



Bharat Heavy Electricals Limited, Jhansi
COMMUNICATION & PUBLIC RELATION

Tender Enquiry No : CPR/TPT/ TAXI/17-18

TENDER DOCUMENT

For Tender Enquiry No. : **CPR/TPT/ TAXI/17-18**

For

**“contract for Hiring of 02 Nos. Indica/Swift/Figo/i10 grand/Polo etc.
Hatchback Taxies, & 01 No. Indigo/Amaze /Swift Dzire/Etios etc Sedan
Taxi, for four months**

Contact Persons:

Name: Dinesh Parte
Designation: Sr. Manager (CPR/CSR)
Email: dkparte@bhel.in
PH: 0510-2412619

Or

Name: Pankaj Kumar
Designation: Sr. Engineer (CPR)
Email: kumar_pankaj@bhel.in
PH: 0510-2412224

Tender Due Date: 16/02/18 at 13:15 Hrs.
Tender Opening Date: 16/02/18 at 14:00 Hrs.

Communication & Public Relation
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PO: BHEL, Jhansi 284120

Accepted

Signature and Seal of Bidder



Bharat Heavy Electricals Limited, Jhansi

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SCOPE OF WORK

1. Bids are invited in sealed envelope for Contract of hiring of following two categories of vehicles as under:
 - a. 02 No. Hatchback Taxies (Indica/Swift/Figo/i10 Grand/Polo etc.)
 - b. 01 No. Sedan Taxi (Indigo/Amaze/Swift Dzire/Etios etc.)
2. The commencement date of the contract shall be date given as per LOI or LOA, whichever is earlier.

Instructions for furnishing of offer

1. Offer to be submitted in two bid, i.e. Techno Commercial Bid and Price Bid. Techno commercial bid consist of General Terms & Conditions as per schedule – A, Qualifying requirement and Criteria for evaluation of tender as per schedule –B , and blank price bid as per schedule –C.
2. Price bid to be submitted duly filled as per schedule – D.
3. Price bid of only the technically qualified bidders shall be opened.
4. Bidder must properly sign all documents, on each page.
5. Price bid and techno commercial bid to be submitted in separate envelop mentioning tender enquiry no. and tender opening date. Both the envelop (price bid and Techno commercial bid) to be kept in third envelop mentioning tender no. and tender due date with the name of bidder, addressed to Sr. Manager CPR BHEL Jhansi. This offer to be dropped in tender box located at CISF post ADM Gate BHEL Jhansi.
6. Overwriting /correction may attract for rejection of offer.
7. Tender Cost –NIL
8. EMD Rs. 5000/- to be deposited in BHEL A/c through Online/NEFT/RTGS, and documentary proof should be attached with Techno commercial bid.

NOTE: EMD of MSME vendors will be waive off as per govt. policy. They have to submit valid MSME document.
9. Electronic Fund Transfer credited in BHEL account (before tender opening)

BHEL account details: Bank Name:- SBI; A/c No. :- 10670828866 ; IFSCCode:- SBIN0003807

A/c Holder Name:- BHARAT HEAVY ELECTRICALS LIMITED

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GENERAL TERMS & CONDITIONS

Schedule - A

1. Contractor/Operator will have to fulfill all legal obligations regarding minimum wages, PF, ESI, Pollution Norms, Motor Vehicle Act, GST etc. as may be applicable to him. The vehicles should have valid taxi permit issued by R.T.O., Jhansi. The vehicle must be comprehensively insured for driver, passengers & the third party for the period of the contract.
2. The contractor has to abide by all laws, rules & regulations of Government, applicable to this type of work. Ignorance of the same does not entitle him to any concessions or claims.
3. The vehicle(s) may be required to go outside Jhansi. Permit charges/Toll tax of other States shall be reimbursed against documentary proof.
4. Driver should have valid driving license for commercial light Motor vehicles. Driver without license shall not be permitted.
5. The Vehicle will have to be properly maintained as per RTO norms, dust proof and in good running condition, which includes at least the following:
 - i. Upholstery in good condition including washed and ironed white seat covers;
 - ii. Dusting of dashboard, rear board, matting, windscreen, windows and body.
 - iii. BHEL may inspect the vehicle for above parameters and reserves the right to call replacement, if the vehicle is not found satisfying the above conditions.
6. Placard indicating name of Guest, name of Company etc. will have to be displayed by the driver at the Railway station for receiving incoming guests. The Transport Pool In-charge will give details from time to time. Failure to comply with this provision may result in a penalty of Rs.100/- per incident. Each vehicle has to keep two sketch pens, white sheets, blade & cello tape for writing the name of the arriving guest and paste it on the front wind screen.
7. The driver of the vehicles should be well behaved and courteous with the passengers equipped with mobile phone.. He should display restraint and wisdom in dealing with excited passengers. In case of misbehavior by the driver, a penalty of upto Rs.50/- can be imposed for each occasion. In case there are multiple repetitions with a particular driver, he will have to be changed.
8. Night charges shall be paid separately @ Rs.200/night (MAX. 6 NIGHTS), if the services are taken after 12 hours of duty period. Offer with any deviation or any comments/additional remark/condition on price bid shall be liable for rejection of offer.
9. Security Deposit: Contractor shall be liable to Security Deposit @ 2.5% of the contract value.
Mode of deposit:
The balance amount to make up the required Security Deposit of 2.5% of the contract value may be accepted in the following forms:
 - i) Electronic Fund Transfer in favour of BHEL
 - ii) Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL.

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- iii) Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act.(FDR should be in the name of the Contractor, a/c BHEL)
- iv) Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL)

10. **Payment Terms:** Payment shall be made within 30 days after submission of bill duly completed in all respects. Bill to be submitted to Sr. Manager, CPR, BHEL Jhansi.

11. **Taxes & Duties :** GST shall be paid extra as applicable.

12. **ARBITRATION:** All disputes arising in connection with the contract shall be settled by mutual consultation. If no agreement is reached the dispute shall be settled in accordance with provision of Arbitration & Conciliation Act 1996 (Latest Applicable) and the rule made thereunder. Head of BHEL Jhansi shall appoint the Arbitrator & the award of Arbitrator shall be final & winding on both parties. The venue of Arbitration shall be Jhansi.

13. **JURISDICTION:** Any matter of dispute arising out of or in connection with the contract shall be under Jurisdiction of Jhansi Court only.

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Schedule – B

Qualifying Requirement

- Bidder must be registered under GSTN.
- Bidder shall have at least one taxi in his own name/ have an agreement with the owner of any taxi owner.

SL. No.	Particulars	Description (to be filled by contractor)	Remark
1	Name of Firm / Proprietor		Essential
2	Name /Address & Mob. No.		Essential
3	Firm Registration No.		Desirable
4	Copy of Registration of Firm		Desirable
5	Copy of Registration of one owned Taxi or Agreement paper along with copy of registration		Essential
6	GST No. / Certificate copy		Essential
7	PAN No./ copy of PAN		Essential
8	EMD (Rs. 5000/-)		Essential

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Schedule – C

Blank Price Bid

SCOPE OF WORK: HIRING OF 2 Nos.Indica/Swift/Figo/i10 grand/Polo etc. hatchback Taxi's & 01 No. Sedan Taxi (Indigo/Amaze/Swift Dzire/Etios etc. for 4 months.

Item	Description	Quantity / Month	UNIT *	Quoted rates Rs. (to be filled in by the cont.) in figures & words
1 (a)	Providing & operating well maintained, Diesel Operated Taxies Indica/Swift/Figo/i10 grand/Polo etc. hatchback_Taxi's (02 Nos.).	Minimum 750 Kms run per Taxi per month	Monthly charges for 01 Taxi	*****
1(b)	Same as 1(a) above but beyond 750 Kms.	Up to 3500 Kms. (beyond 750 Kms.) per Taxi per month	Rate Per Km. for 01 Taxi	*****
2 (a)	Providing & operating well maintained, Diesel Operated Taxi Indigo/Amaze /Swift Dzire/Etios etc sedan Taxi. (01 No.)	Minimum 750 Kms run per Taxi per month	Monthly charges for 01 Taxi	*****
2(b)	Same as 2(a) above but beyond 750 Kms.	Up to 3500 Kms. (beyond 750 Kms.) per Taxi per month	Rate Per Km. for 01 Taxi	*****
Formula for deciding L-1: For Item 1 = Rate of 1(a) + Rate of 1(b) x 2750. Formula for deciding L-1: For Item 2 = Rate of 2(a) + Rate of 2(b) x 2750. After 12 hrs duty night charges will be Rs.200/night per Taxi (Max. 06 night per Taxi) per month.				

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Schedule – D

Price Bid

SCOPE OF WORK: HIRING OF 2 Nos.Indica/Swift/Figo/i10 grand/Polo etc. hatchback Taxi's & 01 No. Sedan Taxi Indigo/Amaze/Swift Dzire/Etios etc. for 4 months.

Item	Description	Quantity / Month	UNIT *	Quoted rates Rs. (to be filled in by the cont.) in figures & words
1 (a)	Providing & operating well maintained, Diesel Operated Taxies Indica/Swift/Figo/i10 grand/Polo etc. hatchback Taxi's (02 Nos.).	Minimum 750 Kms run per Taxi per month	Monthly charges for 01 Taxi's	
1(b)	Same as 1(a) above but beyond 750 Kms.	Up to 3500 Kms. (beyond 750 Kms.) per Taxi per month	Rate Per Km. for 01 Taxi	
2 (a)	Providing & operating well maintained, Diesel Operated Taxi Indigo/Amaze /Swift Dzire/Etios etc sedan Taxi. (01 No.)	Minimum 750 Kms run per Taxi per month	Monthly charges for 01 Taxi's	
2(b)	Same as 2(a) above but beyond 750 Kms.	Up to 3500 Kms. (beyond 750 Kms.) per Taxi per month	Rate Per Km. for 01 Taxi	
Formula for deciding L-1: For Item 1 = Rate of 1(a) + Rate of 1(b) x 2750. Formula for deciding L-1: For Item 2 = Rate of 2(a) + Rate of 2(b) x 2750. After 12 hrs duty night charges will be Rs.200/night per Taxi (Max. 06 night per Taxi)per month.				

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