

IMPORTANT NOTE TO TENDERERS
(FOR INDIGENOUS & OVERSEAS SUPPLIERS)

This Tender is floated on TWO–BID System. Tenders are requested to submit their offers in TWO-BIDS (Part I: Un priced bid and Part II: Price Bid) separately in a sealed cover as follows.

1. **Part I: UN PRICED BID:** (Complete with technical & Commercial conditions as per enquiry including un priced copy of price schedule i.e. identical to part II with prices blanked and replaced by “Quoted”)
The Tenderer should confirm their acceptance / comments to each and every clause of Annexure-A to Enquiry along with other commercial Terms & Conditions of Tender. In case any deviation is taken by the Tenderer from the Tender requirements, it is to be clearly indicated in the offer with reference to the particular clause. If such deviations are not explicitly indicated in the offer, it will be construed by BHEL that the Tenderer is complying with Annexure Clause(s), Commercial terms & conditions and other conditions in full. Any such non-compliance on these points, if raised / highlighted by the Tenderer, after opening the Price Bid, it will not be accepted by BHEL and the tender evaluation will be done based on the original offer submitted by them.
 2. **Part II: PRICE BID:** Price (with break-up details wherever required) alone to be indicated. Price bid shall **not** contain any technical and commercial details.
 3. **Both Un priced Bid and Price Bid is** to be submitted in a single envelop before 1400 hours (Indian Time) on tender Due Date.
 4. The **Unpriced Bid** shall be put in a separate sealed cover superscribed with Tender number, Tender Date & Tender Due Date and also the cover should be clearly marked with “UNPRICED BID”.
 5. The **Price Bid** shall be put in a separate sealed cover superscribed with Tender number, Tender Date & Tender Due Date & the cover should be clearly marked with “PRICE BID”.
 6. Both the individually enveloped **UNPRICED BID** and **PRICE BID** covers as mentioned above, have to be put in another single bigger cover clearly indicating Tender number, Tender Date & Tender Due Date at the top of the cover.
This cover is to be addressed to

Purchase Executive,
Purchase Department,
Seamless Steel Tube Plant (SSTP),
BHEL, Tiruchirapalli-620014, India.
Phone No: 91 431 2578480, 2578445
- NB: Please note that tenders shall not be addressed to individuals by name shall not appear anywhere in the tender. It is strictly forbidden.
7. Unpriced Bid shall only be opened on the Tender Due Date mentioned in the Tender, in the presence of Tenderers / their Authorized Representative, who may like to be present for such opening. The price bid will NOT be opened on the date of tender opening.
 8. After opening the Unpriced Bid, they shall be evaluated by BHEL for their suitability. BHEL shall hold discussions with the responded Tenderers on the Technical and Commercial terms and freeze the technical specifications. These frozen technical specifications will be communicated to responded tenderers.

9. BHEL shall offer opportunity to the responded and technically / commercially suitable Tenderers, to submit their latest Price Bid/ Impact of prices, if any in line with the frozen technical delivery conditions.
10. This latest Price Bid / Impact of prices for the frozen technical specifications submitted by the Tenderers will be opened in the presence of those Tenderers who have submitted the latest Price Bid. Based on the latest Price Bid only, the ranking of the Tenderers shall be made and accordingly the Tender shall be finalized.
11. BHEL reserve the right to resort for a **REVERSE AUCTION (RA)**, i.e., **ON-LINE BIDDING THROUGH INTERNET** instead of opening the sealed price bid submitted earlier, which shall be decided after technical evaluation.
12. In case BHEL decides NOT to resort for RA, Price bids and Price-impacts, if any, already submitted by bidder and available with BHEL shall be opened as detailed under point9& 10.
13. **Information and General Terms and Conditions governing RA are detailed below:**
 - a. Technically and commercially acceptable bidders shall only be eligible to participate in the RA
 - b. BHEL Shall engage the services of a service provider, who shall extend all necessary training and assistance before commencement of ON-LINE-BIDING through Internet at NO EXTRA COST to the bidders.
 - c. Eligible Bidders shall be informed in writing about the details of service provider to enable vendor to contact the service provider and get trained.
 - d. RA Business Rules like Event date, Time, Start price, Bid documents, Time-Extensions etc., shall be communicated through the service provider for compliance by bidders.
 - e. Vendors have to fax the compliance Form in the prescribed format (To be furnished by the service provider) before start of RA. With out furnishing the above compliance form, bidders shall not be eligible to participate in the RA
 - f. BHEL shall provide the calculation sheet (Eg. Excel Sheet) through the service provider which shall be helpful to arrive at "Total Cost to BHEL", like packing and forwarding charges, Taxes and Duties, Freight Charges, service Tax and other loading factors if any for non-compliance to BHEL Standard commercial Terms and Conditions for each of the bidder to enable them to fill in the price and keep it ready for inputting data during the RA.
 - g. RA shall be conducted on a pre-determined date and time.
 - h. At the end of RA, the lowest bid value will be known on the Network.
 - i. Lowest Bidders has to be Fax he prescribed Format, duly filled in and signed in, as provided on a case to case basis to the service provider with in 24 Hrs of RA with out fail.
 - j. Any Variation between ON-LINE bid value and the signed documents will be considered as unethical tender process and will invite disqualification of bidder, for further dealing with BHEL as per the prevailing procedure.
14. In case of any clarifications regarding this tender, it may be addressed to the following executives:

<ol style="list-style-type: none"> a. L.N.Sekar, Sr.Manager /Purchase (Alternatively) b. N.Karuppusamy AGM / MM 	<p>Ph: 91 431 2578480 Mob : 91 94425 02994 Email : lnsekar@bheltry.co.in</p> <p>Ph: 91 431 2578535 Mob: 91 94426 12146 Email : nks@bheltry.co.in Fax : +91 431 02520464</p>
--	---

Sr.Manager / Purchase /SSTP