

TECHNICAL SPECIFICATION

SL.NO	Description	MATERIAL DESCRIPTION
1	COMPUTER STY A4 VERTICAL WITH STUB 3PLY	<p>SUPPLY OF PLAIN COMPUTER CONTINUOUS SHEETS IN SIZE 12"X9"X3 PLY A4 FOR VERTICAL FORMAT PRINTING. PAPER SHALL BE OF 60 GSM WHITE WOVE PAPER WITH ONE TIME CARBON INTERMEDIATE LEAVED ALONG WITH SPROCKET HOLES AT BOTH SIDES WITH PERFORATION. BHEL LOGO SHALL BE EMBOSSED AS ART WORK. SERIAL NUMBERING SHALL BE DONE ON EACH CONTINUOUS SHEET - (SEVEN DIGITS) IN RUNNING SERIAL NUMBER SHALL BE PRINTED ON TOP/BOTTOM CORNER OF EACH SHEET. 1 UNIT CONTAINS 1000 SHEETS AND SHALL BE WRAPPED IN POLYTHENE COVER AND EACH UNIT SHOULD BE PACKED IN BOX (NO MORE THAN ONE UNIT PER BOX). THE CARTON BOX SHOULD BE SECURED WITH PLASTIC PACKING STRAPS. LABEL CONTAINING NAME OF THE SUPPLIER, BHEL PO NO, BHEL MATERIAL CODE, QTY SHOULD BE PASTED OVER THE CARTON BOX.</p> <p>AFTER PO PLACEMENT, SAMPLE SHOULD BE SUBMITTED BY VENDOR FOR APPROVAL BEFORE BULK SUPPLY.</p>
2	STAFF GATE PASS - OFFICIAL TO RETURN	<p>PRINTING AND SUPPLY OF STAFF MOVEMENT PASS TO RETURN.</p> <p>BOOK SIZE.A6(148X105 MM). PAPER QUALITY -SPB 54 GSM PAPER. FIRST COPY IN PINK COLOUR SECOND COPY LIGHT BLUE COLOUR THIRD COPY BLANK WHITE COLOUR 1ST AND 2ND COPY LEFT SIDE PERFORATION FOR TEARING THE PAPERS PAGE SL. NOS REQUIRED & 3 SHEET PER SET 100 SET PER BOOK & BILL BOOK TYPE BINDING <u>TOP FRONT COVER:</u> TOP COVER SHEET SHALL BE WRAPPER BROWN SHEET WITH BHEL LOGO,ADDRESS, STATIONERY CODE, DESCRIPTION, BOOK NO SHALL BE PRINTED ON TOP OF THE FRONT WRAPPER COVER SHEET. <u>BOTTOM COVER:</u> 1LB STRAW BOARD SPECIMEN ENCLOSED FOR PRINTING MATTER.</p> <p>AFTER PO PLACEMENT, SAMPLE SHOULD BE SUBMITTED BY VENDOR FOR APPROVAL BEFORE BULK SUPPLY.</p>
3	ATTENDANCE REGISTER	<p>PRINT AND SUPPLY OF ATTENDANCE REGISTER 60GSM FINE BLEACHED WHITE PAPER WITH PAGE SL NO. A4 SIZE.210X297MM, WITH 28 OUNS STRAW BOARD bound (100 pages PER BOOK).</p> <p>BHEL LOGO,ADDRESS,STATIONERY CODE SHALL BE PRINTED ON FRONT COVER. CONTENT FOR PRINTING IS AS PER ENCLOSED PHOTO.</p> <p>AFTER PO PLACEMENT, SAMPLE SHOULD BE SUBMITTED BY VENDOR FOR APPROVAL BEFORE BULK SUPPLY.</p>