

ANNEXURE -'G-A'

Tender No. CDC/T/12-13/014

CHECK LIST FOR OFFER EVALUATION

(Forming part of Techno-commercial [Part-I] bid)

(All statements to be substantiated with documentarily evidencing the same in the name of Bidder / firm only. Enclosures to be submitted orderly placed, serially numbered & properly Secured / bound , leaving no loose sheets)

Sl. No	PARTICULARS FOR EVALUATION OF TECHNO-COMMERCIAL BID	Comments/Remarks by Bidder	Compliance enclosed at page...of offer
1	Tender Cost of Rs. 400/- (including VAT) by DD/Money Receipt No. dated if DD, drawn on		
2	EMD of Rs. 40,000/- (Rupees Forty Thousand only) by DD/banker's cheque dated / Drawn on (Name of Bank)		
3	Blank price bids (Price Bids in prescribed format) dully signed and stamped by bidder		
4	Company Profile of General Terms & Condition		
5	Statement of evaluation		
6	Banker's certificate or audited annual report or balance sheet		
7	Income Tax Return for the financial years 2005-06, 2006-07 & 2007-08.		
8	Self certification affidavit cum agreement		
9	Declaration on Rs.100/- non-judiciary stamp paper regarding non-blacklisted, not-put on hold, not booked by court of law etc(refer Eligibility Criteria" in General Terms and Conditions)		
10	Printed list of branches existing as on today enclosed.		
11	Business particulars during past 3 years with PSUs, Central/State Govt. Depts, MNCs & Reputed Pvt. Cos		
12	Price Bid - (Part-II) in separate envelope		
13	Details of Material Handling equipment, computers, Internet connection, E-mail, Mobile No., fax & telephone etc. in Jhansi office		
14	Specific deviations if any, to our Terms & Conditions (enclosed separate sheet)		

Place: Signature of the authorized signatory affixing official Seal of the bidder

Name

Date : Designation

Tender No. CDC/T/12-13/014

COMPANY PROFILE OF THE TENDERER

1. Name of the firm/concern:
2. Nature of the firm/concern:
3. Year of inception:
4. IBA Code No.:
5. Income Tax PAN Number:
6. Registered Office:
7. Corporate Office:
8. Zonal Office:
9. Office for Immediate Reporting:
10. Website:
11. Phone Number:
12. Fax Number:
13. E-mail id:
14. Company incorporation details:
15. Board of Director:
16. Business Activities:
17. Bankers:
18. Paid-up Capital:
19. Annual turnover:
20. Membership of Professional Associations, if any
21. Associates, if any.

(Signature of the Authorised signatory affixing official seal of the Bidder)

Name:

Designation:

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI

TENDER FOR TRANSPORTATION OF FAST MOVING CARGO UPTO 2500 KGS

Enquiry No. CDC/T/12-13/014

STATEMENT FOR EVALUATION

1. Name of the firm: _____
2. Year of Inception _____
3. Nature of firm/concern: _____
(Proprietorship/partnership/Private Ltd/Public Ltd)

Note: Documents substantiating the nature of firm/concern to be submitted. In case of Partnership concern, duly notarized copy of the Partnership Deed, Resolution of the Partnership etc. or Power of Attorney in the name of the person signing the tender)

4. Name of Partners/Proprietors/Directors.
 - a. Shri/Smt. _____ S/o-W/o _____
 - b. Shri/Smt. _____ S/o-W/o _____
 - c. Shri/Smt. _____ S/o-W/o _____

5. Details of last three years turn-over (Rs. in Lakhs) (substantiated with audited annual report or balance sheet submitted to Income Tax as applicable)

2008-2009	2009-2010	2010-2011

6. Address & Telephone No. of local office at Jhansi and contact person.
7. Name of the person(s) authorized for signing the contract/dealing with BHEL

Place:

Date:

(Signature of the authorized signatory affixing official seal of the bidder)

Name :
Designation :

ANNEXURE 'G-E'

(To be executed on non-judicial stamp paper worth Rs.100/-)

Bharat Heavy Electricals Limited, Jhansi
Acting through the:
Sr General Manager (CDC)
Central Dispatch Cell
BHEL, Jhansi-284129, U.P.

1. I/We.....have read the various conditions to tender No. CDC/T/12-13/014 attached hereto duly signed & stamped on each page and hereby agree to abide by the said conditions.
2. I/We also agree to keep this tender open for acceptance for a period of 4 months from the date of opening the same.
3. A sum of Rs.40,000/- (Rupees Forty Thousand only) is herewith forwarded as EMD in the form of Demand Draft in favour of Bharat Heavy Electricals Limited, Jhansi & we also agree to provide Security Deposit in the form of Bank Guarantee & DD/FDR (as elaborated in the tender document) from any Scheduled Bank of Public Financial Institution for the amount as per BHEL tender in case we are approved as successful bidder.
4. The full value of EMD/SD shall stand forfeited for non-compliance of any tender terms & conditions by me/us without prejudice to any other rights or remedies in line with the conditions stipulated in the tender document and relevant to the context.
5. I/We as the benefice bidder agree and confirm as deemed to have satisfied ourselves by all conditions to be encountered during the execution of the contract are taken into account and that the rate are adequate and all inclusive to accord with the provisions to the entire satisfaction of the Company.
6. We make oath and state as under:-
That, the contents submitted as statement, enclosure to the techno-commercial bid are true to the best of our knowledge and only true facts have been stated and nothing relevant has been concealed. We do hereby verify that the contents are true and correct.
7. Until a formal agreement is made and executed, acceptance of this tender shall constitute a binding contract between us subject to modifications as may be mutually agreed to between us and indicated in the letter of acceptance of the contract awarded on us.
8. Verified and signed today, theday of 2011 at..... in the presence of the Witnesses who have appended their signature with address hereunder:

(Signature of the bidder affixing official stamp)

Complete address of the bidder:

Name(s) :
Designation/Position
Address :
Tel .No. :
Fax No. :
E-mail id:

Name & Address of witnesses:

1. Signature :
Name :
Address :

2. Signature :
Name :
Address :

Place:
Date:

ANNEXURE 'G-I'

Tender No. CDC/T/12-13/014

Notice of Damage/Shortage/Discrepancy to consignment on delivery

(to be furnished invariably by the transporter immediately on receipt of intimation by them in duplicate under acknowledgement and the acknowledged copy to be submitted on 'freight billing')

The consignment as under is reported to have delivered in shortage/ damaged/ discrepancy condition as per acknowledgement obtained from Consignee overleaf the L/R.

Consignment Note (L/R) No :

Freight Bill No. Date:

Dispatch Advice Note No. Date:

Work Order No. Freight charges: (Rs)

Consignee Destination:

Particulars of damage/shortage/discrepancy reproduced as reported:

1. **We** accept and acknowledge foregoing strictly without prejudice to our rights, contentions and immunities.
2. **We** undertake and agree that we shall be solely and entirely responsible for the dues, and liable to compensate BHEL for the losses/damage resulting out of this cause.
3. **We** have no objection and give our consent for deduction/ recovery of freight bill passed for payment to us in full or part proportionate to the loss/damage as applicable from our running bills.
4. **We** shall not indulge in any defense of whatsoever nature on this matter.
5. This is issued under contractual obligations solely for the purpose of enabling the Consignor to lodge and substantiate a claim against their insurers/underwriters with whom the subject consignment was insured whilst in transit.

Encl: Copy of FIR lodged, Comments/Remarks of Consignee, Received L/R copy, Insurance Survey/Damage Report. [Please ✓ mark]

Date:

(Authorized signatory of the transporter affixing the Company Seal)

(For endorsement by concerned Commercial Group)

AUTHORISATION LETTER

FOR E-PAYMENT/ELECTRONIC FUNDS TRANSFER (EFT / RTGS/NEFT)

(PLEASE FILL UP THE FORM IN CAPITAL LETTERS ONLY)

TYPE OF REQUEST (Tick One)	<input type="checkbox"/>	CREATE	<input type="checkbox"/>	CHANGE
BHEL Vendor/Supplier Code(s)	<input type="checkbox"/>		<input type="checkbox"/>	
Company's Name				
Address				
City				
State				
Pin Code				
Contact Person(s)				
Telephone No.				
MOBILE NO.				
E-mail ID				
1. Bank Name				
2. Bank Address				
3. Bank Telephone No.				
4. Bank Account No. (IN FULL)				
5. Account Type.				
6. Bank's Branch Code				
7. Bank IFSC RTGS / NEFT code				
8. Enclosed cancelled cheque No.				

DECLARATION :

1. I as representative / owner of the above named company, hereby authorize BHEL, Jhansi to electronically make payments to the designated bank account. I hereby certify that the particulars given above are true, complete and correct.
2. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold BHEL/transferring Bank responsible.
3. This authority remains in full force until BHEL, Jhansi receives & acknowledge written notification requesting a change or cancellation.
4. I have received the contents of the covering letter and agree to discharge the responsibility expected of me as a participant under e-payment/EFT/RTGS/NEFT.

Authorized Signatory

Company Seal

Date:

Verification by
Bank

Note: All fields are mandatory & send the form duly filled with one original cancelled cheque to, SR AO (SALES), FINANCE & ACCOUNTS DEPT, BHEL, JHANSI