



RFQ/NIT HEADER DETAIL

ORGANIZATION NAME	TRICHY, BHEL	RFQ FLOATED UNDER THE	PURCHASE POLICY
RFQ/NIT REFERENCE	1901700182	POLICY	
CODE/ENQUIRY NO		RFQ OWNER/NIT	MR KILLIVALAVAN R (SR.ENGR/PUR)
RFQ/NIT TYPE	OPEN TENDER	OFFICER/ENQUIRY OWNER	
NUMBER OF ITEMS ALREADY	10		
ATTACHED			
CURRENCY	ANY		
DESCRIPTION	PROCUREMENT OF LUBRICANTS		
DETAILED DESCRIPTION	PROCUREMENT OF 10 ITEMS OF LUBRICANTS AS PER THE DETAILED DESCRIPTION		
NUMBER OF BID PART(S)	2	PUBLISHED DATE	7 Aug , 2017 11:40:29 AM

ATTRIBUTE (S)

ATTRIBUTE NAME	ATTRIBUTE VALUE
Delivery at	BHEL TRICHY STORES
Inspection By	BHEL ENGINEERS AT BHEL TRICHY STORES
Validity of the Offer	PRICE SHOULD BE FIXED AND VALID FOR 90 DAYS FROM THE DATE OF TECHNICAL BID OPENING.
Inspection	BHEL TRICHY STORES
Pre-Bid meeting date	-----

DATE-TIME DETAIL (S)

BID START DATE	7 Aug , 2017 2:00:00 PM	BID DUE DATE	18 Aug , 2017 2:00:00 PM
BID OPEN DATE	18 Aug , 2017 2:30:00 PM		
(SCHEDULED)			

PRE-BID DISCUSSION DETAILS

PRE-BID DISCUSSION TYPE NOT REQUIRED

ALTERNATE BID DECRYPTOR(S)

USER DETAILS
MR Admin SANJEEVI B (SDGM/PUR)
MR ABRAHAM VICTOR P G (DGM/PUR)
MR KILLIVALAVAN R (SR.ENGR/PUR)
MR NARAYANAN R (SDGM/PUR)
MR RAJA PRAKASH K (ENGR/PUR)

SELLER DETAIL (S)

CODE	ORGANIZATION NAME
023505	TEST (Mr test ot test)

TERM AND CONDITION DETAIL(S) - SPECIAL TERM(S)

SL. NO.	CATEGORY	DESCRIPTION
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1	SPECIAL TERM(S)	SPECIAL TERM(S) ENCLOSURES:- THE FOLLOWING FIVE DOCUMENTS SHALL BE COMPULSARILY FILLED , SIGNED ,SEALED AND UPLOADED IN EPS PORTAL FOR CONSIDERING THE OFFER. 1) EPS ENQUIRY DOCUMENT-ALL THE PAGES 2) ANNEXURE-A--EPS PROCEDURE AND TERMS AND CONDITIONS--6 PAGES 3) ANNEXURE-B--COMMERCIAL TERMS--ONE PAGE 4) ANNEXURE-N--COMPANY DETAILS--ONE PAGE 5) PQC (PRE QUALIFICATION CRITERIA)--ONE PAGE NOTE:- a) THE OFFER SHOULD BE SUBMITTED IN TWO PARTS (PART-I & PART-II) THROUGH EPS ONLY BEFORE THE DUE DATE AND TIME MENTIONED. (PART-I-TECHNO COMMERCIAL BID) AND (PART-II-PRICE BID) b) OFFERS SUBMITTED IN ANY OTHER MODE WILL NOT BE CONSIDERED. SPECIAL NOTE:- 1) DELIVERY MATERIAL SHALL BE SUPPLIED WITHIN 30 DAYS FROM THE DATE OF PURCHASE ORDER IN CASE OF ORDERING. 2) LIQUIDATED DAMAGE (LD CLAUSE) / PENALTY SINGLE DELIVERY SCHEDULE:- If the Supplier fails to deliver the P.O quantity within the period specified in the contract, then the Purchaser shall deduct liquidated damages, 0.5% of the total order value per week of delay or part thereof subject to a maximum of 10% of the total order value. LIQUIDATED DAMAGES (LD): Under GST regime, BHEL has to discharge GST liability on LD recovered from suppliers/contractors. Hence applicable GST shall also be recoverable from suppliers/contractors on LD amount. For this Debit note will be issued by BHEL indicating the respective supply invoice number. (Any deviations shall attract loading to the extent of relaxation sought to which it is not agreed by the bidder at offered value). The bidder along with its associate/ collaborators/ sub-contractors/ sub-vendors/ consultants/ service providers shall strictly adhere to BHEL fraud prevention policy displayed on BHEL website http://www.bhel.com and shall immediately bring to the notice of BHEL management about any fraud or suspected fraud as soon as it comes to their notice.
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RFQ SPECIFIC REQUIRED ATTACHMENT(S)

PREQUALIFICATION

SL. NO.	SUPPORTING DOCUMENT NAME	MANDATORY	ALLOW EXEMPTION	GROUP
1	SIGNED AND SEALED COPY OF EPS ENQUIRY DOCUMENT	YES	NO	OTHER
2	ANNEXURE-A--TERMS AND CONDITIONS--SIGNED AND SEALED	YES	NO	OTHER
3	ANNEXURE-B--COMMERCIAL TERMS--SIGNED AND SEALED	YES	NO	OTHER
4	ANNEXURE-N--COMPANY DETAILS--SIGNED AND SEALED	YES	NO	OTHER
5	PQC--PREQUALIFICATION CRITERIA--SIGNED AND SEALED	YES	NO	OTHER

RFQ/NIT ITEM DETAILS

SL. NO.	CODE	DESCRIPTION	QUANTITY	RFQ/NIT U.O.M	OFFER U.O.M
10	000000130070260000	SERVO SPIN - 12SERVO SPIN - 12	420.00	LITER	LITER
	ATTRIBUTE DETAILS	ATTRIBUTE NAME	ATTRIBUTE VALUE		
		MATERIAL CODE:	000000130070260000		
		MATERIAL GROUP:	13LUB		
		KILOGRAM PER UNIT:	0.0		
		Cenvatable (Yes / No)	Yes		
		Delivery Location	TAMIL NADU		
		Vatable (Yes / No)	Yes		
		Delivery Date (i) :	11-SEP-2017		
		Delivery Qty (i) :	420		
20	000000130070460000	SERVO WAY - 68SERVO WAY - 68	630.00	LITER	LITER



	ATTRIBUTE DETAILS	ATTRIBUTE NAME		ATTRIBUTE VALUE	
		MATERIAL CODE:		000000130070460000	
		MATERIAL GROUP:		13LUB	
		KILOGRAM PER UNIT:		0.0	
		Cenvatable (Yes / No)		Yes	
		Delivery Location		TAMIL NADU	
		Vatable (Yes / No)		Yes	
		Delivery Date (i) :		11-SEP-2017	
		Delivery Qty (i) :		630	
30	000000130070620000	SERVOMESH SP320SERVOMESH SP320		420.00	LITER
					LITER
		ATTRIBUTE NAME		ATTRIBUTE VALUE	
		MATERIAL CODE:		000000130070620000	
		MATERIAL GROUP:		13LUB	
		KILOGRAM PER UNIT:		0.9	
		Cenvatable (Yes / No)		Yes	
		Delivery Location		TAMIL NADU	
		Vatable (Yes / No)		Yes	
		Delivery Date (i) :		11-SEP-2017	
		Delivery Qty (i) :		420	
40	000000130071150000	SERVO SYSTEM 68SERVO SYSTEM 68		3,780.00	LITER
					LITER
		ATTRIBUTE NAME		ATTRIBUTE VALUE	
		MATERIAL CODE:		000000130071150000	
		MATERIAL GROUP:		13LUB	
		KILOGRAM PER UNIT:		0.0	
		Cenvatable (Yes / No)		Yes	
		Delivery Location		TAMIL NADU	
		Vatable (Yes / No)		Yes	
		Delivery Date (i) :		11-SEP-2017	
		Delivery Qty (i) :		3780	
50	000000130071210000	SERVO SYSTEM 46SERVO SYSTEM 46		1,260.00	LITER
					LITER
		ATTRIBUTE NAME		ATTRIBUTE VALUE	
		MATERIAL CODE:		000000130071210000	
		MATERIAL GROUP:		13LUB	
		KILOGRAM PER UNIT:		0.0	
		Cenvatable (Yes / No)		Yes	
		Delivery Location		TAMIL NADU	
		Vatable (Yes / No)		Yes	
		Delivery Date (i) :		11-SEP-2017	
		Delivery Qty (i) :		1260	
60	000000130071220000	SERVO SYSTEM 32SERVO SYSTEM 32		1,680.00	LITER
					LITER
		ATTRIBUTE NAME		ATTRIBUTE VALUE	
		MATERIAL CODE:		000000130071220000	
		MATERIAL GROUP:		13LUB	
		KILOGRAM PER UNIT:		0.0	
		Cenvatable (Yes / No)		Yes	
		Delivery Location		TAMIL NADU	
		Vatable (Yes / No)		Yes	
		Delivery Date (i) :		11-SEP-2017	
		Delivery Qty (i) :		1680	
70	000000130071280000	SERVO SYSTEM - 150SERVO SYSTEM - 150		1,680.00	LITER
					LITER
		ATTRIBUTE NAME		ATTRIBUTE VALUE	
		MATERIAL CODE:		000000130071280000	
		MATERIAL GROUP:		13LUB	
		KILOGRAM PER UNIT:		0.0	
		Cenvatable (Yes / No)		Yes	
		Delivery Location		TAMIL NADU	
		Vatable (Yes / No)		Yes	
		Delivery Date (i) :		11-SEP-2017	
		Delivery Qty (i) :		1680	
80	000000130071490000	SERVO WAY - 220SERVO WAY - 220		210.00	LITER
					LITER



	ATTRIBUTE DETAILS	ATTRIBUTE NAME		ATTRIBUTE VALUE	
		MATERIAL CODE:		000000130071490000	
		MATERIAL GROUP:		13LUB	
		KILOGRAM PER UNIT:		0.0	
		Cenvatable (Yes / No)		Yes	
		Delivery Location		TAMIL NADU	
		Vatable (Yes / No)		Yes	
		Delivery Date (i) :		11-SEP-2017	
		Delivery Qty (i) :		210	
90	000000130100080000	SERVO GREASE CSERVO GREASE C		182.00	KILOGRAMM
					KILOGRAMM
		ATTRIBUTE NAME		ATTRIBUTE VALUE	
		MATERIAL CODE:		000000130100080000	
		MATERIAL GROUP:		13LUB	
		KILOGRAM PER UNIT:		1.0	
		Cenvatable (Yes / No)		Yes	
		Delivery Location		TAMIL NADU	
		Vatable (Yes / No)		Yes	
		Delivery Date (i) :		11-SEP-2017	
		Delivery Qty (i) :		182	
100	000000130100320000	GREASE EP2-SERVOGEM		546.00	KILOGRAMM
					KILOGRAMM
		ATTRIBUTE NAME		ATTRIBUTE VALUE	
		MATERIAL CODE:		000000130100320000	
		MATERIAL GROUP:		13LUB	
		KILOGRAM PER UNIT:		1.0	
		Cenvatable (Yes / No)		Yes	
		Delivery Location		TAMIL NADU	
		Vatable (Yes / No)		Yes	
		Delivery Date (i) :		11-SEP-2017	
		Delivery Qty (i) :		546	

IMPORTANT NOTICE

PLEASE READ THE FOLLOWING ATTACHMENT(S) [SEPARATELY DOWNLOADABLE] ALONG WITH THIS RFQ/NIT/ENQUIRY .

RFQ/NIT/ENQUIRY - ATTACHMENTS

LABEL	FILE NAME
EPS ANNEXURE A open	EPS ANNEXURE A open.pdf
Annexure-B	Annexure-B.pdf
Annexure-N	Annexure-N.pdf
PQC for Lub	PQC for Lub.pdf



Annexure A

QUOTATIONS:

1.

a. Interested bidders / Suppliers shall submit their offer through e-Procurement mode at <https://bheleps.buyjunction.in>. **Offers in any other mode will not be accepted.**

For Enterprise Procurement System (EPS) Bidders/Suppliers are requested to follow these steps.

REQUIREMENTS

1. A PC with Internet connectivity.
2. DSC (Digital Signature Certificate)(Class 3- SHA2- 2048 BIT- SIGNING & ENCRYPTION)
3. The site is best viewed in Internet Explorer 9.0. If you are using Internet Explorer 10 or above then enable compatibility view available under Tools menu
4. Install Java 1.8 Update 67/72/79 (Both 32 & 64 Bit

MANDATORY REQUIREMENT:

Suppliers interested for registration for BHEL Open Tenders should have a valid DSC (Digital Signature Certificate) before Proceeding forward for Registration. Herein a Valid DSC refers to an Active and unexpired Signing and Encryption Certificate, with specification Class III SHA 2 2048 bit.

UNREGISTERED SUPPLIER IN EPS:

Procedure for Online Registration in EPS for Open Tender Suppliers for BHEL

Please follow the below steps for registration

1. Click Register Button (Top of the Screen)
2. Please input your organization PAN No (in case of Indian supplier) or click "Foreign" in case you are an overseas Supplier.
3. Click on INTERESTED Button against the respective BHEL Unit
4. Key in your desired login id (Login Code should be 8 - 24 characters in length and can only use numeric values) If you have registered by keying in PAN No. then your desired login id will be prefixed by "OTI", In case of overseas suppliers it will be prefixed with "OTF"
5. Fill in the other details.
6. Fill in the Captcha code and click next
7. Register your Signing certificate and click next
8. Select atleast one procurement category you may be dealing in.

Once the above steps are completed, your profile will be activated by mjunction within 2 business hours. After registering follow the steps provided in "For Registered Supplier" to view RFQ.

In case of any assistance, please call the following nos for support:

033-6601 1717 (From 9:30am to 5:30pm)

NB:-

1 -- BHEL Administrator or user will have no role for approving Registration and Open Tenders and DSC for Any supplier who has registered himself from the front END which is in case of OT.

FOR REGISTERED SUPPLIER IN EPS:

- a. Supplier visits EPS home page
- b. Supplier signs in with their user id and password
- c. Selects the RFQ Code and views it.
- d. Attaches themselves to the RFQ by clicking the interested button
- e. Supplier fills the bid template and makes necessary attachments
- f. Supplier submits their bid by clicking CONFIRM.

In case of any assistance, please call the following Nos for support:

033-6601 1717 (From 9:30am to 5:30pm)

b. Bidders are requested to quote their offer price on F.O.R Destination (BHEL/Stores) basis only (The basic price of the material quoted in the bid should be inclusive of Packing, Forwarding, freight and transit insurance, etc.,). Ex-works offers will be summarily rejected without further clarification.

- c. No charges shall be indicated as "Lumpsum" or "Approximate" in absolute value. All charges like taxes and duties should be clearly specified as "percentage" of the quoted rates.
- d. If GST is payable as extra to the quoted price should be specifically stated in quotations failing which the purchaser will not be liable for payment of GST. Our GST No. **33AAACB4146P2ZL** Dated. 03.06.2007.
- e. Manufacturer's name, trademark or patent no. if any should be specified. Illustrative leaflets giving technical particulars are required along with quotation wherever necessary.
- f. Products with I.S.I. certification marks will be preferred.
- g. The Purchaser shall be under no obligation to accept the lowest or any other tender and shall be entitled to accept in Part or full without assigning any reason whatsoever.
- h. The bidder has to keep track of any changes by viewing the addendum / Corrigendum's issued by the Purchaser on time-to- time basis in the E-Procurement platform. The Company calling for tenders shall not be responsible for any claims/problems arising out of this.
- i. The user should complete all the processes and steps required for bid submission. The successful bid submission can be ascertained once acknowledgement is given by the system through bid submission number after completing all the processes and steps. BHEL and mjunction Services Ltd. will not be responsible for incomplete bid submission by users. Users may also note that the incomplete bids will not be saved by the system and are not available for the Purchaser for processing.
- j. Before uploading scanned documents if any, the bidders shall sign on all the statements, documents, certificates uploaded by him, owning responsibility for their correctness / authenticity.

2. The offer should be submitted in two parts (Part-I—Techno commercial Bid) and (Part-II—Price Bid) before the due date and time mentioned in EPS.

3. Offers should have a validity of minimum 90 days from the date of technical bid opening. The quoted/Finalized rates shall be Firm till completion of the supplies including amendment / deviation / extension if any in quantity / date.

4. On the due date of tender opening, only technical bids will be opened. The opened technical bids will be evaluated by us and clarifications required, if any, will be called for from the bidders on technical and commercial points. If no reply is received from the vendor for the clarification raised by BHEL with in the final cut-off date those vendors offer will be processed with the documents available / submitted against this tender. Offers not meeting the required specification and technical condition will be summarily rejected. The price bids of technically suitable bidders will be opened on a later date with prior intimation to techno-commercially suitable bidders. If any difference is found in the terms in the Techno-commercial bid and price bid, the terms mentioned in the Techno-Commercial Bid will be considered.

5. Ranking L-1, L-2 etc. shall be done techno-commercially acceptable offers on landed cost to BHEL, Trichy basis. In the event of more than one vendor becoming L1 for the item, the enquiry quantity will be shared equally among all the L1 vendors.

6. BHEL reserves the right to negotiate with L1 vendor or re-float the tender for items where L1 price is not the lowest acceptable price.

7. BHEL reserves the right to increase or decrease the tender quantity.

8. TERMS OF PAYMENT: Payment will be made after 45 days from the date of receipt and acceptance of materials at BHEL Trichy. Offers quoting for Advance payment / LC / thro bank payment will be rejected. Any deviation in the payment terms below 45 days shall attract loading as below.

Base rate of SBI (as applicable on the date of bid opening; Techno-commercial bid opening in case of two part bids) +6%' will be considered for the loading for the period of relaxation sought by the bidder.

9. LIQUIDATED DAMAGE (LD CLAUSE) / PENALTY

Single delivery schedule:

If the Supplier fails to deliver the P.O quantity within the period specified in the contract, then the Purchaser shall deduct liquidated damages, 0.5% of the total order value per week of delay or part thereof subject to a maximum of 10% of the total order value.

Liquidated Damages (LD): (Any deviations shall attract loading to the extent of relaxation sought to which it is not agreed by the bidder at offered value).

10. RISK PURCHASE: Alternatively the purchaser at his option will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the time stipulated as aforesaid or if the same were not

available, the best and the nearest available substitutes therefor. The supplier shall be liable for any loss, which the purchaser may sustain by reason of such risk purchases in addition to penalty at the rate mentioned in LD clause above.

11. GST DETAILS:

1. **Supplier should mention the Valid GST registration number and HSN/SAC code of the respective items of the Enquiry while submitting their quotation.**
2. Supplier shall mention their GSTN registration number in all their invoices and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No which is linked/uploaded in GSTN network shall be clearly indicated), item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, etc.
3. All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/ SAC code (Services Accounting Code).
4. A declaration to the effect that all invoice particulars are/were uploaded in the GSTN network/ portal & all tax liability as per GST rules and regulations have been and will be discharged, shall be mentioned in the invoice. If not mentioned in the invoice, a separate declaration shall be submitted as per the requirement of BHEL.
5. All documents like Mill Test Certificate, LR copy, Guarantee/Warranty certificate, work completion certificate, any other document mentioned in PO, shall be sent along with the vehicle/consignment. For all consignments received within the calendar month, input credit will be availed within that month in line with monthly returns filing cycle. In case of any discrepancy in the document or non-submission of documents mentioned in the PO, then BHEL will not be able to accept or account the material, in such case availing of tax credit will be deferred to next month or so.
6. In case of discrepancy in the data uploaded by supplier in the GSTN portal or in case of any shortages or rejection in the supply, then BHEL will not be able to avail the tax credit and will notify the supplier of the same. Supplier has to rectify the data discrepancy in the GSTN portal or issue credit note (details to be uploaded in GSTN portal) for the shortages or rejections in the suppliers, within the calendar month notified by BHEL.
7. For any such delay in availing of tax credit for reasons attributable to supplier (as mentioned above), interest (calculated @ SBI Base Rate + 6%) along with penalty if any will be deducted for the delayed period i.e. from the month of receipt till the month tax credit is availed, from the running bills.
8. Under GST regime, BHEL has to discharge GST liability on LD recovered from suppliers/contractors. Hence applicable GST shall also be recoverable from suppliers/contractors on LD amount. For this Debit note will be issued by BHEL indicating the respective supply invoice number.

12. SPECIAL PROVISIONS FOR MICRO AND SMALL ENTERPRISES (MSE) BIDDERS:

- i. 20% of the tendered quantity is earmarked for MSE suppliers in this tender.
- ii. Out of the 20% tendered quantity reserved for MSE suppliers, 4% shall be earmarked for procurement from MSE owned by SC / ST entrepreneurs. In event of failure of such Micro and Small enterprises to participate in the tender process or meet the tender requirements and the L1 price, the 4% sub-target for procurement ear-marked MSE owned by SC / ST entrepreneurs shall be met with other MSE enterprise/s.
- iii. Definition of MSE's owned by SC/ST:-
 - a) In case of Proprietary of MSE, proprietor(s) shall be SC/ST.
 - b) In case of partnership MSE, the SC/ST partners shall be holding at least 51% shares in the unit
 - c) In case of Private limited companies, atleast 51% share shall be held by SC/ST promoters
- iv. The earmarked 20% quantity will be counter offered to the MSE vendors whose rate is within L1+15% band. In case of more than one such MSE, the supply shall be shared proportionately subject to acceptance of L1 price by MSE vendor.
- v. **In case of non-acceptance of the counter offering of "20% reservation to MSE vendors", this 20% quantity will also be ordered on L1 vendor and thereby Total ordering quantity on L1 vendor will be 100% (80%+20%).**

- vi. MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (five years from the date of issue in acknowledgement in EM II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (Format enclosed as per **Annexure I** where deemed validity of EM II certificate of five years have expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bids at par with other bidders. No benefits shall be applicable for the enquiry if any deficiency in the above required documents is not submitted before the price bid opening. If the tender is to be submitted through e-procurement portal, then the above required documents are to be uploaded on the portal. Documents should be notarized or attested by a Gazetted officer. This provision for MSE will apply subject to the condition that the participating MSE meets the tender requirements.
- vii. In case of any change in the MSE status of the bidder, it shall be the responsibility of the bidder to notify the change as a part of the bid document. If at a later date it comes to the knowledge of BHEL, that the change in the status has not been intimated by the bidder and the order is obtained under the premise of an MSE then BHEL would cancel the pending order against this tender and take necessary steps for suspension of the business dealing with the bidder as per the procurement policy of BHEL.
- viii. If L1 is from a Micro / Small enterprise, the 20% earmarking provision is not applicable.

13. Any new supplier will be eligible for registration with BHEL as MSE supplier provided at least any one of the following documents are submitted along with application for registration.

- a. **Valid NSIC Certificate** (or)
- b. **Entrepreneurs Memorandum part II (EM II) certificate** (valid based on deemed validity of 5 years) (or)
- c. **EM II certificate along with attest copy of CA certificate** (as per prescribed format at Annexure-I) applicable for the relevant financial year (latest audited), where the deemed validity of EM II is over. However credential of all MSE suppliers will be verified before considering the intended benefits for MSE suppliers as per clause (i) at the time of tender evaluation.
- d. **UDYOG AADHAR Number for MSE vendors** (Details as per Annexure-II)

14. Conditional offers are likely to be rejected.

15. Disclaimer Clause: Neither the Organization (Bharat Heavy Electricals Ltd.) nor the service provider (mjunction Services Ltd.) is responsible for any failure of submission of bids due to failure of internet or other connectivity problems or reasons thereof.

16. Bidders participating in the tender should declare in their technical bid whether they have been black-listed / kept on hold / given Business holiday for a specified period by any Public Sector Undertaking or Government Departments. The reasons for such action with details and the current status of such hold shall be clearly furnished to BHEL. If no such details are mentioned in the offer, it will be construed that the bidder is not under any such hold. However, at a later date if it comes to the notice of BHEL about any such hold under enforcement, BHEL reserves the right to reject the offer at any point of time and also under any stage of the finalization of the tender. Such bidders will not be permitted to participate in the further tender proceedings and will be communicated suitably.

17. The correspondence between the bidder and BHEL through email is considered as valid document legally though it is not signed. It is treated as valid confirmations made on behalf of the respective company and comes under the legal ambit of the business transaction and hence binding on both the parties.

18. In case of any quality rejection of materials, the supplier has to collect the materials at his own cost within the 10 days of rejection of advice. Otherwise the materials will be scrapped.

19. Unloading at BHEL has to be done by the suppliers and BHEL will not be in a position to provide any handling / unloading facilities.

20. Bidders not confirming to the enquiry specifications will be disqualified.

21. **PACKING AND MARKING:** The supplier shall arrange for securely protecting and packing the stores to avoid loss or damages during transit.

Certificate by Chartered Accountant on letter head

This is to Certify that M/S
(hereinafter referred to as 'company') having its registered office at
is registered under MSMED Act 2006, (Entrepreneur
Memorandum No (Part-II) dtd:.....,
Category: (Micro/Small). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the latest audited financial year as per MSMED Act 2006 is as follows:

1. **For Manufacturing Enterprises:** Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No.S.O.1722(E) dated October 5, 2006 :
Rs.....Lacs
2. **For Service Enterprises:** Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act, 2006:
Rs.....Lacs

{Strike off whichever is not applicable}

The above investment of Rs.....Lacs is within permissible limit of Rs.....Lacs forMicro / Small (Strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/ Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:



(Signature)

Name -

Membership number -

Seal of Chartered Accountant

ANNEXURE-I

Online registration of Udyog Aadhar and providing benefit of Public Procurement Policy for MSE vendors

For ease of registration of Micro, Small and Medium Enterprises (MSMEs), Ministry of MSME has started Udyog Aadhar Memorandum which is an online registration system (free of cost) w.e.f. 18th September, 2015 and all Micro & Small Enterprises (MSEs) who are having Udyog Aadhaar Memorandum should also be provided all the benefits available for MSEs under the Public Procurement Policy for Micro and Small Enterprises (MSEs), Order 2012.

As per the Gazette notification dated 21.09.2015 of notification no. S.O. 2576(E) dated 18.09.2015 issued by Ministry of MSME regarding filing of Udyog Aadhaar by Micro, Small and Medium Enterprises. As per the notification, it is compulsory to register any new MSME on the Udyog Aadhaar portal.

Udyog Aadhaar portal is now operationalized and is available at <http://udyogaadhaar.gov.in/> where MSME can file the Udyog Aadhaar. FAQ link of the same is available at <http://udyogaadhaar.gov.in/UA/FAQ.aspx>.

".....After the notification dated 18-09-2015, filing of EM-I/II by States/UTs should be discouraged and instead all efforts be made to popularize the filing of UAM on the portal created by Ministry of MSME i.e. <http://udyogaadhaar.gov.in/>..."

"...It is clarified that once the UAM has been notified dated 18-09-15, there cannot be a different cut-off date announced for adopting UAM. However, in order to maintain continuity, the cases of EM-I/II filing under process till 18-09-2015 may be accepted...."

"...All other online/ offline systems of registration of MSMEs created and maintained by Central/State/UT Governments should cease to register new MSMEs forthwith. Such online platforms may be allowed to exist for the time being to enable access to useful legacy data for decision making. Henceforth, there should be only one system i.e. UAM for the registration of new MSME units...."

Hence, vide above gazette notification the registration of MSMEs is permitted based on the Udyog Aadhaar since filing of EM II may cease to exist for registering MSMEs in the near future.

This is for your kind information and needful please.

**COMMERCIAL TERMS CONFIRMATION REQUIRED FROM THE SUPPLIERS
TO BE SUBMITTED ALONG WITH PART – I (TECHNO COMMERCIAL BID)
ANNEXURE –B**

S. NO	DESCRIPTION	BHEL REQUIREMENTS	SUPPLIER CONFIRMATION / DEVIATION (STRIKEOUT WHICHEVER IS NOT APPLICABLE)
1	VALIDITY	90 DAYS FROM DATE OF TECHNICAL BID OPENING	NON DEVIATABLE
2	PRICE QUOTED	FOR-DESTINATION BHEL STORES / TRICHY	NON DEVIATABLE
3	GST DETAILS	CGST	INCLUSIVE / EXTRA _____ %
		SGST	INCLUSIVE / EXTRA _____ %
		IGST	INCLUSIVE / EXTRA _____ %
4	DELIVERY SCHEDULE	Within 30 days from the date of PO	NON DEVIATABLE
5	PAYMENT TERMS	AFTER 45 Days FROM THE DATE OF RECEIPT AND ACCEPTANCE OF MATERIALS AT BHEL (For details please read S.No:8 of "Annexure – A")	ACCEPTED / NOT ACCEPTED
6	LD CLAUSE	0.5% PER WEEK TO MAXIMUM OF 10% (For details please read S.No:9 of "Annexure – A" Under GST regime, BHEL has to discharge GST liability on LD recovered from suppliers/ contractors. Hence applicable GST shall also be recoverable from suppliers/contractors on LD amount. For this Debit note will be issued by BHEL indicating the respective supply invoice number	NON DEVIATABLE
7	RISK PURCHASE CLAUSE	(For details please read S.No:10 of "Annexure – A")	NON DEVIATABLE
8	PRICE VARIATION	NO PRICE REVISION SHALL BE ENTERTAINED TILL COMPLETION OF ORDERED QUANTITY INCLUDING EXTENSION / VARIATION IF ANY.	NON DEVIATABLE
9	CONTACT PERSON DETAILS	NAME: MOBILE NO: EMAIL :	To be filled compulsorily
10	<u>CONFIRMATION OF SPECIFICATION:</u> SUPPLY OF LUBRICANTS AS PER SPECIFICATION MENTIONED IN THE ENQUIRY		CONFIRM / NOT CONFIRM
11	<i>Bidders have to confirm that, whether they have been black-listed / kept on hold / given Business holiday for a specified period by any Public Sector Undertaking or Government Departments/any other units of BHEL. (With reference to S.No.16 of Annexure – A).</i>		YES / NO

SIGN AND SEAL OF THE AUTHORIZED
PERSON TO SIGN THE TENDER DOCUMENT

BHARAT HEAVEY ELECTRICALS LIMITED
TIRUCHIRAPPALLI - 620 014

ANNEXURE - N (To be submitted by all)

Sl No		Document Submission
1	Nature of ownership & relevant documents	
	<u>Proprietorship</u>	
	Professional Tax Regn	YES / NO
	Municipal Regn	YES / NO
	<u>Partnership firm</u>	
	Partnership Deed	YES / NO
	<u>Co-operative society</u>	
	Society rules & bye laws	YES / NO
2	<u>Private/Limited Company</u>	
	Memorandum & Articles of Association	YES / NO
	<u>State Govt. / Govt. Of India Undertaking</u>	
	Memorandum & Articles of Association	YES / NO
3	Nature of Business	
	(Manufacturing Unit)	YES / NO
4	(Indian Subsidiary - attach authorization certificate of principal)	
5	Manufacturing range & facilities: (If applicable)	
	• List down the product range & specification details.	YES / NO
6	• List of Manufacturing facilities/equipment's (including material handling facility)	
7	Licence details of the factory	YES / NO
8	• Permanent Account No	YES / NO
	• GST No	YES / NO
	• Regn number of category as per MSMED Act (If applicable)	YES / NO
9	If registered with any other BHEL unit	
	• Letter of registration with BHEL unit (If applicable)	YES / NO
10	Accreditation certificate for ISO:9001 / TOC of Quality System manual /	
	ISO:14000 / OHSAS ISO 18000 (If applicable)	YES / NO
11	If offer is quoted by MSE Vendor --Please mention the details	YES / NO
	If yes, Please submit the following details (Any one)--- Mention as Enclosed	Confirmation ↓
a	Valid NSIC Certificate (or)	
b	Entrepreneurs Memorandum part II (EM II) certificate with 5 years validity (or)	
c	EM II certificate (validity over) along with attest copy of CA certificate (or)	
d	UDYOG AADHAR Number	

SIGN AND SEAL OF AUTHORIZED PERSON

Procurement of Lubrication oil (10 Items)	ENQUIRY NO:	1901700182
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VENDOR PRE-QUALIFYING CRITERIA:

Sl. No.	Conditions	Vendor Comments	Documents attached (Y/N)
1	Suppliers other than IOCL shall quote equivalent brands for the IOCL brands indicated in the RFQ and should furnish clearly which of their brand is quoted against which IOCL brand. In case no Item is to be offered , Kindly clearly mentioned regret for such item.		
2	Supplier who will be offering their products for Servo Prime / Way / Mesh SP / System / HLP series for first time (Supplier who has never supplied these grades to any BHEL Unit / Sites or do not have Rate Contract for these Series items with BHEL) have to submit OEM Certification		
3	Supplier to submit the Test Certificates /Purchase Orders Executed / Rate Contract entered with Original Equipment Manufacturer (OEM)/ OEM Certifications for items being offered.Supplier test facility should be certified by NABL/CPRI/API Agencies.		
4	Supplier should submit test certificates for supply made as per applicable IS standard for offered product.		
5	The Supplier must provide the Material Safety Data Sheet (MSDS) of their offered product at the time of supply.		
6	Supply of Lubricants shall be in 210 Ltrs Non-returnable MS Barrels, Greases in 182 Kgs.		
7	Supplier should comply with all statutory requirements pertaining to environmental standards for the Manufacturing ,Packing ,supply and Transportation of Lubricants and Greases.		
8	BHEL may review/ visit the vendor's credentials/ works for verifying the manufacturing facilities and any other credential furnished by the vendor. In case the information furnished with the offers found to be false/ incorrect, the offer shall be rejected.		