



TRICHY, BHEL, TRICHY, POSTAL CODE :620014, TIRUCHIRAPALLI, TAMIL NADU, INDIA

RFQ/NIT HEADER DETAIL

ORGANIZATION NAME	TRICHY, BHEL	RFQ FLOATED UNDER THE	WORKS POLICY
RFQ/NIT REFERENCE	2651700013	POLICY	
CODE/ENQUIRY NO		RFQ OWNER/NIT	MR Tapas Majee(AE1/PUR)
RFQ/NIT TYPE	OPEN TENDER	OFFICER/ENQUIRY OWNER	
NUMBER OF ITEMS ALREADY	4		
ATTACHED			
CURRENCY	INR - INDIAN RUPEE		
DESCRIPTION	AMC for PC's & Peripherals after 5 years lease period.		
DETAILED DESCRIPTION	2 years AMC for PC & peripheral procured from M/s. HCL after 5 years lease contract at HPBP, SSTP, Piping Centre & PPPU, Thirumayam.		
NUMBER OF BID PART(S)	2	PUBLISHED DATE	2 Jun , 2017 2:29:58 PM

ATTRIBUTE (S)

ATTRIBUTE NAME	ATTRIBUTE VALUE
Nature of work	-
Type of Work	Maintenance Work
Area of work	HPBP, SSTP, Piping Centre & PPPU, Thirumayam.
TAX CREDIT	CENVATABLE
VALUE OF BHEL SUPPLIED ITEMS	1 (VALUE)
Individual L1/Cumulative L1	Cumulative
PRICE VARIATION	The unit rates shall remain firm & fixed till the execution of contract
EARNEST MONEY DEPOSIT	"EMD Amount Rs. 2,30,804/- . EMD to be submitted along with offer and is to be remitted in cash (as permissible under Income Tax Act) or Pay order or Demand Draft only in favor of M/S BHEL Trichy. EMD shall not carry any interest. EMD to be submitted along with offer and is to be remitted in cash (as permissible under Income Tax Act) or Pay order or Demand Draft only in favor of M/S BHEL Trichy. EMD shall not carry any interest
SECURITY DEPOSIT	Security Deposit shall be furnished by the successful vendor to the total contract value before starting the work.
TERMS OF PAYMENT	Others specify
TERMS OF PAYMENT - If Others	As per Tender documents
SPECIAL TERM	as per Annexure-1
PERIOD OF WORK	2 years
QUOTATION VALIDITY	AS PER THE TENDER DOCUMENT

PAYMENT DETAILS

DETAILS	AMOUNT
EMD	230804.00 INR

DATE-TIME DETAIL(S)

BID START DATE	2 Jun , 2017 2:30:09 PM	BID DUE DATE	28 Jun , 2017 2:00:00 PM
BID OPEN DATE	28 Jun , 2017 2:30:00 PM		
(SCHEDULED)			

PRE-BID DISCUSSION DETAILS

PRE-BID DISCUSSION TYPE NOT REQUIRED

ALTERNATE BID DECRYPTOR(S)

USER DETAILS
MR Admin SANJEEVI B(SDGM/PUR)
MR MAYANK SHRIVASTAVA (ENGR/PUR)
MR KUMARASAMY A(DGM/PUR)
MR Tapas Majee(AE1/PUR)

SELLER DETAIL(S)

CODE	ORGANIZATION NAME
023505	TEST (Mr test ot test)

TERM AND CONDITION DETAIL(S) - SPECIAL TERM(S)

SL. NO.	CATEGORY	DESCRIPTION
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TRICHY, BHEL, TRICHY, POSTAL CODE :620014, TIRUCHIRAPALLI, TAMIL NADU, INDIA

1	SPECIAL TERM(S)	SPECIAL TERM(S) 1. Please submit your detailed offer in two part bid system online i.e. Part-I. Technical Bid + Checklist (Annexure-A) + Unpriced bid indicating taxes & duties (Annexure-B). Part-II. "PRICE BID". Model price bid format (i.e. Annexure-B) is provided in the 2nd attachment. This has to be duly filled-in, signed and attached as PDF copy while submitting the online bid. 2. Online tender details are furnished in Annexures. All the relevant documents in the attachments have to be appropriately filled-in, duly signed & rubber stamped and submitted online. The online offer should be submitted on or before the due date at 14:00 hrs. 3. Point-to-point confirmation to BHEL's specification and commercial terms & conditions shall be provided. The supplier must fill and submit all the Annexures as indicated in the list of attachments. Annexure-A & Annexure-B (with taxes and duties, without indicating prices) should be filled and submitted along with the technical bid, else your offer is liable for rejection. 4. Offers with validity of less than 120 days and non-acceptance of LD & RP clause and Reverse Auction will lead to rejection of submitted offer. 5. If the due date of tender opening happens to be a holiday, the tenders will be opened on the next working day. 6. All clarifications may be sought at least ten days prior to tender due date, from us through our Fax no. +914312520719 or e-mail. 7. BHEL reserves the right to go for a Reverse Auction (RA) instead of opening the submitted sealed price bid, which will be decided after technical and commercial evaluation. Information and general terms and conditions covering RA are given in commercial terms and conditions (Annexure-A/Point No.18). 8. Order shall be placed on single vendor on cumulative L-1 basis for total package. PO will be placed by respective BHEL unit. 9. Corrigendum if any, with respect to this tender will be hosted only in the website http://www.bhel.com or http://tenders.gov.in. You are requested to visit the website regularly for updates. 10. List of Attachments: a. Terms & Conditions for Offer: Annexure-I b. Commercial Terms & Conditions: Annexure-A c. Price Bid Format: Annexure-B d. EMD & Security Deposit: Annexure-C. e. DSC Guidelines f. e-Procurement communication
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TRICHY, BHEL, TRICHY, POSTAL CODE :620014, TIRUCHIRAPALLI, TAMIL NADU, INDIA

		The bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ serviceproviders shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website http://www.bhel.com and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice.
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RFQ/NIT ITEM DETAILS

SL. NO.	CODE	DESCRIPTION	QUANTITY	RFQ/NIT U.O.M	OFFER U.O.M
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TRICHY, BHEL, TRICHY, POSTAL CODE :620014, TIRUCHIRAPALLI, TAMIL NADU, INDIA

10		AMC for PCs and peripherals procured from M/s HCL by HPBP,sl no,,ITEM CODE,,ITEM,,Total,,1 DJ01L,,Deskjet Color Printer (Pro 8000 & Pro 8100),, 10-nos2 DM01L,,Dot Matrix Printer - WeP LQ DSI 5235,, 100-nos3 DM02L,,Dot Matrix Printer Heavy Duty - WeP HQ 2000,, 2-nos4 LJ01L,,Laserjet Printer - A4 Mono Personal 25-nos5 LJ02L,,Laserjet Printer - A4 Mono Low End,,40-nos6 LJ03L,,Laserjet Printer - A4 Mono - 2055DN,,25-nos7 LJ04L,,Laserjet Printer - A3 Mono,,1-nos8 LM01L,,Line Matrix Printer ,, 2-nos9 MS08H,,Ultrium Autoloader,,3-nos10 MS09L,,KVM Switch,,2-nos11 MS10L,,UTP Cable Tester ,,2-nos12 MS11L,,Fibre Tester,, 1-nos13 NB01L,,Notebook - General,, 5-nos14 NB02L,,Notebook Light Weight ,,2-nos15 NS01H,,Layer 2 Switch - 24 Port (Type -II),,30-nos16 PC01L,,PC - General,,1100,,-nos17 PC02L,,Engineering PC,,300,,-nos18 SC01L,,Scanner - A4 Low End,,50-nos19 SC02L,,Scanner - A4 Color - HP SJ Ent 7500,, 20-nos20 SC03L,,Scanner - A3 Color ,,3-nos21 SR01H,,Server 2-Way (Type-I),,25-nos22 ST02H,,NAS Storage,, 5,,-nos23 UP01L,,Small UPS,,400,,-nos24 UP02L,,2KVA UPS,, 20,,-nos25 UP03H,,5KVA UPS,, 50,,-nos26 UP04H,,10KVA Online UPS,, 2,,-nos27 UP08H,,40 KVA Online UPS,, 2,,-nos28 NB03L,,Notebook - Engineering,, 2,,-nos29 NB04L,,Notebook Lightweight Type,, 2,,-nos30 WS01L,,GRAPHICS WORK STATION P4,, 50,,-nos31 WS02L,,GRAPHIC WORK STATION XEO,, 10,,-nos32 MS12L,,Webcam,, 50,,-nosELIGIBILITY QUALIFICATION CRITERIA FOR BIDDERS (APPLICABLE FOR ALL FOURITEMS)The following are the pre-qualification criteria to bid for this AMCcontract. Bidder should provide required proofs to demonstrate theirqualifications:1.,,Bidder should be a company/firm, registered/incorporated in India.Certification of incorporation is to be submitted.2.,,Bidder should have provided IT services at least for the past 3years. At least 2 order copies for Maintenance Services for similar ITassets are to be submitted with customer contact details forverification. At least one of these contracts shall be for maintenanceand service of minimum 600 PCs and 400 peripherals in a single site.3.,,Bidder should be a profit making entity for the last 3 years.Certified/ Audited balance Sheets for last 3 years should be submitted.4.,,Bidder should have not be involved in any bankruptcy Issues.	01.00	Activity Unit	Activity Unit
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		Bidders should give a declaration to this effect.5.,,Bidder should have valid ISO:9000/ISO:27001 certification as on dateof submission of the bid. Copy of the Certificate is to be attached withthe bid.6.,,Bidder should not be under Hold or Blacklisted by any of BHEL unitsas on bid opening date, for any of product or service related to IT.Bidder should give a declaration to this effect.Note:1.,,Certificates and evidences should be provided as a proof for all theabove mentioned eligibility criteria.2.,,If Bidder does not fulfill any of the eligibility criteria mentionedabove, the offer will be rejected.Other conditions:1.,,Bidder shall quote for all items in table-1. Otherwise the offerwill be rejected. The contract will be awarded to one vendor for allitems and will not be split.2.,,Bidder shall sign all the pages of the Tender document, eligibilitycriteria, other conditions, terms & conditions for the maintenanceand all the supporting documents. Signing of the document means thatBidder has fully understood the Tender and complies with all therequirements.3.,,All software, updates and upgrades of software of PCs andPeripherals provided by BHEL shall be installed by the bidder during theentire two years AMC period.SCOPE OF THE WORK",,Maintenance of the PCs and peripherals as per Annexure-1",,Maintenance for a period of two years with a provision for BHEL toshort close in the second year at the end of any quarter with one monthadvance notice",,Maintenance charges will be paid quarterly at the end of every threemonths",,All updates and upgrades of software of PCs and Peripherals providedby BHEL shall be installed by the Vendor during the entire two years AMCperiod.AMC FOR PC PERIPHERAL HCL 11 A (HPBP)																			
	ATTRIBUTE DETAILS	<table><tr><th>ATTRIBUTE NAME</th><th>ATTRIBUTE VALUE</th></tr><tr><td>MATERIAL GROUP:</td><td>S300</td></tr><tr><td>KILOGRAM PER UNIT:</td><td>0.0</td></tr><tr><td>Cenvatable (Yes / No)</td><td>Yes</td></tr><tr><td>Delivery Location</td><td>TAMIL NADU</td></tr><tr><td>Vatable (Yes / No)</td><td>Yes</td></tr><tr><td>Delivery Date (i) :</td><td>10-AUG-2017</td></tr><tr><td>Delivery Qty (i) :</td><td>1</td></tr></table>	ATTRIBUTE NAME	ATTRIBUTE VALUE	MATERIAL GROUP:	S300	KILOGRAM PER UNIT:	0.0	Cenvatable (Yes / No)	Yes	Delivery Location	TAMIL NADU	Vatable (Yes / No)	Yes	Delivery Date (i) :	10-AUG-2017	Delivery Qty (i) :	1			
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TRICHY, BHEL, TRICHY, POSTAL CODE :620014, TIRUCHIRAPALLI, TAMIL NADU, INDIA

20		AMC for PCs and peripherals procured from M/s HCL by SSTP,sl no , ,ITEM CODE,,ITEM,,Total qty,,1 DJ01L,,Deskjet Color Printer(Pro 8000 & Pro 8100),,20-Nos2 DM01L,,Dot Matrix Printer - WeP LQ DSI 5235,, 70-Nos3 DM02L Dot Matrix Printer Heavy Duty - WeP HQ 2000 ,,2-Nos4 LJ03L,,Laserjet Printer - A4 Mono - 2055DN,,25-Nos5 LJ06L,,Laserjet Printer - A4 Colour - CP3525DN,,1-Nos6 NB02L,,Notebook Light Weight ,, 1-Nos7 NS01H,,Layer 2 Switch - 24 Port (Type -II),,10-Nos8 PC01L,,PC - General,, 135,, -Nos9 SC01L,,Scanner - A4 Low End,,10,, -Nos10 SC02L,,Scanner - A4 Color - HP SJ Ent 7500,, 8,, -Nos11 SFP02,,1000 Mbps SFP Based LX Module,, 15,, -Nos12 UP01L,,Small UPS,, 135,, -Nos13 UP04H,,10KVA Online UPS,, 2,, -NosAMC FOR PC PERIPHERAL HCL 11A(SSTP)	01.00	Activity Unit	Activity Unit																
	ATTRIBUTE DETAILS	<table><tr><th>ATTRIBUTE NAME</th><th>ATTRIBUTE VALUE</th></tr><tr><td>MATERIAL GROUP:</td><td>S300</td></tr><tr><td>KILOGRAM PER UNIT:</td><td>0.0</td></tr><tr><td>Cenvatable (Yes / No)</td><td>Yes</td></tr><tr><td>Delivery Location</td><td>TAMIL NADU</td></tr><tr><td>Vatable (Yes / No)</td><td>Yes</td></tr><tr><td>Delivery Date (i) :</td><td>10-AUG-2017</td></tr><tr><td>Delivery Qty (i) :</td><td>1</td></tr></table>				ATTRIBUTE NAME	ATTRIBUTE VALUE	MATERIAL GROUP:	S300	KILOGRAM PER UNIT:	0.0	Cenvatable (Yes / No)	Yes	Delivery Location	TAMIL NADU	Vatable (Yes / No)	Yes	Delivery Date (i) :	10-AUG-2017	Delivery Qty (i) :	1
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Vatable (Yes / No)	Yes																				
Delivery Date (i) :	10-AUG-2017																				
Delivery Qty (i) :	1																				
30		AMC for PCs and peripherals procured from M/s HCL by PIPING CENTRE.sl no , ,ITEM CODE,,ITEM,,Total qty,,1 DJ01L,,Deskjet Color Printer(Pro 8000 & Pro 8100),,15-nos2 LJ01L,,Laserjet Printer - A4 Mono Personal,, 2-nos3 LJ02L,,Laserjet Printer - A4 Mono Low End,, 3,, -nos4 LJ03L,,Laserjet Printer - A4 Mono - 2055DN,, 13,, -nos5 LJ04L,,Laserjet Printer - A3 Mono,, 4,, -nos6 LJ05L,,Laserjet Printer - A4 Color Low End,, 8,, -nos7 MF01L,,MFS - A4 Mono,, 1,, -nos8 MF02L,,MFS - A4 Color,, 3,, -nos9 MS06H,,Tape Library,, 1,, -nos10 MS09L,,KVM Switch,, 3,, -nos11 NB01L,,Notebook - General,, 1,, -nos12 NB02L,,Notebook Light Weight ,, 2,, -nos13 NS01H,,Layer 2 Switch - 24 Port(Type -II) 19,, -nos14 NS03H,,Layer 3 Switch (Type -I),, 1,, -no15 PC01L,,PC - General,,161,, -nos16 PC02L,,Engineering PC,, 60,, -nos17 SC01L,,Scanner - A4 Low End,, 1,, -no18 SC02L,,Scanner - A4 Color - HP SJ Ent 7500,, 8,, -nos19 SC05L,,Scanner - A3 Color High End,, 1,, -no20 SR01H,,Server 2-Way (Type-I),, 5,, -nos21 SR02H,,Blade Server,, 2,, -nos22 ST02H,,NAS Storage,, 3,, -nosAMC FOR PC PERIPHERALHCL11A-PIPINGCENTRE	01.00	Activity Unit	Activity Unit																





TRICHY, BHEL, TRICHY, POSTAL CODE :620014, TIRUCHIRAPALLI, TAMIL NADU, INDIA

	ATTRIBUTE DETAILS	ATTRIBUTE NAME	ATTRIBUTE VALUE		
		MATERIAL GROUP:	S300		
		KILOGRAM PER UNIT:	0.0		
		Cenvatable (Yes / No)	Yes		
		Delivery Location	TAMIL NADU		
		Vatable (Yes / No)	Yes		
		Delivery Date (i) :	10-AUG-2017		
		Delivery Qty (i) :	1		
40		AMC for PCs and peripherals procured from M/s HCL by PPPU/THIRUMAYAM.sl no,,ITEM CODE,,ITEM,,Total qty,,1 LJ02L,,Laserjet Printer - A4 Mono Low End,,57-nos2 LJ04L,,Laserjet Printer - A3 Mono,,1-nos3 MS08H,,Ultrium auto loader,,1-nos4 NB01L,,Notebook - General,, 2-nos5 NS08H,,Network security device (router),, 1-nos6 PC01L,,PC - General,, 182-nos7 SC01L,,Scanner - A4 Low End,,5-nos8 SC02L,,Scanner - A4 Color - HP SJ Ent 7500,, 5-nos9 SC03L,,Scanner - A3 Color ,,1-nos10 SR01H,,Server 2-Way (Type-I),,6-nos11 ST02H,,NAS Storage ,,1-nos12 UP01L,,Small UPS,, 55,,-nos13 UP02L,,2KVA UPS,, 9,,-nos14 UP03H,,5KVA UPS ,,2,,-nos15 UP04H,,10KVA Online UPS,, 3,,-nos16 UP06H,,20 kVAUPS 1-nosAMC FOR PC PERIPHERALHCL11A-PPPU	01.00	Activity Unit	Activity Unit
	ATTRIBUTE DETAILS	ATTRIBUTE NAME	ATTRIBUTE VALUE		
		MATERIAL GROUP:	S300		
		KILOGRAM PER UNIT:	0.0		
		Cenvatable (Yes / No)	Yes		
		Delivery Location	TAMIL NADU		
		Vatable (Yes / No)	Yes		
		Delivery Date (i) :	10-AUG-2017		
		Delivery Qty (i) :	1		





TRICHY, BHEL, TRICHY, POSTAL CODE :620014, TIRUCHIRAPALLI, TAMIL NADU, INDIA

IMPORTANT NOTICE

PLEASE READ THE FOLLOWING ATTACHMENT(S) [SEPARATELY DOWNLOADABLE] ALONG WITH THIS RFQ/NIT/ENQUIRY .

RFQ/NIT/ENQUIRY - ATTACHMENTS

LABEL	FILE NAME
ANNEXURE-I Terms-Conditions for Offer	ANNEXURE-I Terms-Conditions for Offer.docx
Annexure-A OT- Works Contract	Annexure-A OT- Works Contract.docx
Annexure-B Model Price Bid	Annexure-B Model Price Bid.docx



AMC FOR PCs & PERIPHERAL FOR TWO YEARS PERIOD

SCOPE OF THE WORK:

- Maintenance of the PCs and peripherals as listed in Annexure-B.
- Maintenance for a period of two years with a provision for BHEL to short close in the second year at the end of any quarter with one month advance notice.
- Maintenance charges will be paid quarterly at the end of every three months.
- All updates and upgrades of software of PCs and Peripherals provided by BHEL shall be installed by the Vendor during the entire two years AMC period.

ELIGIBILITY QUALIFICATION CRITERIA FOR BIDDERS:

The following are the pre-qualification criteria to bid for this AMC contract. Bidder should provide required proofs to demonstrate their qualifications.

1. Bidder should be a company/firm, registered/incorporated in India. Certification of incorporation is to be submitted.
2. Bidder should have provided IT services at least for the past 3 years. At least 2 order copies for Maintenance Services for similar IT assets are to be submitted with customer contact details for verification. At least one of these contracts shall be for maintenance and service of minimum 600 PCs and 400 peripherals in a single site.
3. Bidder should be a profit making entity for the last 3 years. Certified/ Audited balance Sheets for last 3 years should be submitted.
4. Bidder should have not be involved in any bankruptcy Issues. Bidder should give a declaration to this effect.
5. Bidder should have valid ISO: 9000/ISO: 27001 certification as on date of submission of the bid. Copy of the Certificate is to be attached with the bid.
6. Bidder should not be under Hold or Blacklisted by any of BHEL units as on bid opening date, for any of product or service related to IT. Bidder should give a declaration to this effect.

NOTE:

1. Certificates and evidences should be provided as a proof for all the above mentioned eligibility criteria.
2. If Bidder does not fulfill any of the eligibility criteria mentioned above, the offer will be rejected.

OTHER CONDITIONS:

1. Bidder shall quote for all items as listed in Annexure-B. Otherwise the offer will be rejected. The contract will be awarded to one vendor for all items and will not be split.
2. Bidder shall sign all the pages of the Tender document, eligibility criteria, other conditions, terms & conditions for the maintenance and all the supporting documents. Signing of the document means that Bidder has fully understood the Tender and complies with all the requirements.
3. All software, updates and upgrades of software of PCs and Peripherals provided by BHEL shall be installed by the bidder during the entire two year AMC period.

TERMS AND CONDITIONS FOR THE MAINTENANCE

1. Vendor shall carry out proper maintenance of the hardware / software to ensure and provide a monthly uptime of minimum 98% for PCs and peripherals.
2. The contract shall cover services, repairs and replacements necessary to keep the equipment in good working condition on a reasonable use of the equipment. Consumables Printer toner, ink cartridge and ribbon will be provided by BHEL. All other items are under the scope of the bidder.
3. All service calls shall be resolved within the same day for PCs and Peripherals. Service call shall be registered thro' BHEL system / phone and not in Vendor system.
4. At least ten qualified resident Engineers shall be posted at HPBP/BHEL-Trichy, one at SSTP/BHEL-Trichy and two at Piping centre/BHEL-Chennai, BHEL PREMISES PPPU THIRUMAYAM to carry out maintenance of PCs and peripherals listed. In HPBP, out of ten, one service Engineer shall have thorough knowledge about UPS and shall be allocated only for maintenance of UPS. BHEL will not provide any boarding or lodging facilities to the service engineers. Office space will be provided to bidder for holding essential spares.
Note: Minimum Wages act 1948 for Service Engineer as per the Notification no Z3/9329/2016 DT: 4.03.2016 FROM COMMISSIONER OF LABOUR.CHENNAI-600006.
5. Adequate stocks of spares shall be stocked in BHEL premises, to ensure the committed availability.
6. The resident engineers shall be capable of resolving hardware and software issues that crop up from time to time in the computer hardware and subject to BHEL clearance.
7. When an item does not perform to the committed uptime, then payment cut will be effected. Vendor may note that, in case of breakdown of any critical equipment, the payment cut will also apply to all other hardware and peripherals affected by the breakdown.
8. If the availability of the system or part thereof is continuously below 75% over a period of 3 months, BHEL reserves the right to terminate the contract in full without any cost implications to BHEL.
9. Vendor shall provide alternate equivalent system as stand by in case the failed system would take more than 48 hours to set right through normal maintenance practice. The equivalent system shall be acceptable to BHEL.
10. For registering and closing of service calls and for evaluating uptime / downtime, an in-house developed web system is in place. Down time and related penalty will apply to complete or affected portion of the equipment which becomes dis-functional due to failure of any part of the equipment.
11. Tendering process will be finalized by HPBP-Trichy and Purchase Order will be released by respective units of BHEL. AMC period starts from next day of current contract expiring date or within one week of placement of Purchase Order by respective units of BHEL. Quarterly AMC charges become payable at the end of every three months.
12. The AMC is limited to Maximum of two years. The rate shall remain constant throughout the contract period of 2 years, and throughout the life of the order. No additional charges shall be levied by Vendor during the contract period of two years.
13. The contract may be terminated at the second year at the end of any quarter with one month advance notice.

14. Background verification is to be done for all the resident engineers and bidder should give declaration for the same. Bio-data of all resident engineers shall be submitted for verification.
15. If the uptime for an item for the month is less than the committed uptime, then the payment cut will be effected as follows:

Payment cut in Rs. = (Downtime in hrs / 720) X (Quarterly maintenance charges / 3) X 8.
Where 8 is the penalty factor.
The total of such payment cut is subject to a maximum of total quarterly charges for all the items.
16. Periodic maintenance / repair shall be carried out in all batteries. The failed batteries in UPS / servers / PCs shall be replaced by the bidder immediately.
17. Bidder should provide necessary tools and instruments to the Service Engineer for the purpose of servicing the equipment covered by the contract.
18. BHEL reserves the rights to increase or decrease the enquiry quantity or delete a particular item while placing the purchase order.

Note: Item wise total quantity for HPBP, SSTP, Piping Centre & PPPU –Thirumayam for common tendering process is indicated in item note of Sl. No. 10 itself.

BHARAT HEAVY ELECTRICALS LIMITED TIRUCHIRAPALLI**CAPITAL PURCHASE****Annexure-A****ACCEPTANCE OF COMMERCIAL TERMS AND CONDITIONS BY THE VENDORS.**

(This should be essentially filled in and sent along with the techno-commercial offer without fail. If this check list is not filled and submitted along with techno-commercial offer (Part I) or if the vendor does not confirm acceptance to the terms and conditions proposed, BHEL reserves the right to reject such offer).

CHECK-LIST FOR VENDORS

Sl. No	DESCRIPTION
1	❖ The Bidders shall submit their offer through E-Procurement website only <u>www.bheleps.buyjunction.in</u>. ❖ Part I - Technical and Commercial Bid: This should contain all the copies of technical bid together with un-priced commercial bid. ❖ Part II - Price Bid: This part should contain the schedule of price particulars and must be co-related to the technical details provided in Part I. Offers will be accepted & received till 14.00 Hr. on the due date. Therefore Vendors shall ensure to submit the offers before this time. Late offers will not be considered. Bidders are requested to refer to attached "DSC Guidelines" & "e Proc Vendor Communication" for submission of tender through EPS. Offers should be in ENGLISH and accompanied by detailed technical literature, catalogue and detailed dimensional drawings in ENGLISH or otherwise, the offers will not be considered. In case of necessity BHEL reserves the right to go for a reverse auction (RA) instead of opening the submitted sealed bid, which will be decided after technical evaluation. Information and general terms and conditions covering RA are given in this Annexure- A (Point No.18).
2	<u>OPENING OF TENDERS:</u> The Part I - Technical & commercial bid alone would be opened on the Tender opening date through EPS. The Part II - Price bid of technically suitable Bidders alone would be opened through EPS. The Technically Suitable Bidders would be informed about the Price Bid opening date through e-mail / EPS. Clarifications if any required by BHEL for Technical evaluation would be sought from bidders before opening of Part II - Price bid.
3	Taxes and Duties All Taxes and Duties payable as extra to the quoted price should be specifically stated in offers along with CST & TIN No / Tariff No. etc., failing which the purchaser will not be liable for payment of such Taxes and Duties. Our TIN No. 33243560005, TNGST No. 3560005, CST. No. 239383 Dt. 11-06-1991 & BHEL ECC No. AAACB4146PXM012, Service Tax Reg No (STC)- AAACB4146PST006. Assessment circle Tiruverambur.
No row shall be left blank. Please indicate NA, in case the item is "Not Applicable"	
	Vendor's confirmation
4.	Validity: Validity of the offer should be 120 days from the date of tender opening.
5.	Earnest Money Deposit: EMD of Rs. 2,30,804/- shall be payable as per the instructions furnished in Annexure-C. The EMD may be accepted only in the following forms: 1. Cash deposit as permissible under the extant Income Tax Act. 2. Electronic Fund Transfer credited in BHEL account. Account details of our bank as follows: STATE BANK OF INDIA, KAILASAPURAM –TRICHY, A/C NO. 10891588977, IFSC CODE: SBIN0001363. 3. Banker's cheque/ Pay order/ Demand draft, drawn in favour of Bharat Heavy Electricals Ltd, Tiruchirapalli payable at Tiruchirapalli. EMD to be submitted before tender opening due date and details of Fund Transfer, Pay Order / DD No / Cash receipt No. & date to be furnished along with Part-I. Non submission of EMD amount will lead to rejection of offer.

6.	Security Deposit: Security deposit shall be payable by the successful vendors as per the instructions furnished in the Annexure-C .	
7.	Release of Purchase Order: 1. The works are composite in nature and cannot be split-up to more than one vendor. Hence, the entire work will be awarded to lowest bidder only. Work cannot be split-up & given to MSME vendor if they are L-2 or above ranking in the tender and within 15% of L-1 vendor's price band. 2. Purchase order will be placed by respective BHEL unit.	
8.	Payment Terms: 1. 100% payment will be made at the end of each quarter within 45 days from the date of certification issued by end user. 2. Payment will be released by respective BHEL unit. Any deviation in the above payment term will attract loading as mentioned below. "Base rate of SBI (as applicable on the date of bid opening. Techno commercial bid opening in case of two part bids) + 6% shall be considered for loading for the period of relaxation sought by bidders.	
9.	Liquidated Damages (LD): The delivery of the goods/services specified in the purchase order should be made within the time prescribed. LD for delay in 'Supply' & Services' will be applicable to the delays attributed to vendor. Where the seller supplies or dispatches the goods, beyond the delivery period Liquidated damages shall be applicable 0.5% of the total order value per week or part thereof subject to a maximum of 10% of the total order value. <i>Any deviation from the above LD clause, loading will be applied to the extent to which it is not agreed by the bidder (at offered value). For the purpose of Imposing LD, the FOB delivery (B/L date) shall be considered. Bidder should indicate the LD mode (single delivery or staggered delivery) on the confirmation column, otherwise single delivery date will be considered for further evaluation.</i>	
10.	Risk Purchase: Alternatively the purchaser at his option will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver or despatch within the time stipulated as aforesaid or if the same were not available from the best and the nearest available substitute. The supplier shall be liable for any loss which the Purchaser may sustain by reason of such risk purchases.	
11.	Delivery Terms and evaluation process: Indian Bidders should submit their offer for FOR BHEL, Tiruchy basis . Applicable % of ED & Sales Tax, Commissioning Charges should be clearly indicated. Evaluation of offers shall be on the basis of delivered cost (Net cash outflow to BHEL)	
12.	Guarantee: Vendors shall provide a guarantee for a period of 12 months from the date of commissioning of the equipment or 18 months from date of supply, whichever is earlier. The date of B/L or AWB shall be taken as the date of supply. <u>Offers from vendors not accepting the requested guarantee period will be rejected.</u>	
13.	Short shipment / Warranty replacement: In case of any short shipment in the main equipment / spares, customs duty levied on such supplies, shall be borne by the supplier. Any warranty replacement during the warrantee period shall be on FOR, BHEL, Tiruchirappalli basis.	
14.	Inspection & Testing: All goods shall be subject to inspection by BHEL or its authorized representatives at supplier's works or at BHEL stores or at any other place in India indicated by BHEL as the case may be. The supplier will not charge for the facilities provided for inspection of goods. In case of machine tools, the machine would be inspected and proved at supplier's works prior to dispatch however, final inspection and acceptance of the machine will be carried after installation of the machine at BHEL, Tiruchirappalli.	
15.	Test certificates / Operating and Maintenance manuals : The Bidders shall clearly mention in their offer, that Test Certificates and Operating Maintenance Manuals, etc., as called for in the Technical Specification, in the required number of copies will be provided at no extra cost.	
16.	BHEL will consider the ranking after the loading is applied as referred above wherever deviations are observed.	
17.	If offers are received from both OEM/Manufacturer and authorized Dealer or Agent, then offer submitted by OEM/Manufacturer will only be considered, offer of Dealer or Agent will be ignored.	

18.	Reverse Auction (RA): 1. BHEL reserves the right to go for Reverse Auction (RA) (Guidelines as available on www.bhel.com) instead of opening the sealed envelope price bid, submitted by the bidder. This will be decided after techno-commercial evaluation. Bidders to give their acceptance with the offer for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA. Techno-commercially acceptable Bidders shall only be eligible to participate in the Reverse Auction. 2. Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit 'Process compliance form' (to the designated service provider) as well as 'Online sealed bid' in the Reverse Auction. Non-submission of 'Process compliance form' or 'Online sealed bid' by the agreed bidder(s) will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ contractors (as available on www.bhel.com). 3. The bidders have to necessarily submit online sealed bid less than or equal to their envelope sealed price bid already submitted to BHEL along with the offer. The envelope sealed price bid of successful L1 bidder in RA, if conducted, shall also be opened after RA and the order will be placed on lower of the two bids (RA closing price & envelope sealed price) thus obtained. The bidder having submitted this offer specifically agrees to this condition and undertakes to execute the contract on thus awarded rates. 4. If it is found that L1 bidder has quoted higher in online sealed bid in comparison to envelope sealed bid for any item(s), the bidder will be issued a warning letter to this effect. However, if the same bidder again defaults on this count in any subsequent tender in the unit, it will be considered as fraud and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ contractors (as available on www.bhel.com)." 5. As a reminder to the bidders, system will flash following message (in RED Colour) during the course of 'online sealed bid'-"Bidders to submit online sealed bid less than or equal to their envelope sealed bid already submitted to BHEL". 6. BHEL shall engage the services of a Service Provider, who shall extend all necessary training and assistance before commencement of ON-LINE-BIDDING through Internet, at NO extra-cost to the Bidders. Eligible Bidders shall be informed in writing, about the details of Service Provider, to enable Vendors to contact the Service Provider and get trained. Event Date, Time, Start Price, Bid Decrement, Time-Extensions, etc. shall also be communicated through the Service Provider for compliance by Bidders. 7. BHEL shall provide the calculation sheet through the Service Provider, which shall be helpful to arrive at "TOTAL COST to BHEL", like Packing and Forwarding Charges, Taxes and Duties, Freight Charges, Insurance, Service Tax and other loading factors (for non-compliance to BHEL Standard Commercial Terms and Conditions), for each of the Bidder, to enable them to fill in the price and keep it ready for inputting data during the RA. 8. Successful bidder shall be required to submit the final prices (L1) in prescribed format for price breakup including that of line items, if required, quoted during the Online Reverse Auction, duly signed and stamped as token of acceptance without any new condition to the Service Provider, within 2 working days of RA without fail. 9. Any variation between the final bid value and that in the confirmatory signed price breakup document will be considered as tampering the tender process and will invite action by BHEL as per extant guidelines for suspension of business dealings (as available on www.bhel.com). 10. If the Bidder or any of his representatives are found to be involved in Price manipulation / cartel formation of any kind, directly or indirectly by communicating with other bidders, action as per extant BHEL guidelines shall be initiated by BHEL and results of the RA scrapped / aborted. 11. In case BHEL decided to go for Reverse auction, the H-1 bidder(s) (whose quote is highest in the online sealed bid) may not be allowed to participate in further Reverse Auction.	
19.	ARBITRATION All disputes or differences whatsoever which may arise at any time during execution of the Contract shall be mutually settled by BHEL and Contractor as per provision of the Contract. However, in the event such disputes cannot be settled mutually, such disputes shall be settled as per the Arbitration and reconciliation Act, 1996 of the Govt. of India and it's subsequent amendments. In case of disputes with the Central PSUs, the same shall be settled at Tiruchirappalli as per the Guidelines of the Govt. of India. However, during the period such disputes are settled either by mutual discussions between the parties or by legal means, Contractor shall continue to do the work as per terms & conditions of Contract.	
20.	➤ Point to point confirmation for the Technical Specification enclosed to be provided. If there are any deviations, the same should be clearly specified. Offers received without confirmation to our specifications will be liable for rejection. If needed additional sheets shall be used. ➤ Equipment offered shall be "New". Re-built / Re-conditioned / Used equipment's will not be accepted. Incomplete offers will not be considered for further processing. ➤ BHEL reserves its right to reject a tender due to unsatisfactory past performance in the execution of a contract at any of BHEL projects / units. ➤ BHEL shall be at liberty to reject or accept any tender, part or in full, at their own discretion and any such action is not liable for any question or claim against BHEL. ➤ The vendor shall provide necessary drawings, Test Certificates and Operating Maintenance Manuals etc., as called for in the Technical Specification, in the required number of copies at no extra cost ➤ The Supplier shall arrange for securely protecting and packing the stores to avoid loss or damages during transit.	

21.	Company Details & Contact			
	Full Address of the company for future correspondence / placing order. (Copy of address proof & PAN card shall be attached along with Part-I)			
	Company Email ID:		Phone No.:	
	Fax No		Pan No with copy	
	CST /TIN No			
	Name of the contact person:		Mobile No.:	
	e-mail ID			
22.	TO BE CONFIRMED BY VENDOR			
	Details of EMD (scan copy to be attached)	DD/CR/PO No:	Dt:	Rs.
	AMC Period: Two years			
For any queries / clarifications the bidders may contact us through our FAX NO. +91 431 2520719 or through e-mail <akumar@bheltry.co.in>				

NOTE:-

- a) Your specific acceptances to our Payment Terms, LD & Risk Purchase Clause, RA are essential for consideration of your offer. Otherwise your offer is liable for rejection.
- b) No row shall be left blank. Please indicate NA, in case the item is "Not Applicable"

Declaration:-

We have gone through and understood the 'General guidelines & instructions to bidders for submitting offer' enclosed as a part of the Tender and confirm that our offer has been made in line with the same.

(AFFIX OFFICIAL SEAL HERE)

Signature with date:

Name:

Designation:

Department:

(PLEASE AFFIX YOUR SIGNATURE WITH SEAL ON EACH PAGE)

Bharat Heavy Electricals Limited TIRUCHIRAPPALLI/CAPITAL PURCHASE**MODEL PRICE BID FORMAT FOR INDIAN BIDDERS**

Enquiry No. & Date:

Bidder's Offer No. & Date:

Sl. No.	Hardware Description	Qty. in No.	Quarterly Maint. Charges per Unit in Rs.	Vat /CST %	Service Tax %	Total Taxable Value per Qtr. per Unit in Rs.	Quarterly Maint. Charges per Unit incl. Tax in Rs.	Quarterly Maint. Charges for Total Qty. in Rs.	Total Maint. Charges incl. Tax for 8 Qtr.
		A	B	C1	C2	D=(C1+C2)*B	E = B + D	F = E x A	G = F x 8
1	Deskjet Color Printer(Pro 8000 & 8100)	45							
2	Dot Matrix Printer - WeP LQ DSI 5235	170							
3	Dot Matrix Printer HD - WeP HQ 2000	4							
4	Laserjet Printer - A4 Mono Personal	27							
5	Laserjet Printer - A4 Mono Low End	100							
6	Laserjet Printer - A4 Mono - 2055DN	63							
7	Laserjet Printer - A3 Mono	6							
8	Laserjet Printer - A4 Color Low End	8							
9	Laserjet Printer - A4 Colour - CP3525DN	1							
10	Line Matrix Printer	2							
11	MFS - A4 Mono	1							
12	MFS - A4 Color	3							
13	Tape Library	1							
14	Ultrium auto loader	4							
15	KVM Switch	5							
16	UTP Cable Tester	2							
17	Fibre Tester	1							
18	Notebook - General	8							
19	Notebook Light Weight	5							
20	Layer 2 Switch - 24 Port (Type -II)	59							
21	Layer 3 Switch (Type -I)	1							
22	Network security device (router)	1							
23	PC - General	1588							
24	Engineering PC	360							
25	Scanner - A4 Low End	66							
26	Scanner - A4 Color - HP SJ Ent 7500	41							
27	Scanner - A3 Color	4							
28	Scanner - A3 Color High End	1							
29	1000 Mbps SFP Based LX Module	15							
30	Server 2-Way (Type-I)	36							
31	Blade Server	2							
32	NAS Storage	9							
33	Small UPS	590							
34	2KVA UPS	29							
35	5KVA UPS	52							
36	10KVA Online UPS	7							
37	20 Kva UPS	1							
38	40 KVA Online UPS	2							
39	Notebook - Engineering	2							
40	Notebook Lightweight Type	2							
41	GRAPHICS WORK STATION P4	50							
42	GRAPHIC WORK STATION XEO	10							
43	Webcam	50							
44	TOTAL MAINTENANCE CHARGES								
45	TOTAL MAINTENANCE CHARGES in WORDS:								

Signature & Seal of Vendor

The price bid should be submitted only as per the above format. No row shall be left blank.
Please indicate NA, in case the item is "Not Applicable".

EARNEST MONEY DEPOSIT

Earnest Money Rs. 2,30,804/- is to be paid by the Tenderers may be accepted only in the following forms:

4. Cash deposit as permissible under the extant Income Tax Act (before tender opening).
5. Electronic Fund Transfer credited in BHEL account (before tender opening). Account details of our bank is as follows:
STATE BANK OF INDIA, KAILASAPURAM –TRICHY, A/C NO. 10891588977, IFSC CODE: SBIN0001363.
6. Banker's cheque/ Pay order/ Demand draft, drawn in favour of Bharat Heavy Electricals Ltd, Tiruchirapalli payable at Tiruchirapalli (along with offer).

EMD by the Tenderer will be forfeited as per NIT conditions, if:

1. After opening the tender and within the offer validity period, the tenderer revokes his tender or makes any modification in his tender which is not acceptable to BHEL.
2. The Contractor fails to deposit the required Security deposit or commence the work within the period as per LOI/ Contract.

EMD submitted by the unsuccessful tenderers shall be refunded normally within 15 days of acceptance of the award of work by the successful tenderer.

EMD shall not carry any interest.

SECURITY DEPOSIT

Security Deposit means the security provided by the Contractor towards fulfilment of any obligations in terms of the provisions of the contract. **The total amount of Security Deposit will be 5% of the contract value.** EMD of the successful tenderer shall be converted and adjusted towards the required amount of Security Deposit.

The balance amount to make up the required Security Deposit of 5% of the contract value may be accepted in the following forms:

1. Cash (as permissible under the extant Income Tax Act).
2. Local cheques of Scheduled Banks (subject to realization)/ Pay Order/ Demand Draft/ Electronic Fund Transfer in favour of BHEL.
3. Bank Guarantee from Scheduled Banks/ Public Financial Institutions as defined in the Companies Act. The Bank Guarantee format should have the approval of BHEL.
4. Fixed Deposit Receipt issued by Scheduled Banks/ Public Financial Institutions as defined in the Companies Act (FDR should be in the name of the Contractor, a/c BHEL).
5. Securities available from Indian Post offices such as National Savings Certificates, Kisan Vikas Patras etc. (held in the name of Contractor furnishing the security and duly endorsed/ hypothecated/ pledged, as applicable, in favour of BHEL).

Note: BHEL will not be liable or responsible in any manner for the collection of Interest or renewal of the documents or in any other matter connected therewith

6. Security deposit can also be recovered at the rate of 10% from the running bills. However in such cases at least 50% of Security Deposit should be collected before start of the work & balance 50% may be recovered from running bills.
7. The security deposit shall not carry any interest.

Security Deposit shall be released to the Contractor upon fulfilment of contractual obligations as per terms of the contract.

DSC GUIDELINES

It should be DSC (Digital Signature Certificate) (**Class 3- SHA2- 2048 BIT-WITH BOTH SIGNING & ENCRYPTION COMPONENT SEPARATELY**)

For DSC GUIDELINES & steps regarding procurement & further tasks to be done to submit offer as follows:
The Requirement:

1. A PC with Internet connectivity.
2. DSC (Digital Signature Certificate)(**Class 3- SHA2- 2048 BIT-WITH BOTH SIGNING & ENCRYPTION COMPONENT SEPARATELY**)
3. JRE 1.6 must be installed in your system.

The process of utilizing e-procurement necessitates usage of **DSC (Digital Signature Certificate)(Class 3- SHA2- 2048 BIT- SIGNING & ENCRYPTION)** and you are requested to procure the same immediately, if not presently available with you. Please note that only with DSC, you will be able to login the e-procurement secured site and take part in the tendering process.

The contact details of the DSC Certifying Authority as given below

1	e-Mudhra	http://www.e-Mudhra.com	5	NIC	www.safescrypt.com
2	GNFC	www.ncodesolutions.com	6	Safescrypt	www.safescrypt.com
3	IDRBT	www.idrbtca.org.in	7	TCS	www.tcs-ca.tcs.co.in
4	MTNLTrustline	www.mtnltrustline.com			

(Other)DSC Contact details:

Ms. Solly (M/s. R3 eConsulting Pvt Ltd)

Mobile : 9444841015

Tel Nos. 044 2815 2670 / 72 / 4207 0906

Email : chennai@sgs-ds.com, soy@saspartners.com

chennai@saspartners.com

We have finalized the e-procurement service Provider as,

M/s m Junction services Limited, Kolkata

Godrej Water Side, 3rd Floor, Tower-1, Plot-V, Block - DP

Sector - V, Salt Lake, Kolkata-700091, West Bengal, INDIA

Please get in touch at below numbers for any issues related to bid submission in EPS.

SL	NAME	e-Mail ID	Land Phone No	ROLE
1	Mr. P Peter Raj -	'peter.raj@mjunction.in'	09942069052	
2	HELP DESK	eps.customercare@mjunction.in	Landline : 033-66106217/ 6013/ 6426/ 6176/ 6046 (From 9:30am to 5:30pm) 033-66106426/ 6217/ 6013/ 6046/ 6176 9163348283/ 9163348284/ 9163348285/ 9163348286/ 8584008116 (From 5:30pm to 8:30pm)	
3	Mr. Harish Kumar Ramu	harish.ramu@mjunction.in	(+91) 09840704941	
4	Mr. DHANARAJ.P	p.dhanaraj@mjunction.in <u>panneer.dhanaraj@mjunction.in</u>	(+91) 9500199108, (+91) 9282403700	Customer Relationship Manager
5	Mr. Saumendu Neogi	saumendu.neogi@mjunction.in	(+91) 9163348205	PROJECT MANAGER
6	Mr. R. Vishwanathan	r.vishwanathan@mjunction.in	(+91) 9163348242	Business Analyst

After procurement of Digital Certificate kindly follow the process below **for properly login into the BHEL EPS portal.**

1. Please install JRE 1.6 and your Digital Certificates (Class 3) for sign in and encryption.
2. Please install net meeting software like TeamViewer (www.teamviewer.com) for online support.
3. You are required to login to <https://bheleps.buyjunction.in> and click **Sign in**
4. Key in your login code and password and click **Enter**
5. System will ask you to change password,
6. Again login with new password
7. System will show sign in certificate, Select your sign in certificate and click **OK**
8. You will be logged out automatically
9. Contact Buyer for certificate approval
10. After your certificate is approved by Buyer, login again with login code and new password
11. Select Digital certificate
12. On the top right hand margin you will find "**Digital Certificate**" Click on "**Digital Certificate**"
13. Select "**For Encryption**" Radio button if you have **2048** bit certificate. Else you select "**Both**" Radio button if you have **1024** bit certificate.
14. System will display your encryption certificate, Select the same
15. New window will appear showing thumbprint of certificate, Click "**CLOSE**"
16. Then Click "Exit"

Now follow the steps for submission of the tender.

Go to "**TENDERS**" and then click on then "**VIEW**" button. Than select status as "**OPEN FOR QUOTATION SUBMISSION**" and click on the "**ENTER**" button. This will display all the eligible RFQs and then you can click on the relevant RFQ to view all the RFQ details.

- After clicking on the RFQ you would be able to see the RFQ details.
- To view all the items attached to the RFQ, you can click on "**VIEW ITEMS**" button. By clicking on "**BACK**" you can go back to the RFQ header. Now you need to click on "**Response to RFQ/NIT**".
- You will be landed to the RFQ/NIT details page where you will be able to see the Item details.
- To go back to the RFQ you have to click on the "**BACK TO RFQ**" button.
- To respond to the RFQ you have to click on "**RESPOND TO RFQ/NIT**" button and you will be taken to the Terms And Condition page.
- To participate in the RFQ you have to choose the first option (i.e. "**I have understood the RFQ/NIT in full and agree to submit quotation for the same on behalf of my organization**") and click on "**ENTER**" button.
- You will be then taken to the **ADD QUOTATION** page where you have to click on "**ADD QUOTATION**" and fill in the relevant bid details.
- You will be taken to the techno-commercial page where you have to fill the relevant fields.
- To add any techno-commercial documents you have to click on "**ADD ATTACHMENT**" button than you have to click on the "ADD ROW" button.
- Then insert **LABEL** name, **FILE** Name and then attach the required file by clicking on the BROWSE option. Now click on the "**SIGN FILE**" button, now the system will ask for the encryption DSC and after successful verification you have to click on "**ATTACH/DETACH**" button for successful file attachment.
- Then click on "**GO TO HEADER**" button to go back to RFQ Header.
- The system will again ask for the Certificate and after successful verification you will be landed to the techno - commercial page.
- After successful verification of the certificate you have to click on "**SAVE AND GOTO ITEMS**" button to put the basic price for the items.
- Again the system will ask for DSC and you have to select you DSC.
- You have to put the basic price in the basic price column and then Click on the "**SAVE AND GOTO HEADER**" button
- Again the system will ask for DSC and you have to select you DSC.
- To submit the quotation click on "**SUBMIT QUOTATION**" button
- After successful verification of DSC, you can submit your quotation by clicking on the "**CONFIRM**" button.

After successful submission of your quotation the system will show that your quotation has been submitted successfully. You are requested to submit the bid well before the due date to avoid the last minute issues.

Please download the Supplier Manual from the below link

https://bheleps.buyjunction.in/BOEPS/html/Standard%20Documents/BHEL_Supplier%20Manual.pdf?OWASP_CSRFTOKEN=NXKI-NQ4W-2YMN-OJIA-0X2D-O3AW-CLN0-R2NX

e- Procurement – BHEL TRICHY

Dear Sir/Madam,

BHEL Trichy has implemented e-Procurement and it is going to be the way of working in future.

The Requirement :

1. A PC with Internet connectivity &
2. DSC (Digital Signature Certificate)(**Class 3- SHA2- 2048 BIT- SIGNING & ENCRYPTION**)

The following are the benefits of e-Procurement Process.

1. Ensuring no offer is missed due to last minute submission, postal delays etc.
2. Reduced Tendering & ordering cycle time
3. Economical, smoother & speedy communication
4. Greater Transparency
5. Big step towards paperless procurement process, Minimal human error
6. No geographical barriers
7. Vendor gets alerts regarding issue of new tender enquiry, amendments, clarifications etc
8. Submission of offer from the comforts of their office from any location
9. On line clarifications
10. Direct Cost Savings such as reduced Paper costs, reduced printing costs, reduced mailing costs, reduced telephone costs and reduced fax costs.

BHEL has finalized the e-procurement service Provider

M/s m Junction services Limited, Kolkata

Godrej Water Side, 3rd Floor, Tower-1, Plot-V, Block - DP
Sector - V, Salt Lake, Kolkata-700091, West Bengal, INDIA

Please get in touch with them immediately. The contact details of the service provider is given below:

SL	NAME	e-Mail ID	Mobile No	ROLE
1	DHANARAJ.P	panneer.dhanaraj@mjunction.in	(+91) 9500199108	Customer Relationship Mgr.
2	HELP DESK	eps.customercare@mjunction.in	033 – 66106426 / 54 9163348104,9231027017	

The process of utilizing e-procurement necessitates usage of DSC (Digital Signature Certificate)(**Class 3- SHA2- 2048 BIT- SIGNING & ENCRYPTION**) and you are requested to procure the same immediately, if not presently available with you. Please note that only with DSC, you will be able to login the e-procurement secured site and take part in the tendering process.

The contact details of the DSC Certifying Authority as given below

1	e-Mudhra	http://www.e-Mudhra.com	5	NIC	www.safescrypt.com
2	GNFC	www.ncodesolutions.com	6	Safescrypt	www.safescrypt.com
3	IDRBT	www.idrbtca.org.in	7	TCS	www.tcs-ca.tcs.co.in
4	MTNLTrustline	www.mtnltrustline.com			

Your early action in this regard is highly solicited.

Regards