



An ISO: 9001  
Organization

## BHARAT HEAVY ELECTRICALS LIMITED

High Pressure Boiler Plant, Tiruchirappalli- 620014

Maintenance & Services Dept. (FB)

• ☎: (0431) 257-8119 Fax: (0431) 257-6805

e-mail: [danasekar@bhel.in](mailto:danasekar@bhel.in)

Enq. No: 9241900045

03.07.2019

### NOTICE INVITING TENDER

Dear Sir/ Madam,

Subject: Two Part Tender Inviting Techno-commercial and Price Bids for **Annual servicing of producer gas fired burners of the PG furnaces**. Please submit your competitive offer for the above subject work as per the conditions given in the WORK/ RATE SCHEDULE and tender conditions enclosed along with the tender.

01.	Name of work	Annual servicing of producer gas fired burners of the PG furnaces.
02.	Earnest Money Deposit (EMD)	₹ 763.00/-
03.	Duration of the contract	1 year (From the date of commencement of the work)
04.	Enquiry No. & Date	9241900045, dt. 03.07.2019
05.	Last Date for Receipt of Tender	14.00 Hrs. on 24.07.2019
06.	Date of Technical Bid Opening	14.30 Hrs. on 24.07.2019
07.	Date of Price Bid Opening	Will be intimated to those who are Qualified separately.
08.	Guarantee Period	Not applicable

- The Tender documents can be downloaded from BHEL website ([http://www.bhel.com/tender/tender\\_home.php](http://www.bhel.com/tender/tender_home.php)) free of cost.
- Tender document contains **11 Pages** (Technical & Commercial Bid – 7 pages, Schedule for Price Bid 01 page, Sample format for CA certificate – 01 page).
- The duly filled Tender should be addressed to:

**THE DEPUTY MANAGER,  
MAINTENANCE & SERVICES / CONTRACTS,  
2&4 BUILDING, BHARAT HEAVY ELECTRICALS LIMITED,  
HIGH PRESSURE BOILER PLANT,  
TIRUCHIRAPPALLI, TAMILNADU - 620014.**

#### Special Instructions:

Tender of the following work should be submitted in a sealed cover super- scribing the NAME OF WORK, ENQUIRY NUMBER, etc., consisting of **three inner sealed covers** super-scribed such as **1) EMD cover, 2) Technical bid cover & 3) Price bid cover**.

- EMD cover shall contain EMD of ₹763.00/- Mode of Payment of EMD: (a) e-Collect mode (as directed in Commercial T & C) or (b) Banker's cheque/ Pay Order/ DD in favour of BHEL or (c) Fixed Deposit Receipt (FDR) issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies act (FDR should be in the name of the Contractor, a/c BHEL). EMD shall not carry any interest.
- Bidders registered as **MSE (UAN) / NSIC / SSI** are exempted from paying EMD subject to submission of valid Registration document along with Tender. These bidders can avail EMD Waiver benefits only if they submit in EMD cover along with the offer, attested copies of either valid **EM-II Certificate** (five years from the date of issue of acknowledgement in EM-II or else, with attested copy of a CA Certificate in Enclosed Format) or **MSE (UAN- along with CA certificate** in attached format)/ valid **NSIC / SSI** certificate.
- Tenders without EMD/ MSE/ NSIC/ SSI/ EM-II proof as above will be summarily rejected and the Technical bid & Price bid shall not be considered for further evaluation.**



An ISO: 9001  
Organization

## BHARAT HEAVY ELECTRICALS LIMITED

High Pressure Boiler Plant, Tiruchirappalli- 620014

Maintenance & Services Dept. (FB)

• ☎: (0431) 257-8119 Fax: (0431) 257-6805

e-mail: [danasekar@bhel.in](mailto:danasekar@bhel.in)

- 
- 4) Technical bid cover shall contain duly filled in Technical bid document signed by the tenderer in all the pages with documentary evidences for **Pre-Qualification Criteria (PQC)**. Any bid without proper documentary evidence for PQC shall not be considered for further evaluation.
  - 5) One set of unpriced bid of Contract Work Schedule **duly filled & signed** by the tenderer for accepting the work content (Bill of Quantity- BoQ), should be submitted along with the Technical bid for technical evaluation. All the corrections / cancellations / insertions, if any, shall be duly attested by the Bidders concerned.
  - 6) Should a tenderer find discrepancies or omissions in the tender documents, or should there be any doubt as to their meaning, he should at once address the authority inviting the tender, for clarification well before the due date, so as to submit his tender in time. No extension of time shall be given for submission of the tender on any account.
  - 7) All entries in the tender documents should be in one ink. Erasures, and overwriting are not permitted. All cancellations, and insertions should be duly attested by the tenderers concerned.
  - 8) Offer should be **valid** for a period of **120 (One Hundred & Twenty) days** from Techno-commercial bid opening date.
  - 9) The Bidder shall sign each and every page of tender documents, and affix seal for having accepted the conditions.
  - 10) Tender can be cancelled at any stage due to unavoidable circumstances.
  - 11) **Forfeiture of EMD:** EMD paid by the Tenderer will be forfeited as per Tender Documents if:
    - I. After opening the tender and within the offer validity period, the tenderer revokes his tender or makes any modification in his tender which is not acceptable to BHEL.
    - II. The Contractor fails to deposit the required Security deposit or commence the work within 15 days of LOI/ WO/ Contract.
  - 12) I. EMD given by all unsuccessful tenderers shall be refunded after of award of work/ after offer validity period.  
II. EMD shall not carry any interest.  
III. EMD of successful tenderer will be retained as part of Security Deposit.
  - 13) The price bid cover shall contain price bid document in prescribed format **duly filled & signed by the tenderer** in all the pages. Care should be taken to fill the price bid without any overwriting & correction. Correction, if any, shall be duly attested by the Bidders concerned.
  - 14) Clarification if any can be obtained from the Deputy Manager/ Contracts/ M&S, BHEL, Trichy.
  - 15) The complete Technical bid and price bid along with requisite **EMD of ₹763.00/-** shall reach the office of the undersigned on or before **24.07.2019** at 14.00 Hrs.
  - 16) The Technical bid will be opened on the same day at 14.30 hrs. In case of opening day falls on holiday or happened to be declared as a holiday the due date of receipt of offers and opening of the tender shall automatically fall on the same timing of the next working day unless intimated otherwise. Date and time of opening of the Price Bid shall be intimated only to the bidders those who have qualified after evaluation of the Technical bid. You / Your authorized representative may participate in the tender opening.

Encl:

- 1) NIT – Notice Inviting tender (Consists of Preamble, Technical Bid & Price bid Schedule)
- 2) CA certificate – Sample Format



An ISO: 9001  
Organization

## BHARAT HEAVY ELECTRICALS LIMITED

High Pressure Boiler Plant, Tiruchirappalli- 620014

Maintenance & Services Dept. (FB)

• ☎: (0431) 257-8119 Fax: (0431) 257-6805

[e-mail: danasekar@bhel.in](mailto:danasekar@bhel.in)

### PQC & TECHNICAL BID

NAME OF WORK: **Annual servicing of producer gas fired burners of the PG furnaces.**

Ref: Enquiry no: 9241900045: dt. 03.07.2019; Due dt. **24.07.2019**, 14.00 Hrs

### PRE-QUALIFICATION CRITERIA

The following eligibility criteria shall be complied to fulfill the Technical bid:

Sl. No	Description	Vendor to confirm
1	The bidder should have previous experience in any one of the field work mentioned below: Work Experience in Fabrication/Erection/Maintenance/Service/Cleaning works in Furnace/Furnace accessories/Machines or Fabrication works in any Engineering industry are eligible to participate in the tender.	
2	For proof of experience Previous Work order copy of the above said work to be submitted along with offer for verification. Otherwise offer is liable for rejection. The Work Order issue date is to be within past Five Years from the date of tender opening. Experience proof from other than BHEL shall contain work order copy along with Form 26AS / TDS certificate / bank statement for payment from the organisation. Otherwise the offer shall be rejected.	
3	Name and contact details like E-mail, Phone number, Fax no, etc. of the customer/ company where the maintenance contract is executed. Bidder to give details.	
4	(i) BHEL Vendor code (if applicable) - (ii) PAN Number (Copy to be Enclosed) - (iii) GST registration Number (Copy to be Enclosed) - (iv) Mobile number (Which is linked to GST registration Number) - (v) Email id (Which is linked to GST registration Number) - (vi) HSN/SAC Code - Offer will be entertained only if the bidder submit the details as above & has a valid GST registration no. If any specific exemption is available, a declaration with due supporting documents need to be furnished for considering the offer. Otherwise the offer shall be rejected.	
5	Acceptance for Scope of Work as per the Enquiry.	
6	Acceptance for All Terms & Conditions as per the Enquiry; viz. Safety, LD/Penalty, Risk Purchase, Suspension of Contract, Indemnity, BHEL Fraud Prevention Policy, etc. as given in "General Terms & Conditions".	
7	BHEL may verify the information provided by vendor. In case the information provided by vendor is found to be false / incorrect, the offer shall be rejected. Bidder to confirm.	



An ISO: 9001  
Organization

# BHARAT HEAVY ELECTRICALS LIMITED

High Pressure Boiler Plant, Tiruchirappalli- 620014

Maintenance & Services Dept. (FB)

•☎: (0431) 257-8119 Fax: (0431) 257-6805

e-mail: [danasekar@bhel.in](mailto:danasekar@bhel.in)

## SCOPE OF WORK

NAME OF WORK: **Annual servicing of producer gas fired burners of the PG furnaces.**

Ref: Enquiry no: 9241900045: dt. 03.07.2019; Due dt. **24.07.2019**, 14.00 Hrs

Sl.No	SCOPE OF WORK	Qty
10/10	<b>SERVICING OF BURNERS AT BLDG-I &amp; PS</b>	<b>204 NO</b>
	<p><b>SCOPE OF WORK;</b>  <b>SERVICING OF PRODUCER GAS BURNERS:</b>            a)Dismantling,cleaning and re-assembling of one PG burner.            b)Dismantling of one burner airline connecting the PG burner, which is required for removing the PG Burner from the furnace and then reconnecting the airline again to the PG burner once the burner is assembled.            c)Dismantling of one PG pipeline between the PG header and the PG Burner,cleaning and re-assembling the PG Pipeline to the PG Burner again once the PG burner is assembled.            d)One coat painting of one PG Pipeline between the PG header and the PG Burner.            e)One coat painting of one PG Burner.            NOTE: Rate Should be quoted per Burner and it's associated parts as given below.            THE FURNACES TO BE COVERED ARE            A)            BLDG. NO1: 100 TON(60 BURNERS),            50 TON(20 BURNERS),            300 TON(76 BURNERS) FURNACES.            B)            PRESS SHOP: 150 TON (48 BURNERS)FURNACE.  <b>DELIVERY SCHEDULE:</b> CONTRACT PERIOD IS ONE YEAR.            THE BURNERS IN THE ABOVE FURNACES ARE TO BE CLEANED ONCE IN A YEAR AT THE TIME WHEN THE PRODUCTION DEPARTMENT HANDS OVER THE FURNACES FOR PREVENTIVE MAINTENANCE.            HENCE THE CONTRACTOR TO ATTEND THE WORK AS AND WHEN REQUIRED BY GAS SERVICES INCLUDING SUNDAY WITHIN ONE DAY OF PRIOR INTIMATION.  <b>SCOPE OF WORK:</b>            1.THE BURNERS OF PRODUCER GAS FIRED FURNACES ARE TO BE REMOVED INDIVIDUALLY FROM THE BURNER BLOCKS. BEFORE REMOVING THE PG BURNERS, THE PG LINE FROM THE PG HEADER TO THE PG BURNERS AND THE COMBUSTION AIRLINE CONNECTING THE PG BURNERS ARE ALSO TO BE REMOVED.            2.THE BURNERS ARE TO BE CLEANED THOROUGHLY BY MANUAL PROCESS FOR REMOVAL OF TAR DEPOSITS INSIDE THE BURNERS TO THE SATISFACTION OF PIPELINE INCHARGE.            3.THE DISMANTLED PG LINE FROM THE PG HEADER TO THE PG BURNER</p>	

Sign & Seal of Contractor



An ISO: 9001  
Organization

# BHARAT HEAVY ELECTRICALS LIMITED

High Pressure Boiler Plant, Tiruchirappalli- 620014

Maintenance & Services Dept. (FB)

•☎: (0431) 257-8119 Fax: (0431) 257-6805

e-mail: [danasekar@bhel.in](mailto:danasekar@bhel.in)

	<p>HAS TO BE CLEANED MANUALLY FOR REMOVAL OF TAR DEPOSITS TO THE SATISFACTION OF PIPELINE INCHARGE.</p> <p>4.THE CONTRACTOR SHOULD ENSURE SAFE DISMANTLING AND REFIXING OF THE BURNERS AND PG AND AIRPIPELINE.</p> <p>5.IF ANY DAMAGE WAS FOUND DURING THE COURSE, THE DAMAGE TO BE RECTIFIED SUITABLY. ALSO WORN OUT FASTENERS,MATING THREADS ARE TO BE RECTIFIED/REPLACED BEFORE REASSEMBLY.</p> <p>6.THE BURNERS OF ALL PG FURNACES IS TO BE CLEANED AS AND WHEN REQUIRED BY GAS SERVICES. PRIOR INTIMATION WILL BE GIVEN ONE DAY IN ADVANCE FOR CLEANING OF BURNERS.</p> <p>7.AFTER SERVICING AND REFITTING OF ALL BURNERS AND PIPELINES, THE PG BURNERS AND PG PIPELINES ARE TO BE PAINTED WITH ONE COAT OF FINAL PAINT.</p> <p>8.ANY GAS LEAK IN THE ASSEMBLED PG PIPELINE AND BURNERS AFTER COMPLETION OF WORK AND DURING RUNNING IS TO BE ATTENDED BY CONTRACTOR AT FREE OF COST.</p> <p><b>SCOPE OF BHEL:</b> BHEL will provide compressed air, Electricity, water, consumables like oxygen gas, acetylene/LPG gas,cotton waste, kerosene, nuts,bolts and washers, welding electrodes,paint,brush and gaskets etc.,at free of cost.</p> <p><b>SCOPE OF CONTRACTOR:</b> Cutting set with necessary hoses,three phase welding machine with cables ,all hand tools and other requirements are in the scope of the contractor</p> <p><b>GENERAL TERMS &amp; CONDITIONS FOR THE CONTRACTOR:</b></p> <p>1.The contractor should bring contract labour to BHEL premises at his/her own cost, risk and execute the work allotted to him in BHEL premises.</p> <p>2.The contractor should follow and comply with Minimum wages, ESI, PF, Bonus, Group Insurance and other statutory regulations as stipulated in Factories Act and other applicable State/Central Governments' rules and regulations.</p> <p>3.The workmen of contractor should be covered under PF, ESI.</p> <p>4.BHEL will no way be responsible for any loss of life or any injury caused to any of the contractors or their crew while executing the above work at BHEL premises.</p> <p>5.The contractor or his/her crew should handle the machinery and other equipment's entrusted to them by BHEL with utmost care and return them safely after execution of stipulated work. The cost of damage, repair due to improper handling of machinery and equipment will be recovered from the contractor.</p> <p>6.Contractors shall supervise the work carried out by his/her employees.</p> <p>7.Contractors shall ensure that the employees deployed in the premises of BHEL are physically and mentally fit and do not have any criminal record. Such employees should possess requisite skill, proficiency, qualification, experience etc.</p>	
--	---	--

Sign & Seal of Contractor



An ISO: 9001 Organization

# BHARAT HEAVY ELECTRICALS LIMITED

High Pressure Boiler Plant, Tiruchirappalli- 620014

Maintenance & Services Dept. (FB)

•☎: (0431) 257-8119 Fax: (0431) 257-6805

e-mail: [danasekar@bhel.in](mailto:danasekar@bhel.in)

	<p>8. Contractor shall maintain appropriate records of his/her employees deployed to carry out the job(s).</p> <p>9. Contractor will ensure that the job is executed through his/her employees on and under no circumstances, the contractor will not deploy any casual employee to carry out the job nor shall subcontract the job without prior written permission.</p> <p>10. Contractor shall be solely responsible for non-payment, delayed payment of minimum contributions under EPF &amp; MP Act, ESI Act, Bonus, etc.</p> <p>11. In case, the contractor fails to make payment of wages to his/her employees or remittance of contribution to the concerned authorities, the security deposit, other dues/running bills under the contract can be utilized by BHEL to discharge the liability of the contractor.</p> <p>12. Contractor shall observe provisions of the Factories Act, 1948 in respect of working hours, holidays, rest intervals, leave and overtime to his/her employee. No work shall be done on second/third shift, overtime, Sundays or on other declared holidays without written permission.</p> <p>13. The contractor should maintain a 'Work Diary' containing the details of work executed by him from time to time on Shift/Daily basis and obtain the signature from official concerned nominated for this/her purpose for having executed the work correctly and satisfactorily.</p> <p>14. The proof of execution of work should be submitted along with each bill (printed form with covering letter and proof for execution of work).</p> <p>15. The bill should be submitted within a week after execution of work during the calendar month @one bill per month.</p> <p>16. Necessary gate entry pass will be issued by BHEL Security Department for Contract Workmen based on your application duly forwarded by the Contract Executing Department and approved by HR/Welfare/Contract Cell on fulfillment of the Statutory Obligation by the Contractor.</p> <p>17. BHEL -Trichy reserve the right of awarding the contract to more than one contractor.</p> <p>18. In the event of termination of contract for any reason whatsoever, the contractor shall withdraw all his/her employees from the establishment of BHEL. In case, contractor decides to terminate services of his/her employees, he should settle all terminal dues including retrenchment compensation.</p> <p>19. BHEL reserves the right to alter any of the terms &amp; conditions of the contract and any such changes will be intimated to the contractor from time to time.</p> <p>20. Rate should be quoted per Burner.</p> <p>21. Period of contract is one year.</p>	
--	--	--

**IMPORTANT NOTE: IF THE CONTRACTOR PERFORMANCE NOT ABLE TO FULFILL AS PER ENQUIRY REQUIREMENT, THEN THE CONTRACT SHALL BE SHORT CLOSED AT ANY TIME.**

\*\*\*\*\*

Sign & Seal of Contractor



An ISO: 9001  
Organization

## BHARAT HEAVY ELECTRICALS LIMITED

High Pressure Boiler Plant, Tiruchirappalli- 620014

Maintenance & Services Dept. (FB)

• ☎: (0431) 257-8119 Fax: (0431) 257-6805

e-mail: [danasekar@bhel.in](mailto:danasekar@bhel.in)

### GENERAL TERMS AND CONDITIONS FOR M&S MECHANICAL CONTRACTS

#### 1) SAFETY:

a) Safety precautions have to be ensured by the Contractor Depending on the work. Necessary work permit system and personal protective equipment's (PPE) such as electrical resistance rubber gloves, helmet, spectacle goggles, safety shoes, safety belt, etc. as applicable to Mechanical works should be adhered while carrying out the work.

b) PPEs for appropriate trade job has to be ensured by the contractor at the job site at all times.

c) The work nature may demand working at heights and/or at depth areas. Hence all staff members must be of sound Physical and Mental Health who can complete the job without harming himself and others.

d) In case any employee found incompetent to carry out the work as stated above/ misbehaving others/ consumed alcohol, he shall be sent out of the factory and the contractor has to arrange alternate manpower immediately. Else the day shall be marked absent.

2) Before quoting the bidders are **advised to inspect the site of work and its environments and be well acquainted with the actual working and other relevant conditions, position of materials and labour.** Tenderers are also requested to go through General -Terms & conditions, Special -Terms & conditions of Contract, Scope of work, Technical Terms & Conditions, drawings and specifications and all other documents which form part of the agreement to be entered into.

#### 3) TENDERING CONDITIONS:

a) The Bidders shall submit the offer in **TWO PART BID SYSTEM** (Part -I & II) along with EMD as indicated below which shall be sealed in ONE OUTER ENVELOPE.

b) Envelope I- This sealed envelope should contain all the copies of technical bid together with un-priced commercial bid. This envelope should be clearly marked "Part I - Technical and commercial bid", indicating Enquiry No., Due Date and Address & Reference of the Bidder. Envelope I should contain sealed EMD cover indicating the enquiry detail.

c) Envelope II - This sealed envelope should contain price details. This envelope should be clearly marked as - "Part -II Price bid", indicating Enquiry No., Due Date and Address & Reference of the Bidder.

d) Envelope III - This sealed envelope should contain requisite **EMD**. This envelope should be clearly marked as - "EMD COVER", indicating Enquiry No., Due Date and Address & Reference of the Bidder.

e) All the three envelopes shall be put in one cover, duly sealed, super scribing as offer for Enquiry No., and due date of opening, Name of the work and the address and reference of the Bidder.

f) The offer should reach this office on or before the due date by 14.00 Hrs. (IST). Late offers will not be considered.

g) Tender should not be addressed to any Individual's name but only by designation to:

THE DEPUTY MANAGER  
MAINTENANCE & SERVICES / CONTRACTS, 2&4 BUILDING,  
BHARAT HEAVY ELECTRICALS LIMITED, HPBP, TIRUCHIRAPALLI  
TAMIL NADU, INDIA - 620 014.

h) All entries in Tender documents shall be clearly written in one ink or typed. Tenders should be FREE FROM CORRECTION AND ERASURES, Corrections if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amount quoted in words and figures, amount quoted in words shall prevail.

i) Offers should be in ENGLISH and accompanied by detailed Point to point confirmation of the scope of work.

#### 4) OPENING OF TENDERS:

a) The Part I - Technical & un-priced commercial bid and EMD Cover alone would be opened on the Tender

Sign & Seal of Contractor



An ISO: 9001  
Organization

## BHARAT HEAVY ELECTRICALS LIMITED

High Pressure Boiler Plant, Tiruchirappalli- 620014

Maintenance & Services Dept. (FB)

• ☎: (0431) 257-8119 Fax: (0431) 257-6805

e-mail: [danasekar@bhel.in](mailto:danasekar@bhel.in)

opening date (as mentioned in the enquiry) by 14.30Hrs(IST).

b) The Part II - Price bid of technically suitable Bidders alone would be opened. The Technically Suitable Bidders would be informed about the Price bid opening date.

c) Clarifications if any required by BHEL for Technical evaluation would be sought from Bidders before opening of Part II - price bid.

### 6. GST:

a) Response to Tenders for Contractor will be entertained only if the vendor has a valid GST registration no which should be clearly mentioned in the offer. If any specific exemption is available, a declaration with due supporting documents need to be furnished for considering the offer.

b) Contractor shall mention their GSTN in all their invoices and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No which is linked/uploaded in GSTN network shall be clearly indicated), item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, etc.

c) All invoices shall bear the HSN Code (Harmonized System of Nomenclature)/ SAC (Services Accounting Code).

### 7. LD/ PENALTY CLAUSE:

If the contractor fails to complete the work as per terms & conditions of the order within the delivery schedule, 0.5% of the order value will be deducted from the bill/ recovered from the SD for each week of delay or part there of subject to a max. of 10% of the total contract value.

8. Successful bidders have to submit filled forms forwarded by BHEL HR, i.e. Form-III & Form-VII (shall be given with WO copy) & submit to ALC, Pondicherry for License before commencement of work.

### 9. RISK PURCHASE:

In the event of any successful Tenderer's failure to fulfil any of the Tender / Contract obligations as per Contract / Agreement BHEL may entrust the job to alternate source and get it completed to meet BHEL requirement and additional expenditure, if any, including consequential cost, will be fully recovered from the Tenderer Contractor who failed to complete the job in line with Contract.

The decision of BHEL with regard to the actual losses / consequential expenditures incurred by BHEL shall be final and binding on the Tenderer / Contractor.

### 10. SUSPENSION OF CONTRACT:

In the event of non-completion of contract/ un-satisfactory performance reported by the area Executive, resulting in cascading of events leading to impact in a negative way on financial/ safety/ procedures of various sections/ departments, the contract shall be terminated immediately with intimation and action shall be taken against the contractor as per the extant 'Guidelines for Suspension of business dealings with Suppliers/ Contractors'.

### 11. INDEMNITY:

The Contractor shall have to indemnify BHEL against all claims for injury or damage to any person or property caused by his negligence or negligence of his employees whilst in BHEL premises / sites.

### 13. BHEL FRAUD PREVENTION POLICY:

The bidder along with its associate/collaborators/sub-contractors/sub-vendors/consultants/ service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website <http://www.bhel.com> & shall immediately bring to notice of BHEL management about any fraud/ suspected fraud as soon as it comes to their notice.

Sign & Seal of Contractor



An ISO: 9001  
Organization

## BHARAT HEAVY ELECTRICALS LIMITED

High Pressure Boiler Plant, Tiruchirappalli- 620014

Maintenance & Services Dept. (FB)

•☎: (0431) 257-8119 Fax: (0431) 257-6805

e-mail: [danasekar@bhel.in](mailto:danasekar@bhel.in)

### COMMERCIAL TERMS AND CONDITIONS FOR M&S MECHANICAL CONTRACTS

- 1) 100% payment will be made after completion of entire work on pro-rata basis on submission of invoice in triplicate duly certified by Area In-charge.
- 2) Attendance register should be maintained.
- 3) Payment of **EMD** should be done in the methods given in Spl. Instructions, sl.no.1, page-1 of the NIT.
- 4) Mode of Payment of **Security Deposit**:
  - a) **Bank Guarantee** from Scheduled Banks/ Public Financial Institutions as per Companies Act. Bank Guarantee format should have approval of BHEL or
  - b) **Local Cheques** of Scheduled Banks (subject to realization)/ **Pay Order/ DD/ Electronic Fund Transfer** in favour of BHEL or
  - c) **Fixed Deposit Receipt (FDR)** issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies act (FDR should be in the name of the Contractor, a/c BHEL) or
  - d) **Securities available from Indian Post Offices**, i.e. National Savings Certificates, Kisan Vikas Patras, etc. (held in the name of Contractor furnishing the security & duly endorsed/ pledged, as applicable, in favour of BHEL). While making such payment, Enquiry number should be mentioned in Remark column.
- 5) **Procedure to remit money to BHEL Trichy's Account (e-Collect Mode):**

Login to : <https://www.onlinesbi.com/prelogin/icollecthome.htm?corpID=574693>

  - a) Accept the terms & conditions, click "PROCEED".
  - b) Select State "TAMILNADU" and Institution type "INDUSTRY ". Select "BHEL TRICHY" under "INDUSTRY".
  - c) In the next page, select APPROPRIATE category, fill details correctly & click "SUBMIT".
  - d) If all details entered are correctly populated, click "CONFIRM" to proceed.
  - e) Make payment as per your convenience. (Options available are payment of fees through **SBI Net Banking, State Bank ATM cum Debit Cards / Other Bank Debit / Credit Cards and through SBI Branches**).
  - f) SAVE & Keep the copy of receipt for future reference.
- 6) EMD & SD amount shall not carry any interest.
- 7) Security Deposit shall be furnished by the successful vendor to the total contract value before starting the work. The total amount of Security Deposit will be 5% of the contract value. EMD of the successful tenderer shall be converted and adjusted towards the required amount of Security Deposit.
- 8) **SD is forfeited** in case of any failure in execution of the contract or due to any shortcomings observed in the documentation furnished earlier for getting qualified or in case the Contractor is banned.
- 9) An additional payment as per circular ref. BHEL: HR: W: EW, dt.08.04.2014 is to be paid to the contract workmen as below, over and above the minimum wages prescribed by the government of Tamil Nadu:

Unskilled	- Rs.3200/-
Semiskilled	- Rs.3700/-
Skilled	- Rs.4100/-
- 10) Bonus @ 8.33 % to workmen to be paid.
- 11) **Rate should be quoted as per price bid format.**
- 12) The rate that is offered should be comprehensive and no separate charges will be made towards expenses like travel, boarding & lodging.
- 13) GST not to be included in quoted rate & to mention separately as percentage. Other taxes, if any, are inclusive.
- 14) Tax deduction will be made from every bill at the prevailing rate as per the Government rule and regulation from time to time.
- 15) In case of more than one L1 bidders, BHEL shall ask revised reduced price bids from all such L1 bidders & ranking will be decided based on these revised bids. The new rates quoted should be lower than their previous L1 rates. If L1 could not be decided by this process, ranking will be decided by draw of lots in the presence of all such L1 bidders.

\*\*\*\*\*

Sign & Seal of Contractor



An ISO: 9001  
Organization

## BHARAT HEAVY ELECTRICALS LIMITED

High Pressure Boiler Plant, Tiruchirappalli- 620014

Maintenance & Services Dept. (FB)

• ☎: (0431) 257-8119 Fax: (0431) 257-6805

e-mail: [danasekar@bhel.in](mailto:danasekar@bhel.in)

### SCHEDULE FOR PRICE BID

NAME OF WORK: **Annual servicing of producer gas fired burners of the PG furnaces.**

Ref: Enquiry no: 9241900045: dt. 03.07.2019; Due dt. **24.07.2019**, 14.00 Hrs

Sl. No	SCOPE OF WORK	Qty.	UoM	RATE/ Unit	VALUE
10	SERVICING OF BURNERS				
10/10	Servicing of burners at Bldg-1 & PS	204	NO		-NA-

- ❖ The bidder shall quote Rate/ Unit only.
- ❖ Value= Qty. x Rate/Unit
- ❖ GST not to be included in the quoted rate & to be mentioned as a percentage separately.  
Other taxes, if any, are inclusive.
- ❖ Cumulative L1 offer will be considered.

\*\*Detailed scope of work and other terms and conditions are specified in the Technical Bid of the Tender.

\*\*\*\*\*

# BHEL

Sign & Seal of Contractor

## Certificate by Chartered Accountant on Letter Head

This is to certify that M/s. \_\_\_\_\_ (hereinafter referred to as 'company') having its registered office at \_\_\_\_\_ is registered under MSMED Act 2006, (Entrepreneur Memorandum No (Part II)) \_\_\_\_\_ dt. \_\_\_\_\_, Category: (Micro/Small). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the latest audited financial year as per MSMED Act 2006 is as follows:

**1. For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No. S.O.1722(E) dated October 5, 2006):

₹ \_\_\_\_\_ Lacs

**2. For Service Enterprises:** Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act 2006):

₹ \_\_\_\_\_ Lacs

**(Strike off whichever is not applicable)**

The above investment of ₹ \_\_\_\_\_ Lacs is within permissible limit of ₹ \_\_\_\_\_ Lacs for \_\_\_\_\_ Micro / Small (Strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is ..... (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

Name:

(Signature)

Membership number:

Seal of Chartered Accountant