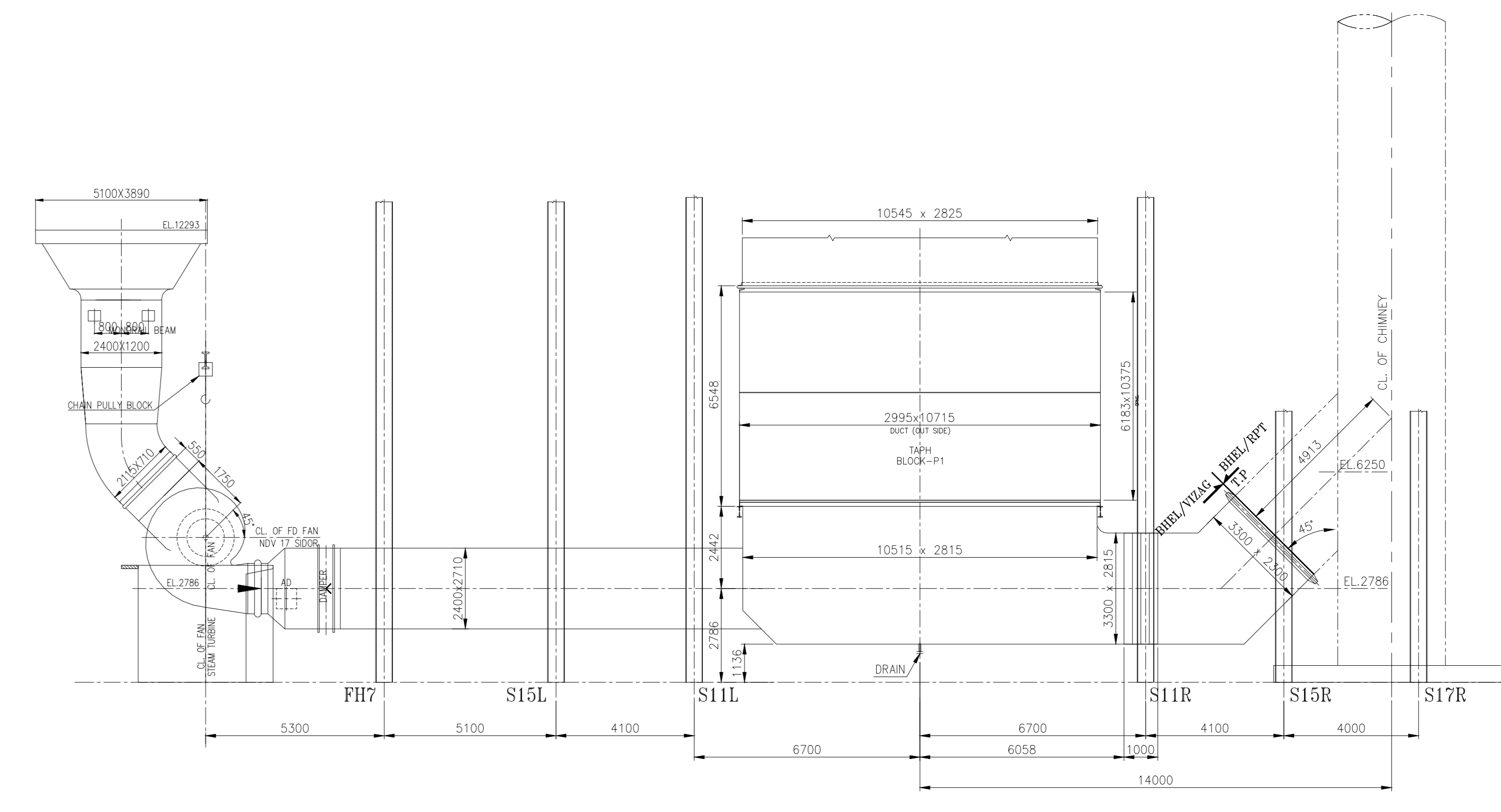
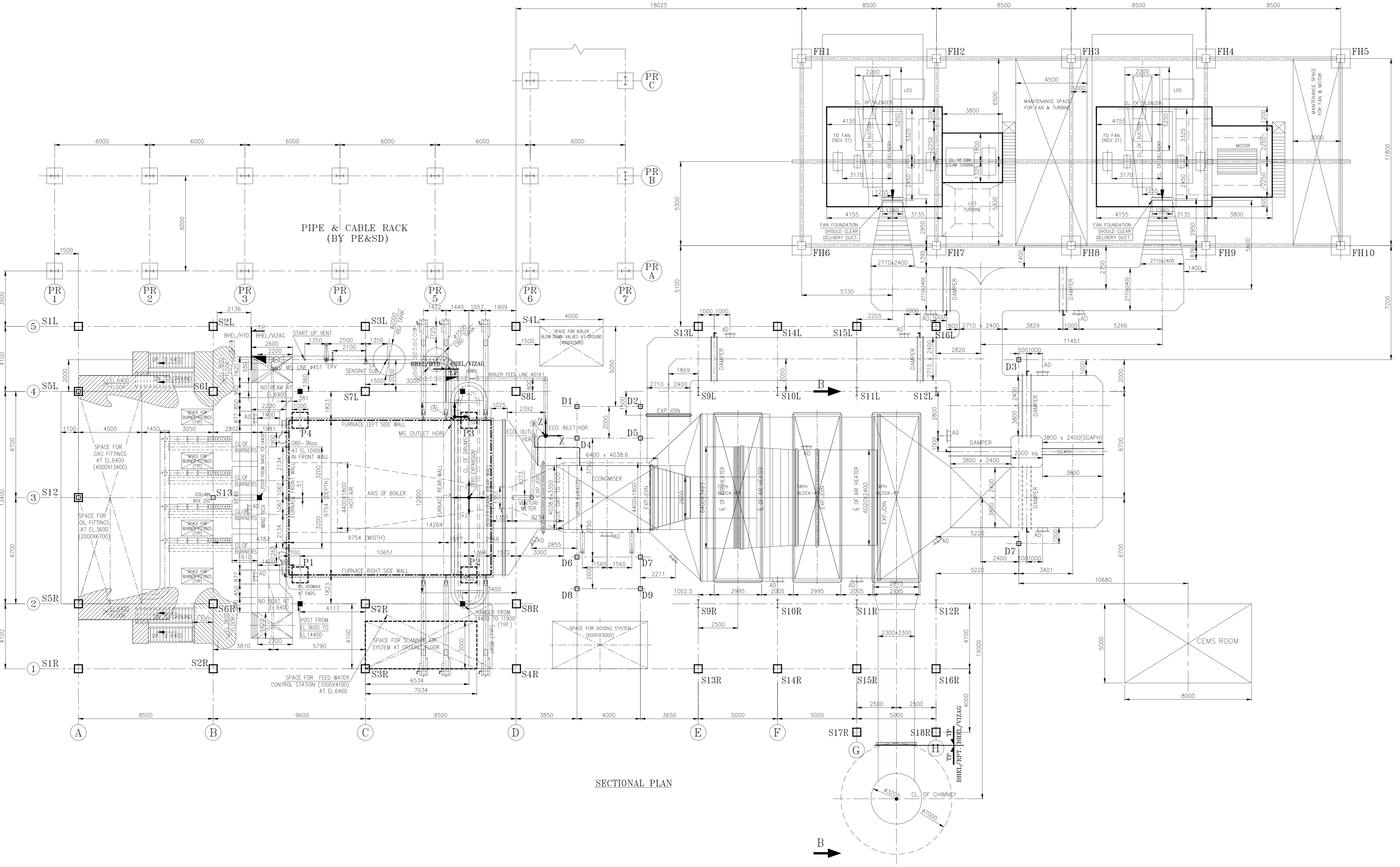


SECTIONAL SIDE ELEVATION



VIEW - B B



SECTIONAL PLAN

- NOTES:-**
- ELEVATION H/F EL.100 CORRESPONDS TO SITE RL.398.5 M.
 - GUIDE VANES SHALL BE PROJECTION IN THE DUCTING AREA, WHEREVER THERE IS CHANGE OF FLOW DIRECTION.
 - SPLUTERS ARE TO GO PROVIDED IN THIS WHEREVER THERE IS TRNSTION IN THE FLOW PATH.

BOILER PARAMETERS @ MCR

| | |
|--------------------------------------|----------------------------------|
| 1. STEAM FLOW AT SUPERHEATER OUTLET | --- 265 T/hr |
| 2. PRESSURE AT SUPERHEATER OUTLET | --- 109.4 Kg/cm ² (g) |
| 3. TEMPERATURE AT SUPERHEATER OUTLET | --- 511.5°C |
| 4. FEED WATER TEMPERATURE | --- 110°C |

LEGEND

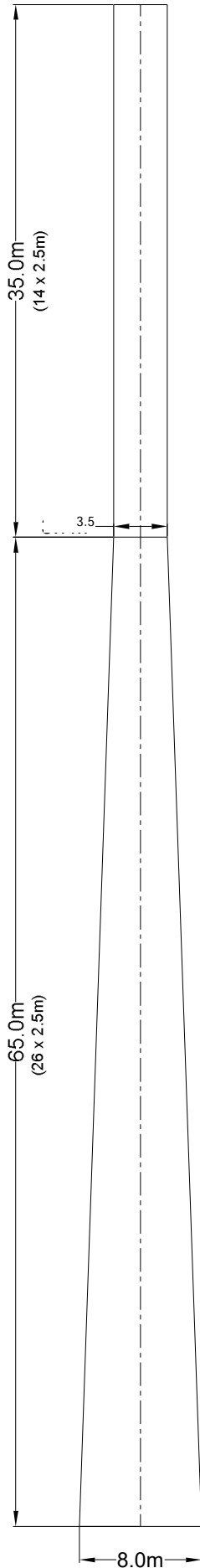
| | |
|--|---|
| | LRSB LONG RETRACTABLE SOOT BLOWER |
| | IN INSTRUMENT INSERT |
| | RB ROTARY BLOWER |
| | AD ACCESS DOOR |
| | OBD OBSERVATION DOOR |
| | SOBD SLOPED OBSERVATION DOOR |
| | TP TERMINAL POINTS UNDER BHEL/TRICHY SCOPE OF SUPPLY. |
| | CAD CIRCULAR ACCESS DOOR |
| | BS BUCKSTAY |
| | SV SAFETY VALVE |
| | R.S. RIGHT SIDE ONLY |
| | L.S. LEFT SIDE ONLY |

CUST NO. 8170

| | |
|---|--|
| OWNER : | BHARAT PETROLEUM CORPORATION LIMITED |
| PMC : | SRI SAI ENGINEERS INDIA LIMITED |
| PROJECT : | BINA PETROCHEMICAL & REFINERY EXPANSION PROJECT (BPREP) |
| UNIT : | STEAM GENERATION PACKAGE UTILITY BOILER, (1 x 265 TPH; 109.4 Kg/cm ² (g); 511.5°C) |
| Tender No. -JP/B957-420-PG-T-7410/1009 | EIL JOB No. B957 |
| Bharat Heavy Electricals Ltd ENT. HEAVY PLATES & VESSELS PLANT VISAKHAPATNAM-580012 | SRI SAI ENGINEERS INDIA LIMITED 117 TO 125 / S.D. DRG 10.03.2005 10.03.2005 10.03.2005 |
| SCALE: 1:100 (NTS) | WEIGHT (KG): |
| G.A. OF BOILER SECTIONAL ELEVATION & PLAN | |
| DRAWING NO: 0-00-022-U4402 | REV: 0 |

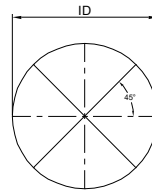
| REV | DATE | ALTO | SCALE |
|-----|------|------|-------|
| | | | |
| | | | |
| | | | |

Bina Petchem and Refinery Expansion Project (BPREP) CHIMNEY ERECTION INPUT



SHELL TO BE SENT IN SINGLE SEGMENTS OF HT 2.5M,
TOTAL SEGMENTS-40NOS,
EACH SEGMENT WEIGHT RANGES FROM 6MT (MIN) TO 35MT (MAX).

Typical sketch for frustum
Base ID=8m, Top ID=3.5m



Total no. of shells = 26No's
Ht of each shell = 2.5m
Each shell shall be sent in 4DU's

Typical sketch for cylinder
ID=3.5



Total no. of shells = 14No's
Ht of each shell = 2.5m
Each shell shall be sent in 2DU's

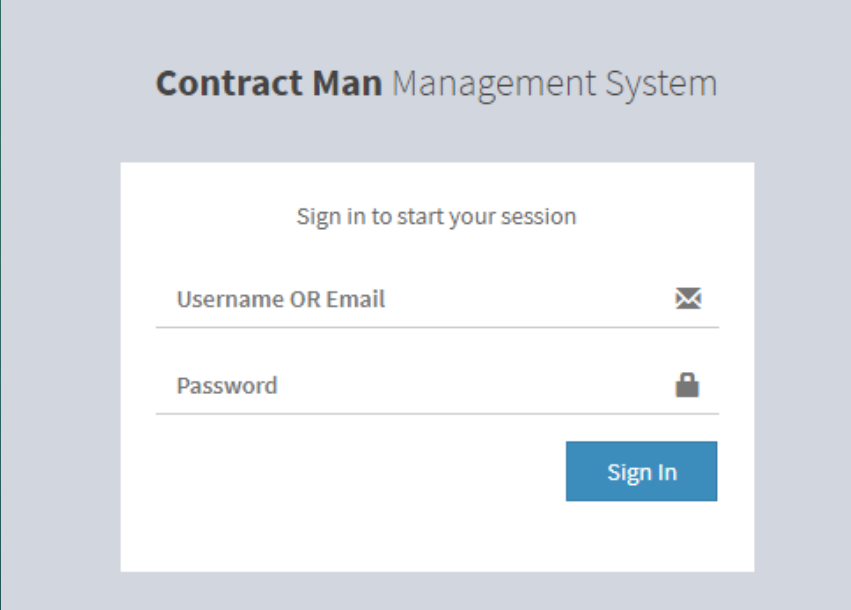
TCMS

NEW DEVELOPMENT



Login in CMMS Portal

- ▶ Open link: <https://borlapps.co.in/borlcmms>
- ▶ Enter username and password provided by BORL to login in CMMS system



The screenshot shows the login interface for the Contract Man Management System. At the top, the text "Contract Man Management System" is displayed. Below this, a white box contains the heading "Sign in to start your session". There are two input fields: "Username OR Email" with an envelope icon and "Password" with a lock icon. A blue "Sign In" button is positioned at the bottom right of the form.

HRC request

Contractor

- ▶ Three Step to submit HRC
 - ▶ Complete all monthly assigned compliance task
 - ▶ Generate Undertaking
 - ▶ Upload Undertaking document and submit HRC request.

Move Cursor on left side menu and click on Grievance

Contractor

Dec 3, 2018

Compliance Guidelines for Service Providers | wraccounts@bluestarindia.com | CON

Grievance Information

Add

| InProcess | | For Your Action | | | | | | | | | |
|-----------|-------------|-------------------------------------|-------------|------------------|---------------------|----------|----------|--------|--------|--------|--------|
| # | GrievanceNo | ContractorName | WorkOrderNo | GrievanceSubject | GrivanceCategory | Priorit | Impact | Grieva | Dateof | Expect | Action |
| 1 | 2 | ADVANCED BOLTING SOLUTIONS PVT. LTD | | sad | PF - Provident Fund | Critical | Critical | | | | |
| 2 | 3 | ANAND SALES AGENCY | | sad | PF - Provident Fund | Critical | Critical | | | | |
| | | Ashwamedh Engineers & Consultants | 4500028229 | fewe | PF - Provident Fund | Critical | Critical | | | | |
| | | SPIKYARC | 4500021838 | dUMMY | PF - Provident Fund | Critical | Critical | | | | |
| 5 | 6 | BLUE STAR LTD. | 4500025051 | demo | PF - Provident Fund | Critical | Critical | | | | |

HR Clearance

HRC

Click to open HRC Page

First Previous Page 1 of 1 Next Last

Feb 7, 2019

AboutUs

Compliance Guidelines

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Contractor HRC

Home > General > Contractor HRC

2018 - 2019

Apr-18

May-18

Jun-18

Jul-18

Aug-18

Sep-18

Oct-18

Nov-18

Dec-18

Jan-19

Feb-19

Mar-19

--Select Contractor --

| SN | Contractor Name | EIC USER | HRC Applicability | DEPARTMENT | DATE | HRC Status | Status | Action |
|----|-----------------|--------------------|-------------------|-----------------|-------------|---------------|---|--------|
| 1 | SPIKYARC | | Total PO: 3 | Submitted : 0 | Pending : 0 | Completed : 0 | | |
| | 4500021838 | HARSHVARDHAN.TOMAR | No | Human Resources | 07-10-2015 | Approved HR | <div style="width: 20px; height: 10px; background-color: #90EE90;"></div> | ⊕ |
| | 4500032260 | HARSHVARDHAN.TOMAR | Yes | Human Resources | 01-05-2018 | Not Submitted | | ⊕ |
| | | AALOK.DUBEY | Yes | Process | 01-11-2018 | Not Submitted | <div style="width: 20px; height: 10px; background-color: #6A5ACD;"></div> | ⊕ |
| 2 | SPIKYARC | Tejal | Total PO: 3 | Submitted : 0 | Pending : 0 | Completed : 0 | | |
| 3 | SPIKYARC | | Total PO: 3 | Submitted : 0 | Pending : 0 | Completed : 0 | | |

Click on button to View HRC tasks

Feb 7, 2019

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Contractor HRC

Home > General > Contractor HRC

2018 - 2019

Apr-18

May-18

Jun-18

Jul-18

Aug-18

Sep-18

Oct-18

Nov-18




Dec-18

Jan-19

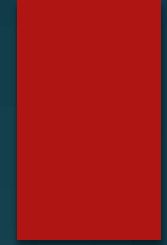
Feb-19

Mar-19

--Select Contractor --

| SN | Contractor Name | EIC USER | HRC Applicability | DEPARTMENT | DATE | HRC Status | Status | Action |
|----|-----------------|--------------------|-------------------|-----------------|-------------|---------------|---|---|
| 1 | SPIKYARC | | Total PO: 3 | Submitted : 0 | Pending : 0 | Completed : 0 | | |
| | 4500021838 | HARSHVARDHAN.TOMAR | No | Human Resources | 07-10-2015 | Approved HR | <div style="width: 100%; height: 10px; background-color: #90EE90;"></div> |  |
| | 4500032260 | HARSHVARDHAN.TOMAR | Yes | Human Resources | 01-05-2018 | Not Submitted | |  |
| | | AALOK.DUBEY | Yes | Process | 01-11-2018 | Not Submitted | <div style="width: 100%; height: 10px; background-color: #6A5ACD;"></div> |  |
| 2 | SPIKYARC | Tejal | Total PO: 3 | Submitted : 0 | Pending : 0 | Completed : 0 | | |
| 3 | SPIKYARC | | Total PO: 3 | Submitted : 0 | Pending : 0 | Completed : 0 | | |

**Click on button to
View generated task
for HRC**



Task List

Home > General > Dashboard

Total HR Amount : 0 Total CHD Amount : 0 Total Contractor Amount : 5500

SPIKYARC |

AALOK.DUBEY

Jan-19

| | | | |
|-------------------------------------|---|--|-------------|
| <input checked="" type="checkbox"/> | NOC of employees left with respect to any dues payable including payment, bonus, leave encashment etc | <input checked="" type="radio"/> Generated | 01-Jan-2019 |
| <input checked="" type="checkbox"/> | Service Certificate | <input checked="" type="radio"/> Generated | 01-Jan-2019 |
| <input checked="" type="checkbox"/> | Annual Leave Encashment | <input checked="" type="radio"/> Generated | 01-Jan-2019 |
| <input checked="" type="checkbox"/> | Register of Bonus | <input checked="" type="radio"/> Generated | 01-Jan-2019 |
| <input checked="" type="checkbox"/> | Details of employees (IVR, Name, Working days, Wage Rate or monthly salary) worked during the contract period | <input checked="" type="radio"/> Generated | 01-Jan-2019 |
| <input checked="" type="checkbox"/> | Indemnity Bond | <input checked="" type="radio"/> Generated | 01-Jan-2019 |
| <input checked="" type="checkbox"/> | No dues from Security/ Canteen | <input checked="" type="radio"/> Generated | 01-Jan-2019 |
| <input checked="" type="checkbox"/> | Form - VI A | <input checked="" type="radio"/> Generated | 01-Jan-2019 |

Click on task to view inputs

Completed



Task List

Home > General > Dashboard

Total HR Amount : 0 Total CHD Amount : 0 Total Contractor Amount : 5550

| SPIKYARC | AALOK.DUBEY | Jan-19 |
|---|-------------|--------|
| <input checked="" type="checkbox"/> NOC of employees left with respect to any dues payable including payment, bonus, leave encashment etc. | Submitted | |
| <input checked="" type="checkbox"/> Service Certificate | Submitted | |
| <input checked="" type="checkbox"/> Annual Leave Encashment | Submitted | |
| <input checked="" type="checkbox"/> Register of Bonus | Submitted | |
| <input checked="" type="checkbox"/> Details of employees (IVR, Name, Working days, Wage Rate or monthly salary) worked during the contract period | Submitted | |
| <input checked="" type="checkbox"/> Indemnity Bond | Submitted | |
| <input checked="" type="checkbox"/> No dues from Security/ Canteen | Submitted | |
| <input checked="" type="checkbox"/> Form - VIA | Submitted | |

Enter proper inputs and upload relevant documents

01-Jan-2019

| Subscription | Total | US | SS | S | HS |
|--------------|-------|----|----|---|----|
| 0 | 0 | | | | |

Documents

| Title | Doc Type | Doc Size | Is Verified |
|-------|----------|----------|-------------|
|-------|----------|----------|-------------|

NOTE: You can upload only PDF and Excel

Choose Files No file chosen

Your Inputs

Actual Date Of Submission
07-02-2019

Status
Submitted

Save

After enter proper inputs click on save but to complete your task

Feb 7, 2019

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Task List

Home > General > Dashboard

Total HR Amount : 0 Total CHD Amount : 8000 Total Contractor Amount : 45515

SPIKYARC | 4500032260

HARSHVARDHAN.TOMAR

Jan-19

| | | | |
|-------------------------------------|---|--|-------------|
| <input checked="" type="checkbox"/> | NOC of employees left with respect to any dues payable including payment, bonus, leave encashment etc. | <input checked="" type="radio"/> Submitted | 01-Jan-2019 |
| <input checked="" type="checkbox"/> | Service Certificate | <input checked="" type="radio"/> Submitted | 01-Jan-2019 |
| <input checked="" type="checkbox"/> | Annual Leave Encashment | <input checked="" type="radio"/> Submitted | 01-Jan-2019 |
| <input checked="" type="checkbox"/> | Register of Bonus | <input checked="" type="radio"/> Submitted | 01-Jan-2019 |
| <input checked="" type="checkbox"/> | Details of employees (IVR, Name, Working days, Wage Rate or monthly salary) worked during the contract period | <input checked="" type="radio"/> Submitted | 01-Jan-2019 |
| <input checked="" type="checkbox"/> | Indemnity Bond | <input checked="" type="radio"/> Submitted | 01-Jan-2019 |
| <input checked="" type="checkbox"/> | No dues from Security/ Canteen | <input checked="" type="radio"/> Submitted | 01-Jan-2019 |
| <input checked="" type="checkbox"/> | Form - VI A | <input checked="" type="radio"/> Submitted | 01-Jan-2019 |

Completed

After completing all task you can view generate undertaking button. Now click on button view undertaking inputs.

Contractor EIC TC HR

View Under Taking

Generate Undertaking

Under Taking List

Contractor

Feb 7, 2019

Task List

SPIKYARC |

Task List

| | | | |
|--|-----|---|----------------|
| Payment of Wages has been done in time (by 7th of every succeeding month). | Yes | ▼ | Enter Comment |
| The type and number of manpower deployed at BORL, Bina is as per the contract requirement. | No | ▼ | Not Applicable |
| No unlawful deduction has been done. | Yes | ▼ | Enter Comment |
| Appointment letter has been given to all employees. | Yes | ▼ | Enter Comment |
| Payment has been done through Bank Account only. | Yes | ▼ | Enter Comment |
| Attendance Card (along with mentioning OT duty) has been given to all the employees. | Yes | ▼ | Enter Comment |
| Wage/Pay slip has been given to all the employees. | Yes | ▼ | Enter Comment |

Save Print Upload Document Cancel

Contractor EIC TC HR

Generate Undertaking

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Version 1.0

Under Taking List

Contractor

The screenshot displays a 'Task List' form within a web application. The form is titled 'Task List' and contains the following entries:

| Task Description | Response | Comment |
|--|----------|----------------|
| Payment of Wages has been done in time (by 7th of every succeeding month). | Yes | Enter Comment |
| The type and number of manpower deployed at BORL, Bina is as per the contract requirement. | No | Not Applicable |
| No unlawful deduction has been done. | Yes | Enter Comment |
| Appointment letter has been given to all employees. | Yes | Enter Comment |
| Payment has been done through Bank Account only. | Yes | Enter Comment |
| Attendance Card (along with mentioning OT duty) has been given to all the employees. | Yes | Enter Comment |
| Wage/Pay slip has been given to all the employees. | Yes | Enter Comment |

At the bottom of the form, there are four buttons: 'Save', 'Print', 'Upload Document', and 'Cancel'. A red arrow points to the 'Save' button.

After completing all inputs and comments if required then click on save button to update undertaking.

Under Taking List

Contractor

Task

Task List

| | | | |
|--|-----|---|----------------|
| Payment of Wages has been done in time (by 7th of every succeeding month). | Yes | ▼ | Enter Comment |
| The type and number of manpower deployed at BORL, Bina is as per the contract requirement. | No | ▼ | Not Applicable |
| No unlawful deduction has been done. | Yes | ▼ | Enter Comment |
| Appointment letter has been given to all employees. | Yes | ▼ | Enter Comment |
| Payment has been done through Bank Account only. | Yes | ▼ | Enter Comment |
| Attendance Card (along with mentioning OT duty) has been given to all the employees. | Yes | ▼ | Enter Comment |
| Wage/Pay slip has been given to all the employees. | Yes | ▼ | Enter Comment |

Save Print Upload Document Cancel

After save undertaking click on print button to print undertaking.

PDF File Generated Or Print Preview

Undertaking Print

Contractor

about:blank

Print

Total: 2 pages

Save Cancel

Destination Save as PDF

Change...

Pages All e.g. 1-5, 8, 11-13

Layout Portrait

More settings

**Labour Compliance Declaration for the Month of
Bharat Oman Refineries Limited, Bina**

To – Date – 07/02/2019
The Vice President HR / Manager HR
HR Department, Bharat Oman Refineries Limited,
BORL Complex, Bina, Dist. Sagor – 470 124 (M.P.)

Sub: Certification for Compliance of Provisions of Various Labour Statutes for the month Jan-19 under PO/FOA/LOI/ No. dated: 01/11/2018 Validity : 28/02/2019 Nature of work: Horticulture,Support Services

Dear Sir,

We are submitting declaration of monthly Compliance under various labour statutes in reference to the above mentioned PO-FOA. We undertake that we have adhered to all the labour enactments applicable and all instructions and directions issued by Bharat Oman Refineries Limited being a principal employer. Henceforth, we are submitting documents as envisaged under various labour statutes for obtaining HRC certificate from BORL.

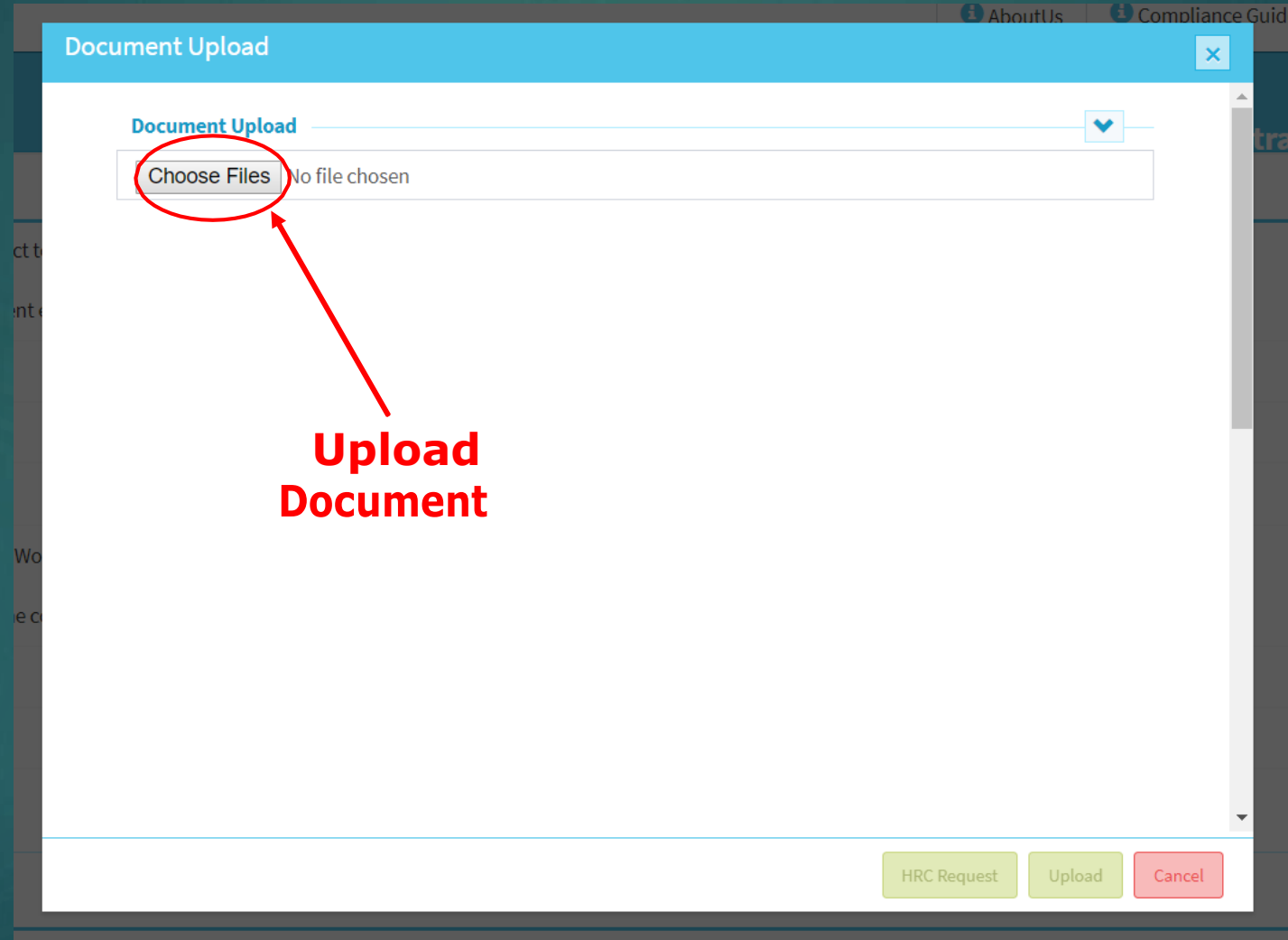
HRC Task following:

| HRC Tasks | Actual Date | Approval Status |
|---|-------------|-----------------|
| Application on Covering Letter signed by Contractor and forwarded by EIC to BORL HR | 01/01/0001 | Submitted |
| Workmen Register Form-A | 10/10/2019 | Submitted |
| Wage Register Form-B | 01/12/2108 | Submitted |
| Loan/Recovery Register Form- C | 10/12/2018 | Submitted |
| Attendance Register Form -D | 02/07/2019 | Submitted |
| Form-18 Leave Register | 02/07/2019 | Submitted |
| Employees Wage-Slip | 02/07/2019 | Submitted |
| Bank Statement of salary transfer | 02/07/2019 | Submitted |
| PF Challan and ECR | 02/07/2019 | Submitted |
| ESIC Challan and ECR | 02/07/2019 | Submitted |
| M P Labour Welfare Fund contribution | 07/02/2019 | Submitted |
| ESIC registration or Valid ECA policy if wage is more than 21000/- | 02/07/2019 | Submitted |
| Valid Labour License (If employees more than 19) | 02/07/2019 | Submitted |
| Employment Card | 02/07/2019 | Submitted |
| Form-11, salary breakup and consent from the employee for EPF exempted employee | 02/07/2019 | Submitted |
| Gate Pass Cancellation letter (forwarded by Security) of employees left | 02/07/2019 | Submitted |
| NOC of employees left with respect to any dues payable including payment, bonus, leave encashment etc. | 02/07/2019 | Submitted |
| Service Certificate | 02/07/2019 | Submitted |
| Annual Leave Encashment | 02/07/2019 | Submitted |
| Register of Bonus | 02/07/2019 | Submitted |
| Details of employees (IVR, Name, Working days, Wage Rate or monthly salary) worked during the contract period | 02/07/2019 | Submitted |
| Indemnity Bond | 02/07/2019 | Submitted |
| No dues from Security/ Canteen | 02/07/2019 | Submitted |
| Form - VI A | 02/07/2019 | Submitted |

Activate Windows
Go to Settings to activate Windows.

Upload Undertaking

Contractor



Upload Undertaking

Contractor

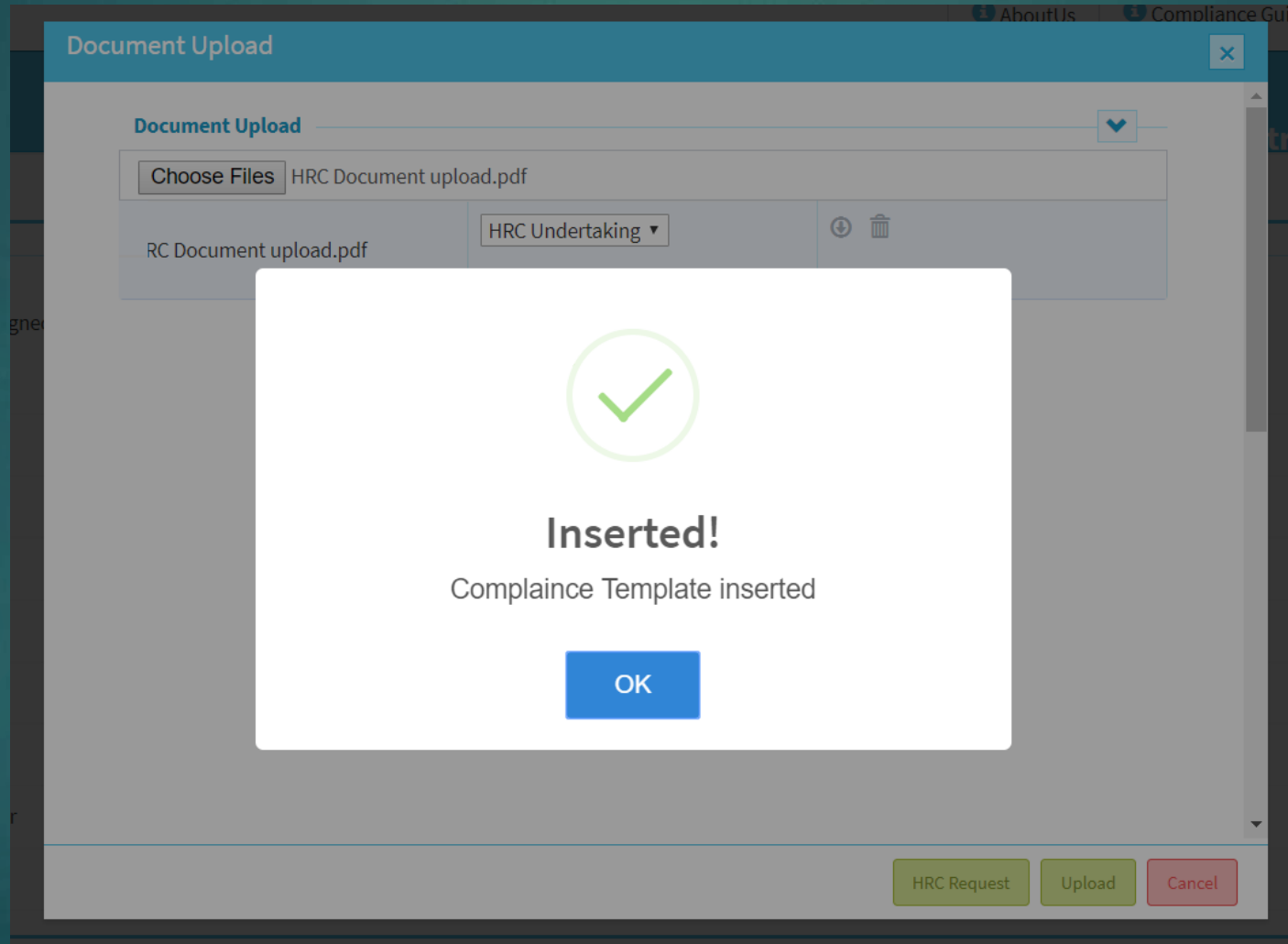
The screenshot shows a 'Document Upload' dialog box with a blue header. Below the header, there is a 'Document Upload' label and a dropdown arrow. A file selection area contains a 'Choose Files' button and the text 'HRC Document upload.pdf'. Below this, a file named 'RC Document upload.pdf' is listed. A dropdown menu is open for this file, showing 'HRC Undertaking' as the selected option, with '--FileType--' and 'HRC Undertaking' as other options. A red circle highlights the dropdown menu, and a red arrow points from the text 'Select Document Type' to it. At the bottom of the dialog, there are three buttons: 'HRC Request', 'Upload', and 'Cancel'. A red circle highlights the 'Upload' button, and a red arrow points from the text 'After selecting undertaking document click on upload button' to it.

Select Document Type

After selecting undertaking document click on upload button

Upload Undertaking

Contractor



Request HRC

Contractor

Document Upload

Document Upload

Choose Files HRC Document upload.pdf

| | | |
|------------------------|-----------------|------|
| RC Document upload.pdf | HRC Undertaking | 📄 🗑️ |
|------------------------|-----------------|------|

**After uploading undertaking for EIC Approval
Click on HRC Request**

HRC Request Upload Cancel



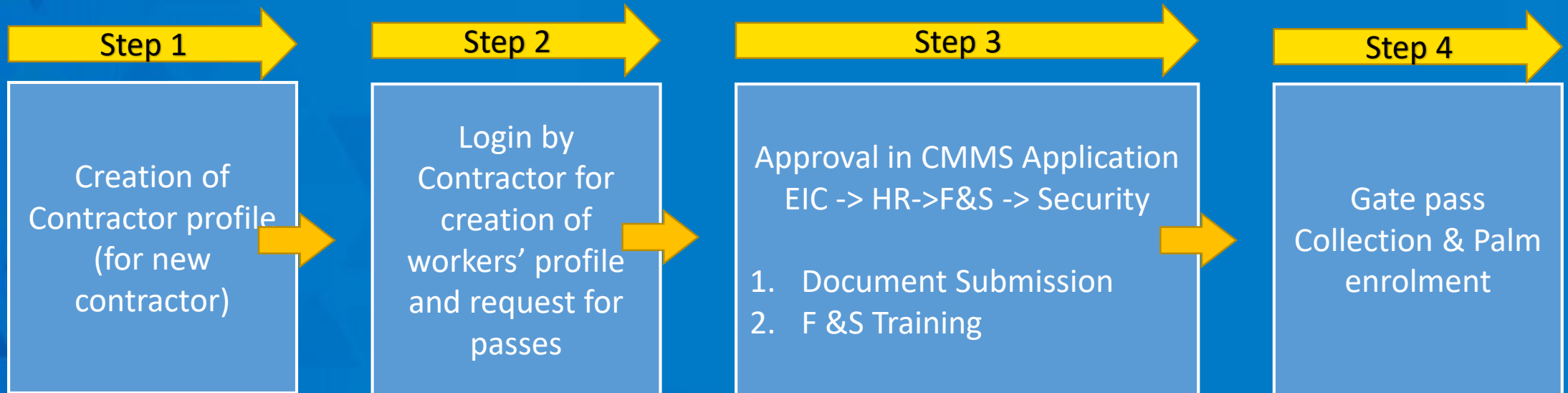
CMMS

Contractor Portal

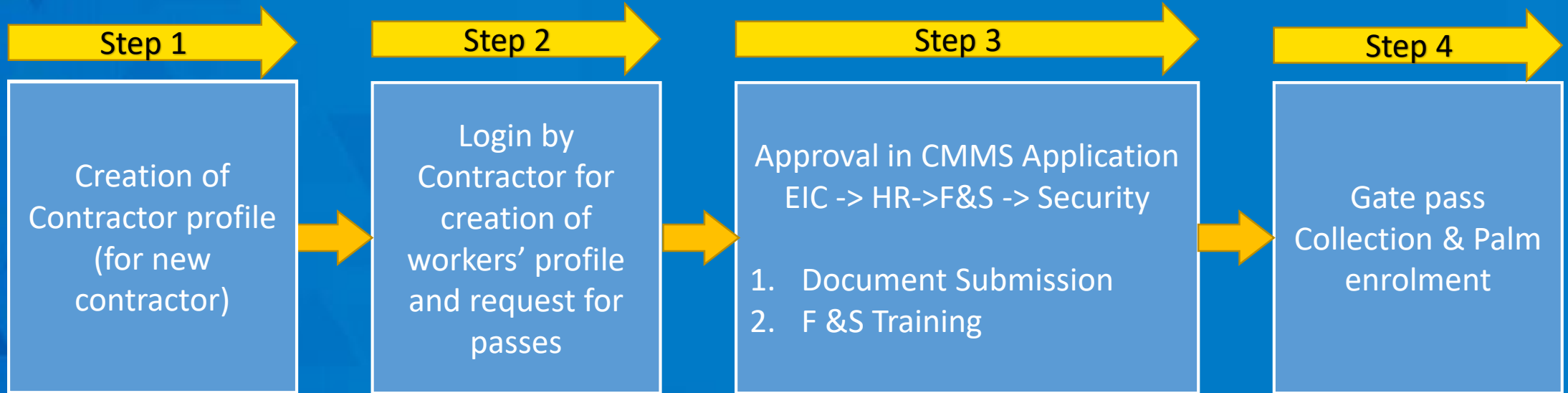
Bina Refinery **BPCL**



Process Flow



Process Flow



Step 1: Creation / updation of Contractor profile

A: For contractors not existing in CMMS

- EIC has to provide PO/LOI/LOA to **Team Compliance**
- **Contractor** has to provide Employees' Compensation Policy or ESIC registration (as applicable) and Labour License (if CL engaged is more than 19) to **Team Compliance**
- **Team Compliance** will create login credentials for CMMS System and provide to **Contractor**
- **Contractor** has to provide documents of EPF registration, ESIC registration (If applicable) to **Team Compliance** to complete the profile



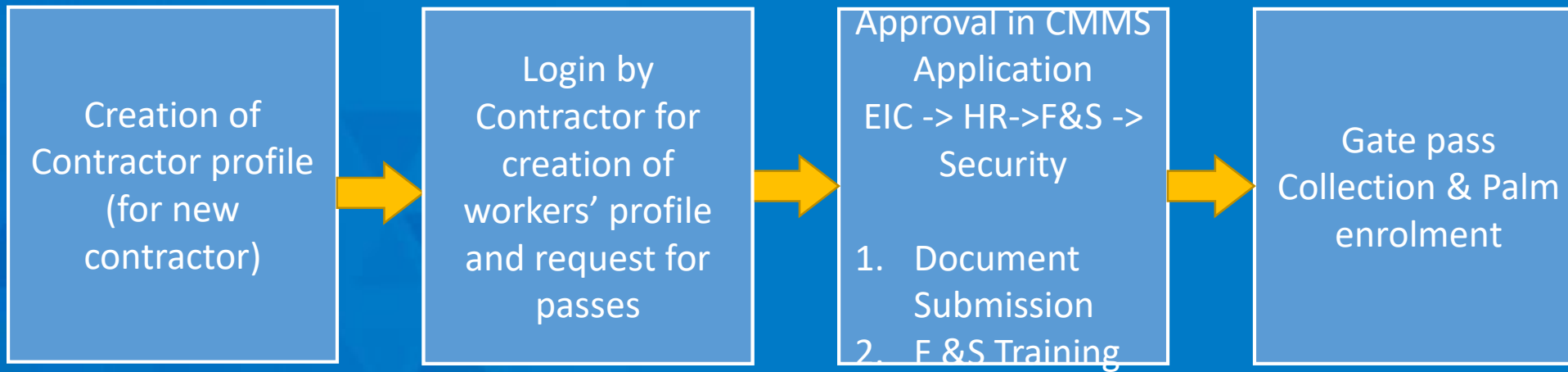
Step 1: Creation / updation of Contractor profile

B : For contractors existing in CMMS

- EIC has provide PO/LOI/LOA to **Team Compliance**
- **Contractor** has to provide Employees' Compensation Policy or ESIC registration (as applicable) and Labour License (if CL engaged is more than 19) to **Team Compliance**
- **Contractor** has to provide Employees' Compensation Policy (if applicable) and Labour License (if CL engaged is more than 19) to **Team Compliance**
- **Team Compliance** will reset login credential for CMMS System and provide to **Contractor** (In case the contractor does not remember login credentials)



Process Flow



Step 2: Creation of worker profile in CMMS and Request for Passes

- **Contractor** has to create worker profile in CMMS and upload photograph
- **Contractor** has to request gate passes in CMMS (in absence of labour license, maximum 19 requests can be made)
- Contractor has to submit Hard copy of documents of contract workers to **Team Compliance**

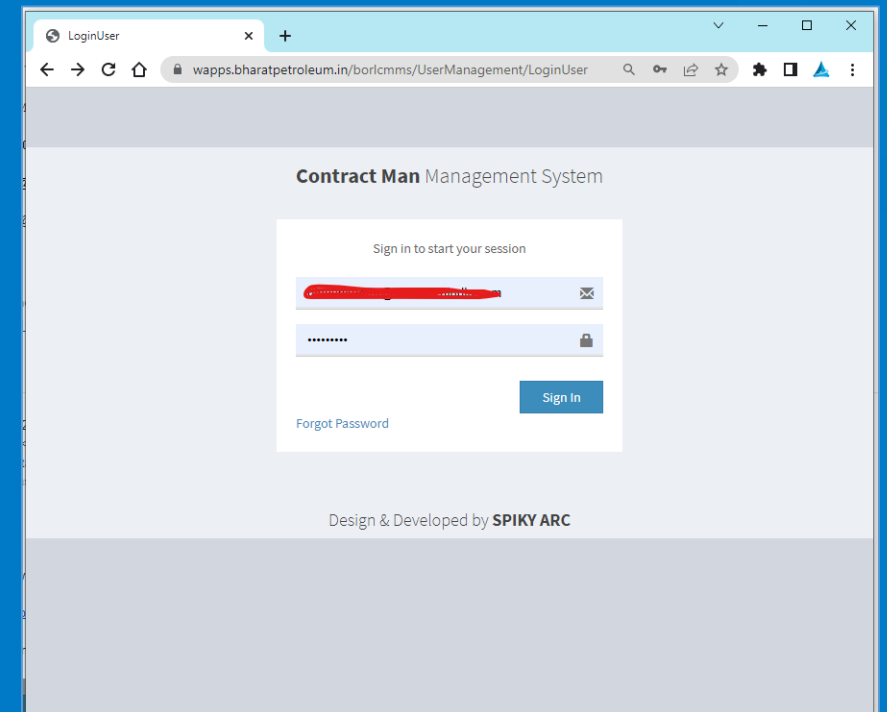


Step 3: Request Gate Pass & Approval in CMMS, Palm Enrollment & Gate Pass Collection

Open Link as provided below

<https://wapps.bharatpetroleum.in/borlcmms/>

Login using your user name and password



Creation of Contract Workers' Profile

































May 18, 2023

About Us zubair.khan@calibehr.com | CON

Labour
Home > General > Dashboard

Import Add Labour

Search..

| | Skill Type | Trade | Birth Date | Wage Criteria | Gender | Qualification | UAN | GatePassRequestNo | Action |
|----|-----------------------|-----------------------|----------------------|----------------------|----------------------|---------------|---------------|-------------------|---|
| | Highly Skilled (BOCW) | MANAGER | 26-09-1987 | EC Policy Applicable | Male | Post Graduate | | 142860 (New) |    |
| | Highly Skilled (BOCW) | ASST. MANAGER | 09-01-1988 | EC Policy Applicable | Male | Post Graduate | | 140856 (New) |    |
| 3 | ALOK KUMAR PANDEY | Highly Skilled (BOCW) | EXECUTIVE | 09-01-1988 | ESIC Applicable | Male | Post Graduate | |    |
| 4 | Digambar Bandu Shinde | Highly Skilled (BOCW) | MANAGER | 23-08-1991 | EC Policy Applicable | Male | Post Graduate | 140639 (New) |    |
| 5 | Ajay Singh Thakur | Highly Skilled (BOCW) | HR & Admin Executive | 01-04-1994 | EC Policy Applicable | Male | Graduate | 148141 (Renew) |    |
| 6 | Ajay Singh Thakur | Highly Skilled (BOCW) | HR & Admin Executive | 01-04-1994 | EC Policy Applicable | Male | Graduate | 140229 (New) |    |
| 7 | Ajay Singh Thakur | Highly Skilled (BOCW) | HR & Admin Executive | 01-04-1994 | EC Policy Applicable | Male | Graduate | 148676 (Renew) |    |
| 8 | Ankan Bajpai | Highly Skilled (BOCW) | EXECUTIVE | 26-01-1993 | EC Policy Applicable | Male | Post Graduate | 140012 (Cancel) |    |
| 9 | Ankan Bajpai | Highly Skilled (BOCW) | EXECUTIVE | 26-01-1993 | EC Policy Applicable | Male | Post Graduate | 136771 (New) |    |
| 10 | DEVASHISH KUMAR | Highly Skilled (BOCW) | EXECUTIVE | 01-01-1991 | EC Policy Applicable | Male | Post Graduate | 141330 (Cancel) |    |

Contract Man

Gate Pass Requests

First Previous Page 1 of 7 Next Last

Total Record: 68

Contractor can create a new contract worker profile by Clicking on **Contract Man** link.



Click on Add Labour































May 18, 2023

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Labour
Home > General > Dashboard

Import AddLabour

Search..

| # | Full Name | Skill Type | Trade | Birth Date | Wage Criteria | Gender | Qualification | UAN | GatePassRequestNo | Action |
|----|-----------------------|-----------------------|----------------------|------------|----------------------|--------|---------------|-----|-------------------|---|
| 1 | Ravi Mishra | Highly Skilled (BOCW) | MANAGER | 26-09-1987 | EC Policy Applicable | Male | Post Graduate | | 142860 (New) |    |
| 2 | ALOK KUMAR Panday | Highly Skilled (BOCW) | ASST. MANAGER | 09-01-1988 | EC Policy Applicable | Male | Post Graduate | | 140856 (New) |    |
| 3 | ALOK KUMAR PANDEY | Highly Skilled (BOCW) | EXECUTIVE | 09-01-1988 | ESIC Applicable | Male | Post Graduate | | |    |
| 4 | Digambar Bandu Shinde | Highly Skilled (BOCW) | MANAGER | 23-08-1991 | EC Policy Applicable | Male | Post Graduate | | 140639 (New) |    |
| 5 | Ajay Singh Thakur | Highly Skilled (BOCW) | HR & Admin Executive | 01-04-1994 | EC Policy Applicable | Male | Graduate | | 148141 (Renew) |    |
| 6 | Ajay Singh Thakur | Highly Skilled (BOCW) | HR & Admin Executive | 01-04-1994 | EC Policy Applicable | Male | Graduate | | 140229 (New) |    |
| 7 | Ajay Singh Thakur | Highly Skilled (BOCW) | HR & Admin Executive | 01-04-1994 | EC Policy Applicable | Male | Graduate | | 148676 (Renew) |    |
| 8 | Ankan Bajpai | Highly Skilled (BOCW) | EXECUTIVE | 26-01-1993 | EC Policy Applicable | Male | Post Graduate | | 140012 (Cancel) |    |
| 9 | Ankan Bajpai | Highly Skilled (BOCW) | EXECUTIVE | 26-01-1993 | EC Policy Applicable | Male | Post Graduate | | 136771 (New) |    |
| 10 | DEVASHISH KUMAR | Highly Skilled (BOCW) | EXECUTIVE | 01-01-1991 | EC Policy Applicable | Male | Post Graduate | | 141330 (Cancel) |    |

First Previous Page 1 of 7 Next Last

Total Record:68



Select the Appropriate options

Select Criteria

Please select Appropriate Applicability.

ESIC Applicable
 E.C Policy Applicable

Next

| Skill Type | Trade | DOB | Applicability | Gender | Education | UAN | GatePa |
|-----------------------|---------------|------------|----------------------|--------|---------------|-----|--------|
| Highly Skilled (BOCW) | MANAGER | | | | | | 142860 |
| Highly Skilled (BOCW) | ASST. MANAGER | 09-01-1988 | EC Policy Applicable | Male | Post Graduate | | 140856 |
| Highly Skilled (BOCW) | EXECUTIVE | 09-01-1988 | ESIC Applicable | Male | Post Graduate | | |

Select Criteria

Is labour local or Non-Local?

Domicial
 Non-Domicial

Prev Next

| Trade | DOB | Applicability | Gender | Education | UAN |
|---------------|------------|----------------------|--------|---------------|-----|
| MANAGER | | | | | |
| ASST. MANAGER | 09-01-1988 | EC Policy Applicable | Male | Post Graduate | |
| EXECUTIVE | 09-01-1988 | ESIC Applicable | Male | Post Graduate | |

Select Criteria

Please select Contract man type

Crane Operator
 Driver
 Other

Prev Next

| Trade | DOB | Applicability | Gender | Education | UAN |
|---------------|------------|----------------------|--------|---------------|-----|
| MANAGER | | | | | |
| ASST. MANAGER | 09-01-1988 | EC Policy Applicable | Male | Post Graduate | |
| EXECUTIVE | 09-01-1988 | ESIC Applicable | Male | Post Graduate | |
| MANAGER | 09-01-1988 | EC Policy Applicable | Male | Post Graduate | |



Contract Worker Personal Details

Labour
✕

← Labour Details
Official Detail
Compliance Detail
Contact Detail →

Company
Bharat Petroleum Corporation Limitedc

Labour personal details

First Name
Vinay ✓

Father / Husband
Khushi Lal ✓

Last Name
Kumar ✓

Relationship
Father ✓

Mobile
7377282859

Marital Status
MARRIED ✓

Gender
Male ✓

Plant
BINA

पहला नाम
Enter Hindi First Name

पिता / पति
Enter Father / Husband Name

उपनाम
Enter Last Name

Date Of Birth
12/15/1986 ✓

Age
36 years 4 months 7 days old

Identification Mark
Mole of head

Religion
Hindu ✓

Previous
Update
Clear
Cancel
Next

Labour Details

- ✓ First Name
- ✓ Father / Husband
- ✓ Last Name
- ✓ Relationship
- ✓ Date Of Birth
- ✓ Gender
- ✓ Identity Type
- ✓ Background Check
- ✓ Qulification Check
- ✓ LocalAddress Check
- ✓ PermenantAddress Check

Official Details

- ✓ Trade / Designation
- ✓ Work Category
- ✓ Work Site

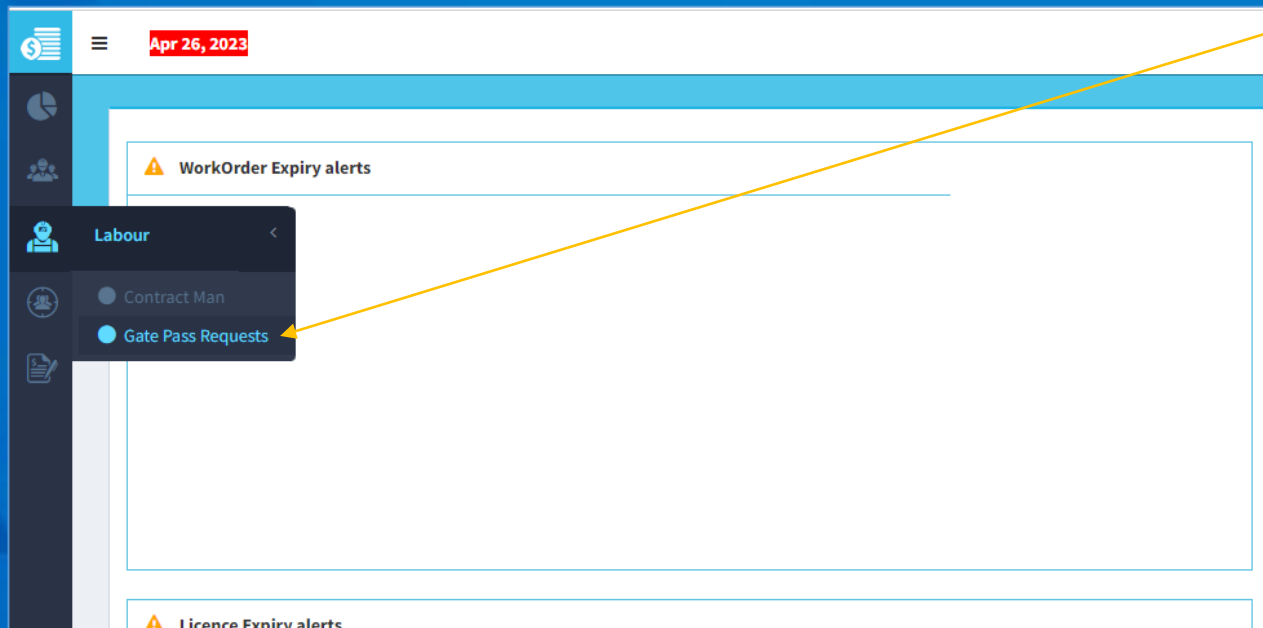
Complete contract worker profile; Mandatory input marked in **red colour**.



Process for gate pass request



Gate pass request process



1

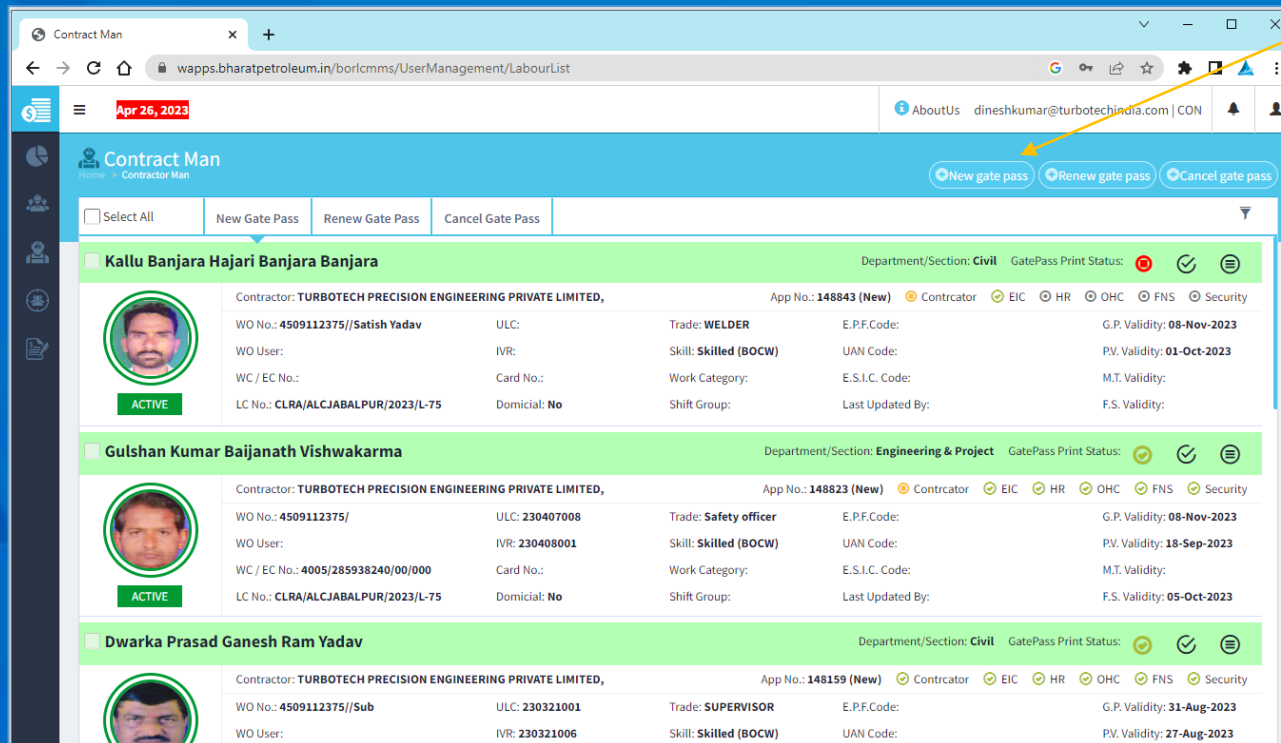
Contractor can request a new gate pass request by Clicking on **Gate Pass Requests** link.



Gate pass request process

2

Click on New Gate Pass button to initiate the request.



Contract Man

Apr 26, 2023

About Us dineshkumar@turbotechindia.com | CON

New Gate Pass Renew Gate Pass Cancel Gate Pass

Select All New Gate Pass Renew Gate Pass Cancel Gate Pass

| Name | Department/Section | GatePass Print Status |
|---|-----------------------|-----------------------|
| Kallu Banjara Hajari Banjara Banjara | Civil | 🔴 🟢 📄 |
| Gulshan Kumar Baijanath Vishwakarma | Engineering & Project | 🟢 🟢 📄 |
| Dwarka Prasad Ganesh Ram Yadav | Civil | 🟢 🟢 📄 |

Contractor: TURBOTECH PRECISION ENGINEERING PRIVATE LIMITED, App No.: 148843 (New) Contractor EIC HR OHC FNS Security

WO No.: 4509112375//Satish Yadav ULC: Trade: WELDER E.P.F.Code: G.P. Validity: 08-Nov-2023

WO User: IVR: 230408001 Skill: Skilled (BOCW) UAN Code: PW Validity: 01-Oct-2023

WC / EC No.: Card No.: Work Category: E.S.I.C. Code: M.T. Validity:

LC No.: CLRA/ALCJABALPUR/2023/L-75 Domicial: No Shift Group: Last Updated By: F.S. Validity:

Contractor: TURBOTECH PRECISION ENGINEERING PRIVATE LIMITED, App No.: 148823 (New) Contractor EIC HR OHC FNS Security

WO No.: 4509112375/ ULC: 230407008 Trade: Safety officer E.P.F.Code: G.P. Validity: 08-Nov-2023

WO User: IVR: 230408001 Skill: Skilled (BOCW) UAN Code: PW Validity: 18-Sep-2023

WC / EC No.: 4005/285938240/00/000 Card No.: Work Category: E.S.I.C. Code: M.T. Validity:

LC No.: CLRA/ALCJABALPUR/2023/L-75 Domicial: No Shift Group: Last Updated By: F.S. Validity: 05-Oct-2023

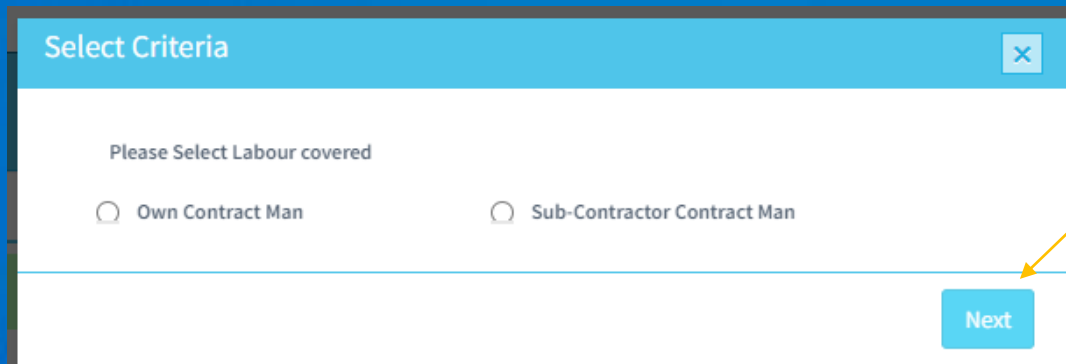
Contractor: TURBOTECH PRECISION ENGINEERING PRIVATE LIMITED, App No.: 148159 (New) Contractor EIC HR OHC FNS Security

WO No.: 4509112375//Sub ULC: 230321001 Trade: SUPERVISOR E.P.F.Code: G.P. Validity: 31-Aug-2023

WO User: IVR: 230321006 Skill: Skilled (BOCW) UAN Code: PW Validity: 27-Aug-2023



Gate pass request process



Select Criteria

Please Select Labour covered

Own Contract Man Sub-Contractor Contract Man

Next

3


- If you want to create gate pass under your **work order** then select **Own Contract Man** option
- If you want create gate pass under **sub-contractor work order** then select **Sub-Contractor Contract Man** option.
- Then, click on **next** button



Gate pass request process

Select Work Order

Selected Contractor **TURBOTECH PRECISION ENGI**

| # | WorkOrder No | Allow Person | Remaining Person | EIC User | Issue Date | Validity | Status ↓ | Action |
|---|--------------|--------------|------------------|--------------|-------------|-------------|----------|---|
| 1 | 4509112375/ | 60 | 37 | SUJIT.BISWAS | 22-Aug-2022 | 09-Nov-2023 | Active |  |

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Prev Next

4



- Click on **selection** icon to select **work order**.
- Here you have to check the remaining person capacity.
- If Remaining person capacity is zero, then you can not request gate pass in selected **work order**



Gate pass request process

Select License

Selected Contractor: TURBOTECH PRECISION ENGINEERING PRIVATE LIMITED, Selected WorkerOrderNo: 4509112375/

| # | License | Person to be engaged | Remaining Person | State | Issue Date | Validity | Status | Action |
|---|------------------|----------------------|------------------|----------------|-------------|-------------|---------|---|
| 1 | CLRA/ALCJAB...60 | 60 | 58 | MADHYA PRADESH | 17-Mar-2023 | 16-Mar-2024 | Active |  |
| 2 | Acknowledg... 60 | 60 | 40 | MADHYA PRADESH | 10-Mar-2023 | 09-Apr-2023 | Expired |  |

First Previous Page 1 of 1 Next Last

Prev Next

5

- Click on **selection** icon to select **Licence**.
- Here you have to check the remaining person capacity.
- If Remaining person capacity is zero, then you can not request gate pass in selected **Licence**.



Gate pass request process

Select Labour covered

Selected Contractor
TURBOTECH PRECISION ENGINEERII

Selected WorkerOrderNo
4509112375/

Selected License
CLRA/ALC.JABALPUR/2023/L-75

Select Labour covered

ESIC E.C Policy

Prev Next

6

- Select **ESIC or E.C. Policy, as applicable.**
- Select ESIC if monthly gross wages is less than Rs 21,000/-, otherwise E.C. Policy.




Gate pass request process

Select E.C. Policy

Selected Contractor: TURBOTECH PRECISION ENGINEERING PRIVATE LIMITED,

Selected WorkerOrderNo: 4509112375/

| # | ECPolicy No | No of Insured | Remaining Person | Issue Date | Validity Date | Status ↓↑ | Action |
|---|-----------------------|---------------|------------------|-------------|---------------|-----------|---|
| 1 | 4005/285938240/00/000 | 5 | 3 | 19-Mar-2023 | 18-Mar-2024 | Active |  |

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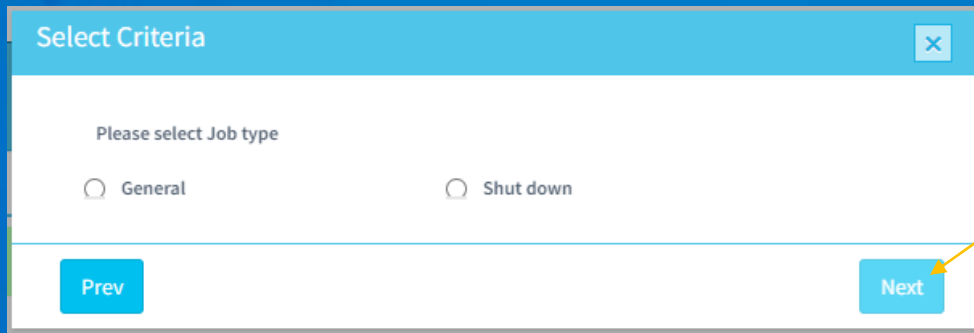
Prev Next

7

- Click on **selection** icon to select E.C. Policy. Here you have to check the remaining person capacity.
- If Remaining person capacity is zero, then you can not request gate pass in selected E.C. Policy.



Gate pass request process



Select Criteria

Please select Job type

General Shut down

Prev Next

8

Select options as applicable, then click on next to select contract man.



Gate pass request process

Select Labours

Note : You can select maximum 10 labour at a request time.

| # | First Name | Middle Name | Last Name | Age | DOB | Action |
|---|----------------|------------------|-----------|-----|------------|--------------------------|
| 1 | Santram | Shivraj | Singh | 49 | 01/01/1974 | <input type="checkbox"/> |
| 2 | Imrat Kushwaha | Kudau | Kushwaha | 39 | 01/01/1984 | <input type="checkbox"/> |
| 3 | Deepak | Khemchand Panthi | Panthi | 29 | 17/05/1993 | <input type="checkbox"/> |

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Prev Submit

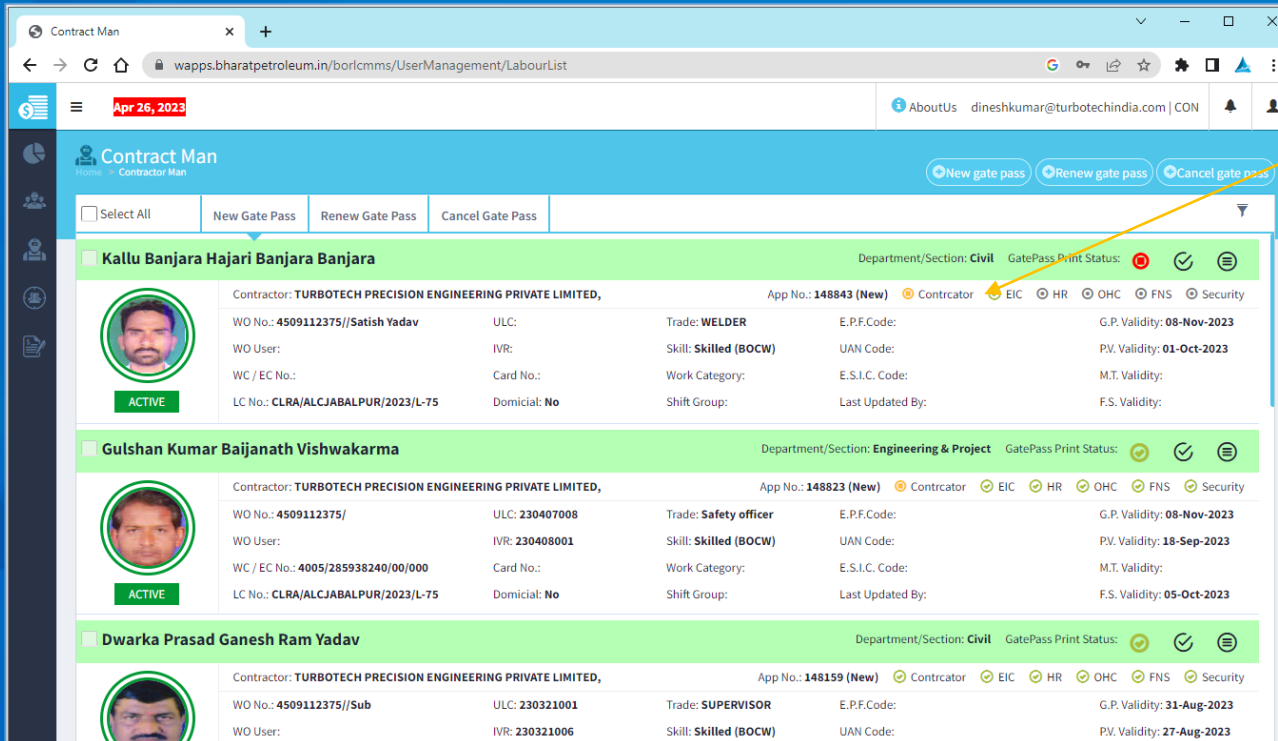
9

- Select workers for gate pass request and click 'Submit'.
- You can select maximum 10 gate pass at a time.



Gate pass request process

You can see here step by step gate pass approval status



| Name | Department/Section | GatePass Print Status |
|---|-----------------------|-----------------------|
| Kallu Banjara Hajari Banjara Banjara | Civil | ❌ |
| Gulshan Kumar Baijanath Vishwakarma | Engineering & Project | ✅ |
| Dwarka Prasad Ganesh Ram Yadav | Civil | ✅ |

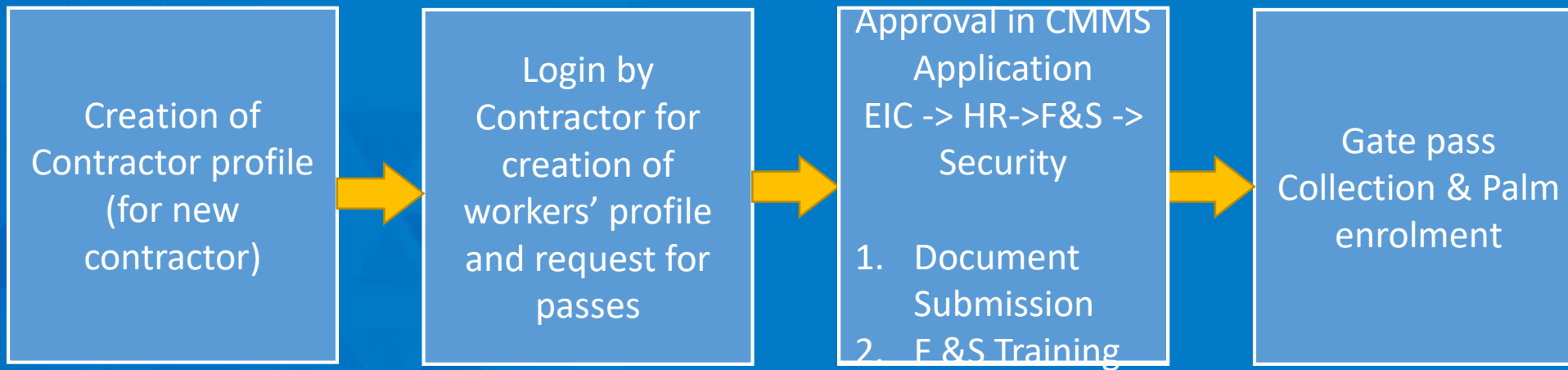
After applied gate pass request you can see the gate pass approval status at below screen.



Process for Gate Pass Approval to Gate pass Issue



Process Flow



Approval Flow for Gate pass Request



Contractor has to make gate pass request in CMMS and submit hard copy of the documents at Team Compliance.

EIC user will check necessary details like validity period etc. of requested labour.

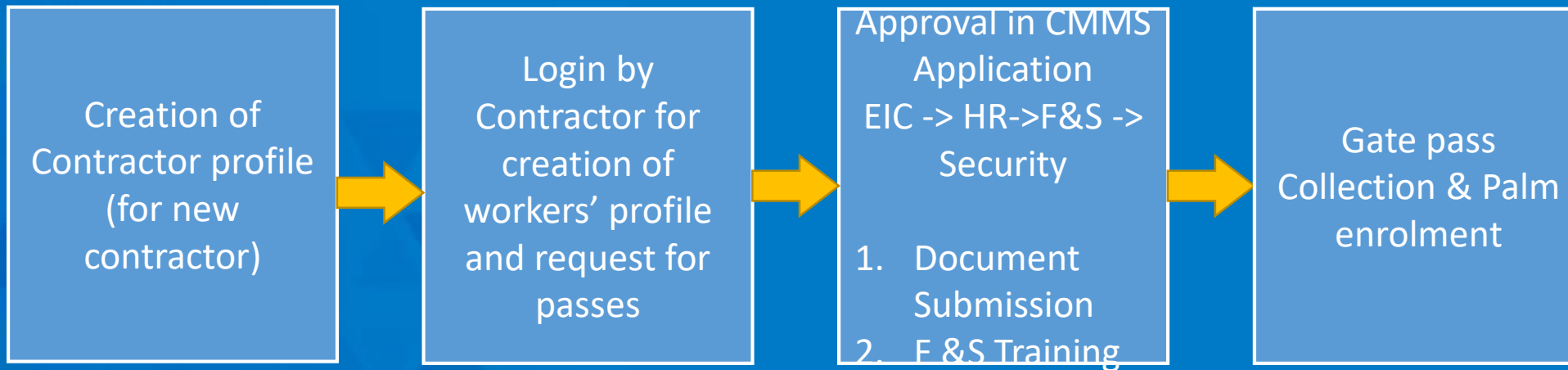
HR user will check all documents, Validity date, License, E.C. Policy if applicable and verified labour then approved gate pass.

F & S user will provide Induction training to labour and approve gate pass.

Security user will approve and Print the gate pass.



Process Flow



Step 4: Gate pass distribution and Palm enrolment

- Contract supervisor shall coordinate with Security Gate No. 1 for collecting gate passes.
- Contractor supervisor shall coordinate with security and make workers available at Security Gate No.1 for palm enrollment.



Thank you



Monthly Checklist for Service Providers to confirm prior to submission of Documents for HRC

| Sr No | Form/ Register | Checklist | Yes / No | Remarks |
|-------|--|--|--|---------|
| 1 | Muster Roll - Form D vis a vis Attendance Card | Names and Attendance of employees in Muster Roll - Form D have been matched with Number of Active Gate Passes during the period and with Attendance Card of employees. | | |
| 2 | Paid Wages vis a vis Minimum Wage Notification | Minimum Wage has been considered as per the applicable Minimum Wages Rates for the month. | | |
| 3 | | Minimum Wage has been considered for the correct skill category of the employees as per the Minimum Wage Rate notification. | | |
| 4 | Wage Calculation | Payment of Wage has been done in accordance with the total attendance of the respective employees. | | |
| 5 | Wage Register (Form-B) vis a vis Muster Roll (Form D) | List of employees in Wage Register (Form B), Muster Roll (Form D) are same (this list should be a subset of the employees list in workman Register (Form A). | | |
| 6 | Wage Register (Form B) vis a vis Attendance Card | Over Time hours mentioned in Wage Register (Form B) has been correctly matched with Attendance Card of employees. | | |
| 7 | Over Time | Over Time has been paid on Hourly basis at twice the Ordinary Rate of Wage which includes basis and all allowance or minimum wages. | | |
| 8 | Bank Statement vis a vis Wage Register (Form B) | Proof of Wage disbursement for all employees listed in Wage Register (Form B) has been submitted. | | |
| 9 | (Revised) EPF remittance vis a vis Wage Register (Form B) | EPF contribution and challan for all covered/eligible employees listed in wage Register (Form B) have been submitted. | | |
| 10 | | Amount in ECR has been matched with PF with PF remittance amount in Wage Register (Form B). | | |
| 11 | | PF Remittance has valid TRRN Status | | |
| 12 | | Details of exempted employees and company staffs have been submitted. | | |
| 13 | | ESIC remittance vis a vis Wage Register (Form B) | ESIC contribution and challan for all covered/eligible employees listed in wage register (Form B) have been submitted. | |
| 14 | Amount in ECR has been matched with ESIC remittance in wage Register (Form B). | | | |
| 15 | Details of exempted employees and company staffs have been submitted. | | | |

I/We undertake the responsibility that the information, documents, details provided above are correct in all respect and in case of any ambiguity/deviation/error, we will be held responsible for immediate correction / delay in payment/hold of bill amount for the same.

Contractor Seal/ Signature

- Form A - Format of Employee Register
- Form B - Format of Wage Register
- Form C - Format of Register of Loans / Recovery
- Form D - Format of Attendance Register