



An ISO 9001
Company

Bharat Heavy Electricals Limited

(High Pressure Boiler Plant)

Tiruchirappalli – 620014, TAMIL NADU, INDIA

SCMC / MANUFACTURING

TITLE Tenders are invited from reputed contractors for providing assistance under works contract to carry out production support activities for Boiler Production shop at Unit-I & Unit-II in BHEL, Trichirappalli	Phone: +91 431 2574695 / 2574523 Fax : +91 431 252 0333 Email : tсен@bheltry.co.in , apad@bheltry.co.in
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	Reference Number: Enquiry 851187	Enquiry Date: 16.09.2011	Due date for submission of quotation: 07.10.2011
You are requested to quote the Enquiry number date and due date in all your correspondences. This is only a request for quotation and not an order			

Sealed Tenders are invited from reputed vendors for the following scope of work:

BHEL TRICHY invites tenders from reputed contractors for providing assistance under works contract to carry out production support activities for Boiler Production shop at Unit-I & Unit-II in BHEL, Trichirappalli

BHEL commercial terms & conditions with Price Bid formats and all annexure can be downloaded from BHEL web site http://www.bhel.com or from the Government tender website http://tenders.gov.in (public sector units) Bharath Heavy Electricals Limited) under enquiry reference "851187 Dt.16.09.2011 Due Dt.07.10.2011 "	
Tenders should reach us before 14:00 hours on the due date Technical bid will be opened at 14:30 hours on the due date Tenders would be opened in presence of the tenderers who have submitted their offers and who may like to be present.	Yours faithfully, For Bharath Heavy Electricals Limited The Senior Manager/SCM/Mfg Bldg 53, BHEL, Tiruchirappalli-620014 Ph: 0431- 2574523, Fax: 0431- 2520333 Email: apad@bheltry.co.in

AN ISO 9001 COMPANY



Bharat
Heavy
Electricals
Limited

HIGH PRESSURE BOILER PLANT
TIRUCHIRAPPALLI – 620 014. INDIA

DEPARTMENT:SUBCONTRACTING:MACHINING/MFG
PHONE : 0431-2574695, 2574523 WEB SITE: www.bhel.com
EMAIL: tsen@bheltry.co.in FAX:91-(431)-2520397/2520333

Ref: SCM:851187

BHEL ENQUIRY NO.: 851187 Dt.16/09/2011
DUE ON : 07/10/2011

Dear Sirs

SUB : Tenders are invited from reputed contractors for providing assistance under works contract to carry out production support activities for Boiler Production shop at Unit-I & Unit-II in BHEL, Trichirappalli.

The scope of work is to provide assistance for Grinding, Surface preparation, Painting, De-burring, machine cleaning, Material handling, Hand tools usage and Machine cleaning at the production shop in BHEL. **Refer ANNEXURE: A**

The Contractor shall carefully study all the terms and conditions as given below:

- 1) The contract will be awarded for a period of one year from the date of ordering.
- 2) The rates shall be firm for the entire period of the contract.
- 3) The period of Rate validity shall be clearly indicated as one year.
- 4) If the Contractor is not able to provide the sufficient service as indicated in the bid, the contractor is liable to forfeit the security deposit paid.
- 5) Detailed scope of work, conditions covering the contract, contractual and legal obligations of the contractor on Job contracts are enclosed.

Tender consists of two parts:

- A) **Technical (Scope) Bid:** The contract has to submit/confirm the **Annexure-I (format attached)**.
- B) **Price Bid:** The contractor shall quote the “**RATE PER METRIC TON**” Annexure-II (format attached).

Separate sealed covers shall be provided for A) Technical [scope] bid and B) Price bids superscribing the NIT Ref / BHEL Enquiry number, Enquiry date, Due date indicating the name of the bid clearly and put them in one cover with the prescribed superscription & should be addressed to

SM/SCM/MFG, Building-53, BHEL, TRICHY-620014 on or before 07.10.2011 14:00 Hrs

The committee members will consider **PRICE BID** only after evaluation of **TECHINAL BID**.

Tender committee's decision is final and canvassing in any form/influencing the committee will be considered as a disqualification and such contractors will not be considered for future enquiry.

Yours truly

Sr.MANAGER / SCM / MFG

ANNEXURE : A - SCOPE OF WORK

1. Workmen should be knowledgeable and have at least 8th standard (academic) qualification.
2. Workmen should have the age between 18 and 45 years.
3. Workmen should physically & mentally fit for Industrial work.
4. Workmen should attend shifts as follows:
Ist shift (Time) 08 – 30 Hrs to 17 – 30 Hrs
IInd shift (Time) 17 – 00 Hrs to 01 – 30 Hrs.
5. For supervising the work one Supervisor should be posted for every 20 workmen.
6. Supervisors should be available for Night shift also. Supervisor should monitor the work assigned.
7. Work shall be assigned to the through the supervisor only and it is the responsibility of contract supervisor to complete the assigned work.. On completion of the assigned work, the supervisor should report to the concerned Bay engineer of BHEL Production shops. No deviation in this clause is permitted.
8. Workforce should not be frequently changed.
9. Workmen should be knowledgeable in grinding, painting, de burring, machine cleaning, Material handling, hand tools usage and machine handling.
10. No women employees are permitted.
11. gadgets in work place.
Workmen should wear in Maroon colour dress (uniform) , safety Boots and other necessary safety
12. Based on the availability and output only, Certification will be issued for the work completed.
13. Strength of manpower for day and night shift should be as demanded.
14. Number of **man power** required per Day

Quarter	UNIT I			UNIT II	
	TOTAL MANPOWER	Ist SHIFT	IIInd SHIFT	Ist SHIFT	IIInd SHIFT
Oct -Dec	450	200	120	80	50
Jan - March	500	220	130	90	60
Apr - June	300	145	65	60	30
July - Sep	315	150	70	65	30

Conditions covering the Contract:

01) Power, fuel, machinery and material handling equipments, etc. will be supplied by BHEL.

02) The contractor should bring only men labour to BHEL premises at his own cost, risk and execute the work allotted to him in BHEL premises.

03) The contractor should follow and comply with ESI, PF, Group Insurance and other statutory regulations as stipulated in Factory's Act and other State, Central Governments' rules & regulations.

04) Contractor shall provide safety appliances like Safety goggles and safety shoes to his employees. The contract shall be responsible for enforcing all safety regulations as applicable.

05) BHEL is in no way responsible for any loss of life or any injury caused to any of the contractors and their crew while executing the above work at BHEL premises.

06) The contractor or his crew should handle the machinery and other equipments entrusted to them by BHEL with utmost care and return them safely after execution of stipulated work. The cost of damage, repair due to improper handling of machinery and equipment will be recovered from the contractor.

07) BHEL, Tiruchy reserves the right to alter any of the terms & conditions of the contract and any such changes will be intimated to the contractor from time to time.

08) BHEL reserves the right to cancel and terminate the contract at any time without assigning any reason.

09) The contractor should maintain a 'Work Diary' containing the details of work executed by him from time to time on daily basis and obtain the signature from official concerned nominated for this purpose for having executed the work correctly and satisfactorily.

10) The proof of execution of work should be submitted along with each bill. (Printed form with covering letter and proof for execution of work along with attendance particulars).

11) The bill should be submitted within a week after execution of work during the calendar month @ one bill per month.

12) Necessary gate entry pass will be issued by BHEL Security Department on SCM/MFG recommendation for your crew and Security Rules are to be observed strictly by the contractor and their crew.

13) BHEL / Trichy reserves the right of awarding the contract for more than one contractor.

SPECIAL INSTRUCTIONS

1) BHEL reserves the right to increase or decrease the tendered quantity and split the tendered quantity among more than one tenderer and place orders .

2) BHEL reserves the right to negotiate or refloat tender opened if l1 prices are not the lowest acceptable price to them inter alia other reasons.

3) BHEL may order on more than one vendor at the lowest acceptable price to bhel.

4) BHEL does not guarantee ordering of any minimum quantity

5) Income Tax deduction at source as applicable in the IT Act from time to time and will be made on the value of the bills in the absence of Income Tax Exemption Certificate from the concerned IT officer.

[Attested copy of Income Tax Return submitted for the current year is to be submitted.](#)

6) All the Statutory Obligations such as ESI, PF, Labour Acts, Factories Act, Service Tax, etc. will have to be taken care of by the vendor. BHEL will have no liability on them. Notwithstanding the above, if any demand notice is served by the concerned Statutory Authorities for recovery of any of their dues on BHEL, the same would be paid to the statutory authorities without notice to the vendor and recovered as a due from any pending / future bills.

7) The Contract shall be governed by the Laws of Government of India in force and the Courts of the place from where the tender has been issued shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.

ANNEXURE I

VENDOR DECLARATION

A) Technical / Scope Bid:

SI No	Documents to be Provided (Enclosed)						YES	NO
1	Rate to be quoted in Rs per MT							
2	No of Labours : As Indicated Below							
			UNIT 1		UNIT 2		TOTAL MANDAYS	
		QUARTER	I st SHIFT	II nd SHIFT	I st SHIFT	II nd SHIFT		
		Oct -Dec	200	120	80	50		450
		Jan - March	220	130	90	60		500
		Apr - June	145	65	60	30		300
		July - Sep	150	70	65	30	315	
3	Documentary Evidence for execution of job earlier at BHEL / any other Dept. for a value of Rs 5 lakhs (Document to be attached)							
4	PF No & Date (Document to be attached)							
5	ESI No & Date (Document to be attached)							
6	Service Tax certificate (Document to be attached)							
7	EMD for Rs 2 Lakhs (Document to be attached)							
8	Rate validity shall be for one year from the date of ordering							
9	Workmen should attend in both Morning & Night Shift (I st & II nd Shift)							
10	For supervising the work one Supervisor should be posted for every 20 workmen							
11	Supervisors should be available for Night shift also							
12	Supervisor should monitor the work assigned and output of the contract labour							
13	Workmen should not be frequently changed							
14	Workmen should be knowledgeable in Grinding, Painting, Deburring, Machine cleaning, Material handling, hand tools usage and machine handling							
15	Workmen should wear in Maroon colour dress (uniform) and safety Boots in work place							
16	Confirmation to SCOPE OF Work, Conditions Covering the Contract & Special instructions							

B) Item Description

SI No	DESCRIPTION	Qty in MT (Approx)	Rate/MT Quoted	
			YES	NO
1	PRODUCTION SUPPORTING SERVICES at BHEL, Trichy (Unit- I & II)	1,15,069		

ANNEXURE II

PRICE BID FORMAT

SI No	DESCRIPTION	Qty in MT (Approx)	Rate/MT
1	PRODUCTION SUPPORTING SERVICES at BHEL, Trichy (Unit- I & II)	1,15,069	

Service Tax is applicable at actual as extra