

PRE QUALIFYING REQUIREMENTS

JOB	"HSE Audit services" for IOCL Paradip-Standby SRU (525TPD) Train project, Odisha.
Tender/Enquiry Ref No:	TOAVX00017

BIDDER SHALL SUBMIT BELOW PRE-QUALIFICATION REQUIREMENTS FORMAT, DULY FILLED-IN, SPECIFYING RESPECTIVE ANNEXURE NUMBER AGAINST EACH CRITERIA AND FURNISH RELEVANT DOCUMENT IN THE RESPECTIVE ANNEXURES IN THEIR OFFER.

SL NO	PRE-QUALIFICATION REQUIREMENTS	Bidders claim in respect of fulfilling the PQR Criteria	
		Name and Description of qualifying requirements	Page no of supporting document
A	Submission of Integrity Pact duly signed, if offer value is Rs 2 Cr [excluding taxes and duties] or more, if applicable. (Note: To be submitted by Prime Bidder & Consortium/Technical Tie up partner jointly in case Consortium bidding is permitted, otherwise by the sole bidder)		Not Applicable
B	<u>Technical Criteria:</u> Bidders must have achieved the following criteria B1 (B1.1 or B1.2 or B1.3) and B2 and B3 and B4 as per follows. B1. Bidders should have executed similar works during the last seven years, ending on the last date of submission of bid. B1.1 Successfully completed one similar work of value not less than Rs. 1,91,000.00 OR B1.2. Successfully completed Two similar works each of value not less than Rs. 119200.00 OR B1.3. Successfully completed Three similar works each of value not less than Rs. 95,500.00 AND B2. Bidder should necessarily have accreditation from NABCB (India), as an authorized Certifying agency for ISO 45001 system.		

	AND B3. Bidder should have experience in conducting OHSAS 18001 / ISO 45001 Audit for last 3 years in Industries/ Organization (PSUs/limited/ private or Listed Companies) in India in sectors like Process (Oil, Gas & Steel)/ Construction/ Engineering/ Manufacturing. However, Sister Business Units/Divisions of the same corporate sector shall not be considered as separate organizations. AND B4. Evidence on individual auditor's certificate, certification experience should be submitted (Suitable evidence to substantiate the same needs to be submitted)		
C	Financial Criteria Turnover:	T/O value:	
1	Bidders must have achieved an average annual financial turnover (Audited) of Rs. 72,000.00 or more over last three completed Financial Years (FY) i.e. 2018-19, 2019-20 & 2020-21.	FY 2018-19: Rs. _____ Lacs FY 2019-20: Rs. _____ Lacs FY 2020-21: Rs. _____ Lacs	
2	Net worth: Net worth of the Bidder based on the latest Audited Accounts as furnished for 'C1' above should be positive. Net worth = Paid up share capital* + Reserves. (*Share Capital OR Partnership Capital OR Proprietor Capital as the case may be)		
3	Cash Profit: Bidder must have earned cash profit in any one of the three Financial Years as applicable in the last three years defined in 'C1' above based on latest Audited Accounts. NET cash profit=(PAT + Non cash expenditure viz depreciation)		
D	Capacity Evaluation of Bidder: Concurrent Commitments of the bidder shall not be greater than or equal to double the average financial turnover of last three completed Financial years i.e. for FY's 2018-19, 2019-20 & 2020-21.		

E	Approval of Customer: Before opening the price bid, the name of the bidders along with the credentials submitted by them for conformance to the PQR will be sent for specific approval by the end customer or their authorized representative.		Applicable
F	Price Bid opening. Note: Price Bids of only those bidders shall be opened through Reverse auction, who stand qualified after compliance of criteria A to E		By BHEL
	1. Explanatory Notes for the PQR (unless otherwise specified in the PQR): 2. Bidder to submit Audited Balance Sheet and Profit and Loss Account for the respective years as indicated against C-1 above along with all annexures. 3. Audited financial statement have to be submitted for all the three years as indicated against C-1 above. If financial statements are not required to be audited statutorily, then instead of audited financial statements, financial statements are required to be certified by chartered accountant. 4. Incase audited Financial statements have not been submitted any of three years as indicated against C-1 above, then the applicable audited statements submitted by bidders against the requisite three years, will be averaged for three years i.e. total divided by three. 5. However audited financial statement for FY 2019-20 is necessarily required to be submitted for determining net worth. 6. The bidder can be a company under Companies Act, 1956 or Partnership firm or Proprietor firm. Bidder to submit the document for same. 7. Time period for achievement of the 'Technical' criteria of PQR (as in 'B' above) will be the last 7 years ending on the 'latest date' of Bid submission. If the Qualifying work is executed in the last seven years period, as specified above, even if it has been started earlier, the same will also be considered meeting the qualifying requirements. 8. 'Successfully completed'/'Executed' means the bidder should have achieved the criteria specified in the Technical criteria of PQR (as in 'B1' above) even if the Contract has not been completed or closed. The bidders will be required to submit successful completion of work completed (completion of entire work with closing of contract or part successful completion certificate upto a minimum level specified in the criteria B above). 9. For PQR 'B' value of work is to be updated as per the PVC formula of GCC with Indices for "All India Avg. Consumer Price Index for Industrial Workers" with base month as date of execution and indexed up to two months prior to the bid opening month. This condition will be applicable only for the completed jobs and not for the jobs in progress as on date of technical bid opening. 10. "Similar work" means an audit of OHSAS 18001/ ISO 45001 in sectors like Process (Oil, Gas & Steel)/ Construction/ Engineering/ Manufacturing. Copy of supporting documents like a work order, work completion certificate to be enclosed. 11. Bidders are required to declare the current commitments in the attached format, Form F 09. For the purpose of determining Concurrent commitments.		

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| | <p>12. Bidder to submit completion certificate and its Work order for documentary evidence as indicated against criteria B above. Duly certified Payment invoice from the customer organization can be accepted as completion certificate.</p> |
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Annexure-II

CHECK LIST

NOTE: - Tenderers are required to fill in the following details and no column should be left blank

1	Name and Address of the Tenderer		
2	Details about type of the Firm/Company		
3a	Details of Contact person for this Tender	Name : Mr/Ms Designation: Telephone No: Mobile No: Fax No:	
3b	Details of alternate Contact person for this Tender	Name : Mr/Ms Designation: Telephone No: Mobile No: Fax No	
4a	EMD DETAILS	DD No: Date : Bank : Amount:	
4b	Tender Fee Details.	DD No: Date : Bank : Amount:	
		APPLICABILITY	BIDDER REPLY
5	Whether the format for compliance with PRE QUALIFICATION REQUIREMENTS (ANNEXURE-1) is understood and filled with proper supporting documents referenced in the specified format	Applicable	YES / NO
6	Whether Audited profit and Loss Account for the last three years submitted along with latest IT return & Cash Flow statement.	Applicable	YES/NO
7	Whether Copy of PAN Card submitted	Applicable	YES/NO
8	Whether all pages of the Tender documents including annexures, appendices etc are read understood and signed	Applicable	YES/NO
9	Integrity Pact	Applicable	YES/NO
10	Declaration by Authorised Signatory	Applicable	YES/NO
11	Whether No Deviation Certificate submitted	Applicable	YES/NO
12	Whether Declaration confirming knowledge about Site Conditions submitted	Applicable	YES/NO
13	Whether Declaration for relation in BHEL submitted	Applicable	YES/NO
14	Whether Non Disclosure Certificate submitted	Applicable	YES/NO
15	Whether Bank Account Details for E-Payment submitted	Applicable	YES/NO
16	Capacity Evaluation of Bidder for current Tender	Not Applicable	Not Applicable
17	Tie Ups/Consortium Agreement are submitted as per format	Not Applicable	Not Applicable
18	Whether Analysis of Unit rates submitted	Applicable	Applicable
19	Whether Acceptance to "Reverse Auction" submitted	Not Applicable	YES/NO
20	Whether GSTIN No.& certificate submitted	Applicable	YES/NO

NOTE: STRIKE OFF 'YES' OR 'NO', AS APPLICABLE

DATE:

AUTHORISED SIGNATORY
(With Name, Designation and Company seal)

ANNEXURE - III

Certificate by Chartered Accountant on letter head

This is to Certify that M/S ,
(hereinafter referred to as 'company') having its registered office at
..... is registered under MSME Act 2006, (Entrepreneur
Memorandum No (Part-II) dtd: ,
Category: (Micro/Small)). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the latest audited financial year as per MSME Act 2006 is as follows:

1. For Manufacturing Enterprises: Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No. S.O.1722(E) dated October 5, 2006:

Rs Lacs

2. For Service Enterprises: Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSME Act, 2006:

Rs Lacs

(Strike off which is not applicable)

The above investment of Rs Lacs is within permissible limit of Rs Lacs for Micro / Small (Strike off which is not applicable)

Category under MSME Act 2006.

Or

The company has been graduated from its original category (Micro/Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

Signature)

Name -

Membership number -

Seal of Chartered Accountant

Annexure-IV

Reverse Auction Process Compliance Form

(The bidders are required to print this on their company's letterhead and sign, stamp before RA)

To

- M/s. {Service provider
- Postal address}

Sub: Agreement to the Process related Terms and Conditions

Dear Sir,

This has reference to the Terms & Conditions for the Reverse Auction mentioned in the RFQ document for {Items} against BHEL enquiry/ RFQ no.{.....} dt. {.....} This letter is to confirm that:

- 1) The undersigned is authorized official/ representative of the company to participate in RA and to sign the related documents.
- 2) We have studied the Reverse Auction guidelines (as available on www.bhel.com), and the Business rules governing the Reverse Auction as mentioned in your letter and confirm our agreement to them.
- 3) We also confirm that we have taken the training on the auction tool and have understood the functionality of the same thoroughly.
- 4) We also confirm that, in case we become L1 bidder, we will FAX/ email the price confirmation & break up of our quoted price as per Annexure - 6 within two working days (of BHEL) after completion of RA event, besides sending the same by registered post/ courier both to M/s. BHEL and M/s. {Service provider.}

We, hereby confirm that we will honor the Bids placed by us during the auction process.

With regards

Signature with company seal

Name:

Company / Organization:

Designation within Company / Organization:

Address of Company / Organization:

Sign this document and FAX/ email it to M/s {Service provider} at {.....} prior to start of the Event.

Annexure-V

Authorization of representative who will participate in the on line Reverse Auction Process;

1.	NAME & DESIGNATION OF OFFICIAL	
2.	POSTAL ADDRESS (COMPLETE)	
3.	TELEPHONE NOS (LAND LINE & MOBILE BOTH)	
4.	FAX NO	
5.	E-MAIL ADDRESS	
6.	NAME OF PLACE/ STATE/ COUNTRY, WHEREFROM S/HE WILL PARTICIPATE IN THE REVERSE AUCTION	