

BHARAT HEAVY ELECTRICALS LIMITED

(A Govt. of India Undertaking)

High Pressure Boiler Plant, Tiruchirappalli 620 014, India

MAINTENANCE & SERVICES DEPARTMENT

☎: (0431) 2575263 Fax: (0431) 2576805 e-mail: gtraj@bheltry.co.in



ISO 9001

ENQ No: 9241700004

Dt.04.03.2017

NOTICE INVITING TENDER

SUB: Hiring of 2 (TWO) Nos of deluxe buses (55 Seater) for BHEL, Arivalayam school, Trichy to go to Kodaikanal picnic on 10.03.2017–Reg.

Ref: Enquiry no: 9241700004 / DATED: 04/03/2017; DUE DT: 07/03/2017

NOTICE INVITING TENDER

01.	Name of work	Hiring of 2 (TWO) Nos of deluxe buses (55 Seater) for BHEL, Arivalayam school, Trichy to go to kodaikanal picnic on 10.03.2017
02.	Earnest Money Deposit	Nil
03.	Duration of the contract	3 Days (From the date of commencement of the work)
04.	Last Date for Receipt of Tender	14.00 Hrs on 07/03/2017
05.	Date of Technical Bid Opening	14.30 Hrs on 07/03/2017
05.	Date of Price Bid Opening	Will be intimated to those who are Qualified separately.
07.	Guarantee Period	Not applicable

The Tender documents can be down loaded from BHEL website (www.bhel.com) / govt. website (www.tenders.gov.in) at free of cost.

Tender document contains 06 Pages (Technical Bid -05 Pages, Schedule for price bid – 01 page).

ISSUING OFFICER

Sign & Seal of Contractor

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TECHNICAL BID

NAME OF THE WORK: Hiring of 2 (TWO) Nos of deluxe buses (55 Seater) for BHEL, Arivalayam school, Trichy to go to kodaikanal picnic on 10.03.2017.

Ref: Enquiry no: 9241700004 / DATED: 04/03/2017; DUE DT: 07/03/2017

PRE-QUALIFICATION CRITERIA

The following eligibility criteria shall be complied to fulfill the Technical bid:-

Sl. No	Description	Vendor to confirm
1	The Bidder shall be bus operator, who is currently operating bus services on hire basis. The bidder shall provide their travels name and address for verification.	
2	BHEL may verify the information provided by vendor. In case the information provided by vendor is found to be false / incorrect, the offer shall be rejected. Bidder to confirm.	
3	PAN Number (Copy to be Enclosed)	
4	Service tax Registration Number (If applicable) – Certificate copy to be enclosed	
5	Acceptance for Scope of Work as per the Enquiry	
6	Acceptance for All Terms & Conditions as per the Enquiry	
7	The bidder along with its associate/collaborators/sub-contractors/sub-vendors/consultans/service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website http://www.bhel.com and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice	

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SCOPE OF WORK: Hiring of 2 (TWO) Nos of deluxe buses (55 Seater) for BHEL, Arivalayam school, Trichy to go to kodaikanal picnic on 10.03.2017.

Sl. no	SCOPE OF WORK	QTY & UOM
A.1	<p><u>Hiring of 2 Buses for Kodaikanal trip:-</u></p> <p>55 seater Deluxe Bus is to be supplied for BHEL- Arivalayam school children and staffs to visit to KODAIKANAL from Arivalayam school, BHEL/TRICHY and return on the same day.</p> <p>Departure Time: 04:00 AM on 10.03.2017 (FRIDAY) from BHEL, Trichy Expected Arrival Time: 23:00 hrs. Night on the same day.</p> <p>The bus is to be supplied on hire basis and the rates are to be offered for per bus per day including all expenses like Day rent, Driver Bata, Driver food allowances, Fuel charges, Toll, Permit & Parking charges, Govt. taxes (if any) and etc.</p>	2 NO

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GENERAL TERMS AND CONDITIONS FOR M&S CONTRACTS

- 1) The contractor should mention the point to point confirmation.
- 2) Contractor should commit for Terms and Conditions of the enquiry otherwise the offer shall be liable for rejection.
- 3) 100% payment will be made after completion of work on submission of invoice in triplicate duly certified by Area In – charge.
- 4) **Rate should be quoted as per price bid.**
- 5) Taxes if any will be mentioned separately in the offer.
- 6) If two or more vendors offer the same rate, negotiation will be conducted separately.
- 7) **TWO PART BID SYSTEM:** Contractor should send their offer for two part bid system as below
- 8) **TENDERING CONDITIONS:**
 - a) The Bidders shall submit the offer in TWO PART BID SYSTEM (Part -I & II) as indicated below which shall be sealed in ONE OUTER ENVELOPE.
 - b) Envelope I- This sealed envelope should contain all the copies of technical bid together with un-priced commercial bid. This envelope should be clearly marked "Part I - Technical and commercial bid", indicating Enquiry No., Due Date and Address & Reference of the Bidder. Envelope I should contain sealed EMD cover indicating the enquiry detail.
 - c) Envelope II - This sealed envelope should contain price details. This envelope should be clearly marked as - "Part -II Price bid", indicating Enquiry No., Due Date and Address & Reference of the Bidder.
 - d) All the two envelopes shall be put in one cover, duly sealed, super scribing as offer for Enquiry No., and due date of opening, Name of the work and the address and reference of the Bidder.
 - e) The offer should reach this office on or before the due date by 14.00 Hrs. (IST). Late offers will not be considered.
 - f) Tender should not be addressed to any Individual's name but only by designation to:

THE SENIOR MANAGER
MAINTENANCE & SERVICES / CONTRACTS,
2&4 BUILDING,
BHARAT HEAVY ELECTRICALS LIMITED,
HIGH PRESSURE BOILER PLANT,
TIRUCHIRAPALLI - 620 014.
TAMIL NADU, INDIA.
 - g) Tenders should be free from CORRECTION AND ERASURES, Corrections if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amount quoted in words and figures, amount quoted in words shall prevail.
 - h) Offers should be in ENGLISH and accompanied by detailed Point to point confirmation of the scope of work.

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OPENING OF TENDERS:

- a) The Part I - Technical & un-priced commercial bid and EMD Cover alone would be opened on the Tender opening date(as mentioned in the enquiry) by 14.30Hrs(IST)
- b) The Part II - Price bid of technically suitable Bidders alone would be opened. The Technically suitable Bidders would be informed about the Price bid opening date.
- c) Clarifications if any required by BHEL for Technical evaluation would be sought from Bidders before opening of Part II - price bid.

SERVICE TAX:

- 1) A copy of Service tax remittance challan for previous quarter should be submitted along with offer if the contractor is claiming service tax.
- 2) If Contractor is exempted from service tax then a declaration that they are within the threshold limit should be submitted along with the offer.

LD CLAUSE :

If the contractor fails to complete the work as per terms & conditions of the order within the delivery schedule, 0.5% of the order value will be deducted for each week of delay or part thereof subject to a maximum of 10% of the total contract value.

IMPORTANT NOTE: IF THE CONTRACTOR PERFORMANCE NOT ABLE TO FULFILL AS PER ENQUIRY REQUIREMENT, THEN THE CONTRACT SHALL BE SHORT CLOSED AT ANY TIME.

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SCHEDULE FOR PRICE BID

SUB: Hiring of 2 (TWO) Nos of deluxe buses (55 Seater) for BHEL, Arivalayam school, Trichy to go to Kodaikanal picnic on 10.03.2017-Reg.

Ref: Enquiry no: 9241700004 / DATE: 04/03/2017; DUE DT: 07/03/2017

Sl. No	Description	UOM	QTY	Rate	Value
A.1	HIRING OF 2 BUSES FOR KODAIKANAL TRIP	Lump sum For one bus	2 buses		

❖ **Taxes if any should be quoted extra**

- 1). 100% payment will be made after completion of work on submission of invoice in triplicate duly certified by Area In – charge.
- 2). Tax deduction will be made from the every bill at the prevailing rate as per the Government rule and regulation from time to time.
- 3). Detailed scope of work and other terms and conditions are specified in the Technical Bid of the Tender.

Sign & Seal of Contractor