



An ISO: 9001  
Organization

## BHARAT HEAVY ELECTRICALS LIMITED

High Pressure Boiler Plant, Tiruchirappalli- 620014

Maintenance & Services Dept. (FB)

☎: (0431) 257-5958 Fax: (0431) 257-6805

[e-mail: avinashsahoo@bhel.in](mailto:avinashsahoo@bhel.in)

ENQ No: 9221800010

11.05.2018

### NOTICE INVITING TENDER

Sub: **Hiring of 1 (One) No Non AC Deluxe bus for Worker Education trip to Neyveli on 18.05.2018– Reg.**

Ref: Enquiry no: 9221800010 DATED: 11/05/2018; DUE DT: 14/05/2018

Tender of the following work should be submitted in a sealed cover consisting of **Technical bid cover & Price bid**, with super- scribing the name of work, enquiry number etc.

- 1) Technical bid cover shall contain duly filled in Technical bid document signed by the tenderer in all the pages with documentary evidences for pre-qualification such as experience, value of work executed in the similar nature of work etc. Any bid without proper documentary evidence for pre-qualification shall not be considered for further evaluation.
- 2) The price bid document shall be duly filled in and signed by the tenderer in all the pages. The tenderer has to quote most competitive rates for all the items given in the Bill of Quantities in price bid.

The complete Technical bid and price bid shall reach the office of the undersigned on or before 14/05/2018 at 14.00 Hrs.

The Technical bid will be opened on the same day at 14.30 hrs. In case of opening day falls on holiday or happened to be declared as a holiday the receipt and opening of the tender shall automatically fall on the same timing of the next working day. Date and time of opening of the Price Bid shall be intimated only to the bidders those who have qualified after evaluation of the Technical bid. You / Your authorized representative may participate in the tender opening.

Clarification if any can be obtained from the undersigned.

Encl:

- 1) NIT – Notice Inviting tender (Consists of Preamble, Technical Bid & price bid)

Tender should be addressed to:

**THE SENIOR ENGINEER,  
MAINTENANCE & SERVICES / CONTRACTS,  
2&4 BUILDING, BHARAT HEAVY ELECTRICALS LIMITED,  
HIGH PRESSURE BOILER PLANT,  
TIRUCHIRAPPALLI, TAMILNADU - 620014.**

Sign & Seal of Contractor



An ISO: 9001  
Organization

## BHARAT HEAVY ELECTRICALS LIMITED

High Pressure Boiler Plant, Tiruchirappalli- 620014

Maintenance & Services Dept. (FB)

☎: (0431) 257-5958 Fax: (0431) 257-6805

[e-mail: avinashsahoo@bhel.in](mailto:avinashsahoo@bhel.in)

ENQ No: 9221800010

Dt.11.05.2017

### **NOTICE INVITING TENDER**

**SUB: Hiring of 1 (One) No Non ACDeluxe bus for Worker Education trip to Neyveli on 18.05.2018.**

**Ref: Enquiry no: 9221800010 / DATED: 11/05/2018; DUE DT: 14/05/2018**

01.	Name of work	<b>Hiring of 1 (One) No Non AC Deluxe bus for Worker Education trip to Neyveli on</b>
02.	Earnest Money Deposit	<b>Nil</b>
03.	Duration of the contract	1 Day (18.05.2018)
04.	Last Date for Receipt of Tender	14.00 Hrs on 14/05/2018
05.	Date of Technical Bid Opening & Price bid	14.30 Hrs on 14/05/2018

The Tender documents can be downloaded from BHEL website ([http://www.bhel.com/tender/tender\\_home.php](http://www.bhel.com/tender/tender_home.php)) free of cost.

Tender document contains 06 Pages (Technical Bid -05 Pages, Schedule for price bid – 01 page).

Sign & Seal of Contractor



An ISO: 9001  
Organization

## BHARAT HEAVY ELECTRICALS LIMITED

High Pressure Boiler Plant, Tiruchirappalli- 620014

Maintenance & Services Dept. (FB)

☎: (0431) 257-5958 Fax: (0431) 257-6805

[e-mail: avinashsahoo@bhel.in](mailto:avinashsahoo@bhel.in)

### TECHNICAL BID

**NAME OF WORK: Hiring of 1 (One) No Non AC Deluxe bus for Worker Education trip to Neyveli on 18.05.2018**

**Ref: Enquiry no: 9221800010 / DATED: 11/05/2018; DUE DT: 14/05/2018**

#### PRE-QUALIFICATION CRITERIA

Sl. No	Description	Vendor to confirm
1	The Bidder shall be bus operator, who is currently operating bus services on hire basis. The bidder shall provide their travels name and address for verification.	
2	(i) BHEL Vendor code (if applicable) - (ii) PAN Number (Copy to be Enclosed) – (iii) GSTN registration Number (Copy to be Enclosed) – (iv) Mobile number (Which is linked to GSTN registration Number) – (v) Email id (Which is linked to GSTN registration Number) – (vi) HSN/SAC Code - Offer will be entertained only if the vendor submit the details as above & has a valid GST registration no. If any specific exemption is available, a declaration with due supporting documents need to be furnished for considering the offer. Otherwise the offer shall be rejected.	
3	Acceptance for Scope of Work as per the Enquiry.	
4	Acceptance for All Terms & Conditions as per the Enquiry; viz. Safety, LD/Penalty, Risk Purchase, Suspension of Contract, Indemnity, BHEL Fraud Prevention Policy, etc. as given in “General Terms & Conditions”.	
5	BHEL may verify the information provided by vendor. In case the information provided by vendor is found to be false / incorrect, the offer shall be rejected. Bidder to confirm.	

#### SCOPE OF WORK

**SCOPE OF WORK: Hiring of 1 (One) No Non AC Deluxe bus for Worker Education trip to Neyveli on 18.05.2018.**

Sl. no	SCOPE OF WORK	QTY& UOM
A.1	<b>Hiring of 1 (One) No Non Deluxe bus for Worker Education trip to Neyveli on 18.05.2018.</b> 55 seater Deluxe Bus is to be supplied for BHEL- Employees Worker Exducation Batch 190 to go to Neyveli and return on the same day. No. of Bus required = 1 No.  Departure Time: 04:00 AM on 18.05.2017 (FRIDAY) from BHEL,Trichy Expected Arrival Time: 23:00 hrs. Night on the same day.  The bus is to be supplied on hire basis and the rates are to be offered including all expenses like Day rent, Driver Bata, Driver food allowances, Fuel charges, Toll, Permit & Parking charges, Govt.taxes (if any) and etc.	<b>1 NO</b>

Sign & Seal of Contractor



An ISO: 9001  
Organization

## BHARAT HEAVY ELECTRICALS LIMITED

High Pressure Boiler Plant, Tiruchirappalli- 620014

**Maintenance & Services Dept. (FB)**

☎: (0431) 257-5958 Fax: (0431) 257-6805

[e-mail: avinashsahoo@bhel.in](mailto:avinashsahoo@bhel.in)

### **GENERAL TERMS AND CONDITIONS FOR M&S MECHANICAL CONTRACTS**

#### **1) SAFETY:**

a) Safety precautions have to be ensured by the Contractor Depending on the work nature. Necessary work permit system and personal protective equipment's (PPE) such as electrical resistance rubber gloves, helmet, spectacle goggles, safety shoes, safety belt, etc. as applicable to Mechanical works should be adhered while carrying out the work.

#### **2) TENDERING CONDITIONS:**

a) The Bidders shall submit the offer in **SINGLE PART BID SYSTEM** as indicated below which shall be sealed in ONE OUTER ENVELOPE.

b) The offer should reach this office on or before the due date by 14.00 Hrs. (IST). Late offers will not be considered.

c) Tender should not be addressed to any Individual's name but only by designation to:

THE SENIOR ENGINEER  
MAINTENANCE & SERVICES / CONTRACTS,  
2&4 BUILDING,  
BHARAT HEAVY ELECTRICALS LIMITED,  
HPBP, TIRUCHIRAPALLI - 620 014.  
TAMIL NADU, INDIA.

d) Tenders should be free from CORRECTION AND ERASURES, Corrections if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amount quoted in words and figures, amount quoted in words shall prevail.

e) Offers should be in ENGLISH and accompanied by detailed Point to point confirmation of the scope of work.

#### **3) OPENING OF TENDERS:**

a) The Part I - Technical & un-priced commercial bid and Part II - Price bid would be opened on the Tender opening date (as mentioned in the enquiry) by 14.30Hrs(IST).

b) NO Clarifications would be sought from Bidders.

#### **6. GST:**

a) Response to Tenders for Contractor will be entertained only if the vendor has a valid GST registration no which should be clearly mentioned in the offer. If any specific exemption is available, a declaration with due supporting documents need to be furnished for considering the offer.

b) Contractor shall mention their GSTN registration number in all their invoices and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No which is linked/uploaded in GSTN network shall be clearly indicated), item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, etc.

c) All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/ SAC (Services Accounting Code).



An ISO: 9001 Organization

**BHARAT HEAVY ELECTRICALS LIMITED**

High Pressure Boiler Plant, Tiruchirappalli- 620014

**Maintenance & Services Dept. (FB)**

☎: (0431) 257-5958 Fax: (0431) 257-6805

[e-mail: avinashsahoo@bhel.in](mailto:avinashsahoo@bhel.in)

**7. LD/ PENALTY CLAUSE:**

If the contractor fails to complete the work as per terms & conditions of the order within the delivery schedule, 0.5% of the order value will be deducted from the bill/ recovered from the SD for each week of delay or part there of subject to a max. of 10% of the total contract value.

**8. RISK PURCHASE:**

In the event of any successful Tenderer's failure to fulfil any of the Tender / Contract obligations as per Contract / Agreement BHEL may entrust the job to alternate source and get it completed to meet BHEL requirement and additional expenditure, if any, including consequential cost, will be fully recovered from the Tenderer Contractor who failed to complete the job in line with Contract.

The decision of BHEL with regard to the actual losses / consequential expenditures incurred by BHEL shall be final and binding on the Tenderer / Contractor.

**9. SUSPENSION OF CONTRACT:**

In the event of non-completion of contract/ un-satisfactory performance reported by the area Executive, resulting in cascading of events leading to impact in a negative way on financial/ safety/ procedures of various sections/ departments, the contract shall be terminated immediately with intimation and action shall be taken against the contractor as per the extant 'Guidelines for Suspension of business dealings with Suppliers/ Contractors'.

**10. INDEMNITY:**

The Contractor shall have to indemnify BHEL against all claims for injury or damage to any person or property caused by his negligence or negligence of his employees whilst in BHEL premises / sites.

**11. BHEL FRAUD PREVENTION POLICY:**

The bidder along with its associate/collaborators/sub-contractors/sub-vendors/consultants/ service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website <http://www.bhel.com> and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice.

**COMMERCIAL TERMS AND CONDITONS FOR M&S MECHANICAL CONTRACTS**

- 1) 100% payment will be made after completion of entire work pro-rata basis on submission of invoice in triplicate duly certified by Area In-charge.
- 2) Taxes if any will be mentioned separately in the offer.
- 3) The rate that is offered should be comprehensive and no separate charges will be made towards expenses like travel, boarding and lodging.
- 4) The contractor should quote the validity of the offer.
- 5) If two or more vendors offer the same rate, negotiation will be conducted separately.

\*\*\*\*\*

Sign & Seal of Contractor



An ISO: 9001  
Organization

## BHARAT HEAVY ELECTRICALS LIMITED

High Pressure Boiler Plant, Tiruchirappalli- 620014

Maintenance & Services Dept. (FB)

☎: (0431) 257-5958 Fax: (0431) 257-6805

[e-mail: avinashsahoo@bhel.in](mailto:avinashsahoo@bhel.in)

### SCHEDULE FOR PRICE BID

**SUB: Hiring of 1 (One) No Non AC Deluxe bus for Worker Education trip to Neyveli on 18.05.2018 - Reg.**

**Ref: Enquiry no: 9221800010 / DATED: 11/05/2018; DUE DT: 14/05/2018**

Sl. No	Description	UOM	QTY	Rate
A.1	HIRING OF 1 NO NON AC DELUXE BUS FOR WORKER EDUCATION TRIP TO NEYVELI ON 18.05.2018	Lump sum For one bus	1 bus	

❖ **Taxes if any should be quoted extra.**

- 1) Payment terms: Payment will be made after completion of work on pro rata basis on submission of invoice in triplicate duly certified by Engineer in Charge.
- 2) Tax deduction will be made from every bill at the prevailing rate as per the Government rule and regulation from time to time.
- 3) Detailed scope of work and other terms and conditions are specified in the Technical Bid of the Tender.

Sign & Seal of Contractor

