



**BHARAT HEAVY ELECTRICALS LTD**  
Industrial Valves Plant, Goindwal  
**WCM Department**

**AMENDMENT TO NIT NO.: WC-15 Dated: 23.01.2020.**

**SCOPE OF WORK AND TERMS & CONDITIONS**

**BRIEF DESCRIPTION OF WORK:**

1. Submission of Audit plan for each stage 1, stage 2 & surveillance audits for ISO 50001:2018 certification.
2. Depute competent auditor / team of auditors, as required to carry out stage 1, stage 2 and surveillance audit at BHEL-IVP Goindwal and BHEL Rudrapur plants through competent auditors as per the audit plan, submission of audit report, reporting of Non-conformity (NCs, if any) for closure action by BHEL. Review of closure submitted by BHEL for the NCs (if any) and provide acceptance / rejection of such closure.
3. Total two nos. of Surveillance Audit must be conducted in the contract period. First surveillance audit to be carried out within one-year period of issuance of certificate and second surveillance audit to be carried out within one-year period of first surveillance audit, ensuring that there is no discontinuity in certification.
4. Issuance of certificate of successful completion of surveillance audit & continuation of ISO 50001:2018 certification based on BHEL performance.

**Terms and Conditions**

1. The auditing team shall be provided free accommodation at company Guest house.
2. BHEL shall arrange for the daily conveyance from the Guest house to factory.
3. The bidder shall quote separate rates as per below table:

| Sl. No. | Description                                                                                                                                                      | Quantity | Unit Amount (Rs.) (Exclusive of Taxes) – For BHEL IVP Goindwal | Unit Amount (Rs.) (Exclusive of Taxes) - For BHEL CFP Rudrapur |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------------------------------------------------------------|----------------------------------------------------------------|
| 1       | Certification fees, Stage 1 and Stage 2 audit charges (Including verification /follow-up audit charges after issue of certificate (if any) & travelling charges) | 01       |                                                                |                                                                |
| 2       | Annual Surveillance Audit charges (Including travelling charges)                                                                                                 | 02       |                                                                |                                                                |
| 3       | Total value of audit charges on account of above work (1+2)                                                                                                      | 03       |                                                                |                                                                |

4. The rate quoted shall include to & fro travel charges and no such charge shall be paid extra.



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5. The L-1 bidder shall be decided on the basis of total charges quoted (Sl No. 3 of above table) separately for BHEL IVP Goindwal and separately for BHEL CFP Rudrapur.
6. The rate for Auditing fees should not be quoted on per man-day basis.
7. The audit plan for Stage-II audit must be submitted at least 7-days before carrying out certification audit.

8 (a). **Ordering for BHEL IVP Goindwal shall be done in 02 parts:**

- The order for certification – Stage 1 & Stage 2 shall be placed by IVP Goindwal as per readiness.
- Order for surveillance audits, which shall be issued after receipt of certification shall be placed by IVP Goindwal.

8 (b). **Ordering for BHEL CFP Rudrapur shall be done in 02 parts:**

- The order for certification – Stage 1 & Stage 2 shall be placed by CFP, Rudrapur as per readiness by Maintenance Deptt. of BHEL Rudrapur.
- Order for surveillance audits, which shall be issued after receipt of certification shall be placed by Maintenance Deptt. of BHEL Rudrapur.

9. **Work completion period:**

The period for completion of certification work shall be kept as 3 months from the date of award of work. The stage I audit & certification audit shall be conducted as per terms of work order within 15-days of receipt of readiness intimation from IVP Goindwal or CFP Rudrapur.

10. If the contractor fails to complete the certification within 03 months of award of work, he shall be liable to pay as compensation as liquidated damage an amount equal to 0.5 percent or part thereof of the contract sum for every week of extension sought beyond the scheduled date of completion. However, the total amount of compensation as liquidated damages to be paid under this condition shall not exceed 10% of the executed contract price. Such amount may be adjusted or set off against any sum payable to the contractor under this or any other contract. Any delay on part of BHEL in closing the non-conformities or giving intimation for stage 1 audit shall be excluded from calculation of delay.
11. The above contract shall remain valid for the period of three years from issue of ISO 50001 certificate to BHEL respective units.
12. Surveillance Audit must be carried out ensuring that there is no discontinuity in certification.
13. **Payment Terms:**
  - Payment will be made in three stages after 30 days and within 45 days of completion of work and receipt of GST Invoice complete in all respect along with supporting documents as per following details:
    - a) Completion of Stage 1 and Stage 2 / Certification audit.
    - b) Completion of each Surveillance Audit.
  - GST registration number is to be submitted by qualified vendor as per GST law.
  - **BHEL releases payment through EFT mode ONLY. Necessary details may please be submitted by filling required format before release of payment.**



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14. Risk Purchase:

In the event of any successful Tenderer's failure to fulfil any of the Tender / Contract obligations as per Contract / Agreement, BHEL may entrust the job to alternate source and get it completed to meet BHEL requirement and additional expenditure, if any, will be fully recovered from the tenderer/ contractor who failed to complete the job in line with Contract. In this regard, the decision of BHEL shall be final and binding on the tenderer/ contractor.

**All other tender terms & conditions will remain same.**



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### Unpriced Bid

| Sl. No. | Description                                                                                                                                                      | Qty. | Unit Amount (Rs.) (Exclusive of Taxes) – For BHEL IVP Goindwal | Unit Amount (Rs.) (Exclusive of Taxes) - For BHEL CFP Rudrapur | Taxes (Exclusive) | Amount of Taxes (%) |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------|----------------------------------------------------------------|-------------------|---------------------|
| 1       | Certification fees, Stage 1 and Stage 2 audit charges (Including verification /follow-up audit charges after issue of certificate (if any) & travelling charges) | 01   | Quoted / Not Quoted                                            | Quoted / Not Quoted                                            | Exclusive         |                     |
| 2       | Annual Surveillance Audit charges (Including travelling charges)                                                                                                 | 02   | Quoted / Not Quoted                                            | Quoted / Not Quoted                                            | Exclusive         |                     |
| 3       | Total value of audit charges on account of above work (1+2)                                                                                                      | 03   | Quoted / Not Quoted                                            | Quoted / Not Quoted                                            | Exclusive         |                     |

Note: Specify all applicable taxes here. Only percentages to be specified.

I/We understand all terms and conditions of tender and agree to abide by the same.

(Signature and Seal)

Authorized Signatory



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### Price Bid

| Sl. No. | Description                                                                                                                                                                           | Qty. | Unit Amount (Rs.)<br>(Exclusive of Taxes) –<br>For BHEL IVP<br>Goindwal | Unit Amount (Rs.)<br>(Exclusive of Taxes) - For BHEL<br>CFP Rudrapur |
|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------------------------------------------------------------|----------------------------------------------------------------------|
| 1       | Certification fees,<br>Stage 1 and Stage 2<br>audit charges<br>(Including verification<br>/follow-up audit<br>charges after issue of<br>certificate (if any) &<br>travelling charges) | 01   | In Figures:                                                             | In Figures:                                                          |
|         |                                                                                                                                                                                       |      | In Words:                                                               | In Words:                                                            |
| 2       | Annual Surveillance<br>Audit charges<br>(Including travelling<br>charges)                                                                                                             | 02   | In Figures:                                                             | In Figures:                                                          |
|         |                                                                                                                                                                                       |      | In Words:                                                               | In Words:                                                            |
| 3       | Total value of audit<br>charges on account of<br>above work (1+2)                                                                                                                     | 03   | In Figures:                                                             | In Figures:                                                          |
|         |                                                                                                                                                                                       |      | In Words:                                                               | In Words:                                                            |

The L-1 bidder shall be decided on the basis of total charges quoted (Sl No. 3 of above table) separately for BHEL IVP Goindwal and separately for BHEL CFP Rudrapur.

I/We understand all terms and conditions of tender and agree to abide by the same.

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