TRICHY, BHEL, TRICHY, POSTAL CODE :620014, TIRUCHIRAPALLI, TAMIL NADU, INDIA

RFQ/NIT HEADER DETAIL

ORGANIZATION NAME	TRICHY, BHEL	RFQ FLOATED UNDER THE POLICY	PURCHASE POLICY
RFQ/NIT REFERENCE CODE/ENQUIRY NO	2001700288	RFQ OWNER/NIT OFFICER/ENQUIRY OWNER	MR DURJOY KUMAR PRAMANIK(AE1/PUR)
RFQ/NIT TYPE	OPEN TENDER		
NUMBER OF ITEMS ALREADY ATTACHED	1		
CURRENCY	ANY		
DESCRIPTION	BLUE DUNGRY CLOTH		
DETAILED DESCRIPTION	BLUE DUNGRY CLOTH		
NUMBER OF BID PART(S)	2	PUBLISHED DATE	27 Nov , 2017 4:29:17 PM

ATTRIBUTE(S)

ATTRIBUTE NAME	ATTRIBUTE VALUE
Delivery at	BHEL AT TRICHY
Inspection By	BHEL AT TRICHY
Validity of the Offer	PRICE SHOULD BE FIXED AND VALID FOR 03 MONTHS FROM THE DATE OF TECHNICAL BID OPENING
Pre-Bid meeting date	2017-12-04 00:00:00.0

DATE-TIME DETAIL(S)

BID START DATE	27 Nov , 2017 10:38:00 AM	BID DUE DATE	9 Dec , 2017 2:00:00 PM
BID OPEN DATE (SCHEDULED)	9 Dec , 2017 2:30:00 PM		

PRE-BID DISCUSSION DETAILS

PRE-BID DISCUSSION TYPE NOT REQUIRED

ALTERNATE BID DECRYPTOR(S)

USER DETAILS
MR Admin SANJEEVI B(SDGM/PUR)
MR ABRAHAM VICTOR P G(DGM/PUR)
MR KANU DEBNATH(AE1/PUR)
MR DURJOY KUMAR PRAMANIK(AE1/PUR)
MR RAJA PRAKASH K(ENGR/PUR)
MR ARUNKUMAR KOTA(AE1/PUR)
MR VEERA KUMAR J(AE1/PUR)

SELLER DETAIL(S)

CODE	ORGANIZATION NAME
023505	TEST (Mr test ot test)

TERM AND CONDITION DETAIL(S) - SPECIAL TERM(S)

SL. NO.	CATEGORY	DESCRIPTION

TRICHY, BHEL, TRICHY, POSTAL CODE :620014, TIRUCHIRAPALLI, TAMIL NADU, INDIA

1	SPECIAL TERM(S)	SPECIAL TERM(S) 1. Tender will be processed as per our enclosed Terms and conditions. 2. The validity of the offer should be 90 days. If the supplier does not accept validity of the offer 90 days from the date of technical bid opening, such offer will be rejected. 3. IMPORTANT NOTE:-The commercial confirmation format (as per ANNEXURE-B duly filled) should be submitted along with the technical bid, withoutfail. 4. Terms and conditions to be confirmed /accepted/mentioned in your technical bid and the format (which we have mentioned in our enquiryANNEXURE-B) should be the same, without any variation/deviation. In caseof variation/deviation between the technical bid and format, the detailsfurnished in the format (as per ANNEXURE-B) only are considered forevaluation. 5. Any communication should be addressed to the following address: The DGM, Purchase Department/ PSS, Materials Management/Raw Materials, 24 Building (4th Floor), Bharat Heavy Electricals Limited, Tiruchirappalli - 620 014. Email:pgavictor@bheltry.co.in Phone no.0431-25776457. 6. MSE (Manufacturer) is only eligible to participate in this tender. 7.Copyof purchase order (PO) obtained in any one of the past three years i.e 2015 to 2017 should be submitted along with offer for evaluation. 8. Vendors have to submit the one mtrs. sample/s along with the testcertificate within the enquiry due date, if offer received without sample/s or without test certificate, such offers will be rejected. 9. Test certificate should be in line with the specification and itshould be approved by Govt./Govt. approved Lab. 10. Each sample should be super scribed with correct tender no., item ofsupply, vendor name and due date of opening. Sample/s should be sent tothe following address and it should reach on or before due date of thetender. Sample/s should be sent to the following address: Tender Opening Cell/MMRoom No.26, 24 Building (Ground Floor), Bharat Heavy Electricals Limited, Tiruchirappalli - 620 014. 11. The confirmation of sample/s submission with valid proof should be intimated in the technical bid. 12.Blue Dungry cloth will be procured as a package from a single sourceonly, considering the colour matching. 13. In the event of more than one vendor become L1, than all the L1vendors will be asked to submit the revised price bid. 14. When Blue Dungry cloth is finally supplied in batches, test reportshould be accompanied with each batch and the material will be acceptedsubjected to test in Govt/Govt Authorised Laboratory with respect to thequality parameters defined in the preferred specification of BHEL. 15.Inthe case of rejection, the replacement supply has to be done within 10days from the date of intimation of rejection and also theresponsibility lies with Seller to take back the rejected lot within 10days from the date of intimation of rejection, otherwise the materialswill be scrapped. 16.Sample/s will be evaluated/selected by the Committee. 17. Committee has the right to select/reject the samples submitted bythe bidders and the decision of the committe is final. 18. This tender is exclusively for MSE (Manufacturer only), such vendorswill be required to submit the following documents Long with the offer;otherwise their offer will not be considered for this enquiry.- Attested copies of either EM II certificate having deemed validity(five years from the date of issue of acknowledgement in EM II) or validNSIC certificate or EM II certificate along with attested copy of CA(Format enclosed at Annexure-I where deemed validity of EM IIcertificate of five years has expired) applicable for the relevantfinancial (latest audited). Date to be reckoned for determining thedeemed validity will be the date of technical bid opening. All thedocuments should be notarized or attested by a Gazetted officer. 19. Since, this tender is exclusive for MSE suppliers, the 20%earmarking provision

TRICHY, BHEL, TRICHY, POSTAL CODE :620014, TIRUCHIRAPALLI, TAMIL NADU, INDIA

		to MSE suppliers (whose quoted price are comingunder L1+15% price band) is not applicable in this tender. 20. Offer from Non-MSE vendor will not be considered against thisenquiry. 21.Vendors should submit the following attachments along with the offer,duly filled in, sealed and signed by the vendor in technical bid (part-I): - Annexure B (Commercial confirmation format). - Annexure C (Vendor's Data). - Annexure I (CA certificate format). The bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ serviceproviders shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website http://www.bhel.comand shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as itcomes to their notice.

RFQ/NIT ITEM DETAILS

SL. NO.	CODE	DESCRIPTION	QUANTITY	RFQ/NIT U.O.M	OFFER U.O.M
10	000000230720750000	BLUE DUNGRY CLOTH - WOVEN FABRIC - WIDTH 91 CMSPECIFICATION - Average Warp Yarn Count (Ne) - 19.33 - +/- 3 % Average Weft Yarn Count (Ne) - 17.77 - +/- 3 % Ends Per Inch - 58 - +/- 2 Picks Per Inch - 36 - +/- 2 GSM - Minimum 130 Grms.PRE QUALIFICATION CRITERIA:1. Manufacturer is only eligible to participate in this tender.2. Copy of Purchase ORder (PO) obtained in any one of the past threeyears i.e. 2015 to 2017 should be submitted along with offerNOTE : 1. Sample of One Mtr. should be submitted along with Offer for evaluation.2. Test Certificate should also be submitted in line with theSpecifications from Govt./Govt. approved Lab along with Sample.3. Test Certificate from Govt./Govt. approved Lab should be submittedalong with the Bulk Supply.BLUE DUNGRY CLOTH	13,300.00	METER	METER

ATTRIBUTE DETAILS

ATTRIBUTE NAME	ATTRIBUTE VALUE
MATERIAL CODE:	000000230720750000
MATERIAL GROUP:	ZWELFARE
KILOGRAM PER UNIT:	0.0
Cenvatable (Yes / No)	Yes
Delivery Location	TAMIL NADU
Vatable (Yes / No)	Yes
Delivery Date (i) :	19-MAR-2018
Delivery Qty (i) :	13300

IMPORTANT NOTICE

PLEASE READ THE FOLLOWING ATTACHMENT(S)[SEPARATELY DOWNLOADABLE] ALONG WITH THIS RFQ/NIT/ENQUIRY .

RFQ/NIT/ENQUIRY - ATTACHMENTS

LABEL	FILE NAME
TERMS AND CONDITIONS	TERMS AND CONDITIONS.pdf

ANNEXURE

QUOTATIONS:

1. a. Interested bidders / Suppliers shall submit their offer through e-Procurement mode at https://bheleps.buyjunction.in. Offers in any other mode will not be accepted.

For Enterprise Procurement System (EPS) Bidders/Suppliers are requested to follow these steps.

REQUIREMENTS

1. A PC with Internet connectivity.
2. DSC (Digital Signature Certificate) (Class 3- SHA2- 2048 BIT- SIGNING & ENCRYPTION)
3. The site is best viewed in Internet Explorer 9.0. If you are using Internet Explorer 10 or above then enable compatibility view available under Tools menu
4. Install Java 1.8 Update 67/72/79/77 (32 OR 64 Bit)

MANDATORY REQUIREMENT:

Suppliers interested for registration for BHEL Open Tenders should have a valid DSC (Digital Signature Certificate) before Proceeding forward for Registration. Herein a Valid DSC refers to an Active and unexpired Signing and Encryption Certificate, with specification Class III SHA 2 2048 bit.

UNREGISTERED SUPPLIER IN EPS:

Procedure for Online Registration in EPS for Open Tender Suppliers for BHEL

Please follow the below steps for registration

1. Click Register Button (Top of the Screen)
2. Please input your organization PAN No (in case of Indian supplier) or click "Foreign" in case you are an overseas Supplier.
3. Click on INTERESTED Button against the respective BHEL Unit
4. Key in your desired login id (Login Code should be 8 - 24 characters in length and can only use numeric values) If you have registered by keying in PAN No. then your desired login id will be prefixed by "OTI", In case of overseas suppliers it will be prefixed with "OTF"
5. Fill in the other details.
6. Fill in the Captcha code and click next
7. Register your Signing certificate and click next
8. Select atleast one procurement category you may be dealing in.

Once the above steps are completed, your profile will be activated by mjunction within 2 business hours. After registering follow the steps provided in "For Registered Supplier" to view RFQ.

In case of any assistance, please call the following nos for support:

033-6601 1717 (From 9:30am to 5:30pm)

NB:-

1 --BHEL Administrator or user will have no role for approving Registration and Open Tenders and DSC for Any supplier who has registered himself from the front END which is in case of OT.

FOR REGISTERED SUPPLIER IN EPS:

a. Supplier visits EPS home page

b. Supplier signs in with their user id and password

c. Selects the RFQ Code and views it.

d. Attaches themselves to the RFQ by clicking the interested button

e. Supplier fills the bid template and makes necessary attachments

f. Supplier submits their bid by clicking CONFIRM.

In case of any assistance, please call the following Nos for support:

033-6601 1717 (From 9:30am to 5:30pm)

g. The Purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept in Part or full without assigning any reason whatsoever.

h. The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. BHEL and mjunction Services Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Purchaser for processing.

I. Before uploading scanned documents if any, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.

TERMS AND CONDITIONS:

01. **GST :**

For supplies after implementation of GST i.e. after 30.06.2017, the following conditions will apply and supplier shall fully comply to the below points.

Indigenous suppliers:

I. Response to Tenders for Indigenous supplier will be entertained only if the vendor has a valid GST registration no which should clearly mentioned in the offer. If any specific exemption is available, a declaration with due supporting documents need to be furnished for considering the offer.

II. Supplier shall mention their GSTN registration number in all their invoices and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No which is linked/uploaded in GSTN network shall be clearly indicated), item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, etc.

III. All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/ SAC code (Services Accounting Code).

IV. A declaration to the effect that all invoice particulars are/were uploaded in the GSTN network/ portal & all tax liability as per GST rules and regulations have been and will be discharged, shall be mentioned in the invoice. If not mentioned in the invoice, a separate declaration shall be submitted as per the requirement of BHEL.

V. All documents like Mill Test Certificate, LR copy, Guarantee/Warrantee certificate, work completion certificate, any other document mentioned in PO, shall be sent along with the vehicle/consignment. For all consignments received within the calendar month, input credit will be availed within that month in line with monthly returns filing cycle. In case of any discrepancy in the document or non-submission of documents mentioned in the PO, then BHEL will not be able to accept or account the material, in such case availing of tax credit will be deferred to next month or so.

VI. In case of discrepancy in the data uploaded by supplier in the GSTN portal or in case of any shortages or rejection in the supply, then BHEL will not be able to avail the tax credit and will notify the supplier of the same. Supplier has to rectify the data discrepancy in the GSTN portal or issue credit note (details to be uploaded in GSTN portal) for the shortages or rejections in the suppliers, within the calendar month notified by BHEL.

VII. For any such delay in availing of tax credit for reasons attributable to supplier (as mentioned above), interest (calculated @ SBI Base Rate + 6%) alongwith penalty if any will be deducted for the delayed period i.e. from the month of receipt till the month tax credit is availed, from the running bills.

02. Offers should have a validity of minimum 90 days from the date of price bid opening. The quoted/Finalized rates shall be Firm till completion of the supplies including amendment / deviation / extension if any in quantity / date.

03. .Bidders are requested to quote their offer price on F.O.R Destination (BHEL/Stores) basis only (The basic price of the material quoted in the bid should be inclusive of Packing, Forwarding, freight and transit insurance, etc.,). Ex-works offers will be summarily rejected without further clarification. However, break up for the following shall be detailed in the offer:

    i. Basic cost.
    ii. Packing & Forwarding charges if applicable.
    iii. Freight & Transit Insurance portion applicable for delivering goods to Stores / BHEL Trichy.

04. No charges shall be indicated as "Lumpsum" or "Approximate" in absolute value. All charges like taxes and duties should be clearly specified as "percentage" of the quoted rates.

05. The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Purchaser on time-to- time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.

06. On the due date of tender opening, only technical bids will be opened. The opened technical bids will be evaluated by us and clarifications required, if any, will be called for from the bidders on technical and commercial points. If no reply is received from the vendor for the clarification raised by BHEL with in the final cut-off date those vendors offer will be processed with the documents available / submitted against this tender. Offers not meeting the required specification and technical condition will be summarily rejected. The price bids of technically suitable bidders will be opened on a later date with prior intimation to techno-commercially suitable bidders.

07. Ranking L-1, L-2 etc. shall be done for individual items for the techno-commercially acceptable offers on landed cost to BHEL, Trichy basis.

08. BHEL reserves the right to negotiate with L1 vendor or re-float the tender for items where, L1 price is not the lowest acceptable price; BHEL reserves the right to increase or decrease the tender quantity.

09. **TERMS OF PAYMENT:** Payment will be made after 45 days from the date of receipt and acceptance of materials at BHEL Trichy. Offers quoting for Advance payment / LC / thro bank payment will be rejected. Any deviation in the payment terms below 45 days shall attract loading as below.

Base rate of SBI (as applicable on the date of bid opening; Techno-commercial bid opening in case of two part bids) +6% will be considered for the loading for the period of relaxation sought by the bidder.

10. LD clause & Risk purchase clause are applicable.

(Any deviations in the LD shall attract loading to the extent of relaxation sought to which it is not agreed by the bidder at offered value).

Single delivery schedule:

If the Supplier fails to deliver the P.O quantity within the period specified in the contract, then the Purchaser shall deduct liquidated damages, 0.5% of the total order value per week of delay or part thereof subject to a maximum of 10% of the total order value.

Liquidated Damages (LD): (Any deviations shall attract loading to the extent of relaxation sought to which it is not agreed by the bidder at offered value).

11. **RISK PURCHASE:** Alternatively the purchaser at his option will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the time stipulated as aforesaid or if the same were not available, the best and the nearest available substitutes therefor. The supplier shall be liable for any loss, which the purchaser may sustain by reason of such risk purchases in addition to penalty at the rate mentioned in LD clause above.

12. **PACKING AND MARKING:** The supplier shall arrange for securely protecting and packing the stores to avoid loss or damages during transit.

13. Conditional offers are likely to be rejected.

14. The correspondences between the bidder and BHEL through email are considered as valid document legally though not signed. It is treated as valid confirmations made on behalf of the respective company and comes under the legal ambit of the business transaction and hence binding on both the parties.

15. Disclaimer Clause: Neither the Organization (Bharat Heavy Electricals Ltd.) nor the service provider (mjunction Services Ltd.) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems or reasons thereof.

16. Bidders participating in the tender should declare in their technical bid whether they have been black-listed / kept on hold / given Business holiday for a specified period by any Public Sector Undertaking or Government Departments. The reasons for such action with details and the current status of such hold shall be clearly furnished to BHEL. If no such details are mentioned in the offer, it will be construed that the bidder is not under any such hold. However, at a later date if it comes to the notice of BHEL about any such hold under enforcement, BHEL reserves the right to reject the offer at any point of time and also under any stage of the finalization of the tender. Such bidders will not be permitted to participate in the further tender proceedings and will be communicated suitably.

17. BHEL reserves the right to negotiate or re-float the enquiry opened if L1 price is not the lowest acceptable price to them inter-alia other reasons.
18. The correspondence between the bidder and BHEL through email is considered as valid document legally though it is not signed. It is treated as valid confirmations made on behalf of the respective company and comes under the legal ambit of the business transaction and hence binding on both the parties.

19. In case of any quality rejection of materials, the supplier has to collect the materials at his own cost within the 10 days of rejection of advice. Otherwise the materials will be scrapped.

20. Unloading at BHEL has to be done by the suppliers and BHEL will not be in a position to provide any handling / unloading facilities.
21. Bidders not confirming to the enquiry specifications will be disqualified.
22. The vendor should submit the following attachments along with the technical bid, duly filled in ,sealed and signed by the vendor (part-I).

    - Annexure A (Vendor's Data).
    - Annexure B (Commercial confirmation Format).
    - Annexure I (CA certificate (if applicable))

23. Any communication should be addressed to the following address:

The DY. General Manager,
Purchase Department/ PSS,
Materials Management/Raw Materials,
24 Building (4th Floor),
Bharat Heavy Electricals Limited,
Tiruchirappalli - 620 014.
Email:pgavictor@bheltry.co.in

Phone no.0431-2577645

24. The new vendors for Trichy unit will be required to furnish the following documentary proof/information along with their offers:

1. Certificate of Registration (copy of Certificate to be submitted).
2. PAN Card (copy to be submitted).
3. Banker's Information (copy of Bank Pass Book first Page to be submitted).
4. MSE Vendor Certificate/ NSIC/SSI Certificate.
5. Address of your organization (Complete Postal Address with PIN Code)
6. Contact Person/s, Phone No., Mobile No., FAX No., E-mail ID.
7. Statutory documents —**GSTIN Details**/VAT/TIN/EXCISE REGISTRATION/SERVICE TAX REGISTRATION/CST REGN etc (copy to be furnished).

If the new vendors for Trichy unit fail to submit the above documentary proof/information, their offers will not be considered for this enquiry.

The new vendors for Trichy unit will be required to furnish the following documentary proof/information **if applicable**, along with their offers:

1. ISO Certificate (if applicable)
2. Experience certificate as proof of supply of similar item to any Govt.agencies/PSU/Organisations. (Copy of POs to be furnished).
3. Audit Report / IT Return (If applicable).
4. Agency Agreement with manufacturer.

Partnership Deed (if applicable)

25. MSE (Manufacturer) is only eligible to participate in this tender.

26.Copy of purchase order (PO) obtained in any one of the past three years i.e 2015 to 2017 should be submitted along with offer for evaluation.

27. Vendors have to submit the one mtrs. sample/s along with the test certificate within the enquiry due date, if offer received without sample/s or without test certificate, such offers will be rejected.

28. Test certificate should be in line with the specification and it should be approved by Govt./Govt. approved Lab.

29. Each sample should be super scribed with correct tender no., item of supply, vendor name and due date of opening. Sample/s should be sent to the following address and it should reach on or before due date of the tender. Sample/s should be sent to the following address:

Tender Opening Cell/MM
Room No.26,
24 Building (Ground Floor), competent
Bharat Heavy Electricals Limited,
Tiruchirappalli - 620 014.

30. The confirmation of sample/s submission with valid proof should be intimated in the technical bid.

31.Blue Dungry cloth will be procured as a package from a single source only, considering the colour matching.

32. In the event of more than one vendor become L1, than all the L1 vendors will be asked to submit the revised price bid.

33. When Blue Dungry cloth is finally supplied in batches, test report should be accompanied with each batch and the material will be accepted subjected to test in Govt/Govt Authorised Laboratory with respect to the quality parameters defined in the preferred specification of BHEL.

34.In the case of rejection, the replacement supply has to be done within 10 days from the date of intimation of rejection and also the responsibility lies with Seller to take back the rejected lot within 10 days from the date of intimation of rejection, otherwise the materials will be scrapped.

35. Sample/s will be evaluated/selected by the Committee.

36. Committee has the right to select/reject the samples submitted by the bidders and the decision of the committe is final.

37. This tender is exclusively for MSE (Manufacturer only), such vendors will be required to submit the following documents Long with the offer; otherwise their offer will not be considered for this enquiry.

- Attested copies of either EM II certificate having deemed validity (five years from the date of issue of acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of CA (Format enclosed at Annexure-I where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial (latest audited). Date to be reckoned for determining the deemed validity will be the date of technical bid opening. All the documents should be notarized or attested by a Gazetted officer.

38. Since, this tender is exclusive for MSE suppliers, the 20% earmarking provision to MSE suppliers (whose quoted price are coming under L1+15% price band) is not applicable in this tender.

39. Offer from Non-MSE vendor will not be considered against this enquiry.

Annexure-1

Certificate by Chartered Accountant on letter head

This is to Certify that M/S..

(Hereinafter referred to as 'company') having its registered office

at..is registered under MSMED Act 2006, (Entrepreneur

Memorandum No (Part-11) .... dt...........................

Category: (Micro/Small)). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the

latest audited financial year.............................. as per MSMED Act 2006 is as follows:

- **For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No.S.0.1722(E) dated October 5, 2006:

  Rs.................................... Lacs

- **For Service Enterprises:** Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006:

  Rs.... .... Lacs

(Strike off whichever is not applicable)

The above investment of Rs........................... Lacs is within permissible limit of Rs.................................. Lacs for.................................... Micro / Small (Strike off which Is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/ Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is..(dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide 5.0. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name -

Membership number –

Seal of Chartered Accountant

ANNEXURE-A (VENDOR'S DATA) w.e.f : 22.10.2016

429 - 030/D1	**BHARAT HEAVY ELECTRICALS LIMITED** **TIRUCHIRAPPALLI - 620 014** **PURCHASE** **REQUEST FOR ENLISTMENT OF VENDORS** **(MFG / FB / VALVES / SB / FBC & HRSG, MISC)**	**FORM - B**

Ref: **Date:**

SUB : REQUEST FOR REGISTRATION OF NEW VENDOR / CHANGE OF ADDRESS / ADDL. OFFICE.

SYSTEM UPDATION		STATUS		ITEMS	
NEW CODE ADDITION		TRADER/AGENT		RAW MATERIAL	
CHANGE OF NAME / ADDRESS		MANUFACTURER		SUB-DELEVERIES	
ADDITIONAL OFFICE		ORDER		PSS	
CHANGE/ ADDITION OF AGENT		TRIAL ENQUIRY		CP&SP	
				R&D	

ITEM CATEGORY	CRITICAL	NON-CRITICAL

MISC(*)

ITEM DESCRIPTION:	**GST No.**
VENDOR NAME :	☎ :
	Mobile:
	Fax No.:
	E mail:
PINCODE:	**PAN NO.:**
STATE :	
MSME Type (Please Tick the type of MSME) or Non-MSME	**MICRO/SMALL**
MSME Certficate no/Date (Details must be given) for MSME vendor. Certificate needs to be attached	
Whether SC/ST (please tick the relevant category) (Community Certificate issued by competent authority shall be attached)	
If the Firm is SC/ST category, whether Proprietary or Partnership	
If partnership firm, % share held (Value must be entered)	

INDIAN AGENT'S

ADDRESS (FOR

FOREIGN SUPPLIER)

VENDOR CODE :

EXECUTIVE / PURCHASE HEAD / PURCHASE

APPROVED

BY SDC

Annexure-B (Commercial terms confirmation Format)

SL. NO	Description	BHEL Requirements	Supplier Confirmation
1	**VALIDITY**	90 days from the date of tender opening	
2	**PRICE QUOTED**	FOR DESTINATION BHEL STORES TRICHY- 620014	
3	**PACKING & FORWARDING** (Whether inclusive or extra) Clearly mention the percentage or amount.	Supplier Option	**INCLUDED / EXTRA** (INCASE OF EXTRA MENTION THE PERCENTAGE ________)
4	**GST** Clearly mention the percentage	Supplier Option	**INCLUDED / EXTRA** (INCASE OF EXTRA CLEARLY MENTION THE PERCENTAGE ________)
5	**FREIGHT** (Whether inclusive or extra) Clearly mention the percentage or amount.	Supplier Option	**INCLUDED / EXTRA** (INCASE OF EXTRA MENTION THE PERCENTAGE ________)
6	**DELIVERY SCHEDULE**	AS PER BHEL SCHEDULE	
7	**PAYMENT TERMS**	As per TERMS AND CONDITION clause no.09	
8	**LD CLAUSE**	As per TERMS AND CONDITION clause no.10	
9	**RISK PURCHASE CLAUSE**	As per TERMS AND CONDITION clause no.11	
10	**MSE CERTIFICATION**	To be attached and please submit **annexure- 1**	ATTACHED / NOT ATTACHED
11	**CONTACT PERSON DETAILS**	NAME: MOBILE NO.: EMAIL:	
12	**FOR NEW VENDOR**	Documents mentioned in **clause no.24** should be submitted along with the offer.	