



Bharat Heavy Electricals Limited

(A Govt. of India Undertaking)

Power Plant Piping Unit, Thirumayam – 622 507, Tamil Nadu

Tender No: PPPU: WC:17:002

Tender Notice

Dt. 23.05.2017

Sir,

Sub: Open Tender inviting Technical & Price Bid for **“Outsourcing of Packaged Drinking Water “**

Interested Bidders shall submit their offer for the following scope of work as per the terms and conditions given in this Tender Notice.

Scope of work	“Outsourcing of Packaged Drinking Water “
Duration of Contract	One Year from the date of commencement of work
Commencement of Work	Within 15 Days from the date of Letter of Intent.
Due Date / Time for submission of tender	14.00 hrs. on 03.06.2017
Date / Time for opening of Technical Bid	14.30 hrs. on 03.06.2017
Date/Time of Price Bid Opening	The Bidders who are technically qualified will be called for Price Bid Opening / Reverse Action. The Date / Time for the same will be intimated to the all qualified bidders separately.
EMD ₹ 9,700/- (Rupees Nine Thousand Seven Hundred Only)	
Note: Exempt from the payment of EMD along with Tender is allowed for the bidders who <ul style="list-style-type: none">• are Joint Venture companies of BHEL, State or Central PSUs / Government departments / Autonomous / Educational / Research Institutions• Have produced valid NSIC or MSME Certificate (Attested Copy). Refer MSME (Bidders should suitably apply for availing exemption from payment of EMD by submitting any of the above listed documents along with a request letter.)	
MSME VENDORS: MSE suppliers can avail the intended benefits only if they submit along with the offer, attested copies of either EM II certificate having deemed validity (Five years from the date of issue of acknowledgement in EM-II) or valid NSIC certificate or EM II certificate along with attested copy of a CA certificate (Format is provided where deemed validity of EM II certificate of five years has expired) applicable for the relevant financial year (latest audited). Date to be reckoned for determining the deemed validity will be the date of bid opening (Part 1 in case of two part bid). Non submission of such documents will lead to consideration of their bids at par with other bidders. No benefit shall be applicable for this enquiry if any deficiency in the above required documents are not submitted before price bid opening. Documents should be notarized or attested by a Gazette officer.	

Place
Date

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SPECIAL INSTRUCTIONS

This Tender is subject to General terms & conditions, which is enclosed.

- *The Technical Bid along with all Terms & Conditions shall be duly signed and stamped in all pages and placed in a cover duly superscripting as "TECHNICAL BID". Bids submitted with incomplete and incorrect technical details will be liable for rejection.*
- *RATE shall be furnished in the enclosed "PRICE BID", duly signed and sealed and placed in a separate cover duly superscripting as "PRICE BID".*
- *EMD should be submitted in a separate cover duly superscripting as "EMD".*

Totally there will be 3 Separate covers.

Cover Title	Pages of Tender document	Other required documents
Technical Bid	1 to 19	<i>Copy of Pre-qualification criteria supporting documents for SI no 01 to 07 listed in page 3 of tender document - All stapled together or Spiral bound</i>
Price Bid	21	<i>Nil</i>
EMD	NA	<i>Covering letter, Demand draft or copy of e-Receipt for State Bank Collect Payment / EMD Exemption proof.</i>

- *All the above 3 covers shall be placed in a common sealed cover and shall be submitted before the said due date as given above superscripting the tender no. & date and Due Date.*
- *Tenderers should submit their bids before the said due date as given above in a sealed cover superscripting the Tender number, Tender date & Due Date and the tender will be opened in the presence of tenderers with due authorization.*
- *At the time of opening of Tender, the representatives should produce the authorization obtained from the authorized signatory of the tenderer specifying the purpose. Also the specimen signature of the representative should be authorized.*
- *Any deviation to the terms & conditions and schedules of this tender will lead to total rejection of the bid submitted.*
- *BELATED and incomplete bids will become liable for rejection.*

Thanking you,
For Bharat Heavy Electricals Ltd.

N. Rajagopal
SM/ Contracts,
Power Plant Piping Unit
BHEL -Thirumayam - 622507
Contact No. 04333-279554
nraja@bheltry.co.in

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TENDER TERMS AND CONDITIONS

I. PRE - QUALIFICATION CRITERIA:

1. Earnest Money Deposit (EMD)
2. The contractor should have an Income Tax PAN Number as follows
 - Proprietorship - PAN card shall be on Proprietor's name
 - Limited Company - PAN card on Company's name
 - Partnership Firm - PAN card on Firm's name.
3. The Bidder should have valid Service Tax registration number (If applicable) otherwise has to submit the Self-Declaration of "Non Applicability of Service Tax" (Format enclosed with this tender document) on their Company's Letter Head.
4. The Agency could be a Proprietorship/ Partnership Firm/LLP/One-person Company/Private Limited Company/Public Limited Company/Trust/Society in this line of service / business - documentary proof / Xerox copy to be enclosed.
5. The bidder shall have Valid License / Certificate from BIS (Bureau of Indian Standards) as per IS 14543:2004 and copy of the same shall be submitted along with the bid.
6. Recertification / Renewal of BIS License / Certificate to be completed before the expiry of the certificate / license.
7. On award of contract, the successful bidder shall comply with all the statutory requirements of PF and ESI rules & regulations for their workmen deputed for this work.

NOTES:

Only those bidders, who are meeting all the above qualifying criteria, will be considered for further evaluation and others will be summarily rejected.

All supporting documents are to be signed & stamped in each page by the authorized representative of the bidder, before uploading, for further evaluation.

II. SCOPE OF WORK:

- a) The estimated requirement of packaged drinking water - 20 litres, 1 Litre and 300 ML capacities is indicative in nature, which may vary based on the actual consumption. The actual consumption may be more or less, by upto 20 to 25%, than the indicated Work Order quantity.
- b) Packaged Drinking Water shall be UV treated, RO processed and Ozonised and shall conform to the Bureau of Indian Standards (IS 14543:2004 the latest applicable amendment). Manufacturing date should be within two days of the supply date and the manufacturing date should be printed on the top/cap of the cans. BHEL reserves the right to reject the supply, if it is found to be unacceptable. The decision of BHEL in this matter shall be final.
- c) The packaged drinking water bottles - 20 litres (water can), 1 Litre and 300 ML capacities shall be provided in properly sealed condition. Water cans with broken/tampered seal will not be allowed and will be summarily rejected.
- d) The refill bottles shall be delivered to our Factory, PPPU, BHEL, Thirumayam at around 35 to 40 designated Water points located within a radius of about 750 meters.
- e) The supplier shall provide the Bubble-top Water Dispenser (bottom part) fitted with suitable tap at free of cost. These dispensers will be returned back to the supplier at the end of contract. The total requirement

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of Bubble-top Water Dispensers will be about 100 Nos. Both the Bubble-top Dispenser and the refill bottles of 20 Litres (water can) capacities, 1 litre bottles and 300 ML bottles shall be made up of food grade plastic.

- f) The supplier shall deliver the refill bottles (20 Litres) and collect the empty refill bottles on daily basis and on special request from BHEL. The delivery of refill bottles (20 Litres) should be done in the morning (between 09.00 AM to 11:30 AM) Other bottles 1 Litre and 300 ML shall also be supplied as and when required by BHEL.
- g) The supplier shall quote the rates per refill bottle of 20 litres capacity, 1 Litre bottle and 300 ML bottles. The rates shall be all inclusive of taxes, packing, delivery and supply at the designated water points in BHEL Thirumayam factory. There shall be no extra claim over and above the quoted unit rate.
- h) BHEL reserves the right to counter offer the L1 rate with the other bidders to have more number of vendors
- i) The supplier shall submit the consolidated bill in the first week of every succeeding month. The bills will be processed and payment will be released immediately.
- j) BHEL at its option will be entitled to purchase elsewhere at the risk and cost of the supplier either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the time stipulated or if the same were not available i.e. in case any shortage of drinking water cans arises on any day for the reason(s) which are attributable to lapse on part of the vendor (in this regard the onus is on the vendor towards studying the consumption trend and confirming any additional requirement for the next ensuing day with BHEL Administration on a daily basis)
- k) Such purchases will be made from the best and the nearest available substitute. The vendor shall be liable for any loss which the Purchaser may sustain by reason of such risk purchases i.e. the cost in excess of the rates fixed in the work order/Purchase order will be recovered from the Vendor.
- l) In addition to the above recovery in case of non supply/short supply, a penalty will also be imposed on the vendor. The penalty amount will be 44 times the Work Order unit rate for 20 Litre Cans (UR) multiplied by the number of days of Non supply/Short Supply (NS), during that month. i.e., the penalty amount in rupees will be $UR \times 44 \times NS$.
- m) Packaged Drinking Water manufacturer shall submit BIS Certificate/License copy along with the quotation. The certificate/License should be valid during the contract period.
- n) In case the expiry of BIS License/certificate falls within the contract period, the contractor has to necessarily complete the recertification before the expiry i.e. the vendor should always be in possession of a valid BIS License/certificate during the contract period. Failing which, implies that the water supplied by vendor is not meeting the quality standards and will be considered unsafe for consumption. Any packaged water can supply without valid license will not be acceptable and the same will be treated as non supply. BHEL reserves the right to impose penalty as specified in point no. (k) and (l), or may also terminate the contract. The decision of BHEL in this regard will be final.
- o) Packaged Drinking Water manufacturer can submit quotation directly from their end. Distributor / Dealer shall obtain a Certificate of Distributorship / Dealership from the original manufacturer. However, the Distributor /dealer will have to produce the BIS License/certificate for the manufacturer which should be valid throughout the contract period as specified in Point no. (n) above.

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- p) If BHEL makes any alternate arrangement for drinking water requirement the contract will be short closed with one-month notice to the contractor

III. COMMERCIAL TERMS & CONDITIONS:

01. RATE:

- a) The rates quoted should be valid for 90 days initially from the date of opening of the price bid/RA. The rates of successful bidder should be valid for the complete contract period.
- b) The rates quoted should be **inclusive of all taxes & duties** levied or to be levied both by Central and State Government Authorities. Such levies should be borne by the Contractor.
- c) All entries in the tender documents should be in one ink. Erasures and overwriting are not permitted. All cancellations and insertions should be duly attested by the Bidders concerned.
- d) Rates should be quoted as per the **Price bid format (Page No. 21 of 21)**. Rates quoted in any other form will not be accepted.
- e) Unit rates should be quoted in figures as well as in words for all the items shown in the attached schedule. Wherever there is a difference in the two, **the rates in words will be taken as final.**

02. CONTRACT PERIOD:

- a) The contract execution period will be for a period of ONE Year from the date of commencement of work.
- b) If required, BHEL reserves the right to extend this subject contract for a further period under same terms and conditions subject to mutual acceptance of both parties.
- c) The contract may be terminated by BHEL due to violations or non-performance of the Contract conditions by giving one months' notice. In the event of contractor requiring termination, he has to provide 4 months' notice to BHEL.

03. PAYMENT TERMS:

- a) The consolidated statements and Bills in triplicate shall be prepared by the Contractor after the completion of all the activities covered under scope of work of the previous month, during the first week of succeeding month and submitted to User Department. The payment will be made through RTGS / EFT to the contractor immediately after the receipt of the error free bill. It is to be noted that it will take around ten days to process the bill at User Department and Accounts section after submission.
- b) Invoice shall indicate W.O and W.O SI. No in all invoices for processing payment.

NOTE: Three copies of INVOICE with original signature to be submitted every month on completion of work.

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04. RISK PURCHASE:

In the event of any successful Tenderer, after award of LOI / contract fail to fulfil any of the Tender Terms & Conditions / Contract obligations, explicitly expressed or implied, as per contract/Contract agreement, BHEL will exercise their right to arrange and execute the same through alternate vendor/departmentally at the RISK and COST of the service provider and excess expenditure if any incurred will be deducted from the subjected Service provider's running bill / Security Deposit.

For this purpose, the modus operandi will be as follows: -

- a) BHEL will address by mail to all technically qualified vendors, and call for a price bid alone, giving only three days# time from the date of mail. The L1 rate obtained by this way, if acceptable to BHEL, Risk purchase order will be issued to L1 vendor.
- b) The additional expenditure / difference in Cost, if any, including consequential cost shall be recovered from the defaulted vendor.
- c) The decision of BHEL with regard to arriving at the total cost of recovery from the vendor shall be final.
- d) It shall be noted that both Penalty clause and Risk Clause will be imposed on contractor if the contractor fails to provide the service.

Terms & Conditions of Reverse Auction

Against this enquiry for the subject item/ system with detailed scope of supply as per enquiry specifications, BHEL may resort to "REVERSE AUCTION PROCEDURE" i.e., ON LINE BIDDING (THROUGH A SERVICE PROVIDER). The philosophy followed for reverse auction shall be English Reverse (No ties).

1. For the proposed reverse auction, technically and commercially acceptable bidders only shall be eligible to participate.
2. Those bidders who have given their acceptance for Reverse Auction (quoted against this tender enquiry) will have to necessarily submit „online sealed bid“ in the Reverse Auction. Non-submission of “online sealed bid” by the bidder for any of the eligible items for which techno-commercially qualified will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines in vogue.
3. BHEL will engage the services of a service provider who will provide all necessary training and assistance before commencement of on line bidding on internet.
4. In case of reverse auction, BHEL will inform the bidders the details of Service Provider to enable them to contact & get trained.
5. Business rules like event date, time, bid decrement, extension etc. also will be communicated through service provider for compliance.
6. Bidders have to fax the Compliance form before start of Reverse auction. Without this, the bidder will not be eligible to participate in the event.

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7. In line with the NIT terms, BHEL will provide the calculation sheet (e.g., EXCEL sheet) which will help to arrive at "Total Cost to BHEL" like Packing & forwarding charges, Taxes and Duties, Freight charges, Insurance, Service Tax for Services and loading factors (for non-compliance to BHEL standard Commercial terms & conditions) for each of the bidder to enable them to fill-in the price and keep it ready for keying in during the Auction.
8. Reverse auction will be conducted on scheduled date & time.
9. At the end of Reverse Auction event, the lowest bidder value will be known on auction portal. The lowest bidder has to fax/e-mail the duly signed and filled-in prescribed format for price breakup including that of line items, if required, (Annexure VII) as provided on case-to-case basis to Service provider within two working days of Auction without fail.
10. In case BHEL decides not to go for Reverse Auction procedure for this tender enquiry, the Price bids and price impacts, if any, already submitted and available with BHEL shall be opened as per BHEL's standard practice.
11. Bidders shall be required to read the "Terms and Conditions" section of the auctions site of Service provider, using the Login IDs and passwords given to them by the service provider before reverse auction event. Bidders should acquaint themselves of the „Business Rules of Reverse Auction“, which will be communicated before the Reverse Auction.
12. If the Bidder or any of his representatives are found to be involved in Price manipulation/ cartel formation of any kind, directly or indirectly by communicating with other bidders, action as per extant BHEL guidelines, shall be initiated by BHEL and the results of the RA scrapped/ aborted.
13. The Bidder shall not divulge either his Bids or any other exclusive details of BHEL to any other party.
14. In case BHEL decides to go for reverse auction, the H1 bidder (whose quote is highest in online sealed bid) may not be allowed to participate in further RA process.

IV. GENERAL TERMS & CONDITIONS:

01. DEFINITION: - In these General Conditions of Contract, the following terms shall have the meaning hereby assigned to them, except where the context otherwise requires:-

- (a) The "**Contract**" means, the documents forming the tender and acceptance thereof, together with all the documents referred to therein including general and special conditions to contract. All these documents as applicable taken together shall be deemed to form one contract and shall be complementary to one another.
- (b) The "**work**" means, the work described in the tender documents in individual work-orders as may be issued from time to time to the contractor by the Officer-In charge within the power conferred upon him including all notified or additional items of works and obligations to be carried out as required for the performance of contract.
- (c) The "**contractor**" means, the individual Firm or Company whether incorporated or not, undertaking the work and shall include the legal personal representatives of such individuals or the persons composing the firm or Company or the successors of the firm or company and the permitted assigns of such individual or firm or Company.
- (d) "The **Officer-In charge**" means, the Officer deputed by the, **DGM/M & S** to supervise the work or part of the work.

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- (e) **"Approved" and "Directed"** means, the approval or direction of Dy. General Manager/Administration, or person deputed by him for the particular purposes.
- (f) **BHARAT HEAVY ELECTRICALS LIMITED**" (herein after referred to as BHEL) shall mean the Board of Directors, Chairman, Executive Director, General Manager or other Administrative Officer of the said Company including **Sr. Manager / CONTRACTS / PPPU** authorized to invite tenders and enter into contract for works on behalf of the Company.
- (g) The **"Contract sum"** means, the sum accepted or the sum calculated in accordance with the prices accepted in tender and / or the contract rates as payable to the contractor for the execution of the work during the currency of the contract.
- (h) A **"week"** means, Seven Days, without regard to the number of hours worked or not worked in any day in that week.
- (i) A **"day"** means, the day of 24 hours (TWENTY FOUR) irrespective of the number of hours worked or not worked in that day.
- (j) A **"working day"** means, any day other than that prescribed by the NEGOTIABLE INSTRUMENTS ACT as being a Holiday, and consists of the number of hours of labour as commonly recognized by good employers in the trade in the district where the work is carried out or as laid down in the BHEL regulations.

02. HEADING TO THE CONTRACT CONDITIONS: - The heading to these conditions shall not affect the interpretations thereof.

03. WORK TO BE CARRIED OUT:- The Contract shall, include all labour, materials, tools, plant, equipment and transport which may be required for the execution of the work. The Contractor will be deemed to have satisfied himself as to the nature of the site, local facilities of access and all matters affecting the execution of the work. No extra charges consequent on any misunderstanding in these respects or otherwise will be allowed.

04. DEVIATIONS:- The contractor shall not carry out any work not covered by schedule except in pursuance of the written instructions of BHEL. No such work shall be valid unless the same has been specifically confirmed and accepted by BHEL in writing and incorporated in the Contract.

05. ASSIGNMENT OF TRANSFER OF CONTRACT:- The Contractor shall not without the prior written approval of the BHEL, assign or transfer the contract or any part thereof, or any share, or interest thereon to any other persons. No sum of money which may become payable under the contract shall be payable to any person, other than the contractor unless the prior written approval of the BHEL to the assignment or transfer of such money is given.

SUB-CONTRACT:- The Contractor shall not sub-let any portion of the contract without the prior written approval of the BHEL.

06. COMPLIANCE TO REGULATIONS AND BY- LAWS: - The Contractor shall conform to the provisions of any statute relating to the work and regulations and Bye-Laws of any local authority. The Contractor shall be bound to give all notices required by statute regulations or By-Laws as aforesaid and to pay all fees and taxes payable to any authority in respect thereof.

07. REFUND OF SECURITY DEPOSIT ON TERMINATION:- The Security Deposit mentioned above may be refunded to the Contractor after a period of 6 months in case of termination of the contract provided always that the Contractor shall first have been paid the last and final bill and have rendered a "NO DEMAND CERTIFICATE".

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08. ORDERS UNDER THE CONTRACT:- All orders, notices etc. to be given under the contract shall be in writing, type-script or printed and if sent by registered post to the address given in the tender of the Contract, shall be deemed to have been served on the date, when in the ordinary course they would have been delivered to him. The Contractor shall carry out without delay all orders given to him.

09. CONTRACTOR'S SUPERVISION: - The Contractor shall either himself supervise the execution of the contract or shall appoint a competent supervisor acceptable to BHEL, to act in his stead.

BHEL shall have full powers and without assigning any reason, require the Contractor to immediately cease to employ in connection with this contract, any servant or employee where continued employment is, in his opinion undesirable. The Contractor shall not be allowed any compensation on this account.

10. LABOUR: - The Contractor shall remain liable for the payment of all wages or other moneys to his work-people or employees under the payment of Wages Act 1936, Employees Liability Act. 1938, Workmen's Compensation Act 1923 or any other Act or enactment, relating thereto and rules framed, there under from time to time.

11. PRECAUTIONS AGAINST RISK: - The Contractor shall be responsible for providing at his own expense for all precautions to prevent loss or damage from any and all risks and to minimize the amount of any such loss or damage and for the necessary steps to be taken for the said purpose.

12. DAMAGE & LOSS TO PRIVATE PROPERTY & INJURY TO WORKMEN :- The Contractor shall at his own expense reinstate and make good to the satisfaction of BHEL administration, and pay compensation for any injury, loss or damage occurred to any property or rights whatever including property and rights of BHEL (or agents) servants or employee of BHEL, the injury loss or damage arising out of or in any way in connection with the execution or purported execution of the contract and further the contractor shall indemnify, the BHEL against all claims enforceable against BHEL (or any agent, servant or employee of BHEL) or which would be so enforceable against BHEL where BHEL is a private person, in respect of any such injury (including injury resulting in death) loss or damage to any person whomsoever or property including all claims which may arise under the Workmen's Compensation Act or otherwise.

13. LAWS GOVERNING THE CONTRACT: - The contract shall be governed by the Indian Laws for time being in force.

14. (i) Should a Bidder or a contractor has a dependent/relative or in the case of a partnership firm, any of its partners or dependents of partners employed in BHEL, the authority inviting tenders should be informed of this fact at the time of submission of the tender failing which tender may be disqualified or if such fact subsequently come to light, the contract may be cancelled.

(ii) No BHEL employee and their dependents are eligible to submit their offer against this tender.

15. CANCELLATION OF CONTRACT FOR CORRUPT ACTS: - BHEL, whose decision shall be final and conclusive, shall without prejudice to any other right or remedy which shall have accrued shall accrue thereafter to BHEL cancel the contract in any of the following cases and the Contractor shall be liable to make payment to BHEL for any loss or damage resulting from any such cancellation to the same extend as provided in the case of cancellation for default.

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(a) Offer or give or agree to give to any person in BHEL service any gift or consideration of any kind, as an inducement or reward for doing or for bearing to do or for having done or for borne to do any act, in relation to the obtaining or execution of this or any other contract for BHEL service,

OR

(b) Enter in to a contract with BHEL in connection with which commission has been paid or agreed to be paid by him or with his knowledge, unless the particulars of any such commission and the terms of payment thereof have previously been disclosed in writing to BHEL.

OR

(c) Obtain a contract with BHEL as a result of cartel formation of tendering or by non-malafide methods of competitive tendering, without first disclosing the fact in writing to BHEL.

16. CANCELLATION OF CONTRACT FOR INSOLVENCY ASSIGNMENT OF TRANSFER OR SUB – LETTING OF CONTRACT

BHEL, without prejudice to any other right or remedy which shall have accrued or shall accrue thereafter to BHEL shall cancel the contract in any of the following cases:

If the Contractor,

(a) being an individual or if a firm any partner thereof shall at any time be adjudged bankrupt or have a receiving order for administration of his estate, made against him or shall take any proceedings for liquidation or composition under any bankruptcy Act or assignment of his effects of composition or arrangement for the benefit of his creditors or purport to do so, or if any application made under any

Bankruptcy Act for the time being in force for the sequestration of his estate or if a trust deed be granted by him on behalf of his creditors

OR

(b) being a Company, shall pass a resolution or the Court shall make an order for the liquidation of its affairs, or a receiver or Manager on-behalf of the debenture holders shall be appointed or circumstances shall arise which entitle the Court or debenture holders to appoint a receiver or Manager,

OR

(c) Assigns, Transfers, Sub-lets or attempts to assign, transfer or sub-let any portion of the work without the prior written approval of the BHEL.

(d) Whenever BHEL exercise the authority to cancel the contract under this conditions, BHEL may have the work done by any means at the Contractor's risks and expenses provided always that in the event of the cost of the work so done (as certified by AGM/Services which is final and conclusive) being less than the contract cost, the advantage shall accrue to the BHEL and if the cost exceeds the money due to Contractor under the contract, the Contractor shall either pay the excess amount ordered by AGM/Services, or the same shall be recovered from the Contractor by other means.

(e) In case the BHEL carries-out the work under the provisions of this condition the cost to be taken into account in determining the excess cost to be charged to the Contractor under this condition shall consist of the cost of the materials, hire charges of tools and plants and/or labour provided by the BHEL with an addition of such percentage to cover superintendence and establishment charges as may be decided by the AGM/Services, whose decision shall be final and conclusive.

17. CANCELLATION OF CONTRACT IN PART OF FULL FOR CONTRACATOR'S DEFAULT:

If the Contractor:

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- (a) makes default in carrying out the work as directed and continues in that state after a reasonable notice from **Head /Administration** or his authorised representative ;
- (b) fails to comply with any of the Terms and Conditions of the contract or after reasonable notice in writing with orders properly issued there under ;
- (c) BHEL, may without prejudice to any other right or remedy which shall have accrued or shall accrue thereafter to BHEL CANCEL the contract as whole or in part thereof or only such work order or items of work in default from the contract. Whenever BHEL exercise the authority to cancel the contract as whole or part under this condition BHEL may complete the work at the contractor's risk and cost (as certified by **Head/Administration** ., which is final and conclusive) being less than the contract cost, the advantage shall accrue to the BHEL. If the cost exceeds the moneys due to the Contractor under this contract the Contractor shall either pay the excess amount ordered by AGM/Services or the same shall be recovered from the Contractor by other means. In case the BHEL carries out the work or any part thereof under the provisions of the conditions the cost to be taken into account in determining the excess cost to be charged to the Contractor under this condition shall consist of the cost of the materials, hire charges of tools and plant and/or labour provided by the BHEL with an addition of such percentage to cover the superintendence and establishment charges as may be decided by the BHEL whose decision shall be final and conclusive.

18. TERMINATION OF CONTRACT ON DEATH OF CONTRACTOR. :-

Without prejudice to any of the rights or remedies under this contract, if the Contractor dies, or if the firm is dissolved or the company is liquidated BHEL shall have the option of terminating the contract without compensation to the Contractor.

19. SPECIAL POWER TO TERMINATION:- If at any time after the award of contract, BHEL shall for any reason whatsoever not require whole or any part of the work to be carried out the AGM/Services, shall give notice in writing of the fact to the Contractor who shall have no claim to any payment of compensation or otherwise howsoever on account of any profit or advantage which he might have derived from the execution of the work in full but which he did not derive in consequence of the fore-closing of the work.

20. RECOVERY FROM CONTRACTOR:- Whenever under the contract, any sum of money, shall be recoverable from or payable by the Contractors, the same may be deducted from or any sum then due or which at any time thereafter may become due to Contractor under the contract or under any other contract with BHEL or from his Security Deposit or he shall pay the claim on demand.

21. POST TECHNICAL AUDIT OF WORK AND BILLS:- BHEL reserves the right to carry out the post-payment Audit and technical examination of the work and final bill including all supporting vouchers, abstracts etc., and enforce recovery of any sum becoming due as a result thereof in the manner provided in the presiding sub-paragraphs. However no such recovery shall be enforced after three years of passing the final bill.

22. FORCE MEJEURE CLAUSE:- If, at any time during the continuance of this Contract the performance in whole or in part by either party of any obligations under this Contract shall be prevented or delayed by reason of any War, Hostile acts of the public enemy Civil Commotion, Epidemics, or Acts of God (Floods, Storm/Cyclone, Hurricane, Earth Quake etc.) then provided notice of happening of any such event is given by either party to other within 7 days from the date of occurrence therefore neither party shall by reason of such event be entitled to terminate this Contract nor shall either party have any claim for damages against the other in respect of such non-performance and delay in performance under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. If the performance in whole or part of any obligation under this Contract is prevented or delayed by reason of

Place
Date

Signature of the Bidder
(NAME & ADDRESS WITH SEAL)



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any such event, claims for extension of time shall be granted for periods considered reasonable by the **BHEL - PPPU** subject to prompt notification by the contractor.

23. ARBITRATION: - All disputes between the parties to the contract, arising out-of or relating to the contract, other than those for which the decision of the **Head/Administration**, or Accepting Officer or any other person is by the contract expressed to be final and conclusive shall after written notice by either party to the contract to the other party be referred to the sole Arbitration of Executive Director or other Officers of BHEL appointed as Arbitrator, by the Executive Director of BHEL in his sole discretion.

Unless the parties otherwise agree, such reference shall not take place until after the completion, alleged completion or abandonment of the work of the determination of the contract.

The venue of Arbitration shall be such a place or places as may be fixed by the Arbitrator in his sole discretion. The award of the Arbitrator shall be final, conclusive and binding on both parties to the contract.

24. SIGNING OF CONTRACT: - Each contract document shall be signed by the Contractor with his usual signature. Contract by partnership of Hindu Joint Family firm, may be signed in the FIRM'S name by one of the Partners or the Karta or Manager as the case may be or by any other duly authorized representative followed by the name and designation of the persons so signing. Contracts by a Company shall be signed with the name of the Company by a person authorized in this behalf and a power of attorney or other satisfactory proof showing that the persons signing the Contract documents on behalf of the Company is duly authorized to do so, shall accompany the contract.

25. STATUTORY REQUIREMENTS:

(a) All statutory requirements under Minimum Wages Act, 1948, Factories Act 1948, Workmen Compensation Act 1923, Employees Provident Fund and Miscellaneous Provisions Act, 1952, Payment of Gratuity Act 1972, Employee State Insurance Act 1948, Contract Labour (Regulation and Abolition) Act 1970, Payment of Bonus Act 1965, Income Tax Act, Service Tax Act and all other applicable Acts shall be complied with by the Contractor.

(b) Contractor shall comply with all statutory requirements, rules, regulations, notifications in relation to employment of his employees issued from time to time by the concerned authorities.

(c) Contractor shall indemnify BHEL against all claims and losses under various Labour Laws, statutes or any civil or criminal law in connection with employees deployed by him.

(d) Contractor wherever applicable shall maintain proper records prescribed by the concerned statutory authorities and provide a copy of the same to BHEL.

(e) Contractor shall furnish proper returns to the concerned statutory authorities and provide a copy of the same to BHEL.

26. REGISTERS & RECORDS:- The Contractor shall maintain all registers and records in the proper manner and as required by the regulations of the various authorities concerned and indemnify the Employer from the consequences due to any inaccurate or faulty documentation on the part of the Contractor.

27. REMOTE TRANSACTIONS:- The Contractor shall agree to and comply with all such terms and conditions as BHEL may prescribe from time to time and shall confirm that all transactions effected by or through facilities for conducting remote transactions including the Internet, World Wide Web, electronic data interchange, call centers, tele-service operations (whether voice, video, data or combination thereof) or by means of electronic, computer, automated machines network or through other means of telecommunication established by BHEL shall constitute legally binding and valid transactions when done.

28. CHANGE IN CONSTITUTION OF FIRM: - Changes in constitution of firm whenever it is made after submission of application or during currency of the contract, the existing firm has to duly inform the

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proposed changes to contracting department of BHEL at the appropriate time before the changes in the constitution are made. In case the absence of any such information BHEL is not responsible for the consequences arising out of the absence or suppression of information and the issue / dispute arising out of these changes and the firm is responsible for settling the issue or dispute among themselves (Partners etc.) or with the bankers or with any third party. Under the above circumstances when dispute arises and the firm does not inform the change in the constitution of the firm BHEL reserves its rights for suspending or terminating the contract.

29. SAFETY CONDITIONS: Tamil Nadu Factories Rules, 1950

Rule 61F: Methods of Work: No process or work shall be carried on in any factory in such a manner as to cause risk of bodily injury.

Rule 61G: Stacking and storing of materials etc.: No materials or Equipment shall be stacked or stored in such a manner as to cause risk of bodily injury.

Rule 61-N and Rule 61- O: Workers to be provided with Personal Protective equipment suitable for the hazards and should be of good quality / have certification by Indian Standard Institute.

Rule 96: Notification of Accidents: Shall be complied with as required in the Factories Act (Section 88 and Section 88A) and Tamil Nadu Factories Rules.

30. OTHER CONDITIONS:

- (a) Contractor shall watch and safeguard Employer's interests during the performance of the work.
- (b) In case of non-fulfillment of quality standard the risk purchase clause would be operated and BHEL would engage alternate arrangement of subjected services at the cost of contractor.
- (c) The laborers engaged under this contract should not be permitted to stay inside BHEL Works after completing their days' work. It will be the responsibility of the Contractor to take the laborers out of BHEL Works as soon as their day's work is over.
- (d) The Contractor should ensure that the contract workers do not smoke in BHEL Premises and all safety measures should be ensured in Gas cooking systems.
- (e) Contract workmen shall not indulge in horseplay of any kind inside the plant and they should not act in a manner that would distract the attention of other employees.
- (f) In case BHEL be held liable for any loss, damage or compensation to third parties arising by the Contractor, such loss, damage or compensation shall be paid by the Contractor to BHEL together with the costs incurred by BHEL on any legal proceedings pertaining thereto.
- (g) The Contractor is directly responsible for injuries / death of any person employed by him as well as to the third party occupants or other users arising due to accident or otherwise during the contractual period. At any point of time, BHEL will not be responsible for any loss / damage

Place
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- (h) All payments from BHEL in view of the execution of the contract are liable for IT (TDS), Service Tax, PF and Group Insurance and all other statutory provisions as applicable. Hence, bidders shall confirm that they have suitable mechanism for effective compliance to the same.
- (i) The decision of BHEL regarding the bid shall be final and conclusive. BHEL reserves the right to reject any or all the bids at any time without assigning any reason.
- (j) Should a Bidder find discrepancies or omissions in the tender documents or should there any doubt as to their meaning, he should at once address the authority inviting the tender, for clarification well before the due date, so as to submit his tender in time. (No extension of time shall be given for submission of the tender on any account.)
- (k) Conditional and late tenders, tenders containing prima-facie absurd rates and amounts, tenders which are incomplete or otherwise considered defective and tenders not in accordance with the tender conditions herein contained and the tenders not in original ARE LIABLE TO BE REJECTED.
- (l) The tender must be signed separately and legibly by Proprietor/Partner /Director of the Firm or by the person holding the Power of Attorney on behalf of the Firm concerned. In the latter case, a copy of Power of Attorney, duly attested by a Notary Public must accompany the tender.
- (m) If a Bidder deliberately gives wrong information in his tender or creates conditions favourable for the acceptance of his tender, the BHEL RESERVES THE RIGHT TO REJECT SUCH TENDER AT ANY STAGE.
- (n) Words imparting singular number shall be deemed to include plural number and vice-versa where the context so requires.
- (o) Canvassing in any form in connection with tenders is strictly prohibited and the tenders submitted by the Contractors who resort to canvassing will be liable for rejection.
- (p) If a Bidder withdraws his offer after submission of the tender or after acceptance of the tender, fails to start the work in accordance with the instructions of BHEL, the Earnest Money deposited by him shall be forfeited and the acceptance given by BHEL for the tender shall be withdrawn.
- (q) EMD will be refunded to all unsuccessful bidders normally within 15 days of acceptance of award of work by the successful Bidder. For this all the bidders shall submit enclosed RTGS/NEFT form enabling BHEL the refund of the EMD amount in time.
- (r) BHEL reserves the right to finalize the contract through Reverse Auction/ Price Bid Opening.
- (s) BHEL reserve the right to cancel or refloat the opened tender for any administrative reason, completely on Company`s discretion.
- (t) The contractor shall employ such personnel who are medically fit and above the age of 18 only. The company has the right to direct the contractor to remove from the premises such of his personnel who may be physically, hygienically, clinically or medically found to be unfit.
- (u) A list containing the name of working person`s photo, address, age, designation, nature of work is to be furnished immediately on receipt of the contract/work order. This is required for our records and issuance of Identity Card for Gate entry.

Place
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Certificate by Chartered Accountant on letter head

This is to certify that M/s. _____ (hereinafter referred to as 'company') having its registered office at _____ is registered under MSMED Act 2006, (Entrepreneur Memorandum No (Part II)) _____ dtd. _____, Category: _____ (Micro/Small). (Copy enclosed).

Further verified from the Books of Accounts that the investment of the company as per the latest audited financial year _____ as per MSMED Act 2006 is as follows:

1. For Manufacturing Enterprises: Investment in plant and machinery (i.e. original cost excluding land and building and the items specified by the Ministry of Small Scale Industries vide its notification No. S.O.1722(E) dated October 5, 2006):

₹ _____ Lacs

2. For Service Enterprises: Investment in equipment (original cost excluding land and building and furniture, fittings and other items not directly related to the service rendered or as may be notified under the MSMED Act 2006):

₹ _____ Lacs

(Strike off whichever is not applicable)

The above investment of ₹ _____ Lacs is within permissible limit of ₹ _____ Lacs for _____ Micro / Small (Strike off which is not applicable) Category under MSMED Act 2006.

Or

The company has been graduated from its original category (Micro/Small) (Strike off which is not applicable) and the date of graduation of such enterprise from its original category is (dd/mm/yyyy) which is within the period of 3 years from the date of graduation of such enterprise from its original category as notified vide S.O. No. 3322(E) dated 01.11.2013 published in the gazette notification dated 04.11.2013 by Ministry of MSME.

Date:

(Signature)

Name:

Membership number:

Seal of Chartered Accountant

Place
Date

Signature of the Bidder
(NAME & ADDRESS WITH SEAL)



Bharat Heavy Electricals Limited

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CERTIFICATE OF COMPLIANCE

To

Senior Manager / Contracts
Power Plant Piping Unit,
BHEL - Thirumayam-622 507.

Sir,

We have carefully read the tender specifications connected with the above tender and have understood the technical requirements and conditions to the above tender which consists of

1. PreQualification criteria,
2. Scope of work,
3. Commercial Terms & Conditions,
4. General Terms and Conditions.
5. Technical Bid
6. PRICE BID Format
7. RTGS/NEFT Format

We agree to carry out the contract tendered at the rates as offered by us in the Price Bid (Rate Schedules) submitted by us and in accordance to the terms and conditions of the subject tender.

If the contract is awarded to us the prices shall be kept firm till the completion of contract.

Draft of..... Bank bearing No.....dated.....for an amount of Rs. 9,700/- (Rupees Nine Thousand Seven hundred only) is submitted in a separate cover towards EMD.

Place
Date

Signature of the Bidder
(NAME & ADDRESS WITH SEAL)



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TECHNICAL BID

ELIGIBILITY CRITERIA DETAILS:

ANNEXURE - 1

S NO	ELIGIBILITY CRITERIA	BIDDER'S RESPONSE
01	EMD	DD No. _____ Date _____ Drawn from _____ _____ (Bank) for Rs. _____ / (Rupees _____ _____ only)
02	Income Tax PAN No. Proprietorship - PAN card on owner Name For others - PAN card on company/Firm/Business	PAN No. _____ PROOF ATTACHED / PROOF NOT ATTACHED
03	Service Tax Regn. No. copy of Service Tax Regn certificate is to be attached. If not applicable, furnish the details in the attached format, scan and attach.	Regn. No. – _____ PROOF ATTACHED / PROOF NOT ATTACHED
04	Company Status (Proprietorship/ Partnership Firm/LLP/One-person Company/Private Limited Company/Public Limited Company/Trust/Society) (Proof to be attached)	Company status: Proof attached / proof not attached
05	Valid BIS Certificate (IS14543 : 2004)	_____ (Copy of the same shall be submitted along with the bid)
06	Recertification / Renewal of BIS License / Certificate to be completed before the expiry of the certificate / license, if applicable.	Accepted / Not accepted
07	On award of contract, the successful bidder shall comply with all the statutory requirements of PF and ESI rules & regulations for their workmen deputed for this work	Accepted / Not accepted
08	Willingness to participate in Reverse Auction(RA)	Accepted / Not accepted

Incomplete and not meeting the above eligibility criteria offers will not be considered for evaluation.

Place
Date

Signature of the Bidder
(NAME & ADDRESS WITH SEAL)



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For Vendors whose taxable services have not exceeded Rs. 9 Lakhs & Service Tax is not applicable to them.

(FORMAT IS TO BE TYPED ON COMPANY'S LETTER HEAD ONLY)

To,
Senior Manager
Contracts / PPPU
BHEL, Thirumayam

Date – ___/___/2017

REF: Tender No. **PPPU:WC:17:002** Dt. 23.05.2017 for "Outsourcing of Packaged Drinking Water"

DECLARATION

I, _____, Proprietor/Managing Partner/Managing Director/CMD of M/s _____ whose registered address

is _____, hereby declare that the aggregate value of the taxable services provided during the financial year 2017-18 has not exceeded Rs. 9 Lakhs. Therefore, I/We have not registered with Superintendent of Central Excise as per Section 66B of finance act 1994 read with Notification No 26/2005-ST dated 07.06.2005.

I/We also certify that our aggregate value of taxable services provided from 01.04.2017 till date has not exceeded the above threshold limit.

I/We also certify that in future during the running period of the contract if the aggregate value of the taxable services exceeds the threshold limit as per the above mentioned notification, we will register and submit the copy of certificate of registration-ST-2.

Authorized Signatory with address

* Person providing taxable services in excess of rupees Nine Lakhs per annum (but less than Rupees Ten Lakhs) will have to register with Superintendent of Central Excise under Service Tax Provisions [Notification No. 26/2005-ST, dated 7-6-2005], though they will be eligible for exemption if turnover is less than Rupees Ten Lakhs per annu

Place
Date

Signature of the Bidder
(NAME & ADDRESS WITH SEAL)



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GENERAL DETAILS:

01	Name and full address of the Company / Firm	
02	Name of contact Person with Designation	
03	Contact Details:	
	Landline No.	
	Mobile No.	
	email ID:	
04	Local Office Address with Contact person, Phone No., Mobile No., email ID, Fax No. (If any)	

Declaration:

- (i) I/We (including all partners) certify that I/We have read the Terms and conditions and shall abide by them.
- (ii) I/We certify that the information given above is true to the best of our knowledge. I/We also understand that if any of the information is found wrong, I/We am/are liable to be debarred.
- (iii) I/We certify that I/We will not get myself / ourselves registered as contractor(s) in BHEL under more than one name.

Place
Date

Signature of the Bidder
(NAME & ADDRESS WITH SEAL)



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RTGS/NEFT FORM

To
THE PURCHASE/CONTRACT EXECUTING AGENCY/BHEL

ACCEPTANCE FOR ELECTRONIC FUND TRANSFER / RTGS TRANSFER

01	Name & Address of the Supplier / Sub-contractor	
02	VENDOR CODE assigned by BHEL	
Details of Bank Account:		
03	NAME & ADDRESS OF THE BANK	
04	NAME OF THE BRANCH	
05	BRANCH CODE	
06	MICR CODE	
07	ACCOUNT NUMBER	
08	TYPE OF ACCOUNT	CURRENT A/C / OD / CASH CREDIT
09	BENEFICIARY'S NAME	
10	IFSC CODE OF THE BRANCH	
11	EMAIL ID	
12	TELEPHONE/MOBILE NO.	

CERTIFICATE

I / We hereby agree to receive the payments due from BHARAT HEAVY ELECTRICALS LIMITED by the National Electronic Funds Transfer and / or RTGS Transfer mode by credit to my / our above mentioned Bank Account. I / We also agree that payments made to the above mentioned Account is a valid discharge of the liability of Bharat Heavy Electricals Limited. I / We also agree to bear the applicable Bank Charges for the above mode of transfer. **Original cheque leaf/cancelled cheque leaf of the above account is sent herewith.**

AUTHORISED SIGNATORY WITH NAME SEAL

Banker's Certification

We confirm that we are enabled for receiving RTGS and NEFT credits and we further confirm that the account number of _____ (name of account holder), the signature of the authorized signatory and the MICR and IFSC codes of our Branch mentioned above are correct.

PLACE:
DATE:

(Manager / Officer's)
Signature Under Bank stamp and Name Seal
with Membership No :
(Telephone / Mobile No)

Forwarded to Accounts Dept.

We confirm the above details are verified with the records available with us.

Signature of the BHEL Executive with Name Seal (Operating the Contract/Services)

Place
Date

Signature of the Bidder
(NAME & ADDRESS WITH SEAL)



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PRICE BID FORMAT

ITEM S.NO	Description	Tentative Total Quantity for ONE YEAR (A)	RATE FOR EACH ITEM (UNIT RATE) (₹) (Inclusive of All taxes) (B)	TOTAL RATE OF ALL ITEMS FOR ONE YEAR (₹) (Inclusive of All taxes) (A x B)
1	Supply of Packaged Water Cans of 20 Litres	22375	₹ _____ /- Rupees _____ _____ only	₹ _____ /- Rupees _____ _____ only
2	Supply of Drinking water Bottles of 1 Litre	600	₹ _____ /- Rupees _____ _____ only	₹ _____ /- Rupees _____ _____ only
3	Supply of Drinking water Bottles of 300 ml	1000	₹ _____ /- Rupees _____ _____ only	₹ _____ /- Rupees _____ _____ only

NOTE : L1 will be decided based on the MINIMUM OVERALL TOTAL VALUE OF "(A x B)" covering ALL ITEMS IN SL. NOS 1, 2 & 3 on single Vendor basis.

Place
Date

Signature of the Bidder
(NAME & ADDRESS WITH SEAL)
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