

**NOTICE INVITING TENDER**

NAME OF WORK: HIRING OF *Brand New 09 TAXIES (05 Nos. TATA 'INDICA', 02 Nos. '7 Seater Utility Vehicle(Bolero or Scorpio)', 02 Nos. TATA INDIGO').

Sealed Tenders are invited in 2 Bid System i.e. 'Technical cum Commercial Bid' and 'Price Bid' for the above work from competent contractors. Tenders shall be sold by CPR Department up to 11.00 Hrs on 14.10.2016. Filled tender document shall be received in tender box kept in CISF room at ADM Building entrance gate up to 13.00 Hrs. on 14.10.2016. 'Technical cum Commercial Bid' shall be opened on the same day at 14.00 Hrs. Price Bid shall be opened at a later date after acceptance of 'Technical cum Commercial Bid'. Bidders may bid for any one or more items of the price bid.

Tender document can be purchased from CPR Department by depositing Rs. 1,145/- (Rs. 1,000/- + VAT14.5%) in cash office or same can be enclosed in the form of DD. If tender is down loaded from our website www.bhel.com. The tender cost Rs. 1,145/- must be enclosed along with "Techno-commercial Bid".

Important: Above tender is "Two Part Bid" System (Technical / Commercial Bid & Price - bid). The tender is to be submitted in two parts.

A. Part I- Technical and Commercial bid

B. Part II- Price Bid

Part I :-The techno-Commercial bid and its enclosures must be submitted in one sealed envelope super scribed as "Tender No. CPR/TAXI/9/15-16/R01 TECHNO-COMMERCIAL BID". **EMD / cash deposit receipt for EMD amount of Rs.1,50,000/-, Cost of tender documents, Blank Price Bid and copies of all the relevant documents for qualifying requirement of the tender, must be enclosed with Part I.**

Part II : The second envelope duly sealed should contain the **price bid** (Duly filled, signed and stamped in prescribed format page No.14 of Tender documents). This envelope should be super scribed as "Tender No. CPR/TAXI/9/15-16/R01 PRICE BID".

- This sheet should be enclosed along-with the 'Techno-Commercial Bid'.
- Contract shall be finalized on lowest basis in each category (item no.1, 2 & 3)

- | | | |
|--------------------------|---|-------------------------------------|
| 1. Techno-Commercial bid | - | 12 pages |
| 1. Price bid | - | 01 page only |
| 3. Tender cost | - | Rs.1000/- + 14.5 % VAT = Rs. 1145/- |

Tender Document Issued to: _____

Name of Contractor: _____

Address: _____

Contact No. _____

(Sign, Seal & Date of Issuing Authority)



BHARAT HEAVY ELECTRICALS LTD., JHANSI

CPR Department

No. CPR/TAXI/9/15-16/R01

Date :22.09.2016

**NAME OF WORK: HIRING OF 09 TAXIES BRAND NEW
(5 Nos. INDICA, 2 Nos. BOLERO or SCORPIO, 2 Nos. TATA INDIGO)**

TECHNICAL CUM COMMERCIAL BID (TOTAL 12 PAGES) (PART-A & PART-B)

PART-'A': TECHNICAL DETAILS (1 PAGE ONLY)

The bidders are required to provide information about the following and enclose copies of required documents for hiring of 5 Nos. brand new 'TATA INDICA' Cars (AC/Non-AC), 2 Nos. brand new (AC/Non-AC) '7 Seater Utility Vehicle, (Bolero or Scorpio) and 02 Nos. brand new 'TATA INDIGO'. (AC/Non-AC)

Sl. No.	Requirement	Essential/ Desirable	DETAILS (To be filled in by the Contractor)		
1.	Valid Labour Licence (if more than 10 labours are engaged) (Enclose Copy)	Desirable			
2.	Copy of Valid PF Registration (Enclose Copy)	Desirable			
3.	Copy of Valid ESI Registration (Enclose Copy)	Desirable			
4.	Contact Details (For day to day liaisoning): a) Name of Contact Person: b) Address of Contact Person: c) Land Line & Mobile Numbers d) E-mail Address: e) Fax Number:	Essential			
5.	EMD in the standard form enclosed for Rs1,50,000/- (Rupees One Lac Fifty Thousand only)	Essential			
6.	Copy of I.T>Returns /TDS Certificates/Balance Sheet of last 3 Fin. Years.	Essential			
7.	Individual item no. 1, 2 & 3 of 'PRICE BID' cannot be split among different parties. Bidders are require to quote for full quantities of each item. However bidders can quote for full quantity of one or more items (please also refer terms & conditions no.12)	Essential	Please mention here the item No. for which Quoted:		
			1	2	3
8	Signature, Date, & Seal on all pages of the Technical cum Commercial Bid.	Essential			
9	Name of the bidder	Essential			
10	Details of Firm: Company/Partnership Firm/ Individual	Essential			
11	Address of bidder	Essential			
12	PAN No.	Essential			
13	Service Tax Regn. No. (PAN based)	Essential			
14	Blank Price Bid	Essential			
15	Validity of Offer – 90 days	Desirable			

Note: (a) Non-fulfillment of any of the essential requirements can entail disqualification of the bidder.

All the above conditions accepted

(Sign, Seal & Date of Contractor)



BHARAT HEAVY ELECTRICALS LTD., JHANSI

CPR Department

No. CPR/TAXI/9/15-16/R01

Date :22.09.2016

NAME OF WORK: HIRING OF *BRAND NEW 09 TAXIES (5 Nos. INDICA, 2 Nos. BOLERO or SCORPIO, 2 Nos. TATA INDIGO)

QUALIFYING REQUIREMENTS

The bidder should submit the following documents along with the offer and comply with the requirements:

1. Should have PAN/TAN Number (copy to be enclosed)
2. Should have Service Tax Number (PAN Based) (copy to be enclosed)
3. Self Certificate that he is not Blacklisted/Banned/Delisted on the date of tender.
4. Self Declaration that he is not Blacklisted/under hold from BHEL Jhansi or banned by any Unit/region/office of BHEL.
5. Declaration that he is not guilty by a Court of Law in India for any offence involving fraud, dishonesty and moral turpitude.
6. Copy of Income Tax Returns/TDS Certificates/Balance Sheet of last 3 Fin. years to be submitted.
7. **Ownership of Fleet and Experience:**
The bidders should have ownership of minimum 2 Nos. four wheeler vehicles in the name of firm/owner and experience in the field of supply/ running of four wheeler vehicles during the last 7 years (not earlier than 01.09.2009). **As a proof documents of experience certificate and ownership of taxi/vehicle(four wheeler) are desirable.**
8. Blank Price Bid format
9. Documentary proof in support of above eligibility criteria along with EMD shall be submitted with Techno Commercial Bid.

All the terms & conditions accepted

(Sign, seal, date, address, tel. of Contractor)



BHARAT HEAVY ELECTRICALS LTD., JHANSI

CPR Department

No. CPR/TAXI/9/15-16/R01

Date :22.09.2016

PART-'B'

NAME OF WORK: HIRING OF *BRAND NEW 09 TAXIES (5 Nos. INDICA, 2 Nos. BOLERO or SCORPIO, 2 Nos. TATA INDIGO)

TERMS & CONDITIONS OF CONTRACT

Tenders are invited for Hiring 9 Taxies i.e. 5 Nos. *brand new 'TATA INDICA' Cars (AC/Non A.C), 2 Nos. *brand new (AC/Non AC) '7 Seater Utility Vehicle,(Bolero or Scorpio)' and 02 Nos. *brand new 'TATA INDIGO'(AC/Non A.C) as mentioned in the price bid. Bidders may bid for any one or more items of the price bid.

01. The bidding is in 2 stages i.e. (1) Technical cum commercial bid and (2) Price bid
02. The price bids of only those bidders will be opened who qualify the first stage.
03. Bidders are requested to comply with requirements like PF Regn., ESI Regn. Labour licence etc. However, if the appropriate authorities raise any such requirement/claim/challan, the bidder will have to fulfill all requirements for which no financial burden shall be passed on to BHEL. The full burden will have to be borne by the bidder.
04. The bidders are required to quote the **rates in Rupees per Kilometer (Rs./KM) in figures & words** in the Price Bid for each type of taxies. There should be no cutting or over-writing in the price bid. Please ensure while filling the price bid.
05. For the purpose of deciding the lowest bidder against each item Nos. 1(1a & 1b), item No.s 2(2a & 2b) & item no 3(3a & 3b) the following formula shall be used to decide L1:

$$\begin{aligned}\text{Effective rate of item No.1} &= \text{Rate of item No. 1(a)} \times 0.90 + \text{Rate of item No. 1(b)} \times 0.10 \\ \text{Effective rate of item No.2} &= \text{Rate of item No. 2(a)} \times 0.90 + \text{Rate of item No. 2(b)} \times 0.10 \\ \text{Effective rate of item No.3} &= \text{Rate of item No. 3(a)} \times 0.90 + \text{Rate of item No. 3(b)} \times 0.10\end{aligned}$$
06. Payment will be made on the basis of actual Kilometers completed to different places. The initial meter reading shall be taken on reporting for duty at Transport pool at BHEL Jhansi. The Final meter reading shall be the meter reading at the point of completion of duty or at BHEL Jhansi. Bidder should submit bill on monthly basis supported with log book, service tax deposit Challan and other related documents. The service provider will submit proof of PF, ESI & Service Tax deposit challan along with the bill if any.
07. Payment of all the vehicles in the each group should be dealt combinedly on monthly basis.
***Brand new means- 'a new vehicle purchased after publication of this tender notice in news paper/website'.**

All the above conditions accepted

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No. CPR/TAXI/9/15-16/R01

Date :22.09.2016

- 08 Monthly bills will have to be submitted in the prescribed format. The deductions table will have to be filled up by the contractor with each bill. The Pool Supervisor will make appropriate necessary corrections before forwarding the bills for payment. Bills not submitted in the standard format will not be accepted for which the contractor will be held responsible.
09. The bidder will have to raise monthly bills for the service rendered; these bills shall be scrutinized by BHEL before payment. Failure to submit the bills within 3 months of the service rendered can disqualify the bidder from any claims. BHEL shall not be responsible for making any payment for which bill has not been raised/submitted to BHEL Jhansi. The bills should be in the format in which price bid has been made and should include the deduction items also. Bills not showing deductions will be returned and treated as not received. For price variation bill, please refer Clause 15.
10. BHEL assures a minimum combined business of **20000 KMs (Twenty Thousand Kilometers)** per month for all the five taxies of Item No.1 TATA INDICA and **4000 KMs (Four Thousand Kilometers)** per month for all the two '7 Seater Utility Vehicle'(Bolero/Scorpio) of Item No.2. Similarly **4000 KMs (Four Thousand Kilometers)** per month for all 2 nos. 'Indigo' is assured for Item No.3. This condition is however subject to satisfactory fulfillment of all other terms & conditions. The billing period will begin from the 1st/15th day of a calendar month. Bidder should strive to place the taxies on 1st/15th day of month.
- 11.. The **validity of the contract** shall be **Two years** from date of LOI/Contract. The contract may be extended further on mutually agreed terms.
12. For individual item no. 1, 2 & 3 (i.e. *Brand New 05 Nos. 'TATA INDICA', 02 Nos. *Brand New "7 Seater Utility Vehicle,(Bolero or Scorpio)" & 02 Nos. *Brand New 'TATA INDIGO'), the ordering/contract will be finalized on lowest technically qualified bidders only for full quantity of each item. The bidders are therefore, advice to quote only if they can provide the full quantity of each item as mentioned in item no. 1, 2 & 3. The bidders quoting the lowest price for a particular item shall be considered for ordering for that particular item only subject to price reasonability & techno-commercial suitability. **Thus the work may be awarded to more than one source.**
13. Offers shall be accompanied with **Earnest Money Deposit (EMD) of Rs.1,50,000/- (Rupees One Lakh Fifty Thousand only)** in the form of Demand Draft, in favour of BHEL Jhansi or BHEL cash deposit receipt. Bidders can also submit one time EMD by depositing Rs. 2,00,000.00 (Two Lakhs) in cash office & valid certificate of one time EMD may be enclosed along with tender. **Offers without EMD shall be rejected.** The EMD shall be refunded to the unsuccessful bidder(s) after award of work by BHEL and acceptance by the successful bidder.

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14. **Security Deposit (SD):** Security deposit shall be as per Works Policy 2008 Para-8.2 will be collected from the successful bidder **before start of the work** in the form of either Cash or Pay order or DD or NSS or KVP or Bank Guarantee. The directives given in BHEL Works Policy 2008 shall be fully followed. **EMD of Rs.1, 50,000/-** may be treated as Security Deposit for the contractor to whom the contract is awarded. The S.D will be refunded to the contractor after satisfactory completion of the work and after making necessary recoveries, if any compliance certificate regarding PF, ESI etc. shall be provided by CPR before release of SD.

Successful bidder will pay the Stamp Duty on Security Deposit as per government Rules.

15. **Price variation clause:**

(a). The rates agreed between BHEL and the bidders will remain firm during the currency of the contract. However the rates will increase/decrease by 30% of the percentage increase/decrease in the average retail price of Diesel prevailing on the date of tender opening (Techno Commercial Bid-Part-1). Any increase/decrease so allowed to the bidders will be extra/less and form the part of basic rate (Per Kilometer Rate of Taxi). This increase/decrease will be done, only quarterly, as under:-

(b) The rates at which the work is awarded initially will remain firm till the end of that quarter (31st March, 30th June, 30th September & 31st December) without any PVC. For example, if rate contract is effective from 1st January, rates will remain firm up to 31st March but may change from 1st April and will remain same up to 30th June. If rate contract is effective from 30th March, rate will change from 1st April which will remain same up to 30th June.

(c) The retail sale price (RSP) of Diesel applicable for Jhansi District obtained from the office of IOCL/HPCL/Reputed dealers shall be the basic for calculation of Price Change of taxi per kilometer rate.

(d) Percent increase/decrease in taxi rate shall be 0.30 times of percent increase/decrease in average retail sale price (RSP) of diesel w.r.t. base rate indicated in tender.

(e) Example:

If the RSP of diesel are as following:-

Assumed retail sale price in Rs 50.00/per ltr. as on Base date on 15th January ,2015

On 1st February, 2015 - Rs. 52.00/per ltr (Revised Rate).

On 1st March, 2015 - Rs. 53.00/per ltr (Revised Rate).

On 1st April, 2015 - Rs. 55.00 per ltr (Revised Rate).

Average:

$(52.00+53.00+55.00)/3 = \text{Rs. } 53.33 \text{ /per ltr (Revised Rate)}$

Percentage increase/decrease w.r.t. RSP on base date:

$(53.33-50.00)/50.00 \times 100 = 6.66 \%$

Percentage change in Taxi per kilometer rate will be:

$0.30 \times 6.66\% = \% 1.998$

This increase/decrease in Per Kilometer Taxi Rates shall be applicable in the period from 1st April, 2015 to 30th June, 2015.

(f) Taxi per kilometer fare increase/decrease on any other account shall not be permissible.

All the above conditions accepted

(Sign, Seal & Date of Contractor)

**DEDUCTION**

16. The driver of the vehicles should be well behaved and courteous with the passengers. He should display restraint and wisdom in dealing with excited passengers. In case of misbehavior by the driver, a penalty of upto Rs.50/- can be imposed for each occasion. In case there are multiple repetitions with a particular driver, he will have to be changed.
17. One set of cleaned & ironed white seat covers will have to be kept ready for providing during VIP visits. In case of failure to do so, BHEL will get the same prepared and deduct the amount from the bills apart from recovering a penalty of Rs.500/- per vehicle.
18. The bidder will have to provide two pairs of clothing to each driver which shall include one light blue shirt with piping, one navy blue trousers (pant) & belt and one pair of black shoes. An amount of Rs.500/- for one set of uniform shall be admissible on submission of bills for the same and verification by the Pool Supervisor. The shirt should have a label showing the name of the Firm on the left and a name plate pinned on the right side of the shirt showing the name of the driver. If bidder fails to complete anything, BHEL will complete it at the risk and cost of the bidder.
19. This dress shall become the property of the contractor/driver after 1 years provided the uniform is worn regularly. In case the uniform is not worn, penalty @ Rs.10 per day is liable to be levied. In case this continues for more than 30 days, the amount of Rs.500/- can be recovered back.
20. The driver will have to be provided with a mobile phone. He will keep the mobile phone charged and in fully operative condition. Failure to keep/keep ON the mobile phone would entail a penalty of Rs.50/- per day subject to maximum Rs.500/- per month per vehicle.
21. The contact person mentioned in Part-'A' of this bid will have to meet the Pool Supervisor at least once every fortnight for obtaining feedback about the operation of the taxies. The instructions issued by the Pool Supervisor will be noted down by the contact person in Two Copies, one each for the contractor and BHEL. Non-reporting in any fortnight can result in a penalty of Rs.100/- for each lapse. Similarly the contact person will meet the Transport Executive once every alternate month and discuss the issues for smooth running of the contract. Failure to comply with this provision can result in a penalty of Rs.100/- for each lapse.
22. In case of breakdown of the taxi on any day, another taxi will have to be provided. In case of failure to provide another car, a penalty @ Rs.500/- per day will be imposed. This will be allowed only for maximum 7 days, after which management reserves the right to terminate the contract at the risk & cost of the bidder.

All the above conditions accepted

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BHARAT HEAVY ELECTRICALS LTD., JHANSI

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No. CPR/TAXI/9/15-16/R01

Date :22.09.2016

23. The front & rear wind screens should have a sticker reading "ON BHEL DUTY". The taxi will be parked at our Main Gate for which suitable place will be provided. In case of failure to do so, BHEL shall do the same, deduct the charges from the contractor's bills and recover a penalty of Rs.100/- per car.
24. The vehicle will remain on duty for 24 hours every day. The actual duty hours will be intimated separately. A weekly off can be given on a day convenient to BHEL Management. Failure to report at the specified time can result in a penalty of Rs.10/- for each lapse subject to maximum one hour late, beyond which the penalty shall be Rs.100/-. In case of habitual late coming grater penalty can be imposed.
25. Item No. 1b, 2b & 3b will be applicable only on written instructions of Transport Pool Supervisor/Executive. This can be permitted in VIP visits only from 15th March to 15th October between 8 AM & 10 PM only. Payment of these items will not be allowed without supporting instructions of Transport Pool Supervisor/Executive. Deviations from the dates & timings mentioned above, can be permitted only by written approval of HOD/CPR depending on weather conditions. Driver will have to put on the AC on the demand/instructions of user after taking permission/instructions from Transport Pool Supervisor/Executive. Failure to comply would result in deduction of penalty of 10% cost of the rate/trip charges.
26. Placard indicating name of Guest, name of Company etc. will have to be displayed by the driver at the Railway station for receiving incoming guests. The Transport Pool In-charge will give details from time to time. Failure to comply with this provision may result in a penalty of Rs.100/- per incident. Each vehicle has to keep two sketch pens, white sheets, blade & cello tape for writing the name of the arriving guest and paste it on the front wind screen.
27. In case the vehicle goes out of U.P. State on BHEL duty, the service provider has to obtain road permit for the same. Expenditure incurred on this account shall be reimbursed along with the payment of bill on documentary proof. Failure to timely arrangement of permit would result in a penalty of upto Rs.500/- per incident.
28. The Car will have to be maintained by the contractor in good running condition which includes at least the following:
 - i. Minimum noise of engine and body while running;
 - ii. Tyres with proper treads;
 - iii. Inflated Stepney;
 - iv. Working headlights, tail lamps, indicators, speedometer, milometer, temperature indicator etc;
 - v. Proper paint on the outside;
 - vi. Good condition of bumpers;
 - vii. Upholstery in good condition including washed and ironed white seat covers;
 - viii. Proper locking of all doors;
 - ix. Proper closing and opening of all windows;
 - x. Dusting of dashboard, rear board, matting, windscreen, windows and body.

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Failure to maintain the same would invite penalty @ 1% of bill for each failure for the duration of the failure/lapse.

29. While on Station in/out duty, taxi will have to be parked near Main Porch/Enquiry/Statues. Railway Station/other places parking charges in Jhansi to be borne by the contractor. No reimbursement shall be allowed for this. Failure would result in penalty of Rs.50/- per incident.
30. Carrier may be provided on roof top for item Nos. 2 as desirable.
31. During out station trips, cash for fuel/driver's personal expenditure, other State permit charges etc. will have to be provided in advance by contractor otherwise a penalty of upto Rs.1000/- per incident can be imposed by apart from actual charges incurred. On repeated failure, greater penal action can be taken.
32. The contractor has to ensure that filling of the fuel in the vehicle is done from the petrol pump situated near BHEL. In case it is found otherwise, penalty of Rs.100/- per occasion can be imposed on the contractor.
33. The bidder will have to maintain a logbook provided by us and the signature(s) of the authorized person to travel will have to be obtained to certify the trips; failure to obtain the name & signature can deprive him of payment for the trip. The logbook will be the Company's property and driver has to keep it in the safe custody. No unauthorized person should be allowed to travel in the taxi when on BHEL official duty. Failure to comply with this provision can result in non-payment of the trip.

SPECIAL

34. Contractor/Operator will have to fulfill all legal obligations regarding minimum wages, PF, ESI, Pollution Norms, Motor Vehicle Act, Service tax etc. as may be applicable to him. The vehicles should have valid taxi permit issued by R.T.O., Jhansi. The vehicle must be comprehensively insured for driver, passengers & the third party for the period of the contract.
35. The vehicle may be deputed for election duties. During this period, payment shall be made as per contract after deducting the cost of fuel and other reimbursement received, if any, by the driver from the Election authorities.
36. The vehicle(s) may be required to go outside Jhansi. Permit charges/Toll tax of other States be reimbursable against documentary proof.
37. Driver should have valid driving licence for commercial light Motor vehicles. Driver without licence will not be permitted.

All the above conditions accepted

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38. The contractor has to abide by all laws, rules & regulations of Government, applicable to this type of work. Ignorance of the same does not entitle him to any concessions or claims.

39. Any dispute(s) or difference(s) arising out of or in connection with the contract shall to the extent possible in the first instance be resolved amicably between the contractor and BHEL.

In case a dispute is not resolved, the same shall be referred for conciliation by an officer of BHEL. In case, it still remains unresolved, the dispute will be referred for arbitration by an officer of BHEL. (In case arbitration by an officer of BHEL's is not acceptable, the same could be entrusted to any mutually agreeable common functionary or an independent person). The arbitrator will give his award within the shortest period. The award of the arbitrator shall be final, conclusive and binding on both parties.

The arbitration proceeds shall be conducted in accordance with "Indian Arbitration and Conciliation Act 1996 or any statutory modification thereof. Language of the Arbitration proceedings shall be in English. The venue of Arbitration shall be Jhansi, India. The court of Jhansi shall have exclusive jurisdiction.

40. Any matter of dispute arising out of or in connection with this contract shall be under jurisdiction of Jhansi Court only.

41. The Contractor has to make an agreement with BHEL in the format prescribed only on Rs. 100/- Non-Judicial Stamp Paper.

42. In case of non satisfactory performance of the contract and/or any irregularity in meter reading/ log book, Tampering in Milometer etc., BHEL shall have a right of forfeiting the security deposit and cancellation of the contract.

43. The Contractor shall compensate BHEL for any loss or damage to the plant/property, material of BHEL due to his workmen/ representatives' negligence or otherwise during execution of work contract.

44. The Contractor shall get the character & antecedents of his own labours verified from District Magistrate's office and intimate the same to the management. before deploying them to work.

45. BHEL reserves the right to accept or reject any or on offers without assigning any reason (s). The dispute arising out of or in relation of this agreement shall be referred to arbitrator who may be a serving/retired Sr. Officer or any other person of repute whose award shall be binding on both the parties to the agreement. In case any of the parties decides to obtain relief from the court, the dispute arising out this agreement shall be subject to Jhansi jurisdiction.

All the terms & conditions accepted

(Sign, seal, date, address, tel. of contractor)



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NOTE:

1. All the three type of vehicals (ie.- 'INDICA', '7 Seater Utility Vehicle,(Bolero or Scorpio)' 'INDIGO') shall be operated by Diesel only. All the vehical should be brand new models without factory fitted gas-system. If during the contract period, it is found that is same is run by other fuel/gas, suitable action shall be taken against the bidder/contractor or contract may be terminated.
2. The documentary evidence for brand new vehicle shall be produced before execution of the contract. **Brand New vehicle means "vehicle purchased after publication of this tender notice in news paper/website.**
3. The deductions shown in the tender documents are the integral part of tender/contract.
4. The contractor shall insure proper and correct running of milometer. In case tampering in milometer is found, the vehicle will be immediately seized and contract will be terminated with forfeiting the security deposit.

I HAVE READ AND UNDERSTOOD ALL THE TERMS & CONDITIONS. THE ABOVE HAVE BEEN UNDERSTOOD FROM BHEL OFFICERS / SUPERVISORS. ALL TERMS & CONDITIONS ARE ACCEPTED.

All the terms & conditions accepted

(Sign, seal, date, address, tel. of contractor)



BHARAT HEAVY ELECTRICALS LTD., JHANSI

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No. CPR/TAXI/9/15-16/R01

Date :22.09.2016

DEDUCTIONS FOR

1.	Misbehaving/loose/harsh talking with passengers	(Refer Clause 16 of terms & conditions)	Each day	Upto (-) Rs.50/-
2.	Not arranging cleaned seat covers etc. during VIP visits	-do- (Clause 17)	Per vehicle	(-)Rs.500/-
3.	Failure to provide dress to the driver as prescribed	-do- (Clauses 18)	Each driver	Recovery of (-)Rs.500/-
4.	Non-wearing of dress by the driver	Refer Clause 19 of Terms & Conditions	Per day	(-) Rs.10/- & recovery of Rs.500/- after 30 days
5.	Non-availability of mobile phone with the driver	-do- (Clause 20)	Per day & max. per month	(-) Rs.50/- & (-) Rs.500/- respectively
6.	Not reporting for fortnightly meeting with pool supervisor & Not reporting for bi-monthly meeting with Transport executive (every alternate month)	-do- (Clause 21)	Per lapse	(-) Rs.100/-& (-) Rs.100/- respectively
7.	Non-providing of taxi due to break down	-do- (Clause 22)	Per day	(-) Rs.500/-
8.	Non-pasting of sticker reading "On BHEL Duty"	-do- (Clause 23)	Per Car	(-) Rs.100/-
9.	Not providing vehicles on specified subject to one hour late and beyond one hour	-do- (Clause 24)	Each occasion	(-) Rs. 10/-& (-) Rs.100/- respectively
10.	Non-compliance of instructions regarding Operation of AC	-do- (Clause 25)	Per vehicle	(-)10% cost of the rate/trip charges
11.	Not displaying name of guest in bold letters on wind screen of taxi at the railway station, when specified.	-do- (Clause26)	Each occasion	(-) Rs.100/-
12.	Non-arrangement of road permit	-do- (Clause 27)	Per incident	(-) Rs.500/-
13.	Not maintaining car in good condition	-do- (Clause 28)	Each failure	(-) 1% of bill
14.	Non-payment of parking charges at Rly. Stn.	-do- (Clause 29)	Per incident	(-) Rs.50/-
15.	Expenditure during out station trips	-do- (Clause 31)	Per incident	(-) Rs.1000/-
16.	Non filling of fuel from petrol pump situated near by BHEL	-do- (Clause 32)	Per Incident	(-) Rs. 100/-
17.	Not obtaining signature on the log book & carrying unauthorized persons on BHEL duty	-do- (Clause 33)	Each occasion	Non-payment of the trip

All the terms & conditions accepted

(Sign, seal, date, address, tel. of contractor)

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BLANK PRICE BID (1 PAGE only)

(TO BE SUBMITTED ALONGWITH TECHNICAL/COMMERCIAL BID)

SCOPE OF WORK: HIRING OF BRAND NEW 09 TAXIS (05 'INDICA', 02 Bolero/Scorpio & 02 'INDIGO')**IMPORTANT: Contractor is advised to read the technical bid also before quoting:**

Item	Description	Quantity	UNIT	Quoted rate Rs. (to be filled in by the cont.)
1 (a)	Providing & operating *Brand new, well maintained Tata 'Indica' Diesel Operated Taxies without A.C along-with well dressed Drivers, seat covers, Fuel, all legal clearances from RTO, Labour authorities, Insurance cos. Etc. for transporting of personnel relating to BHEL.	05 taxies, min. 20,000 Kms per Month(combined kilo- meters for all 5 taxies for One Month)	Per Kilo- metre Per Taxi	
1 (b)	Same as above with AC in operation (Please see condition No.25.		Per Km Per Taxi	
2 (a)	Providing & operating *Brand new, well maintained '7 Seater Utility Vehicle,(Bolero or Scorpio)' Taxies Non AC along-with well dressed Drivers, seat covers, Fuel, all legal clearances from RTO, Labour authorities, Insurance cos. Etc. for transporting of personnel relating to BHEL.	02 Taxies min. 4000 Kms per month (combined kilo-meters for all 2 Vehicles for One Month)	Per Kilo- metre Per Bolero or Scorpio	
2 (b)	Same as above with AC in operation (please see condition 25)		Per Km Per Taxi	
3 (a)	Providing & operating *Brand new well maintained Tata 'Indigo' Diesel Operated Taxies without AC along-with well dressed Drivers, White seat covers, Fuel, all legal clearances from RTO, Labour authorities, Insurance cos. Etc. for transporting of personnel relating to BHEL.	2 taxi, min. 4000 Kms per month (combined kilo-meters for all 2 Indigo for One month)	Per Kilo- metre Per Taxi	
3 (b)	Same as above with AC in operation (please see condition 25)		Per Km Per Taxi	
4	Market price of diesel on the date of tender opening (for diesel price variation clause). Not for comparative statement		LITRE	
Formula for deciding L-1 <div> for Item No.1 (1a) & (1b) is : Rate of 1a x 0.90 + Rate of 1b x 0.10 for Item No.2 (2a) & (2b) is : Rate of 2a x 0.90 + Rate of 2b x 0.10 for Item No.3 (3a) & (3b) is : Rate of 3a x 0.90 + Rate of 3b x 0.10 </div>				

NOTE : PVC & Service Tax shall be paid extra.

All the terms & conditions accepted

(Sign, seal, date, address, tel. of Contractor)

**BHARAT HEAVY ELECTRICALS LTD., JHANSI**

CPR Department

No. CPR/TAXI/9/15-16/R01

Date :22.09.2016

PRICE BID (1 PAGE only)

(To be submitted separately in Sealed Envelope)

SCOPE OF WORK: HIRING OF BRAND NEW 09 TAXIS (05 'INDICA', 02 Bolero/Scorpio & 02 'INDIGO')**IMPORTANT: Contractor is advised to read the technical bid also before quoting:**

Item	Description	Quantity	UNIT	Quoted rate Rs. (to be filled in by the cont.)
1 (a)	Providing & operating *Brand new, well maintained Tata 'Indica' Diesel Operated Taxies without A.C along-with well dressed Drivers, seat covers, Fuel, all legal clearances from RTO, Labour authorities, Insurance cos. Etc. for transporting of personnel relating to BHEL.	05 taxies, min. 20,000 Kms per Month(combined kilo- meters for all 5 taxies for One Month)	Per Kilo- metre Per Taxi	
1 (b)	Same as above with AC in operation (Please see condition No.25.		Per Km Per Taxi	
2 (a)	Providing & operating *Brand new, well maintained '7 Seater Utility Vehicle,(Bolero or Scorpio)' Taxies Non AC along-with well dressed Drivers, seat covers, Fuel, all legal clearances from RTO, Labour authorities, Insurance cos. Etc. for transporting of personnel relating to BHEL.	02 Taxies min. 4000 Kms per month (combined kilo-meters for all 2 Vehicles for One Month)	Per Kilo- metre Per Bolero or Scorpio	
2 (b)	Same as above with AC in operation (please see condition 25)		Per Km Per Taxi	
3 (a)	Providing & operating *Brand new well maintained Tata 'Indigo' Diesel Operated Taxies without AC along-with well dressed Drivers, White seat covers, Fuel, all legal clearances from RTO, Labour authorities, Insurance cos. Etc. for transporting of personnel relating to BHEL.	2 taxi, min. 4000 Kms per month (combined kilo-meters for all 2 Indigo for One month)	Per Kilo- metre Per Taxi	
3 (b)	Same as above with AC in operation (please see condition 25)		Per Km Per Taxi	
4	Market price of diesel on the date of tender opening (for diesel price variation clause). Not for comparative statement		LITRE	
Formula for deciding L-1 for Item No.1 (1a) & (1b) is : Rate of 1a x 0 .90 + Rate of 1b x 0.10 for Item No.2 (2a) & (2b) is : Rate of 2a x 0 .90 + Rate of 2b x 0.10 for Item No.3 (3a) & (3b) is : Rate of 3a x 0 .90 + Rate of 3b x 0.10				

NOTE : PVC & Service Tax shall be paid extra

All the terms & conditions accepted

(Sign, seal, date, address, tel. of contractor)

**TENDER EVALUATION CRITERIA**

The Evaluation of the tender will be carried out as follows:

1. The bidders meeting all conditions as given in qualifying requirement shall be evaluated and assess the performance.
2. Bidders may bid for one or all item, item1=(1a+1b), item No.2 =(2a+2b) and item 3=(3a+3b) of the price bid. The bidder quoting the lowest price for a particular item shall be considered for ordering for that particular item subject to price reasonability and techno commercial suitability, thus the work may be awarded to more than one bidder, item wise.
3. The L-1 bidder will be selected for each item.
4. For the purpose of deciding lowest bidder against item No.1 =(1a + 1b) , item No.2 =(2a + 2b) and item No. 3 =(3a+3b) the following formula shall be used :
 - i. Effective rate of item No.1 = (rate of item No.1 (a)x0.90 +rate of item No.1(b) x 0.10).
 - ii. Effective rate of item No.2 = (rate of item No.2 (a)x0.90 +rate of item No.2(b) x 0.10).
 - iii. Effective rate of item No.3 = (rate of item No.3 (a)x0.90 +rate of item No.3(b) x 0.10).
5. The contractor shall be awarded the work on L-1 basis (i.e. the lowest) for each item

I/We agree with the above

Signature of Contractor with Seal

Executive In-charge

**Self Declaration**

I / We M/s.....proprietorship / Pvt. Ltd. / partnerships firm
represented by Shri.....s/o.....aged about
.....resident of
.....do here by solemnly affirm and state as follows:

1. That the firm stated hereinabove holds all statutory requirements such as under :-
 - A. PAN/TAN number in the name of the firm.
 - B. Income Tax Return for the last three years.
 - C. Service Tax number.
2. That the deponent declares that no criminal trial/prosecution for any offence involving fraud dishonesty and moral turpitude is pending against the deponent in any court of law. Further no penalty/guilty/conviction was awarded against the deponent by any court of law/statutory authority in India.
3. That the deponent hereby declare that neither myself & my firm was declared as insolvent by any court of law nor any insolvency proceedings pending in any court of law.
4. That the deponent declares that the firm referred herein above never been blacklisted/banned/delisted on the date of tender by any establishment of any PSU / State Govt. / Govt. of India and also not Blacklisted / under hold from BHEL Jhansi OR banned by any unit / region / office of BHEL.

Deponent