

CHECK LIST FOR OFFER EVALUATION

(Forming part of Techno-commercial [Part-I] bid)

(All statements to be substantiated with documentarily evidencing the same in the name of Bidder / firm only. Enclosures to be submitted orderly placed, serially numbered & properly Secured / bound , leaving no loose sheets)

Sr. No	Particulars for evaluation of techno-commercial bid	Comments/ Remarks by Bidder	Compliance enclosed at page...of offer
1	Is bid submission strictly in order as per tender clauses of special & general terms & conditions.		
2	Tender Cost of Rs. 2000/- + service tax @ 10.3 % (Rupees two thousand only) by DD/Money Receipt No. dated if DD, drawn on		
3	EMD of Rs. 2,00,000/- + service tax @ 10.3% (Rupees two lakh only) by DD/banker's cheque dated / Drawn on (Name of Bank)		
4	Blank price bids (Price Bids in prescribed format) dully signed and stamped by bidder		
5	Company Profile of General Terms & Condition		
6	Statement of evaluation		
7	Banker's certificate or audited annual report or balance sheet		
8	Income Tax Return for the financial years 2005-06, 2006-07 & 2007-08.		
9	IBA approval /valid IBA certificate (enclosed certified copy of approval)		
10	Self certification affidavit cum agreement		
11	RTO Authentication of registration of Trailers		
12	Declaration on Rs.100/- non-judiciary stamp paper regarding non- blacklisted, not-put on hold, not booked by court of law etc(refer Eligibility Criteria" in General Terms and Conditions)		
13	Printed list of branches existing as on today enclosed.		
14	Business particulars during past 3 years with PSUs, Central/State Govt. Depts, MNCs & Reputed Pvt. Cos		
15	Details of Mechanical trailer contracts awarded by BHEL, Jhansi		
16	Details of Mechanical Trailer Contracts awarded by other BHEL Units.		
17	Write-up on having presence in the N-E states		
19	Price Bid - Schedule of Rates (Part-II) inseparate envilope		
20	Details of computers, Internet connection, E-mail, fax & telephone etc. in Jhansi office for effective and fast communication.		
21	Specific deviations if any, to our Special & General Terms & Conditions (enclosed separate sheet)		
22	(Name of the client, Transportation work scope, contract duration, value of the contract in a tabular form shall be submitted.)		

Place: Signature of the authorized signatory affixing official Seal of the bidder

Name

Date : Designation

Company Profile of the Tenderer

1. Name of the firm/concern:
2. Nature of the firm/concern:
3. Year of inception:
4. IBA Code No.:
5. Income Tax PAN Number:
6. Registered Office:
7. Corporate Office:
8. Zonal Office:
9. Office for Immediate Reporting:
10. Website:
11. Phone Number:
12. Fax Number:
13. E-mail id:
14. Company incorporation details:
15. Board of Director:
16. Business Activities:
17. Bankers:
18. Details of Branch Offices:

Sl. No.	Place/Location	Address	Contact Person	Phone	Fax	E-mail Id

19. Details of Vehicles owned.

Sl. No.	Regn No.	Model	Make	Type of Body	Axles	RLW	ULW	RPL

20. Details of Clients.

Sl. No.	Name of Client	Job Details	Contract duration	Contract Value.

20. Paid-up Capital:
21. Annual turnover:
22. Membership of Professional Associations, if any
23. Associates, if any.

(Signature of the Authorised signatory affixing official seal of the Bidder)

Name:

Designation:

ANNEXURE –‘G-C’

BHARAT HEAVY ELECTRICALS LIMITED, JHANSI

TENDER FOR TRANSPORTATION OF CONSIGNMENTS BY MECHANICAL RAILERS
Enquiry No. CDC/T/12-13/007-2012

STATEMENT FOR EVALUATION

1. Name of the firm: _____
2. Year of Inception _____
3. Nature of firm/concern: _____
(Proprietorship/partnership/Private Ltd/Public Ltd)

Note: Documents substantiating the nature of firm/concern to be submitted. In case of Partnership concern, duly notarized copy of the Partnership Deed, Resolution of the Partnership etc. or Power of Attorney in the name of the person signing the tender)

4. Name of Partners/Proprietors/Directors.
 - a. Shri/Smt. _____ S/o-W/o _____
 - b. Shri/Smt. _____ S/o-W/o _____
 - c. Shri/Smt. _____ S/o-W/o _____

5. Details of last three years turn-over (Rs. in Lakhs) (substantiated with audited annual report or balance sheet submitted to Income Tax as applicable)

2008-2009	2009-2010	2010-2011

6. Address & Telephone No. of local office at Jhansi and contact person.
7. Name of the person(s) authorized for signing the contract/dealing with BHEL

Place:

Date:

(Signature of the authorized signatory affixing official seal of the bidder)

Name :
Designation :

Annexure-'G-D'

**PROFORMA FOR BANKER'S CERTIFICATE ON BANK LETTER HEAD
TO WHOMSOEVER IT MAY CONCERN**

M/s -----
(Name of the transporter with address)

(A limited company/private company/ partnership/ proprietorship) is maintaining a
Current A/c with us.

During the previous years firm's transactions with the bank had been as under:

(in Rs. Lakhs)

Particulars	2008-2009	2009-2010	2010-2011
Bank transactions			
Cash Credit/OD limit			
Any other aspect			

The Bank Transactions of the firm has been found satisfactory and their financial position is sound.

Place:

Date:

Authorized signatory of the Bank with Seal.

(To be executed on non-judicial stamp paper worth Rs.100/-)

Bharat Heavy Electricals Limited, Jhansi
Acting through the:
Addl. General Manager (MM)
Materials Management Department
BHEL, Jhansi-284129, U.P.

1. I/We.....(IBA Code) have read the various conditions to tender No. CDC/T/11-12/007 attached hereto duly signed & stamped on each page and hereby agree to abide by the said conditions.
- 2.. I/We also agree to keep this tender open for acceptance for a period of 4 months from the date of opening the same.
3. A sum of Rs.2,00,000/- (Rupees Two lakhs only) is herewith forwarded as EMD in the form of Demand Draft in favour of Bharat Heavy Electricals Limited, Jhansi & we also agree to provide Security Deposit in the form of Bank Guarantee & DD/FDR (as elaborated in the tender document) from any Scheduled Bank of Public Financial Institution for the amount as per BHEL tender in case we are approved as successful bidder.
4. The full value of EMD/SD shall stand forfeited for non-compliance of any tender terms & conditions by me/us without prejudice to any other rights or remedies in line with the conditions stipulated in the tender document and relevant to the context.
5. I/We as the benefice bidder agree and confirm as deemed to have satisfied ourselves by all conditions to be encountered during the execution of the rate contract are taken into account and that the rate are adequate and all inclusive to accord with the provisions to the entire satisfaction of the Company.
6. We make oath and state as under:-
That, the contents submitted as statement, enclosure to the techno-commercial bid are true to the best of our knowledge and only true facts have been stated and nothing relevant has been concealed. We do hereby verify that the contents are true and correct.
7. Until a formal agreement is made and executed, acceptance of this tender shall constitute a binding contract between us subject to modifications as may be mutually agreed to between us and indicated in the letter of acceptance of the rate contract awarded on us.
8. Verified and signed today, theday of 2011 at..... in the presence of the Witnesses who have appended their signature with address hereunder:

(Signature of the bidder affixing official stamp)

Complete address of the bidder:

Name(s) :
Designation/Position
Address :
Tel .No. :
Fax No. :
e-mail id:

Name & Address of witnesses:

1. Signature :
Name :
Address :

2. Signature :
Name :
Address :

Place:
Date:

Annexure – ‘G-F’

Sub: RTO Authentication of registration particulars of Vehicle No. _____

Ref: Qualifying criteria for tender No. CDC/T/12-13/007-2012 of BHEL Jhansi

The registration and other relevant particulars of above said vehicle in line with Form No. 23 of CMV Rule 48 are furnished below as desired by M/s against their application dated under receipt of requisite fees of Rs..... (Rupees only) vide our office Receipt No.....dated.....

1. Name of the owner with address: _____

2. Class of vehicle: _____

3. Maker's name/model _____

4. Category of vehicle _____ Articulated Trailer/ Prime Mover _____ (as applicable)

5. Year of Manufacture _____

6. Chassis No. _____

7. Engine No. _____

8. Horsepower: _____

9. Un-laden weight: _____

10. Maximum laden weight _____

11. Coverage of permit: _____

12. Particulars of Axles & tyres:

	No. off axles	No. of tyres	Tyre size	Ply rating	Carrying load	Axle type
Front axle						
Rear Axle						
Any other (i)						
---do --- (ii)						
--- do --- (iii)						

13. Date of registration: _____

14. Vehicle tax paid upto _____

15. Fitness valid upto _____

16. Permit valid upto _____

Signature of RTO affixing office seal

Annexure – ‘G-G’

VERIFICATION STATEMENT OF SUBMITTED DOCUMENTS WITH ORIGINAL

Vehicles offered for eligibility against All India Transportation Rate Contract No. CDC/T/12-13/007-2012

Particulars	1	2	3	4	5	6	7	8	9	10
Regn. No										
Category										
Type										
Regd. Year										
Ownership										
Bed/Platform Type										
---- do ---- Size (LxWxH)										
No. of Axles										
No. of tyres										
Tyre size										
Wheel base										
Horse Power										
ULW, MT										
RLW, MT										
Pay Load, MT										
Date till	Tax paid									
	Permit									
	Fitness									
Coverage of permit										

Verified with original

Authorised signatory with company seal

Annexure 'G-I'

Notice of Damage/Shortage/Discrepancy to consignment on delivery

(to be furnished invariably by the transporter immediately on receipt of intimation by them in duplicate under acknowledgement and the acknowledged copy to be submitted on 'freight billing')

The consignment as under is reported to have delivered in shortage/ damaged/ discrepancy condition as per acknowledgement obtained from Consignee overleaf the L/R.

Consignment Note (L/R) No :

Freight Bill No. Date:

Despatch Advice Note No. Date:

Work Order No. Freight charges: (Rs)

Consignee Destination:

Particulars of damage/shortage/discrepancy reproduced as reported:

1. We accept and acknowledge foregoing strictly without prejudice to our rights, contentions and immunities.
2. We undertake and agree that we shall be solely and entirely responsible for the dues, and liable to compensate BHEL for the losses/damage resulting out of this cause.
3. We have no objection and give our consent for deduction/ recovery of freight bill passed for payment to us in full or part proportionate to the loss/damage as applicable from our running bills.
4. We shall not indulge in any defense of whatsoever nature on this matter.
5. This is issued under contractual obligations solely for the purpose of enabling the Consignor to lodge and substantiate a claim against their insurers/underwriters with whom the subject consignment was insured whilst in transit.

Encl: Copy of FIR lodged, Comments/Remarks of Consignee, Received L/R copy, Insurance Survey/Damage Report. [Please ✓ mark]

Date:

(Authorized signatory of the transporter affixing the Company Seal)

(For endorsement by concerned Commercial Group)

Annexure 'G-J'

Name and Address of the Transporter

Prescribed L/R

Consignment insured by Consignor, transportation at Transporter's risk

Consignment Note No.

Date:

Dispatch Control No.

Consignor's Name & Address: _____

From:

Consignee's Name & Address: _____

To:

ON ACCOUNT OF BHEL, Jhansi

Despatch Advice Note No.

Excise Invoice No.

Dimension/size: (mm) (L)x (W)x (H)

Weight:

Kg

Actual/Vol. Equated

Work Order No.

No. of : Packages Crates Loose

Freight		Destination		Distance (km)	Rate	Contract Ref. No.	
TP / TBB							
Vehicle No.		Category of dispatch		Basis of Delivery		Road Permit/Way	
				Door/Godown			
No	Description of consignment	Weight (Actual)	Freight Billing	Particulars		Amount(Rs)	
		(Charged)		Freight amount ODC – Unloading charges Any other charges			
Declared value of consignment Rs.						Total	

- The transporter undertakes and agrees to and shall deliver the consignment in the same order and condition as received and loaded from the Consignor safely and timely to the Consignee.
- Transporter shall at all times observe its obligation strictly as per rate contract conditions and shall be responsible for safe and due delivery and for any loss or damage that arises due to negligence, default, failure to take reasonable precautions, malafides or criminal or fraudulent actions.

Signature of the authorized booking
Official of the Transporter with seal

Certified that:

- The dispatch has been made vide Control No. as above on
- That the particulars of the consignment mentioned herein are true, correct and correspond to the entries and descriptions in our records and related documents in our possession or control.
- The entries furnished by the authorised booking official of the transporter are duly verified & checked for its correctness and compliance with the rate contract provisions and accordingly are certified and authorised for claiming freight payments.

Date

Signature of the authorized dispatch official of Consignor with seal

Annexure 'G-J'

Acknowledgement/Receipt of Consignment

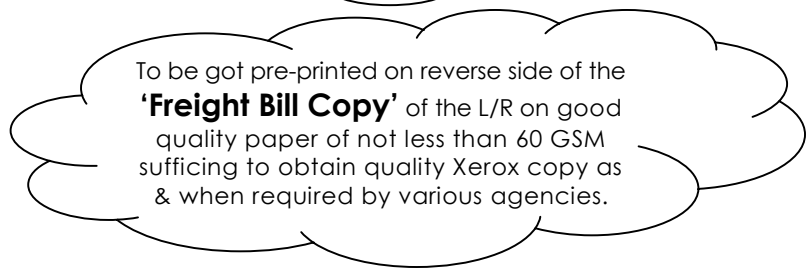
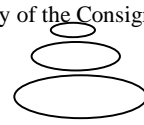
Received case(s) crates(s) loose bundle(s)
on (date) through
(type) Regn. No(s)..... sent vide Consignment
Note/LR No..... dated in [*]
proper/damaged condition .

Remarks, if any:

Date

Authorized signatory of the Consignee with name & seal

[*] Please tick mark applicable scoring the others.



To be got pre-printed on reverse side of the
'Freight Bill Copy' of the L/R on good
quality paper of not less than 60 GSM
sufficing to obtain quality Xerox copy as
& when required by various agencies.

Non-payment Certificate

It is certified that:

1. Consignment as per details overleaf is received.
2. Freight charges against the Consignment Note/LR No. dtd.
..... booked on **'TO PAY'** basis is **not** released to the transporter
by us for reason(s)
.....
.....
3. Freight bill may be passed by the Consignor for payment to transporter
and claimed from the Consignee through Invoice L/R.
4. No claim is pending with us for freight changes against the subject L/R.
5. Remarks, if any:

Date

Authorised signatory of the Consignee with name & seal.

Name & address of the transporterTo,
BHEL, JHANSI.**FREIGHT BILL****Control No.****Bill No.**/
.....

Despatch Advice Note No.

Consignee/Customer:

Destination Booked To:

Size of consignment:

.....(L) x(W) x(H) in mm

W.O. No:

Sales Group:

Loaded at W/H:

L/R No.

L/R Date:

Exit Vehicle No.

Exit Date

Vehicle type:

TM

TH

Delivery Vehicle No.

Delivery Date

Condition of consignment on delivery

Reason, if any, for late delivery (to be stated and documentarily substantiated)**Freight calculation:**

Ref. to Rate Contract applicable.	Distance (km)	Rate/kM (Rs)	Weight in kg		Freight (Rs)
			Actual	Charged	Claimed
Specific submission, if any:			Unloading charges		
			ODC charges, if any		
			Any other.....		
			Penalty for delay		
			Total		
<i>(in words)</i>					
Enclosures <i>(in duplicate)</i>			Date: Authorized Signatory with Seal		
1. Original LR freight bill copy with proper acknowledgement and a (legible) copy of the same with weight, ODC documents.					
2. Non-payment certificate from Consignee in case of TO-PAY.					
3. Original authoritative receipt in case of Octroi, Loading/Unloading, charges etc. duly authorized by the concerned.					
4. Damage/Shortage certificate, if applicable					
5. Documentary evidence, if any, against the penalties.					

Passed for payment of Rs. _____ (Rupees _____)

only) by Cheque to M/s _____

(Name of the Transporter, pre-printed)

Against **Budget Code:: 7810****Certified that:**

1. No Contingent Bill for this consignment has been passed for payment previously.
2. The services have been carried out satisfactorily and the bill has been entered in the Bill Register.
3. Freight charges are processed and passed for payment in accordance with the rate contract conditions.

Prepared

Checked

Approved