



BHEL GOINDWAL


TERMS AND CONDITIONS FOR
(Tender Enquiry No. 1112-138 Dated 21.11.2011 Due date of opening of Part-I&II:
20.12.2011)
Item: Aluminium Castings

PRE-QUALIFICATION TERMS

- P1 Bidders should primarily be engaged in manufacturing Aluminium Castings.
Bidders to clearly mention/specify the infrastructure available with him for intended operations. If any operation (full or part) is further sub-contracted, the same should be clearly mentioned in the pre-qualification bid itself with detail of extent of operations proposed to be sub-contracted and details of subcontractors. BHEL may carry out evaluation of bidder's capability. BHEL reserves the right to accept/reject any offer based on evaluation of bidder's capability. For verification of data presented for pre-qualification bid, BHEL may decide to visit the bidder(s) works.
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Any fact found deviating from bids during evaluation shall make the bidder liable to be disqualified.
- P2 Bidders, who are not currently on registered list of BHEL IVP Goindwal Sahib, need to submit duly filled format for "Vendor Registration form". This duly filled form can be submitted separately/immediately without waiting for the tender opening. If submitted separately, in the tender documents pl. mention that form has already been submitted with reference no. This will enable BHEL to evaluate the form and help in finalising the tender at the earliest. The form can be downloaded from our website www.bhel.com or can be requested at vishal@bhelivp.in or manmeet@bhelivp.in

Registered vendors with BHEL IVP GWL have to mention their vendor code. Registered vendors with any other unit of BHEL are also required mention the vendor code given by respective BHEL unit along with photocopy of latest POs from BHEL unit. Duly filled form can be submitted along with/separately, which is required for evaluation/records if the vendor gets order through this tender.
- P3 (i) Bidders not registered with any unit of BHEL are required to deposit an amount of Rs. 1,00,000/- as Earnest Money (EMD) by way of DD in favour of BHARAT HEAVY ELECTRICALS LIMITED, INDUSTRIAL VALVES PLANT, GOINDWAL SAHIB Payable at Goindwal Sahib only. Central/State PSUs/State owned Corporations are exempted from EMD, for which relevant documentary proof has to be submitted in the envelope of EMD.
(ii) EMD shall be forfeited if after opening the tender, the bidder revokes his tender within the validity period or increases his earlier quoted prices.
(iii) EMD shall be forfeited if the bidder does not commence the work within the period as per LOI/PO.
(iv) EMD submitted by all unsuccessful bidders shall be refunded normally within 20 days of finalisation of Rate with interested bidders.
(v) EMD shall not carry any interest.
(vi) EMD amount (without any interest) shall be adjusted against security deposit (SD)/returned after receipt of security deposit (SD) for successful bidder.
- P4 IF THE OFFER IS NOT ACCOMPANIED WITH ACCEPTANCE OF TERMS AND CONDITIONS, IT SHALL BE CONCLUDED THAT ALL THE TERMS AND CONDITIONS ARE ACCEPTABLE AND NO CLAIM WHATSOEVER SHALL BE ENTERTAINED LATER ON.
- P5 A copy of pre-qualification details can be submitted even before due date of opening for evaluation planning by BHEL.

Manmeet Kumar

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COMMERCIAL TERMS

C1 Inviting Quotations:

Sealed tenders in three parts; Part-I: EMD, Part II: Techno-commercial bid and Part-III: Price bid are hereby invited as per applicable standards mentioned by BHEL. The relevant documents are attached with the Enquiry.

The three bids should be submitted in **separate sealed inner envelopes** duly mentioning the detail as follows:

Bid	Description	Superscription on envelope	Min documents to be submitted
Part-I	EMD envelop	PART-I: EMD for tender enquiry no. 1112-138 dated 21.11.2011	Draft payable at Goindwal Sahib/Proof of claiming exemption.
Part-II	Pre-qualification & Techno-Commercial bid in response to tender enquiry no. 1112-138 Dated 21.11.2011	PART-II: "Techno-Commercial Bid" Tender Enquiry no. 1112-138 Dated 21.11.2011 Due date of opening: 20.12.2011	1. Registration details/filled registration format 2. Acceptance of all terms and conditions. 3. Un-priced (Prices not filled) format showing taxes and duties structure.
Part-III	Price bid in response to tender enquiry no. 1112-138 Dated 21.11.2011.	PART-III: "Price Bid" Tender Enquiry no. 1112-138 Dated 21.11.2011 Due date of opening: 20.12.2011	Price bid duly filled prices in words also along with same taxes and duties as mentioned in unpriced bid.
PLEASE SEE AND FOLLOW THE CHECKLIST PROVIDED AT THE END			

All the sealed envelopes should be put in an outer envelope clearly mentioning Tender Enquiry No., item description as "Aluminium Castings" and due date of opening as 20.12.2011 time 1530 Hrs. on it.

Part-I: EMD should contain:

DD of requisite amount payable at Goindwal Sahib only **OR** if exemption is sought, proper documents as required and explained in Pre-qualification para P3.

Part-II: Techno-Commercial bid should contain

- The details/data/ information/ supporting documents as per requirement of Pre-Qualification Bid.
- Acceptance of Techno-Commercial terms and conditions should be attached next. This can be attached either by signing each page of terms and conditions or a confirmation statement.
Any deviation proposed by bidder shall be considered by BHEL at its own discretion; and if finally considered, shall carry loading factor at the discretion of BHEL.
- Unpriced price bid, filling all other details except **unit price**.

Muneeb Khan



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Sealed quotations shall reach by 1500 Hrs on due date. Part-I & II shall be opened on due date at 1530 Hrs. Based on evaluation of pre-qualification and/or techno-commercial offers, Price bids of bidders who qualify from pre-bid qualification and techno-commercial evaluation shall be opened. Date of opening of Price bid shall be informed to all successful bidders.

Part III: Price Bids:

Price quotation format shall be as attached.

Present rate of VAT/CST & Excise duty + any cess on ED shall be mentioned in the table as %. All duties shall be paid extra. However, the comparison among bidders shall be done on the basis of quoted rates converted to "Total landed cost to BHEL". Duties shall be payable extra against ED Gate Pass valid for CENVAT benefit.

Price quoted shall be firm and not subject to any escalation during the PO execution.

Price should be quoted on FOR Destination Goindwal Sahib basis. If not mentioned, it shall be concluded that the offer is on FOR Destination Goindwal Sahib basis. In case rates are Ex-Works basis, loading of expenses i.e., freight, transit insurance shall be done by BHEL at its discretion to arrive at Landed prices. Comparison shall be done at Landed cost to BHEL.

Tenders should be free from CORRECTION AND ERASURES. Corrections if any must be attached. Sealed Tenders can be dropped in the tender box labeled as 'Tender box for MM contracts'. This tender box is located at the entrance of Admin block BHEL Goindwal.

C2 Validity of offers:

Offers shall be valid for 90 days from due date of opening. In case of extension of due date of opening, the offers validity shall be extended accordingly.

C3 Terms of payment:

C3.1 Due payment against supplies received shall be made within 30-45 days of receipt subject to acceptance of material by BHEL and receipt of following dispatch documents.

C3.1.1 Commercial invoice (in duplicate).

C3.1.2 Original VAT invoice valid for claiming input tax credit.


C3.1.3 Compliance Certificate & Inspection clearance certificate released at the time of Pre-Despatch inspection at vendor's works, if any.

C3.2 Above documents should include your Registration numbers such as ECC no, PAN no, CST no, TIN/ VAT nos. etc.

C3.3 BHEL will not be responsible for delays in release of payment on account of discrepancies in documentation, so vendor has to ensure compliance to documentation requirement

C3.4 BHEL releases payment through EFT mode. Vendor can provide the necessary details by obtaining format before release of payment while supplying the material

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C4 Security Deposit:

An amount according to Order value and following table is taken as security deposit by vendor.

Order(s) Value, Rs.	Security Deposit, Rs.
Upto Rs. 10.00 Lac	10%
10.00 Lac– upto Rs. 50.00 Lac	1.00 lakh +7.5% of amount exceeding 10.00 Lac
50.00 Lac & more	4.00Lac+5% of amount exceeding 50.00 Lac

Interest free Security Deposit (full or partial after deduction of any amount chargeable from vendor) shall be refunded after successful completion of contract against this tender.

C5 Delivery schedule:

Sequence of delivery shall be indicated by BHEL while placing the orders/through other communications. Vendor shall be required to complete the order as per schedule. Reasonable time shall be given to effect changes according to BHEL priorities. Further, PO shall be completed within three months of release.

C6 Access to Manufacturing Premises:

For evaluation & during the currency of execution of order, authorized representatives of BHEL shall be allowed free access to the manufacturing facilities for the purpose of inspection or monitoring the progress of contract. This access will also be extended to representatives of BHEL's customers accompanying the authorized representative/s of BHEL, if our order requirements with our customers call for the same.

C7 Quantity:

Quantity mentioned in the annexure is indicative and can vary by 5.0% full tender wise. Quantity variation from vendors' side is not allowed in negative side. Only positive side variation to the extent of 5.0% of individual item in PO can be considered at the discretion of BHEL. A request has to be made for the same for consideration by BHEL before despatch of any such excess material.

C8 Loading:

BHEL reserves the right to cancel/ refloat the tender, if the prices are abnormally higher than estimates. Further, BHEL reserve the right to negotiate with L1 vendor and split the tender among bidders to meet its requirement by giving counter offers. BHEL reserves the right to accept/reject any bid for any reason of past performance of bidder.

BHEL reserves the right to give counter-offer to any number of vendors. Loading beyond L1's capacity (or BHEL discretion beyond 60%, as the case may be) shall be done on L2, if it accepts counter-offers. If L2 is not able to take balance load (criteria: minimum of 40% and its capacity), L3 shall be contacted. If L2 does not accept counter-offer, L3 shall be automatically contacted for next loading reserved for L2 and so on. BHEL reserves the right to continue placing orders on any higher bidder who has accepted RC for meeting its requirement, if L1 bidder is new vendor and is taking time for executing development order/any other issue.

BHEL reserves the discretion of deciding loading in any proportion depending upon execution of orders by suppliers and our requirement. Maximum loading to L1 shall be ensured provided despatches are made as committed. BHEL reserves the right of not giving counter-offer to highest bidder.

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- C9 **Risk Purchase**
BHEL shall be entitled to terminate the contract with any vendor and to purchase elsewhere at the risk and cost of the vendor, either the whole or part thereof which the supplier has failed to deliver within the time stipulated as aforesaid. Vendor shall be liable for the losses, which BHEL may sustain by way of such risk purchase in addition to aforesaid penalty for delayed delivery. Purchases made from any other vendor at its quoted rates shall be made and the difference of rates of defaulter vendor and new vendor shall be deducted from running bills of the vendor who has failed to deliver.
- C11 **Penalty for late delivery**
'Time is the essence of the contract'. As such, delivery of goods specified in the Purchase Orders shall be made within the time limit prescribed therein. Penalty for late delivery clause will be applicable for delayed supplies @ 0.5% per week to subject to a maximum of 5%. Once the delivery period mentioned has expired, and BHEL may or may not take the delivery of item.
- C12 **Force Majeure:**
If at any time during the continuance of the contract, the performance in which or in any part by either party of any obligations under the contract are prevented or delayed by reason of any war, hostilities, acts of public enemy, civil commotion, sabotage, fires, explosions, epidemics, quarantine restrictions, or acts of God (hereinafter referred to "an events") then provided the notice of happening of any such event is given by either party to the other within 21 days of the occurrence thereof, neither party shall by reason of such event be entitled to terminate the contract nor shall either party have any claim for damages against the other in respect of such non-performance and delay in performance and delivery under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. If the performance in whole or part of any obligation under the contract is prevented or delayed by reason of any such event, claims of extension of time shall be granted for periods considered reasonable by BHEL subject to prior notification by the vendor to BHEL of the particulars of the event and supply to BHEL, if required, of any supporting evidence. Any waiver of time in respect of partial instalment shall not be deemed a waiver of time in respect of remaining deliveries.
- C13 **Arbitration:**
In the event of any dispute and/or difference arising between the Vendor and BHEL as to interpretation and/or execution of the contract and/or the respective rights and liabilities of the parties, such disputes and/or differences shall be referred to the sole arbitrator nominated by BHEL. The provisions of the Indian Arbitration Act and the rules there under shall apply to such arbitration. The award passed by the arbitrator shall be final and conclusively binding on all the parties.
- C14 **Jurisdiction:**
The court of the place from where the purchase order is issued shall alone have jurisdiction to decide any dispute arising out of or in connection with the purchase order.
- C15 **Banned Firms**
The offers of the bidders who are on the banned list as also the offer of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL website www.bhel.com.

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C16 MSME Certification:

If the bidder is registered as any of Micro/Small/Medium enterprise as defined in Micro Small and Medium Enterprises Development Act, 2006; a copy of registration certificate to be attached.

C17 General:

- a) BHEL will not be bound by any power of attorney granted by the vendors or by changes in the composition of the firm made subsequent to the execution of the contract. They may, however, recognize such power of attorney and changes after obtaining proper legal advice, the cost of which will be chargeable to the vendor concerned.
- b) BHEL reserves the right to accept or reject any part or whole of the tender by assigning a valid reason thereof. BHEL reserves the right to cancel the tender without assigning any reason thereof and without any obligation before any commitment.
- c) BHEL reserves the right to short close the contract at any time. The quantity supplied or requirement intimated by BHEL will stand as it is, but contract may be close for further supplies, if no further requirement exists.
- d) Please submit acceptance of all techno-commercial terms along with quotation. If nothing is mentioned for any term, it shall be concluded that the same is acceptable.
- e) Performance of suppliers shall be monitored periodically by user department of BHEL.

Mannesh Kumar



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TECHNICAL TERMS:

T1 Scope of Supply:

Material shall be supplied as per the applicable latest Technical Delivery Conditions (TDC), drawings, material standards, Quality Plan and other special requirement as given in the Purchase Order. International material standards shall have to be arranged by supplier. BHEL generated documents shall be provided by BHEL. TDCs, Quality Plan & drawings are attached.


T2 Inspection:

- T2.1 All components will be subject to inspection either at vendors' works by BHEL or any third party inspection agency nominated by BHEL or on receipt at our stores.
- T2.2 Vendor shall give inspection call sufficiently in advance considering the delivery period stipulated in the purchase order.
- T2.3 Material Test Certificate of raw material, Compliance certificate and dimension reports alongwith Inspection clearance reports of inspection agency (incase PDI has been conducted) are to be provided along with the supplies.
- T2.4 Guarantee certificate for 18 months from supply or 12 months from put-to-use shall be submitted.

T3 Replacement of Rejected components:

Notwithstanding earlier inspection, if any item is found defective (not meeting dimensions/matl specifications/TDC requirement) and is not acceptable or repairable shall be intimated through Rejection Memo or similar communication from BHEL. Same shall have to be lifted by supplier from BHEL Stores within 60 days at their own risk and cost. If the material is not lifted within 60 days, BHEL will not be responsible for any loss/demurrage. BHEL reserves the discretion to levy storage charges for material not lifted within the reasonable period.

The supplier shall arrange to replace the rejected items/material immediately on receipt of rejection memo. Corresponding quantity shall be treated as unsupplied against respective purchase order till replacement is received at BHEL. Necessary deductions on account of such rejections shall be made from supplier's bills if replacement is not commenced within required period.

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CHECKLIST AND SEQUENCE OF DOCUMENTS TO BE SUBMITTED IN THREE PARTS BIDS

S. No.	Document	Status [pl. check the following for ready ref]
1.	EMD envelope	Sealed envelope marked as Part-I "EMD envelope" DD submitted/ proof of claiming exemption submitted
2A.	<p>Second envelope should contain</p> <p>(1) Pre-qualifying data, i.e. either of</p> <p>(A) Duly filled "Vendor registration form" [Registration form and any help in filling the same can also be asked from vishal@bhelivp.in or manmeet@bhelivp.in] 01859-224619</p> <p>OR</p> <p>(B) If existing vendor of BHEL IVP GWL, undertaking mentioning vendor code</p> <p>OR</p> <p>(C) If vendor of any other unit of BHEL, undertaking mentioning vendor code supported by copies of registration certificate and latest POs from BHEL unit.</p> <p>(2) Techno-Commercial bid</p> <p>(3) Unpriced bid (item prices not to be mentioned)</p>	<p>Yes</p> <p>1. Filled format attached/ BHEL IVP GWL Vendor code mentioned/BHEL unit registration certificate copy and latest PO copies attached.</p> <p>2. Other details attached.</p> <p>3. Acceptance of techno-commercial terms.</p> <p>4. Unpriced bid attached.</p> <p>Envelop sealed.</p>
3.	Price Bid sealed in separate envelope superscribing tender enquiry detail, due date of opening, sender address	Sealed envelope marked as Part-III "Price Bid" Yes, sealed
4.	All three sealed envelopes put in an outer envelope mentioning all details like Enquiry no., description, due date	Yes

Manmeet Kumar
21/11/11