



An ISO 9001  
Company

**Bharat Heavy Electricals Limited**

(High Pressure Boiler Plant)  
Tiruchirappalli-620 014, Tamil Nadu, India  
Dept: MATERIALS MANAGEMENT/BOI

**Annexure – A- Additional Terms and Conditions for GeM Enquiry**

The terms and condition mentioned in this document are applicable in addition to the GeM General Terms and Conditions. Bidders shall furnish pointwise confirmation/details.

<b>Description of the Item:</b>	Micro switches
<b>Project</b>	Various Projects
<b>GeM Tender No. &amp; Date</b>	
<b>Name of the firm (Bidder)</b>	:
<b>Address</b>	:
<b>Contact details</b>	<p><b><u>Contact person 1</u></b>  <b>Name:</b>  <b>Designation:</b>  <b>Office Phone:</b>  <b>Mobile:</b>  <b>e-mail:</b></p> <p><b><u>Contact person 2</u></b>  <b>Name:</b>  <b>Designation:</b>  <b>Office Phone:</b>  <b>Mobile:</b>  <b>e-mail:</b></p>

**To be filled by bidder**


<b>Sl. No.</b>	<b>Terms and conditions</b>	<b>Vendor's confirmation</b>
1 (a)	<p><b>Technical:</b>  Bidder shall comply the specification requirements as per respective catalogues along with the offer. Any clarifications/deviations to the specification requirements are to be clearly indicated in no deviation format. Hidden deviations indicated elsewhere in the offer will not be evaluated.</p> <p>Specification as per  Micro switches TDC:TCI:273/Rev.01</p>	
1 (b)	<p><b>Pre-qualification requirement:</b>  Offer shall be considered only if bidder is meeting Tender Prequalification requirement. Vendor to comply with Pre-Qualification requirement of the tender and submit along with their technical bid - the credentials and other documents as indicated in the PQR in the format prescribed. Otherwise their offer will get rejected.</p>	
1 (c)	<p>Inspection by BHEL APPROVED TPI</p>	
2	<p><b>Firm Price:</b>  The quoted / finalised rates shall be Firm till execution of the supplies. Offer with PVC clause will not be considered.</p>	
3	<p><b>Delivery term:</b> FOR-BHEL Trichy Stores</p>	

	Transit Insurance is under BHEL scope.	
4 (a)	<b>Guarantee / Warranty Period:</b> 18 months from the date of supply or 12 months from the date of actual put in use, whichever is earlier. No Deviation is permitted. If still vendor offered any deviation on the Guarantee / warranty period, it may lead to rejection of offer.	
4 (b)	<b>Repair &amp; replacements:</b> Within the guarantee period vendor has to replace / rectify the defective/ damaged items on free of cost within a reasonable time of reporting from our end.	
5 (a)	<b>Kindly Indicate the HSN Code for all items</b>	
5(b)	<b><u>Rate quoted in GeM portal should be on FOR destination basis inclusive of all taxes, P &amp; F and freight etc. Transit Insurance is under BHEL scope.</u></b>  <b>Please indicate the applicable GST %, P &amp; F and freight cost in %, which is included in your quoted rate in GeM portal</b>	
6 (a)	<b>Delivery Period: 120 days from PO</b>	
6 (b)	<b>Document Submission:</b> In case of PO placements, required documents have to be submitted for approval within 15 days from the date of PO & reply for any further clarification has to be within 5 days. Any delay beyond the above specified period will be considered during LD calculation.	
7	<b>Liquidated damages:</b> <b><u>As per GeM Standard Terms &amp; conditions</u></b> 0.5% of undelivered value per week limited to maximum of 10% of undelivered PO value(PU)	
8	<b>Evaluation Method</b> Total tender quantity will be evaluated as Package-wise.	
9	<b>Payment Term</b> 100% direct EFT payment due on 90th day from the date of CRAC & from (the date of receipt & acceptance of material at Trichy Stores). For MSE suppliers, payment shall be within 45 days from the date of CRAC. For Medium Enterprises payment shall be within 60 days from the date of CRAC.	
11	Invoice date/Bill of Lading date/Airway Bill date/Lorry way bill date/Railway Receipt date/e-Way Bill date, whichever is later will be considered for LD calculation.	
12	Documents are to be submitted along with technical bid (Part-1) 01. Covering letter 02. Unpriced offer. 03. Filled technical specification and BHEL datasheets. 04. Filled BHEL Terms and condition sheet (Annexure-A) 05. Filled Annexure- PQR along with supporting documents. 06. Catalogue's 07. MSE Certificates (if applicable)	

	<b>Note:</b> All the pages of documents are to be signed and sealed by authorized signatory of the company. Any query during enquiry stage shall be replied within three days failing which offer may be rejected as non-responsive.	
13	Supplier shall mention their GSTN registration number in all their invoices and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No which is linked/uploaded in GSTN network shall be clearly indicated), item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, etc.	
14	All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/ SAC code (Services Accounting Code).	
15	Invoices will be processed only upon completion of statutory requirement and further subject to following: <ul style="list-style-type: none"> <li>• Vendor declaring such invoice in Form GST ANX-1</li> <li>• Receipt of Goods or Services and Tax invoice by BHEL</li> </ul>	
16	As the continuous uploading of tax invoices in GSTN portal (in GST ANX-1) is available for all (i.e. both Small & Large) tax payers under proposed new GST Return System, all invoices raised on BHEL may be uploaded immediately in GST portal on despatch of material /rendering of services. The supplier shall ensure availability of Invoice in GST portal before submission of invoice to BHEL. Invoices will be admitted by BHEL only if the invoices are available in GSTN portal (in BHEL's GST ANX-2).	
17	In case of discrepancy in the data uploaded by the supplier in the GSTN portal or in case of any shortages or rejection in the supply, then BHEL will not be able to avail the tax credit and will notify the supplier of the same. Supplier has to rectify the data discrepancy in the GSTN portal or issue credit note or debit note (details also to be uploaded in GSTN portal) for the shortages or rejections in the supplies or additional claims, within the calendar month informed by BHEL.	
18	In cases where invoice details have been uploaded by the vendor but failed to remit the GST amount to GST Department (Form PMT-08 or Form GST RET-01 to be submitted) within stipulated time, then GST paid on the invoices pertaining to the month for which GST return not filed by the vendor will be recovered from the vendor along with the applicable interest (currently 24% p.a) and all subsequent bills of the vendor will not be processed till filing of the GST return by the vendor	
19	In case GST credit is denied to BHEL due to non-receipt or delayed receipt of goods and/ or tax invoice or expiry of timeline prescribed in GST law for availing such ITC, or any other reasons not attributable to BHEL, GST amount claimed in the invoice shall be disallowed to the vendor.	
20	Where any GST liability arising on BHEL under Reverse Charge (RCM), the vendor has to submit the invoices to BHEL well within the timeline prescribed in GST Law, to enable BHEL to	

	discharge the GST liability. If there is a delay in submission of invoice by the vendor resulting in delayed payment of GST by BHEL along with Interest, then such Interest payable or paid shall be recovered from the vendor.	
21	Under GST regime, BHEL has to discharge GST liability on LD recovered from suppliers/contracts. Hence applicable GST shall also be recoverable from suppliers/contractors on LD amount. For this Tax Invoice will be issued by BHEL indicating the respective supply invoice number.	
22	GST TDS will be deducted as per Section 51 of CGST Act 2017 and in line with Notification 50/2018 – Central Tax dated 13.09.2018. GST TDS certificate which will be generated in GST portal subsequent to vendor accepting the TDS deduction in the GST portal, will be issued to the vendor.	
23	A declaration to the effect that all invoice particulars are/were uploaded in the GSTN network/ portal & all tax liability as per GST rules and regulations have been and will be discharged, shall be mentioned in the invoice. If not mentioned in the invoice, a separate declaration shall be submitted as per the requirement of BHEL	
24	<b>MSE VENDOR:</b> <i>Udyam Registration certificate shall be submitted by MSE vendors for availing the benefits.</i>	
25	<b><u>Fraud Prevention Policy</u></b> Bidder along with its associate /collaborators /sub-contractors /sub-vendors / consultants / service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website <a href="http://www.bhel.com">http://www.bhel.com</a> and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.	
26	<b><u>Risk Purchase clause</u></b> a. In the event of any successful Tenderer's failure to fulfil any of the tender / Contract obligations including supply of whole or any part of the ordered items as per Contract / Agreement, BHEL has the right to terminate the contract and purchase from elsewhere, at the risk and cost of the defaulted supplier, either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the time stipulated in the contract or if the same were not available, the best and nearest available substitute thereof. The supplier shall be liable for the additional expenditure/difference in Cost, if any, including consequential losses which BHEL may sustain by reason of risk purchase in addition to the applicable LD as per the Purchase order/contract. b) The decision of BHEL with regard to the additional expenditure / difference in cost and consequential losses incurred by BHEL shall be final and binding on the supplier. c) The amount recoverable under risk purchase shall be recovered from the defaulted supplier in all or any of the following manners: i. from dues available in the form of Bills payable to defaulted supplier, SD, BGs against the same contract. ii. from the dues payable to defaulted supplier against	

	<p>other contracts in the same Region/Unit /any other region/unit</p> <p>iii. In-case recoveries are not possible with any of the above available options, Legal action shall be initiated for recovery against defaulted supplier.</p>	
<b>27</b>	<p><b><u>GST on amount recoverable from vendor under Risk Purchase Clause:</u></b></p> <p>In accordance with Sec. 7 of CGST Act, 2017, read with clause 5(e) of Schedule II to CGST Act, 2017, amount recovered / recoverable by BHEL from vendor / contractor for non-performance of work as per contract shall be treated as "Supply of service" by BHEL and accordingly GST shall be applicable. GST shall be applicable on amount being recovered / recoverable from such vendor / contractor. In case only the differential cost is being recovered from new vendor / contractor, GST shall be applicable on same. As per Sec. 13, read with Sec. 31 of CGST Act, 2017, GST shall be applicable when such recovery against non-performance of work has been determined and accordingly accounted for in Books of Accounts.</p>	
<b>Note</b>	<ol style="list-style-type: none"> <li>1. In the event of our customer order covering this tender being cancelled /placed on hold / otherwise modified, BHEL would be constrained to accordingly cancel / hold / modify the tender at any stage of execution.</li> <li>2. BHEL may negotiate the L1 rate, if not meeting our budget / estimated cost. BHEL may re-float the tender opened, if L1 price is not acceptable to BHEL.</li> <li>3. BHEL reserves its right to reject an offer due to unsatisfactory past performance by the respective Vendor in the execution of any contract to any BHEL project / Unit.</li> <li>4. <b>Any other Techno – Commercial Terms indicated by the vendor in their offer elsewhere will be ignored. BHEL will proceed with tender evaluation as per Annexure-A and GeM general terms and conditions only.</b></li> </ol>	

		<b>PURCHASE / MM / BOI</b> <b>Annexure- D ENQUIRY DEVIATION</b>					
429-024						PAGE	1 OF 1
<b>SCHEDULE OF DEVIATION TO BOI ENQUIRY NO:</b>						<b>DATE</b>	
<b>DESCRIPTION</b>			<b>Micro switches</b>				
<b>SPECIFICATION</b>			<b>TDC:TCI:273/Rev.01</b>				
<b>DRAWING NO</b>							
<b>QUALITY PLAN</b>			<b>VQP</b>				
<b>PACKING PROCEDURE</b>							
<b>DOCUMENT REFERENCE</b>			<b>BHEL CALLED FOR</b>		<b>FIRM'S ALTERNATIVE OFFER</b>		
<p>PQR is applicable for the present tender and please confirm for the PQR requirements as attached along with tender.</p> <p>Supply should be as per BHEL specifications per TDC:TCI:273/Rev.01</p>							
<p>SPECIFICATIONS AND REQUIREMENTS IN FULL TO YOUR ENQUIRY.</p> <p>STATION:</p> <p>DATE: _____ SIGNATURE OF FIRM'S REPRESENTATIVE _____ FIRM SEAL _____</p>							
NOTE 1. Deviations should be taken only in the extreme case.							
2. If necessary, use additional sheets with page control number.							

**BHEL TRICHY**  
**MM/BOI**  
**ANNEXURE – C**  
**Pre-Qualification requirements (PQR)**

SI.NO	Description	Vendor Confirmation
1	For offered Microswitches, vendor shall have proven record of continuous trouble free operation for a minimum period of 5 years.	

Offers are liable for rejection, if not satisfying above pre-qualifying criteria.

**Signature of Vendor & Seal**