYMENT/ NEFT / RTGS

(PLEASE FILL UP THE FORM COMPLETELY IN CAPITAL LETTERS ONLY)

|    |                            |              |
|----|----------------------------|--------------|
| 1  | Type of Request (Tick One) | NEW / CHANGE |
| 2  | BHEL Vendor Code           |              |
| 3  | Company's Name             |              |
| 4  | Address                    |              |
| 5  | City with Pin Code         |              |
| 6  | State                      |              |
| 7  | PAN NUMBER                 |              |
| 8  | Name of Contact Person     |              |
| 9  | Phone No with STD Code     |              |
| 10 | Fax No with STD Code       |              |
| 11 | Email Id                   |              |
| 12 | Web Site (URL)             |              |

## BANK DETAILS FOR EFT / RTGS

|    |                    |                         |
|----|--------------------|-------------------------|
| 1  | Bank Name          |                         |
| 2  | Branch             |                         |
| 3  | Branch Code        |                         |
| 4  | Address            |                         |
| 5  | PHONE No.          |                         |
| 6  | Account No.        |                         |
| 7  | MICR/ IFSC Code    |                         |
| 8  | Bank Swift Code    |                         |
| 9  | NEFT/ RTGS enabled | Yes / No                |
| 10 | Cancelled Cheque   | Enclosed / Not Enclosed |

1. I, as representative / owner of the above named company, hereby authorise BHEL R&D Hyderabad, to electronically make payments to the designated bank account. I hereby certify that the particulars given above are true, complete and correct.
2. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold BHEL / transferring Bank responsible.
3. This authority remains in full force until BHEL receives and acknowledge written notification requesting a change or cancellation

Date:

Authorised Signatory  
Designation :

COMPANY SEAL



**BHARAT HEAVY ELECTRICALS LIMITED**  
**CORPORATE R&D Division**  
**Vikasnagar, Hyderabad – 500093.**

**IMPORTED**

**Suppliers' compliance statement to basic conditions of enquiry**

**(In case Order to be placed on the Principal and foreign currency)**

| <b>Condition</b>              | <b>BHEL R&amp; D's terms</b>                                                                                                                                                                                                                                                                                                                                                      | <b>Supplier's compliance<br/>(indicate Yes/No. if 'No', state terms desired)</b> |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| 01) Validity of offer         | 90 days from the tender opening date ( or as per enquiry)                                                                                                                                                                                                                                                                                                                         |                                                                                  |
| 02) Delivery requirements     | FCA – Nearest International Airport (or as indicated in the enquiry)                                                                                                                                                                                                                                                                                                              |                                                                                  |
| 03) Warranty                  | Unless specifically mentioned in the enquiry, all supplied items to be provided with warrantee for one year (or more, if provided by the OEM) from the date of acceptance/ commissioning. In case of equipment involving erection and commissioning, warrantee shall be for 18 months from the date of dispatch or 12 months from the date of commissioning, whichever is earlier |                                                                                  |
| 04) Terms of payment          | Sight draft.<br>All bank charges inside India will be to BHEL R&D account and out side India will be to suppliers account. Documents through State Bank of India, HAL Complex, Balanagar, Hyderabad, AP, India-500 042.                                                                                                                                                           |                                                                                  |
| 05) Agency commission         | Pl specify percentage charges, if any. Indian agency/agent commission will be in Indian Currency only.                                                                                                                                                                                                                                                                            |                                                                                  |
| 06) Erection/ Commission      | As per enquiry                                                                                                                                                                                                                                                                                                                                                                    |                                                                                  |
| 07) Documentation             | As per enquiry                                                                                                                                                                                                                                                                                                                                                                    |                                                                                  |
| 08) Insurance                 | BHEL will arrange Insurance based on intimation to our Insurance agency, United India Insurance Co., DO-2, Secunderabad, AP, India.                                                                                                                                                                                                                                               |                                                                                  |
| 09) Penalty for late delivery | 0.5% per week beyond the delivery date as mentioned in the Purchase order on undelivered portion subject to a maximum of 10% of the total order value                                                                                                                                                                                                                             |                                                                                  |

\* BHEL R&D reserves the right to reject any offer due to non-compliance with the above conditions and/or non-receipt of this form in duly filled condition

\* Any other elements of cost in addition to the above may please be specified in detail

**(Signature and Stamp/ Seal of Vendor)**



**BHEL CORPORATE R & D**  
**VIKAS NAGAR- HYDERABAD - 500 093**  
**ANDHRA PRADESH – INDIA**  
**SUPPLIER REGISTRATION FORM**

(FOREIGN SUPPLIER)

ALL COLUMNS SHOULD BE PROPERLY FILLED IN THE SPACE PROVIDED FOR. WHEREVER IT IS NOT APPLICABLE PLEASE WRITE “NOT APPLICABLE”. INCOMPLETE OR INCORRECT FORMS MAY NOT BE CONSIDERED.

**1.0 GENERAL INFORMATION:**

1.1....NAME OF COMPANY

1.2....DETAILS OF HEAD OFFICE:

ADDRESS :  
TELEPHONE :  
FAX :  
.EMAIL :  
.WEB SITE :

1.3....DETAILS OF FACTORY/WORKS:

ADDRESS :  
TELEPHONE :  
FAX :  
.EMAIL :  
.WEB SITE :

1.4....DETAILS OF MARKETING AGENT

ADDRESS :  
TELEPHONE :  
.FAX :  
.EMAIL :  
.WEB SITE :

1.5 CHIEF EXECUTIVE

NOTE: PLEASE ATTACH SEPARATE SHEETS, IF SPACE FOUND IS INADEQUATE

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AUTHORISED SIGNATORY

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**BHEL CORPORATE R & D**  
**VIKAS NAGAR – HYDERABAD – 500 093**  
**ANDHRA PRADESH – INDIA**

**SUPPLIER REGISTRATION FORM**

(FOREIGN SUPPLIER)

- 1.6 CONTACT PERSON(S)  
FOR PRODUCT OFFERED  
NAME(S)  
OFFICIAL CAPACITY  
ADDRESS:  
TELEPHONE  
FAX  
E-MAIL
- 1.7 YEAR OF ESTABLISHMENT
- 1.8 PRODUCTION CAPACITY PER ANNUM
- 1.9 PARTICULARS OF PRODUCT INCLUDING  
SPECIFICATION AND RANGE OFFERED  
FOR REGISTRATION  
( ATTACH BROCHERS AND CATALOGUE)
- 1.10 NAME(S) OF BANKERS
- 1.11 BANKER’S CERTIFICATE
- 1.12 PORT OF LOADING
- 1.13 NEAREST AIRPORT
- 1.14 NAME OF THE INDIAN AGENT, IF ANY  
WITH AUTHORISATION LETTER
- 1.15 ANY OTHER INFORMATION:

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AUTHORISED SIGNATORY

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**BHEL CORPORATE R & D**  
**VIKAS NAGAR – HYDERABAD – 500 093**  
**ANDHRA PRADESH – INDIA**

**SUPPLIER REGISTRATION FORM**

(FOREIGN SUPPLIER)

**2.0 FINANCIAL INFORMATION**

2.1...TOTAL CAPACITY

2.2...ANNUAL TURN OVER FOR LAST 3 YEARS

2.3...WHEHER CREDIT LICENSE ACCEPTABLE      YES/NO

**3.0    QUALITY MANAGEMENT SYSTEMS**  
**ENCLOSED FORMAT PART-B**

3.1    EXPERIENCE LIST FOR SAME/SIMILAR ITEMS  
TO BE ENCLOSED

**4.0.....FUTURE EXPANSION PLANS:**  
(GIVE DETAILS)

**5.0    LIST OF ENCLOSURES:**  
INCLUDING BROUCHERS, CATALOGUES, TECHNICAL  
LITERATURE etc...

**6.0    ANY OTHER INFORMATION**

SIGNATURE OF SUPPLIER  
NAME  
DESIGNATION  
DATE  
.....OFFICIAL SEAL

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AUTHORISED SIGNATORY

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| BHEL R&D<br>RD:DP:MPX:F-22                                                                                                                                                    |                                   | LOADING FACTORS                                                                                                                                 |                                                                                                                                                                                                                        |                                                                                                                                                  |                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| NOTE : IN CASE OF DEVIATION TO BHEL TENDER SPECIFIED TERMS, LOADING FACTOR INDICATED IN FOLLOWING TABLE WILL BE APPLIED TO QUOTED PRICE WHILE EVALUATING THE LOWEST QUOTE ( ) |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        |                                                                                                                                                  |                                                                                                                                                                            |
| A. FOR INDIGENOUS PURCHASES                                                                                                                                                   |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        |                                                                                                                                                  |                                                                                                                                                                            |
| SLNO                                                                                                                                                                          | SCOPE                             | COMMERCIAL TERMS                                                                                                                                | BHEL STANDARD TERM                                                                                                                                                                                                     | AS OFFERED                                                                                                                                       | LOADING FACTOR FOR NON COMPLIANCE TO BHEL STANDARD TERMS                                                                                                                   |
| A.1                                                                                                                                                                           | SUPPLY OF EQUIPMENT               | PAYMENT TERMS                                                                                                                                   | 100% PAYMENT, WITH IN 30 DAYS FROM THE DATE OF RECEIPT AND ACCEPTANCE OF MATERIAL                                                                                                                                      | SAME                                                                                                                                             | NIL                                                                                                                                                                        |
|                                                                                                                                                                               |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | PAYMENT AGAINST PROFORMA INVOICE / DESPATCH DOCUMENT OR CASH ON DELIVERY (COD) / CASH AGAINST PROOF OF DESPATCH                                  | 11% PER ANNUM INTEREST ON THE TOTAL PO VALUE FOR ONE MONTH                                                                                                                 |
|                                                                                                                                                                               |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | ADVANCE PAYMENT WITH BANK GUARANTEE                                                                                                              | 11% PER ANNUM INTEREST ON THE TOTAL VALUE FOR OFFERED DELIVERY PERIOD (Rounded off to nearest month) + 1 MONTH                                                             |
|                                                                                                                                                                               |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | PART ADVANCE PAYMENT WITH SUPPORTING BANK GUARANTEE AND BALANCE WITH IN 30 DAYS                                                                  | 11% PER ANNUM INTEREST ON ADVANCE FOR OFFERED DELIVERY PERIOD (Rounded off to nearest month) + 1 MONTH                                                                     |
|                                                                                                                                                                               |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | PART ADVANCE PAYMENT WITH SUPPORTING BANK GUARANTEE AND BALANCE ON RECEIPT OF MATERIAL                                                           | 11% PER ANNUM INTEREST ON ADVANCE FOR OFFERED DELIVERY PERIOD (Rounded off to nearest month) + 1 MONTH AND 11% PER ANNUM INTEREST ON BALANCE AMOUNT FOR ONE MONTH          |
| A.2                                                                                                                                                                           | SUPPLY OF EQUIPMENT INCLUDING E&C | PAYMENT TERMS (THE SUPPLIER MUST SUBMITT A PERFORMANCE BANK GUARANTEE (PBG) FOR 10% OF THE BASIC VALUE OF THE ORDER VALID FOR WARRANTY PERIOD.) | 90% PAYMENT, WITH IN 30 DAYS FROM THE DATE OF RECEIPTAND ACCEPTANCE OF MATERIAL .<br>BALANCE 10% WITH IN 30 DAYS OF COMPLETION OF E&C AND ON SUBMISSION OF PERFORMANCE BANK GUARANTEE (PBG) FOR 10% OF BASIC PO VALUE. | SAME                                                                                                                                             | NIL                                                                                                                                                                        |
|                                                                                                                                                                               |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | 100% PAYMENT WITH IN 30DAYS AFTER COMPLETION OF SUPPLIES AND ERECTION AND COMMISSIONING                                                          | NIL<br>(PBG WILL NOT BE INSISTED FROM THE SUPPLIER)                                                                                                                        |
|                                                                                                                                                                               |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | 90% PAYMENT AGAINST PROFORMA INVOICE/ DESPATCH DOCUMENT OR CASH ON DELIVERY (COD) / CASH AGAINST DESPATCH AND BALANCE 10% WITH IN 30 DAYS OF E&C | 11% PER ANNUM INTEREST ON 90% OF THE VALUE OF PO FOR ONE MONTH                                                                                                             |
|                                                                                                                                                                               |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | 90% PAYMENT AGAINST PROFORMA / DESPATCH DOCUMENT OR CASH ON DESPATCH (COD) / CASH AGAINST DESPATCH AND BALANCE 10% AFTER COMPLETION OF E&C       | 11% PER ANNUM INTEREST ON TOTAL PO VALUE FOR ONE MONTH                                                                                                                     |
|                                                                                                                                                                               |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | 90% ADVANCE PAYMENT WITH BANK GUARANTEE AND BALANCE 10% WITH IN 30 DAYS OF E&C                                                                   | 11% PER ANNUM INTEREST ON 90% OF THE TOTAL VALUE FOR DELIVERY PERIOD(ROUNDED OF TO THE NEAREST MONTH) + 1 MONTH                                                            |
|                                                                                                                                                                               |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | PART ADVANCE (x%) PAYMENT WITH SUPPORTING BANK GUARANTEE AND (90 - x) % PAYMENT ON RECEIPT OF MATERIAL AND 10% PAYMENT WITH IN 30 DAYS AFTER E&C | 11% PER ANNUM INTEREST ON THE ADVANCE AMOUNT FOR THE DELIVERY PERIOD(ROUNDED OF TO THE NEAREST MONTH)+ 1 MONTH AND 11% PER ANNUM INTEREST ON (90-X)% PAYMENT FOR ONE MONTH |
|                                                                                                                                                                               |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | PART ADVANCE (x%) PAYMENT WITH BANK GUARANTEE AND (90 - x) % PAYMENT ON RECEIPT OF MATERIAL AND 10% PAYMENT AFTER E&C                            | 11% PER ANNUM INTEREST ON THE ADVANCE AMOUNT FOR THE DELIVERY PERIOD(ROUNDED OF TO THE NEAREST MONTH)+ 1 MONTH AND 11% PER ANNUM INTEREST ON BALANCE AMOUNT                |

| SLNO                                                                    | SCOPE                             | COMMERCIAL TERMS                                                                                                                                | BHEL STANDARD TERM                                                                                                                                                                                                     | AS OFFERED                                                                                                                                                         | LOADING FACTOR FOR NON COMPLIANCE TO BHEL STANDARD TERMS                                                                                                      |
|-------------------------------------------------------------------------|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| B. FOR FOREIGN PURCHASES (IMPORTED)                                     |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        |                                                                                                                                                                    |                                                                                                                                                               |
| B.1                                                                     | SUPPLY OF EQUIPMENT               | PAYMENT TERMS.                                                                                                                                  | AGAINST SIGHT DRAFT ON PRESENTATION OF DESPATCH DOCUMENTS VIZ INVOICE, AWB ETC TO OUR BANKERS (ALL BANK CHARGES INSIDE INDIA TO BHEL ACCOUNT AND OUTSIDE INDIA WILL BE TO THE SUPPLIER'S ACCOUNT)                      | SAME                                                                                                                                                               | NIL                                                                                                                                                           |
|                                                                         |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | 100% PAYMENT AFTER RECEIPT AND ACCEPTANCE OF MATERIAL AT BHEL R&D BY WIRE TRANSFER. (DESPATCH DOCUMENTS WILL BE SENT TO BHEL R&D DIRECTLY ALONG WITH BANK DETAILS) | NIL                                                                                                                                                           |
|                                                                         |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | LC PAYMENT                                                                                                                                                         | 11% PER ANNUM INTEREST ON THE BASIC VALUE FOR ONE MONTH                                                                                                       |
|                                                                         |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | ADVANCE BY WIRE TRANSFER WITH BANK GUARANTEE                                                                                                                       | 11% PER ANNUM INTEREST ON THE BASIC VALUE FOR DELIVERY PERIOD + 1 MONTH                                                                                       |
|                                                                         |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | PART ADVANCE (x% ) PAYMENT WITH SUPPORTING BANK GUARANTEE AND BALANCE PAYMENT AFTER RECEIPT OF MATL                                                                | 11% PER ANNUM INTEREST ON THE ADVANCE AMOUNT FOR THE DELIVERY PERIOD+ 1 MONTH AND 11% PER ANNUM INTEREST ON BALANCE AMOUNT FOR ONE MONTH                      |
| B.2                                                                     | SUPPLY OF EQUIPMENT INCLUDING E&C | PAYMENT TERMS (THE SUPPLIER MUST SUBMITT A PERFORMANCE BANK GUARANTEE (PBG) FOR 10% OF THE BASIC VALUE OF THE ORDER VALID FOR WARRANTY PERIOD.) | 90% PAYMENT WILL BE MADE WITH IN 30 DAYS FROM THE DATE OF RECEIPT OF MATERIAL ON ACCEPTANCE AND BALANCE 10% WITH IN 30 DAYS OF COMPLETION OF E&C AND ON SUBMISSIONOF PERFORMANCE BANK GUARANTEE FOR 10% OF BASIC VALUE | SAME                                                                                                                                                               | NIL                                                                                                                                                           |
|                                                                         |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | LC PAYMENT FOR 90% OF THE ORDER VALUE + 10% AFTER E&C WITH IN 30 DAYS                                                                                              | 11% PER ANNUM INTEREST ON 90% OF BASIC VALUE FOR ONE MONTH                                                                                                    |
|                                                                         |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | 90% OF BASIC VALUE AS ADVANCE BY WIRE TRANSFER WITH BANK GUARANTEE AND BALANCE 10% AFTER E&C BY WIRE TRANSFER WITH IN 30 DAYS                                      | 11% PER ANNUM INTEREST ON 90% OF THE BASIC VALUE FOR DELIVERY PERIOD + 1 MONTH                                                                                |
|                                                                         |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | x% OF TOTAL VALUE AS ADVANCE PAYMENT WITH BANK GUARANTEE AND BALANCE (I.E. 90-X)AFTER RECEIPT OF MATL BY WIRE TRANSFER AND 10% AFTER COMPLETION OF E&C             | 11% PER ANNUM INTEREST ON THE ADVANCE AMOUNT FOR THE DELIVERY PERIOD+ 1 MONTH AND 11% PER ANNUM INTEREST ON BALANCE AMOUNT OF 90% OF ORDER VALUE (I.E. 90-X%) |
| C. PERFORMANCE BANK GUARANTEE, PBG ( COMMON FOR INDIGENOUS AND IMPORTS) |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        |                                                                                                                                                                    |                                                                                                                                                               |
| C.1                                                                     |                                   | PERFORMANCE BANK GUARANTEE                                                                                                                      | PBG FOR 10% OF THE BASIC PO VALUE SHALL BE FURNISHED IN BHEL PRESCRIBED FORMAT.                                                                                                                                        | IF NOT AGREED                                                                                                                                                      | 10% OF THE BASIC MATERIAL COST                                                                                                                                |
| D. PENALTY (COMMON FOR INDEGENOUS & IMPORTS)                            |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        |                                                                                                                                                                    |                                                                                                                                                               |
| D.1                                                                     |                                   | LD CLAUSE                                                                                                                                       | IN THE EVENT OF DELAY IN AGREED CONTRACTUAL DELIVERY, PENALTY OF 0.5% ( HALF PERCENT) PER WEEK BUT LIMITED TO A MAX OF 10% VALUE OF UNDELIVERED PORTION OF BASIC MATERIAL COST WILL BE APPLICABLE                      | AGREED                                                                                                                                                             | NIL                                                                                                                                                           |
|                                                                         |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | IF NOT AGREED                                                                                                                                                      | 10% OF THE BASIC MATL COST                                                                                                                                    |
|                                                                         |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | IF AGREED FOR 5%                                                                                                                                                   | 5% OF THE BASIC MATERIAL COST                                                                                                                                 |
|                                                                         |                                   |                                                                                                                                                 |                                                                                                                                                                                                                        | OTHER THAN THE ABOVE                                                                                                                                               | 10% MINUS THE AGREED MAX PERCENTAGE OF THE BASIC MATERIAL COST WILL BE LOADED.                                                                                |