



RANIPET

भारत हेवी इलेक्ट्रिकल्स लिमिटेड

(भारत सरकार का उपक्रम)
बॉयलर ऑग्निलरीज प्लांट,
इन्दिरा गाँधी इंडस्ट्रियल कॉम्प्लेक्स,
रानीपेट - 632 406 (तमिलनाडु)

Bharat Heavy Electricals Limited

(A Government of India Undertaking)
Boiler Auxiliaries Plant
Indira Gandhi Industrial Complex,
Ranipet - 632 406 (Tamilnadu)

फोन (Phone) : 04172 - 241171, 284515 फैक्स (Fax) : 04172 - 242011

PART-I (Page: 01 of 05)

TENDER DOCUMENT

| | | |
|--|--|---|
| 1 | Tender Notice No | BAP/ERN/NALCO/ANGUL/TAXI/C-297 |
| 2 | Name of work : Hiring of ONE Number of A/c diesel Taxi (Tata-Indica OR Figo-Aspire or better model vehicle) for BHEL / Ranipet staff, as per the attached terms and condition, at Nalco-Angul for trips to and from site of work and within ANGUL. Payment of overtime shall only be for the actual KMs run utilized. Terms & Conditions: The cost of diesel and engine oil will be reimbursed by BHEL on the basis of the following calculation. (a) Diesel Charges will be reimbursed @ 12 KM/Ltr (b) Oil charges shall be reimbursed @ 500 KM/ ltr and (c) Over time charges @ Rs. 40 /hr shall be paid extra for operating the taxi beyond 12 hours a day. | |
| 3 | Type of tender | Open tender. |
| 4 | Period of contract | 2 Months |
| 5 | Earnest Money Deposit (EMD) Amount | EMD Waived off |
| 6 | Last date & Time for Receipt of the Tender | 18-Nov-2017 at 14.30 Hrs. |
| 7 | Date of Technical bid Opening | 18-Nov-2017 at 14.30 Hrs. |
| 8 | Date of Price Bid Opening | The Price Bids of Bidders whose technical bids are found acceptable will be opened on 18-Nov-2017 by 15-00 Hrs. Else the date of opening of Price Bid will be intimated separately. |
| <p>a) Please obtain updated information from the BHEL website about the latest applicable dates & other changes if any in the tender contents</p> <p>b) The Offer shall be submitted in a sealed cover. This sealed cover shall be superscribed and addressed to/submitted at (SDGM/Erection Services, BHEL, BAP, Ranipet-632 406. Tamil Nadu.. Offer may be submitted by email addressed to rsreedar@bhelrpt.co.in and/or plramana@bhelrpt.co.in also</p> <p>c) Place of submission of Tender Tender Box placed in Erection Services Department (Nearer to East-Gate) , BHEL –BAP- Ranipet – 632 406</p> <p>d) Venue of the Tender Opening Office of SDGM/ES Dept/BHEL/BAP/Ranipet</p> <p>e) Note: All corrigenda, addenda, amendments, clarifications etc. to tender specification will be hosted in the web pages (www.bhel.com > Tender notifications > view corrigendum) and CPP Portal only and not in the newspapers. Bidders shall keep themselves updated with all such developments.</p> | | |

SDGM/ES

पंजीकृत कार्यालय : बीएचईएल हाउस, सीरी फोर्ट, नई दिल्ली - 110049, भारत

Regd. Office: BHEL House, Siri Fort, New Delhi - 110 049, INDIA



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Ref.:BAP/ERN/NALCO/ANGUL/TAXI/C-297

PART-I (Page: 02 of 05)

PROCEDURE FOR SUBMISSION OF SEALED TENDERS

1. PROCEDURE FOR SUBMISSION OF SEALED TENDERS

- a. The tenderer must submit their tender in two parts in separate sealed covers prominently superscribed as PART-I TECHNICAL BID AND PART-II PRICE BID and also indicating on each of the covers the TENDER SPECIFICATION NUMBER AND DUE DATE AND TIME OF SUBMISSION as mentioned in the tender notice..
 - i. **PART-I (TECHNICAL BID) COVER-I** :Excepting rate schedule, all other documents , and details called for in the specification shall be enclosed in PART-I “TECHNICAL BID”.
 - ii. **PART-II (PRICE BID) COVER-II** : All indications of price shall be given in this PART-II “PRICE BID” only.
 - b. These TWO COVERS I & II (PART-I AND PART-II) shall together be enclosed in **A THIRD ENVELOPE (COVER-III)** and this sealed cover shall be superscribed and submitted to SDGM/ERECTION SERVICES at the address given in “special instructions to tenderers” on or before the due date.
 - c. In case of submitting of **your offer by email, the following instruction** may be carried out
 - i. **PART-I (TECHNICAL BID)**: Excepting Rate Schedule, all other documents , and details called for in the specification shall be scanned in PDF format and can be send to email ID: plramana@bhelrpt.co.in/ or rsreedar@bhelrpt.co.in.
 - ii. **PART-II (PRICE BID)** : The signed copy of duly filled price-bid copy may be scanned in PDF format and(a pass word protection may be incorporated for opening of the file) shall be submitted through email to plramana@bhelrpt.co.in or rsreedar@bhelrpt.co.in.
 - d. The Password for opening of this price bid document shall be send to us only at the time of Price- bid opening.
2. Note:. If price bid file could not be opened due to system error/corrupt file format/incorrect password etc, the offer shall not be considered for further processing..



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Ref.:BAP/ERN/NALCO/ANGUL/TAXI/C-297

PART-I (Page: 03 of 05)

**OFFER OF CONTRACTOR
(FORMAT-to be typed in your letter-head)**

Ref :

Date :

To

The Sr.Deputy General Manager / Erection Services,
Bharat Heavy Electricals Limited
Boiler Auxiliaries Plant
Indira Gandhi Industrial Complex
RANIPET -632 406 (TAMIL NADU)

Sir,

Sub: Hiring of One Number of Diesel A/CTaxi (Tata-Indica OR Figo-Aspire or better model vehicle) for BHEL / Ranipet Staff at Nalco-Angul

Ref : Tender specification No. BAP/ERN/NALCO/ANGUL/TAXI/C-297

I/We hereby offer to carry out the work of Taxi operation for BHEL/ Ranipet staff at Nalco-Angul project site at Odisha as per terms and conditions of Tender Specification No. BAP/ERN/NALCO/ANGUL/TAXI/C-297 issued by M/s. Bharat Heavy Electricals Limited, Boiler Auxiliaries Plant, Ranipet.

I/ we have carefully perused all the terms and condition of contract for hiring of taxi at Nalco-Angul-Odisha site and agree to abide by the same. I / We have quoted our best rates in the attached rate schedule.

Photocopies of the following documents will be furnished along with this offer in response to our FIRM tender

1. Registration Certificate
2. Taxi tourist permit
3. Comprehensive Insurance
4. The authorization Bond countersigned by a Notary (if applicable)
5. PAN Card

SIGNATURE OF THE CONTRACTOR

Place:

ADDRESS :

Date :

पंजीकृत कार्यालय : बीएचईएल हाउस, सीरी फोर्ट, नई दिल्ली - 110049, भारत

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BAP/ERN/NALCO/ANGUL/TAXI/C-297

PART-I (Page: 04 of 05)

Specification for Hiring of Taxi at NALCO ANGUL

The contract for hired diesel taxi will be valid for a period of 2 months tentatively from 20 Nov-2017 and extended further if required.

1. The Vehicle shall be fairly NEW and registered after 2015
2. The vehicle should be deployed within 02 days from the date of work order
3. The normal hours of taxi operation will be from 7.30 A.M to 7.30 P.M. The vehicle should report to the first party's (BHEL's) garage at 7.30 AM and will be utilized by the first party up to 7.30 PM daily. However, the reporting time of the vehicle may vary according to the requirement of the first party at site. Any delay in the reporting will attract a Liquidated damages/penalty of 5% of daily average charge per hour for the day.
4. If the vehicle is required beyond normal working hours, the same should not be refused and such overtime services, overtime charges @Rs.40/- per hour shall be paid.
5. The vehicle should be made available by the contractor to the first party on all working days of BHEL Site Office. The contractor should also make available the taxi on closed and weekly holidays, if required by the first party. But, there will be no extra payment for providing taxi on such holidays, except for mileage and over time charges, if any.
6. Proper logbook as required by the first party shall be maintained by the contractor's driver and the same shall be submitted daily.
7. During the contract period, if the contractor is unable to provide any vehicle on any particular day(s) or for a continuous period, an alternative vehicle shall be arranged by BHEL and the difference in cost will be recovered from the contractor.
8. BREAK IN TAXI OPERATION: There may be break(s) in taxi operation as per site requirement. When the taxi is not required by BHEL for a continuous period of 05 (Five) or more days, prior intimation will be given for stoppage of taxi operation and NO PAYMENT will be made for that period. Break of 05 or more continuous days shall be inclusive of intervening Sundays and holidays, where applicable.
9. As per requirement BHEL reserves the right to use the vehicle for Local trips and also Outstation Trips without any extra cost implication to BHEL.
10. DEDUCTION FOR BREAK(S) IN TAXI OPERATION : When the taxi is not utilized by BHEL for a continuous period of 05 or more days, hire charges for the total period of non-utilization will be deducted proportionate to the quoted/accepted monthly hire charges. A month means a calendar month. When taxi is not utilized/required by BHEL for a continuous period of up to 04 days, no deduction will be made in the monthly hire charges.
11. The contractor must have Registration Certificate on his own name or he / she should be empowered to operate the offered vehicle through a bond. The authorization Bond must be countersigned by a Notary.
12. The vehicle offered shall be A/c **Tata-Indica OR Figo Aspire or better model diesel car** and shall be fairly new and in good condition. The Photostat copies of the Registration Certificate and other permits shall be submitted along with the offer.
13. The tourist taxi provided should have a valid permit and be in good condition to the satisfaction of the first party. The contractor shall maintain the vehicle always in good running condition and BHEL reserves the right to terminate the contract in case of continued negligence of maintenance by the contractor.
14. The driver should follow and obey all Traffic Rules. Any penalties imposed for violation of Traffic Rules shall be borne by the contractor.
15. The vehicle is required on all days including Sundays and Holidays and beyond normal working hours as per BHEL requirement. However, one day in a month shall be given as Holiday for the vehicle maintenance, at the discretion of BHEL's Site-Incharge at NALCO ANGUL.
16. The contractor is responsible for obtaining necessary permit, comprehensive insurance policy, employing good drivers possessing valid license etc., and shall comply with all the statutory requirements that may be necessary in this respect. BHEL will not be responsible for any consequences arising out of any violation of rules or acts or accidents.
17. THE COMPREHENSIVE INSURANCE POLICY: This insurance shall be in such a form to protect the CONTRACTOR against all claims for injuries, disability, disease and death to members of public including BHEL clients men and damage to the property of others arising from the use of motor vehicles during on or off the 'Site' operations, irrespective of the ownership of such vehicles.

SIGNATURE OF THE CONTRACTOR

पंजीकृत कार्यालय : बीएचईएल हाउस, सीरी फोर्ट, नई दिल्ली - 110049, भारत

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PART-I (Page: 05 of 05)

Tender Specification for Hiring of Taxi at NALCO ANGUL (Contd.)

18. BHEL will assist the contractor in getting the gate pass. It is the contractor's responsibility to arrange gate pass for the vehicle and driver for entering site, namely NALCO, ANGUL.
19. The contractor should appraise himself of the safety regulation and other conditions to be complied with at the site of operation before quoting. Adherence to safety requirements of BHEL's customer shall be ensured.
20. SUBMISSION OF OFFER : This Terms & conditions in original, duly signed in all the pages, should be submitted to BHEL along with your offer as a token of acceptance of the conditions. Your are requested to quote in the Rate schedule for this enquiry attached herewith. Your offer should be submitted in a sealed cover to the below address.

To
The Office of the SDGM/Erection Service,
Bharat Heavy Electricals Limited,
Boiler Auxiliaries Plant, Ranipet – 632 406.
Tamil Nadu

Phone No.:04172 - 284973,
21. TAXES & DUTIES : The quoted rates shall be inclusive of all taxes and duties leviable by any Local body / State Government / Central Government authorities except Service Tax.
22. SERVICE TAX : Quoted rate shall be exclusive of Service tax. The Service tax shall be reimbursed at actuals against Service Invoice subject to Reverse charge provisions of service tax rules and proof of remittance of service tax, which shall be submitted along with subsequent invoice. As on date the Service Tax payable by BHEL is 15%. No service Tax is payable by the contractor if the contractor confirms that Cenvat credit on inputs, input services and capital goods is not availed by him/her. The contractor shall furnish copy of Service Tax Registration Certificate issued by Excise Dept. The service tax invoice shall be as per relevant Service tax rules and regulations.
23. If the proof of remittance of Service Tax is not submitted, BHEL will deduct the service tax amount paid to the contractor and further no service tax will be paid.
24. EARNEST MONEY DEPOSIT (EMD) : Not Applicable
25. SECURITY DEPOSIT (SD): Waived off
26. PAYMENT TERMS : The contractor shall raise Service Invoices on monthly basis and certified by the Engineer In-Charge of BHEL. Payment will be made once in a month only through E-payment (through NEFT/RTGS) after deducting the bank commission charges. To make e-payment the contractor shall submit and acceptance letter in the enclosed format (ANNEXURE). Payment will be made within a period of 30 days from the date of submission of bills along with all the enclosures as called for by BHEL. A month means a calendar month. TDS will be deducted at the applicable rates
27. No advance payment for any purpose will be made for Taxi operation.
28. The rates quoted for running charges shall be reckoned only from the first party's garage irrespective of the contractor's shed. The contractor will be solely responsible for any misuse of the vehicle during off hours and its consequences.
29. The cost of Diesel and Engine oil will be reimbursed by BHEL on actual cost at the indicated KM's running of the taxi per liter of diesel and KM's running of the taxi per liter of engine oil.
30. The contractor has to maintain the vehicle in good condition at all times and ensure punctuality in operation. In case BHEL is not satisfied with the performance of taxi operation, the contract will be terminated on 01 (one) month notice..
31. The terms and conditions shall be duly signed in all the pages as a token of acceptance of the conditions and submitted along with the offer.

SIGNATURE OF THE CONTRACTOR



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BAP/ERN/NALCO/ANGUL/TAXI/C-297

PART-II (Page 01 of 01)

| TENDER DOCUMENT | | | | | |
|---|---|-----|-------|-----------------------|--------------|
| PART-II PRICE-BID | | | | | |
| SCHEDULE OF RATES & QUANTITIES | | | | | |
| <p>A. Tender Specn. No.:: BAP/ERN/NALCO/ANGUL/TAXI/C-297 DT: 11-Nov-2017</p> <p>B. Scope of work: Hiring of ONE Number of A/c diesel Taxi (Tata-Indica OR Figo-Aspire or better model vehicle) for BHEL / Ranipet staff, as per the attached terms and condition attached, at NALCO ANGUL for trips to and from site of work and within ANGUL.</p> <p>C. Terms & Conditions: The cost of diesel and engine oil will be reimbursed by BHEL on the basis of the following calculation.</p> <ul style="list-style-type: none">a. Diesel Charges will be reimbursed @ 12 KM/Ltrb. Oil charges shall be reimbursed @ 500 KM/ ltrc. Over time charges @ Rs. 40 /hr shall be paid extra for operating the taxi beyond 12 hours a day. | | | | | |
| S.No. | DESCRIPTION OF ITEM | QTY | UOM | Rental Rate Per Month | Value in Rs. |
| 01 | Monthly Charges for Hiring of A/c diesel taxi with driver for 12 Hrs. duty per day including Sundays & holidays | 2 | Month | | |
| D | TOTAL Excluding GST | | | | |
| E | GST @ _____% | | | | |
| F | TOTAL inclusive of GST | | | | |

Note: The Photocopies of documents be submitted along with the offer are: (1) Registration Certificate, (2) Taxi tourist permit, (3) Comprehensive Insurance, (4) PAN Card are to be attached with the Part-I of the Tender document

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