ISO 9001:2008, 14001:2004,
50001:2011 & OHSAS 18000
MAHARATNA COMPANY

MATERIAL MANAGEMENT (PURCHASE)
CENTRAL FOUNDRY FORGE PLANT,BHEL HARDWAR
RANIPUR, HARIDWAR (INDIA) – 249403
Phone No.+91-1334-281277/284548, FAX No. .+91-1334-225892
e-mail : kraj@bhelhwr.co.in; ranjank@bhelhwr.co.in

Sub: Open Tender Enquiry No: **3013 P/901/7/0376P1**

Dear Sir,

We are pleased to invite offer in **TWO PARTS strictly** as per enclosed specifications & terms and conditions for the under mentioned items.

Tender No.	Description of Equipment	Qty. (No.)	Tender Opening date and time
3013 P/901/7/0376P1	**Degassing machine for Aluminium melt**	**01**	**18.12.2017 at 2:00 PM (IST)**

Kindly read terms and conditions, Offer not in accordance with the instructions is liable to be disqualified or ignored.

Please visit www.bhel.com or www.bhelhwr.co.in for more details & corrigendum if any for the tender enquiry.

01. Offers are to be submitted at below mentioned address

    Tender Box (Tender Room)
    Purchase Department,
    Central Foundry Forge Plant
    Bharat Heavy Electrical Limited
    Haridwar – 249403, Uttarakhand

02. Tender opening date and time is indicated as above. Tenders in two part in line with '**Instruction to Bidders'** is required to be submitted on or before due date. On due date, tender can be submitted up to 1.45 PM and will be opened at 2.00 P.M. on same date in the Tender Room of Material Management Department, CFFP/BHEL, Haridwar.

03. BHEL will not be responsible for any type of postal delay .Please note that late offers shall not be accepted

04. Unregistered vendors have to fill the SRF (Supplier Registration Form) of their company **online** at our website www.bhel.com or www.bhelhwr.co.in .They can fill the SRF of their company at this link: https://supplier.bhel.in/
05. The vendor should submit their best price at this stage itself and they will not be allowed to revise the price. Any revision / discount given by vendor subsequently will be ignored.

06. Other terms and conditions tender will be as per following attached tender documents:

- Tender Enquiry
- Annexure C ‘**Instruction to bidders’**
- Annexure I of commercial terms.
- Annexure II of BG Format.
- Annexure III of Consortium Bank List.
- Guidelines for Foreign vendors.
- Guidelines for Indian vendors
- Annexure D for e-payment format.
- Annexure -E of Price Bid Format
- Technical Specification No. FT/SP/73 REV.02

NOTE:
Any clarification on technical specifications can be obtained from BHEL before tender opening. Vendors are welcome to have pre-bid meeting with BHEL engineers for better understanding of our requirements.

Thanking You,

Yours Faithfully,
For & On behalf of CFFP, BHEL, Hardwar

(Raj Kishore)
Sr. Manager (Purchase)

Note: Corrigendum if any shall not be published, kindly refer websites for any changes.

ANNEXURE - C

Instruction to bidders

Clause 1.0:

The tenders shall be submitted in **Three parts** {Part I Techno -Commercial Bid, Part II Price Bid} as described below on or before the due date.

- **The Quotation should be from the Principal / Original Manufacturer, failing which the quotation is likely to be ignored**.
- Any corrections / amendments shall be properly & fully authenticated with signature.

The bidders (Originals Manufacturers) will have to submit ink-signed offer / bid in original directly to BHEL. In case the bid is submitted by fax / email, the bidders shall simultaneously ensure submission of ink-signed original bid to BHEL also in the manner prescribed in this tender. **Unsigned bids shall be ignored.**

However, the suppliers or their authorized person may be allowed to attend the tender opening, if duly authorized by their principals, through a specific letter for a particular enquiry for specific price bid opening on that particular day. General authorization letter is not acceptable.

Clause 1.1: **PART-I (TECHNO-COMMERCIAL BID)** shall comprise of following documents:

a) Complete Technical offer
b) Catalogue of the Equipment, Complete reference of the past supply of equipment for the same or similar specification giving details of customer with Name of the contact person, Fax no, phone no, E-mail if available.

c) Acceptance of commercial terms by vendor as per **Annexure I**.
d) Deviation with reference to specification to be laid down on separate sheet.

Cost of deviation is to be submitted along with the price bid essentially, in case vendor withdraws the deviation clauses the same will be considered for final evaluation,

e) Copy of price Bid (**without prices**) as per **Annexure 'E'**, this should be replica of part II bid without price.

f) The rating of the company quoting for this tender from a third party (independent agency) preferably by M/S Dun and Bradstreet should be submitted. (DUN NUMBER). Compliance of this clause is mandatory in case of foreign supplier, Indigenous suppliers to submit the copy of balance sheets for last three years.

g) Any additional documents (please specify).

Clause 1.2: PART-II (PRICE BID)

The price Bid (with price) to be submitted as part II, for the complete scope strictly as specified in the price Format attached as Annexure- E.
Prices are to be indicated in both figures and words. In case of any discrepancy of value the prices quoted in words shall be considered for evaluation and establishing L1 status in line with clause no. 4.

If price bid is not submitted along with the technical bid, the offer will be rejected out rightly.

Clause 1.2.1
a) Foreign Suppliers: The prices are to be quoted on CIF, Nhava Sheva Port, India (Sea). The bidder who quotes on other than CIF Nhava Sheva port basis then his offer will be loaded by the maximum freight, packing & forwarding charges quoted by any other bidder from the same or nearby port, against the enquiry/freight rate available with BHEL. Further non-availability of ship will not be accepted for rescheduling or waiver of penalties.

b) Indigenous suppliers: Vendors to quote rates on FOR destination (BHEL / CFFP Haridwar) basis. Freight and transit insurance will be borne by vendor. Vendor can dispatch good through any Indian Bank Association approved transporters having their branch at Haridwar / destination. For the convenience name and address of transporters approved by IBA and BHEL are posted at website www.bhelhwr.co.in. If any bidder still quotes on other than FOR destination basis, then their offer will be loaded by maximum freight, packing & forwarding charges quoted by any other vendor from the same or nearby station, against the enquiry / freight rate available with BHEL. Further, non-availability of BHEL approved transporter will not be accepted for rescheduling of delivery or waiver of penalties.

c) Applicable Taxes & duties and any other statutory levy should be indicated separately and clearly in the quotation.

d) The comparison between foreign and indigenous bids shall be done based on the **Total** Landed price basis (FOR Destination, CFFP).

e) Delivery: In case, delivery not possible to meet as per tender, earliest possible delivery may please be quoted.

Clause 2.1:
PART-I containing **techno-commercial part** will be opened on the date and time specified in the covering letter, in the presence of those **vendors,** who wish to attend **the tender opening**. Offer should be complete in all respect (i.e. Part-I and Part-II)

Clause 2.2.1:

The part-II price Bid along with supplementary priced bid (if necessary) will be opened at a later date of only those bidders whose techno-commercial bid is found acceptable.
BHEL reserves the right to evaluate vendor's process capability / quality systems etc by visiting vendor works (if required)

Clause 3.1:

The following shall be superscribed on the envelopes:

1. **PART-I**
   1. TENDER NO. AND ITEMS DESCRIPTION.
   2. DUE DATE FOR OPENING.
   3. "TECHNO-COMMERCIAL BID PART-I"
2. **PART-II**
   1. TENDER NO. AND ITEMS DESCRIPTION.
   2. DUE DATE FOR OPENING OF PART-I.
   3. "PRICE BID PART-II".

Clause 3.2:

The part-I and part-II shall be individually sealed and superscribed as indicated above and shall be enclosed further in the envelope duly sealed and superscribed as:

"TENDER FOR (ITEM NAME) AGAINST TENDER NO. ----------------------- DUE ON -------------------------- CONTAINING PART-I & PART II OF THIS OFFER." Vendor's full name and address should be clearly mentioned on the envelope.

Clause 3.3:
Envelopes not marked as above are liable to be ignored and may not be opened.

Clause No 4: If any discrepancy in Words & Figures found in quoted price bid, following is to be followed.

a- If, in the price structure quoted for the required goods/services/works, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly.

b- If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and

c- If there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject of (a) and (b) above.

Clause No. 5: As per directives of CENTRAL VIGILANCE COMMISSION, GOVERNMENT OF INDIA, One agent cannot represent two or more suppliers or quote on their behalf in a particular tender.
If so found at any stage, BHEL Hardwar is likely to cancel Enquiries / POs to such suppliers. Further such Indian Agents are likely to be de-listed from BHEL/ action will be taken against such Agent as per company policy.

Thanking You,

Yours faithfully,
For & on behalf of CFFP BHEL, Hardwar.

(Raj Kishore)
Sr. Manager (Purchase)

Commercial Terms **Annexure: *I***

Item - Degassing Machine for Aluminium Melt
Qty - 01 No.

Confirmation/comments on the conditions given below are mandatory. Please confirm the following or else your offer is liable to be rejected.

Sr. No.	Description	Vendor Confirmation
1	Material shall be supplied as per tender enquiry in all respects without any deviation. Point wise reply / confirmation of attached specification no. FT/SP/73 Rev.02 is required to be submitted along with offer.	
2	Equipment must be Guaranteed for trouble free operation for period of 12 months from the date of commissioning.	
3	Pre dispatch inspection (PDI) of material is required at vendor's works. The material will be dispatched only after getting clearance from BHEL. Vendor will give PDI call to CFFP/BHEL at least 15 days in advance. However final Inspection will be done after receipt of material at CFFP,BHEL,Haridwar.	
4	**Delivery Term:** **a) For Indian supplier:** FOR Destination basis, destination being Stores/CFFP/BHEL Haridwar. **b) For Foreign supplier:** Delivery CIF, Mumbai: - Date of B / L. Quoted rate should be inclusive of the charges like freight, service tax on freight, insurance, packing & forwarding etc. for the delivery term given above or else proper loading.	
5	**Payment Terms:** **Indigenous Supplier:** 80% payment of Supply value plus 100% taxes & duties shall be paid within 45 days from the date of receipt of material at CFFP, BHEL. Balance 20% of Supply value plus 100% of the erection & commissioning (E&C) charges will be paid against E&C certificate issued by BHEL and submission of Performance Bank Guarantee (PBG) valid for 30 days beyond the warranty period by Supplier. **For foreign supplier:** 80% payment of supply value plus 100% taxes & duties shall be paid on dispatch through USANCE LC on 70th day of bill of lading date and 20% of supply value plus 100% of the erection & commissioning (E&C) charges will be paid through trunk transfer against E&C certificate issued by BHEL and after receipt of Performance Bank Guarantee (PBG) valid for 30 days beyond the warranty period by Supplier. All bank charges shall be to vendor's account. PBG is required from any of the Consortium Banks of BHEL for 10% of total PO Value in the prescribed Format. The PBG confirmation charges shall be borne by vendor. * Format and list of consortium bank is attached. * In case vendor does not agree, proper loading shall be done.	
6	**Currency of offer:** **Indian Vendor:** Only in Indian Rupee. **Foreign Vendor:** Only in USD /EURO / POUND STERLING/YEN.	

7	Validity of offer: Minimum 180 days from tender opening date.	
8	Prices shall be firm till execution of Order.	
9	Provide name of contact person, mobile no. & email address.	
10	**LATE DELIVERY PENALTY CLAUSE (LD):** Penalty on delay in 'Supply' and/or 'E&C' will be applicable to the delays attributed to vendor. Penalty will be considered separately for 'Supply' and 'E&C'. - The rate of penalty for delayed Supply shall be @ 0.5% per week of delay of total PO value (supply + E&C) subject to a maximum of 10% of total PO value. - The rate of penalty for delayed E&C shall be @ 0.5% per week of delay of total PO value (Supply +E&C) in E&C subject to a maximum of 10% of total PO value (Supply + E&C). - Maximum penalty for delay in Supply and E&C together shall be limited to 15% of total PO value (Supply + E&C). - For calculating Late Delivery penalty delivery date shall be considered as per following: a . Indigenous Suppliers: Delivery FOR Destination:- Date of receipt at BHEL Hardwar. b . Import Supply: Delivery CIF, Mumbai :- Date of B / L. Note : - In case any bidder is not accepting the above penalty for delayed Supply and/or E&C, the offer of bidder shall be loaded to the extent to which it is not agreed by the bidder. - In case, any shortage is noticed viz-a-viz PO requirement in the main equipment /spares, such shortages shall be replenished by supplier on FOR destination basis without any cost implication to BHEL i.e. Custom Duty and freight charges etc. up to destination for such short supplies shall be borne by the supplier. Supply period indicated by bidder should include reasonable time required for approval of drawings and other inputs from BHEL.	
11	**E&C value** should be quoted separately by bidders. In case where quoted value of E&C is less than **5.0 % of basic Equipment cost** or separate E&C values are not mentioned in the offer, value for E&C portion shall be **considered 5.0 % of basic Equipment cost & accordingly** supply value will be adjusted from that quoted value.	
12	Replica of price bid (**without price part**) required along with technical offer.	
13	**Disputes:** In event of any dispute arising out of contractual obligation, the order being finalized at Haridwar, India will be subject to Indian laws and falls under jurisdiction of the court of Law at Haridwar, India. The overseas supplier hereafter referred to as "Vendor" shall therefore abide by the verdict of court of Law at Haridwar, India.	
14	**Delivery** of material will be required within **3.5 months from the date of purchase order.** **Note:- Drawing/Data will be approved by CFFP within 15 days from date of receipt of Drawing/Data at CFFP from vendor.**	
15	**Time period for E&C - 15 days from date of call to supplier for E&C**	
16	Early Delivery Acceptable.	
17	**Drawing / data approval :** Any drawing / data approval required from BHEL after placement of order Shall be the responsibility of the vendor and any delay on account of the same shall be the responsibility of the vendor and have no bearing on the penalty applicable. **Vendor should mentioned time period for submitting drawing /data for approval after placement of purchase order.**	

18	Unregistered vendors have to fill the SRF (Supplier Registration Form) of their company online at our website www.bhel.com or www.bhelhwr.co.in .They can fill the SRF of their company at this link: https://supplier.bhel.in/	
19	BHEL will prefer to deal directly with foreign vendor/ original manufacturer. In case, vendor engages any Indian agent or take service of any Indian agent, copy of agent agreement required along with offer in line with Annexure-IV attached.	
20	**Risk Purchase:** In case of delayed/defective supplies or non-fulfillment of any other terms & conditions given in the purchase order, the purchaser may cancel the purchase order and may also make the purchase of such material at the risk & cost of supplier.	
21	**Conditions for opening of Price :-** As per Reverse Auction clause attached along with tender documents. Kindly read the same carefully and provide your acceptance for the same.	
22	- In case any column is left blank, it shall be deemed to be accepted by vendor. - If any difference is found for any term and condition in the offer and this annexure “I”, the terms quoted in this annexure ‘I’ shall be deemed as final and binding on vendor. - Evaluation shall be on the basis of delivered cost to CFFP (i.e.) "Landed cost net of cenvat at CFFP".	

Price bid Format **Annexure- E**

Sr.No.	**Parameters**	**Cost per unit**
1	Main Equipment cost complying all parameters of technical specification. No. FT/SP/73 Rev 02	
2	Erection and commissioning charges **(min 5 % of basic Equipment cost).**	
3	Freight and transit insurance charges upto CFFP, BHEL, Haridwar Stores .	
4	Applicable Taxes and duties.	GST………………….. Any other…………....

NOTE:

A.	Copy of this sheet without actual price of sl no. 1 above must be submitted alongwith techno-commercial offer.
B.	1. For Indian Suppliers:- Indian Vendor has to quote their rate on FOR, CFFP, BHEL, Haridwar Basis.
	2. For Foreign suppliers:- Foreign Vendor has to quote their rate on CIF Nhava Sheva port, India basis. For Freight & transit insurance from Nhava Sheva to CFFP, BHEL, Haridwar, offer of Foreign supplier will be loaded as per rate contract of BHEL , haridwar for Freright & insurance for purpose of calculating landed rate of supplier at CFFP, BHEL, Haridwar.

Signature with seal of company.