

BHARAT HEAVY ELECTRICALS LIMITED
PURCHASE / MM / STEEL
BHEL / TRICHY

Ref: FB100/1001900044

Dt: 19.12.2019

ANNEXURE-A
ENQUIRY TERMS AND CONDITIONS FOR SUPPLY OF STEEL PLATES

Note: This Annexure has to be mandatorily filled & signed by the manufacturer (or) mill and submitted along with Technical Bid. Any deviation to the below terms shall be stated specifically in the comments column for each term & condition and in case of acceptance to our terms, it will be construed that the whole term is understood and agreed in totality without any deviation (if otherwise mentioned).

BHEL Requirements					Supplier Comments
1.	a. Material Specification, Size and Quantity Supply of Steel Plates shall be made as per Specification, Size and Quantity as indicated below.				
	Specification/ Grade	Size	Number of Pieces	Total Weight (MT)	
	S-TEN 1 or Better material	PL 9 X 2500 X9000 mm	113	179.600	
	Total		113	179.600	
	* Note: Refer "Annexure-MSE" (Enquiry attachment) for Special Provisions for Micro and Small Enterprises (MSE).				
	b. Technical requirements: Plates shall be supplied strictly as per BHEL Technical Specification Ref No: PE/FB/DUCTS/STEEL. Rev 01 Dt 28.11.2019. Supplier to fill all the fields in Supplier's Reply column of the Technical Specification and the same to be uploaded along with Techno-commercial bid (Part-1).				
2.	Specification: a) Supplier to indicate the quoted specification / Grade. Note: If the quoted specification is other than S-TEN 1, acceptance of offer will be based on our customer approval as indicated in the BHEL Technical Specification Ref No: PE/FB/DUCTS/STEEL. Rev 01 Dt 28.11.2019				
	b) Refer Quality Control Order issued by Steel Ministry (Govt. of India). If quoted Items covered in the said Quality Control order, it shall be certified and marked in dual spec (ASME Specification & grade / IS Specification & grade). Offer on ASME specification alone for the grade covered in Quality Control order is not acceptable and offer will be rejected. Pls confirm acceptance for complying with quality control order issued by GOI.				
	c) Furnish Copy of Valid BIS (Bureau of Indian standard) License for the quoted grades which are covered in quality control order.				
3.	Size of the plates: Size of the plates should be 9 X 2500 X9000 mm.				
4.	Dimensional Tolerances: Tolerance on Thickness: + 0.675mm / - 0mm, Tolerance on Width: +20mm / - 0 mm, Tolerance on Length: +50mm / -0 mm.				
5.	Supply condition: Material shall be supplied in trimmed edge condition only.				
6.	Quantity Tolerance: +/- 5 % on weight.				
7.	Testing & Certification: a) Mill Test Certificates should be provided for the supplied material. Two sets of MTC's in original are to be provided to BHEL, Trichy.				
	b) Mill test Certificates are to be duly stamped and signed by the Mill's Inspection-in charge and Certification shall be as per EN10204 3.1				
	c) Number of Pieces to be indicated in the Test certificates.				
8.	Marking: Specification, Grade, Melt Number, Size, Plate number, Maker's emblem/Code and Inspecting Authority's seal to be stamped on each plate. Marking shall be by stencilling & Steel die stamping.				
9.	Invoicing: a) Invoicing shall be on theoretical weight basis only. Theoretical weight shall be calculated for the size PL 9 X 2500 X9000 mm without considering the dimensional tolerances. Confirm your acceptance for invoicing on theoretical weight				

	Note: In case supplier not accepting for invoicing on theoretical weight basis and quoting for actual weight, loading of 8.96% will be applied over the quoted rate of the supplier for evaluation purpose.	
	b) For the quoted Specification/Grade, the supplier shall indicate the density factor in gm/cc.	
	c) Invoices shall indicate Number of pieces & weight (Theoretical).	
10.	<u>Delivery Period:</u> The offer shall clearly indicate delivery period in fixed number of days from the date of Purchase Order. <u>Our required delivery schedule is within 60 days from the date of PO.</u> Suppliers shall quote shortest possible delivery and shall avoid offering longer delivery period. Notwithstanding anything to the contrary, including, but not limited to, provisions relating to extension of time and compensation/or delay, time shall be the essence of the Contract.	
11.	<u>Liquidated Damage</u> Liquidated damages shall be 0.5% of the undelivered portion/value per week or part thereof subject to a maximum of 10% of the total order. For Info: ➤ Any deviation from the above LD clause, loading will be applied to the extent to which it is not agreed by the bidder (at offered value). ➤ Under GST regime, BHEL has to discharge GST liability on LD recovered from suppliers/contractors. Hence applicable GST shall also be recoverable from suppliers/contractors on LD amount. For this Debit note will be issued by BHEL indicating the respective supply invoice number. <u>Imports:</u> ➤ CFR/CIF order- LD will be calculated based on the B/L date. <u>Indigenous:</u> FOR order - LD will be reckoned from the date of LR/Invoice whichever is later. However inordinate delay in delivering the materials will not suffice the case.	
12.	<u>Pre-qualification Requirements (PQR)</u> a) In addition to the Technical requirements indicated in clause 1.b, suppliers shall meet the requirements given in the enquiry attachment " Pre-Qualification Requirements " (REF:MM:PUR:DUCT:STEEL). Please submit all the required documents in line with the PQR. The offers of the suppliers who fail to do so will be liable for rejection. b) As confirmation to all the clauses of PQR, Please submit a signed (by the supplier) and stamped copy of PQR. c) As per PQR, if the supplier is not having steel making facility, then source of raw material shall be indicated. Please indicate the source(s) of raw material. Note: Raw material sources should be restricted only from the indicated (by the supplier) sources herewith and raw material MTCs shall be furnished along with supply. d) Please indicate the Annual installed capacity of the mill for the quoted specification	
13.	1) List of Documents to be submitted along with offer (only offer of manufactures will be considered) a) For Pre-qualification requirement as above, submit the relevant documents. If incorrect or part of the required documents are provided, then in that case will not be able to evaluate and qualify the offer. Hence Please submit documents as mentioned in Pre-qualification Requirements. b) In case of foreign suppliers representing through their Indian/foreign agents, agency agreement should be submitted else offer is liable for rejection. Agency agreement requirements attached as separate file and full compliance to it shall be ensured while submitting the same. 2) Documents to be submitted along with offer (Supplier must submit the below mentioned applicable documents without fail): a) Agency agreement (in case of Foreign or Indian agents). Requirements for agency agreement enclosed. b) Incorporation certificate & IT returns of Indian Agent. c) Tax certificates for Indigenous supplier. 3) Additional details required (not mandatory and these shall be submitted additionally for establishing the credentials) a) Approval certificates issued by international agencies or your customers such as Lloyds, TUV etc. b) Well known Steel maker certificate issued by IBR. c) Customer appreciation letter for using the offered grade of material. d) Product catalogue and other related documents. e) List of Customer name and quantum supplied in the past 3 years for the quoted specification.	

14.	<u>Payment terms for Indigenous Suppliers</u> a) 100% direct EFT payment after 60 days from the date of receipt and acceptance of materials. b) If the supply (by the supplier) of this item is first time to BHEL/Trichy, then supplier have to supply minimum quantity on mutually agreed basis. After acceptance of material at our end after testing by BHEL, clearance for the balance quantity will be given. Note: Delivery period shall be offered considering the above condition.	
15.	<u>Payment terms for Import Suppliers</u> 1. <u>If the supply (by the supplier) of this item is not first time to BHEL/Trichy</u> a) BHEL payment terms is 100% payment on CAD basis after 60 days from the date of receipt of documents, specified in PO, at BHEL bank. Respective bank charges to respective account. b) If insisted for LC, only Usance LC with 60 days credit will be opened one month prior to material readiness, further loading @ 1.5% on the offered value will be considered. Hence supplier shall intimate the material readiness accordingly for opening of L.C. LC validity period will be 90 days and for any extension, applicable charges will be to supplier's account. 2. <u>If the supply (by the supplier) of this item is first time to BHEL/Trichy</u> a) first lot of mutually agreed quantity shall be supplied with payment as CAD basis after 60 days from the date of receipt & acceptance of material. (Note: After acceptance of first lot material at our end after testing by BHEL, clearance for the balance quantity will be given. Delivery period shall be offered considering the above condition.). b) Payment terms for the balance lots/Material shall be "100% payment on CAD basis after 60 days from the date of receipt of documents, specified in PO, at BHEL bank. Respective bank charges to respective account" c) If insisted for LC, after acceptance of first lot, only Usance LC with 60 days credit will be opened one month prior to material readiness, further loading @ 1.5% on the offered value will be considered. Hence Supplier shall intimate the material readiness accordingly for opening of LC. LC validity period will be 90 days and for any extension, applicable charges will be to supplier's account. 3. In case of foreign supplier insisting for LC payment, TWO sets of original TCs to be submitted prior to dispatch and a certificate to that effect from BHEL should form a part of the documents to be negotiated. If this condition is not complied by the vendor, the offer is liable for rejection.	
16.	<u>Offer Submission (for Import suppliers)</u> 1. Suppliers to quote their rates on CFR-Chennai basis clearly mentioning their preferred type of loading (Break Bulk cargo/Containerized cargo). The quote should be all inclusive of all charges, including Ocean freight, testing packing, inspection etc. Note: Ocean freight included in the CFR-Chennai price shall be indicated separately. supplier shall quote the freight charges on LILO (LINER IN LINER OUT) basis. Offer on CFR without freight indication is not acceptable. BHEL will finalize order on either FOB or CFR basis keeping its commercial interest) 2. Port of Discharge should be CHENNAI. 3. Please Specify Port of Loading. 4. Please indicate the Ocean freight (LILO basis) included in the CFR, Chennai Price. 5. Please indicate the preferred type of Loading (Break Bulk / Containerized Cargo) 6. In case of containerized Cargo, it shall be through open top containers / Flat rack only. Shipments through any other container type is not acceptable. In case of shipment through Open top container / Flat rack on CFR basis, acceptance to the following points are required. a) B/L should bear the endorsement that "14 free days for Container Detention is applicable". b) For CFR terms, moved through Containers (Suppliers should clearly specify this in their offer) it would be presumed by BHEL that the freight charges quoted is on LILO (LINER IN LINER OUT) basis including extra charges, if any, like Container Imbalance Charges, Trade Imbalance charges or any other charges payable to the Liner. No other charges other than the quoted Freight rate will be paid by BHEL excepting applicable Terminal Handling Charges, Container cleaning Charges, DO charges to Shipping Liner at Discharge Port. If any deviation is taken by Tenderer, a loading of 22% on the freight rate per MT shall be considered by BHEL for arriving at the Total landed Cost	

7. Supplier shall mention the HSN code of each item quoted by them in the offer. Specify the HSN code for the quoted material.	
Note: Please note that this HSN code to be mentioned in Invoice/ shipment documents for each item without fail.	
8. Indicate the Mill (Name, Location)	
9. Indicate the country of origin	
10. Specify the quoted currency	
11. Service charges, commission charges and any other incidentals will NOT be paid extra.	
12. In case of foreign suppliers representing through their Indian/foreign agents, AGENCY AGREEMENT should be submitted, along with offer documents else offer is liable for rejection.	
13. Agency commission, if any should be clearly given in the offer (% on FOB, % on CFR Chennai inclusive).	
14. Anti-dumping duty	
a. With respect to Antidumping Duty (ADD), declaration by Import Supplier's Mill/principal (only) is to be submitted for the applicability of ADD for each item with size detail. If ADD is applicable, Pls indicate the quantum of ADD.	
b. Anti-dumping duty, if any declared by Import Mill/principal as per (a) above, will be loaded for arriving at landed cost.	
c. In case any new ADD comes into effect at the time of execution of order, BHEL may short close the balance quantity with mutual consent	
Note: a) In respect of offers from overseas suppliers, agency commission, if any, payable to their agents in India, shall invariable be shown separately in the Performa invoice and this will be paid by us in India, in Indian rupees, on satisfactory completion of the contract. b) For calculation of rupee equivalent agency commission, exchange rate as prevailing on the date of order will be taken. c) BHEL strongly discourages the engagement of Agents in India by foreign principals, to deal with BHEL, in BHEL's tenders. d) In view of the requirement of BHEL, it is strongly suggested that in their own interest, foreign principals may desist from engaging any Indian agent and deal with BHEL directly and it is stressed that any Main producer proposing to deal with BHEL by engaging and through an Indian Agent does so at their own risk. BHEL shall in no way be responsible for any consequences that may arise to the foreign principal on account of the antecedents / actions of their Indian Agent. e) BHEL, due to business reasons would ban, would have banned Indian agents from dealing with BHEL. Any foreign principal who engages such a banned agent, or an employee of the banned agency, or any other person connected with the banned agency, at any time during the tender proceedings, would be disqualified from the tender proceedings. The decision of BHEL in this regard shall be final and be binding on the OEM. Hence in their own interests, prospective tenderers may check with BHEL, the status of their proposed agent vis-à-vis BHEL. The list of banned firms is available on BHEL website www.bhel.com .	
15. One Indian agent can represent one foreign principal only and submit one offer for these tender items.	
Note: In order to maintain sanctity of the tender system it is mandatory that one agent cannot represent two suppliers or quote on their behalf in a particular tender enquiry. If any agent represents more than one suppliers all such offers will be rejected.	
16. Duty benefits for Import Vendors	
I. In case CEPA or any other agreement/treaty between respective Governments/Countries exists for the enquired Items/tender, which entails concessional custom duty or any other benefits for importing the same in India, supplier shall declare/ mention it in their offer. Pls confirm whether any such concessional duty for importing in India is applicable or not.	
II. For such cases, pls mention the Concessional Customs Duty (% of Basic custom duty) for the offered item/s. Pls mention in percentage only.	
III. Documentary proof for the applicable Concessional Customs Duty (e.g. CEPA or other agreement) shall be submitted along with the Part-1 bid.	

IV. Relevant documents to avail the above concessional duty benefits by BHEL shall be submitted by the supplier along with dispatch documents. Confirm your acceptance.	
V. In the event of seller failing to provide appropriate documents along with dispatch documents for purchasers to avail disclosed concessional duty benefits in India, financial loss, so incurred, will be to the seller's account.	
Note: Evaluation of the Price bids will be based on the above details. Unless specifically mentioned/furnished by the supplier in the offer document, Customs Duty benefit may not be applied for evaluation purposes.	
17. The offer will be evaluated on total landed cost to BHEL-Trichy as below: Total landed cost = [CFR Chennai (or) (FOB + BHEL Freight)] + Customs duty & other duty (including ADD) as applicable + LC Charges (In case LC payment) + 22% loading on Freight in case of deviation mentioned in point 16.6.b. above + Import Incidentals (Port handling, Insurance & Local freight etc.,) + Commercial loading as applicable (For LD, payment, etc.) - applicable tax credits. Note: ❖ For conversion of foreign currency into INR, foreign exchange rate (TT selling rate of SBI) on the date of technical bid opening will be considered. ❖ Multiple PO may also be placed considering the applicable duty structure of the respective requirement/Qty.	
18. Conditions for transportation: I. In the event there is a delay by the Supplier in negotiating / submitting the document, any demurrage/ wharfage/ other related charges, arising out of the same shall be to the account of the Supplier and an amount of up to 5% of the invoice value will be retained towards above said charges and the difference if any between actual charges & recovery will be settled separately through supplementary invoice. Also, in such cases, the Supplier shall authorize the Steamer / Shipping agent / transporter to freely release the consignment to BHEL by providing a "Surrender Bill of Lading". Over-seas Suppliers have to give a No-Objection Certificate to BHEL, authorizing BHEL to get the Delivery Order from the Steamer Agent without producing the Original Bill of Lading. This is required to ensure avoidance of incidence of demurrage at Chennai Sea-port that may arise in case of delayed presentation of documents by the Seller.	
II. For Overseas suppliers - Indian Customs has imposed a penalty on late filing of Bill of Entries (Air/Sea Shipments) by the importer. The maximum free time allowed is 24 hrs from the time of arrival of cargo at final port of discharge. At present penalty is Rs.5000/- per day (for Initial 03 days) & Rs.10000/- per day (thereafter). 1) Hence the supplier shall submit the Non-Negotiable Documents (Bill of Lading, Commercial Invoice, Packing List, Certificate of Origin, etc.) either by email or post/courier to BHEL well before the landing of cargo at final port of discharge.	
2) In case of any penalty due to late filing of Bill of entry for reasons attributable to suppliers (as listed below), the same will be recovered from the bills of supplier: a. Non availability of Non-Negotiable Documents (NNDs) before the cargo arrival b. Discrepancy in documents c. Short landing of Consignments (For shipments on CFR- Chennai Port)	
III. All the shipments for the contracts (POs) finalized on CFR- Chennai Port basis 1) Delivery Orders involving multiple agencies like liners/freight forwarders are not allowed. To avoid any delay, BHEL prefers Single agency office at the final discharge Port (Chennai) for issuing the Delivery Order to BHEL.	
2) The detention/demurrage charges arises due to the delay in collection of Delivery Orders from multiple agencies of liner/freight forwarder also whose offices are not at available Chennai, the same amount will be deducted from Vendor's bills only.	
3) Apart from the Terminal Handling Charges, Container cleaning Charges & Delivery Order Charges at final port of discharge, any other charges will not be borne by BHEL.	

	4) The liner/freight forwarders shall be informed by the Vendor not to claim any additional charges (like charges listed below) for issuing Delivery Order. In case if the liner/freight forwarder claims such charges, the same amount will be deducted from the Vendor bills with/without any prior intimation in order to avoid the delay in Customs clearance. The likely additional/hidden charges are listed below. a. CIC - Container Imbalance Charges/Surcharges b. EIC - Equipment Imbalance Charge/Surcharges c. CAF - Container/Currency Adjustment Factor d. BAF - Bunker adjustment Factor e. RDS - Rupee Depreciation Surcharge f. CDS - Currency Depreciation Surcharge	
	19. Documents required for Import suppliers	
	a. Bill of Lading. b. Invoice, should show the description of the goods and the unit rate of each item as in the purchase contract. Against each item in the invoice and packing list, the serial number of the corresponding item in the purchase contract or as per order acknowledgement should be indicated. HSN code to be indicated for each item. c. Detailed packing list. Packing list must indicate case identification, case dimension, and case contents, no of bundles, gross and net weight. d. Country of origin Certificate. HSN code to be indicated for each item. e. Mill test certificates.	
	Note: All the above documents should be submitted two copies & in all documents Contract No., L.C. No (if applicable) and Import License No. are to be indicated.	
17.	For Indigenous suppliers	
	1. Submit your FIRM competitive offer rate per MT with best possible delivery on FOR –BHEL Trichy basis ONLY with inclusive of all charges if any (like Freight, inspection (TPI), UT charges, etc.).	
	2. Confirm your acceptance to Incoterms FOR – BHEL Trichy	
	3. Indicate the GST Registration number (GSTIN).	
	4. Indicate the applicable taxes (IGST or CGST + SGST)	
	5. Indicate whether the above applicable taxes are inclusive or exclusive of quoted prices.	
	6. Specify the HSN code of each item offered	
	7. For supplies after implementation of New GST Return System i.e. from 01/10/2019, the following conditions will apply and supplier shall fully comply to the below points.	
	a. Response to Tenders for Indigenous supplier will be entertained only if the vendor has a valid GST registration No (GSTIN) which should be clearly mentioned in the offer. If the dealer is exempted from GST registration, a declaration with due supporting documents need to be furnished for considering the offer. Dealers under composition scheme should declare that he is a composition dealer supported by the screen shot taken from GST portal. The dealer has to submit necessary documents if there is any change in status under GST.	
	b. Supplier shall mention their GSTIN in all their invoices (incl. credit Notes, Debit Notes) and invoices shall be in the format as specified/prescribed under GST laws. Invoices shall necessarily contain Invoice number (in case of multiple numbering system is being followed for billing like SAP invoice no, commercial invoice no etc., then the Invoice No. which is linked/uploaded in GSTN network shall be clearly indicated), Billed to party (with GSTIN) & Shipped to party details, item description as per PO, Quantity, Rate, Value, applicable taxes with nomenclature (like IGST, SGST, CGST & UTGST) separately, HSN/ SAC Code, Place of Supply etc.	
	c. All invoices shall bear the HSN Code for each item separately (Harmonized System of Nomenclature)/ SAC code (Services Accounting Code).	
	d. Invoices will be processed only upon completion of statutory requirement and further subject to following: i. Vendor declaring such invoice in Form GST ANX-1. ii. Receipt of Goods or Services and Tax invoice by BHEL.	
	e. As the continuous uploading of tax invoices in GSTN portal (in GST ANX-1) is available for all (i.e. both Small & Large) tax payers under proposed new GST Return System, all invoices raised on BHEL may be uploaded immediately in GST portal on despatch of material /rendering of services. The supplier shall ensure availability of Invoice in GST portal before submission of invoice to BHEL. Invoices will be admitted by BHEL only if the invoices are available in GSTN portal (in BHEL's GST ANX-2).	
	f. In case of discrepancy in the data uploaded by the supplier in the GSTN portal or in case of any shortages or rejection in the supply, then BHEL will not be able to avail the tax credit and will notify the supplier of the	

	same. Supplier has to rectify the data discrepancy in the GSTN portal or issue credit note or debit note (details also to be uploaded in GSTN portal) for the shortages or rejections in the supplies or additional claims, within the calendar month informed by BHEL.	
	g. In cases where invoice details have been uploaded by the vendor but failed to remit the GST amount to GST Department (Form PMT-08 or Form GST RET-01 to be submitted) within stipulated time, then GST paid on the invoices pertaining to the month for which GST return not filed by the vendor will be recovered from the vendor along with the applicable interest (currently 24% p.a) and all subsequent bills of the vendor will not be processed till filing of the GST return by the vendor.	
	h. In case GST credit is denied to BHEL due to non-receipt or delayed receipt of goods and/ or tax invoice or expiry of timeline prescribed in GST law for availing such ITC, or any other reasons not attributable to BHEL, GST amount claimed in the invoice shall be disallowed to the vendor.	
	i. Where any GST liability arising on BHEL under Reverse Charge (RCM), the vendor has to submit the invoices to BHEL well within the timeline prescribed in GST Law, to enable BHEL to discharge the GST liability. If there is a delay in submission of invoice by the vendor resulting in delayed payment of GST by BHEL along with Interest, then such Interest payable or paid shall be recovered from the vendor.	
	j. Under GST regime, BHEL has to discharge GST liability on LD recovered from suppliers/contractors. Hence applicable GST shall also be recoverable from suppliers/contractors on LD amount. For this Tax Invoice will be issued by BHEL indicating the respective supply invoice number.	
	k. GST TDS will be deducted as per Section 51 of CGST Act 2017 and in line with Notification 50/2018 – Central Tax dated 13.09.2018. GST TDS certificate which will be generated in GST portal subsequent to vendor accepting the TDS deduction in the GST portal, will be issued to the vendor.	
	8. The offer will be evaluated on total landed cost to BHEL, Trichy as below, Total landed cost = FOR Trichy + applicable taxes+ commercial loading as applicable - applicable tax credits.	
	Note: 1. Transit insurance in the scope of supplier only. 2. For any such delay in availing of tax credit for reasons attributable to supplier (as mentioned above), interest (calculated @ SBI Base Rate + 6%) along with penalty if any will be deducted for the delayed period i.e. from the month of receipt till the month tax credit is availed, from the running bills. 3. Under GST regime, BHEL has to discharge GST liability on LD recovered from suppliers/contractors. Hence applicable GST shall also be recoverable from suppliers/contractors on LD amount. For this Debit note will be issued by BHEL indicating the respective supply invoice number. 4. TDS will be deducted in line with Notification 50/2018 –Central Tax dated 13.09.2018 and certificate will be issued for the same.	
18.	<u>Documents required for Indigenous suppliers</u> 1. "Duplicate for Transporter" copy invoice, LR, Original Mill TC are to be sent along with vehicle. Without T.C. Vehicle/wagon will not be unloaded. One set of photocopy of all the said documents to be sent along with vehicle. Invoice should mention the no of pieces/bundles. 2. One set of MTC, Original invoice Plus two copies & LR copy shall be sent to MM/Purchase, BHEL, Trichy for bill processing.	
19.	<u>Offer submission (for Indigenous & Overseas suppliers)</u> a) Offers shall be submitted in TWO PART bids system (TECHNO-COMMERCIAL BID + PRICE BID) in the E-Procurement portal. Scan copy of the filled Annexure-A, Tender documents etc., shall be uploaded in the EPS portal. b) Price Variation Clause (PVC) is not applicable. Offers with price variation clause will be rejected. c) Bidders are requested to submit their best competitive prices at the first instant itself and no revision of prices will be entertained after the tenders are opened. d) The due date mentioned in the enquiry is the date of opening of techno-commercial bid. After the scrutiny of technical bids, price bids of only technically accepted offer shall be opened with prior intimation. e) The offers of the bidders who are under suspension and also the offers of the bidders, who engage the services of the banned firms, shall be rejected. The list of banned firms is available on BHEL web site www.bhel.com. f) The language in the tender documents downloaded by the Bidders shall at no point of time be changed, altered or modified in any manner by the Tenderer. If such changes are made by any tenderer, it shall be considered as tampering with BHEL's terms and the offer shall be summarily rejected, whenever it is noticed by BHEL. Such Bidders would be disqualified from the Bidding Process and their offers would be forfeited. They would also not be allowed to participate in future tenders of BHEL. g) <u>Authorisation for participation in EPS portal through DSC</u> 1. <u>E-Tender Participation requirements</u> Either Principal or authorised agent shall register their Digital Signature Certificate (DSC) (Class 3- SHA2- 2048 BIT- SIGNING & ENCRYPTION). You are advised to pls go through the FAQ available in the web portal (https://bhel.abcpocure.com/). DSC shall be registered for the authorised person and all transaction done using that DSC against our tenders shall be taken as valid communication and shall be binding on principal/agent and is valid legally.	

	2. For foreign Principal	
	In case of Principal (being foreigner) they may apply for DSC through Indian embassy at their country and can register with us for participating in E-tenders. Details of the applicable procedure is available in the webpage http://www.cca.gov.in/cca/ .	
	3. For Indian agent	
	In case of agents participating/registering their DSC (of authorised person), it will be at the sole authorisation of principal to their agents to participate on their behalf and all transactions done using that DSC against our tenders shall be known as valid communication and shall binding on principal and is legally valid.	
	4. DSC Authorisation	
	Pls intimate the authorised person name, Mail ID for registering DSC with us to participate in E-Tenders.	
20.	Offer Validity: Offer validity of 30 days is required after priced bid opening (normally price bid will be opened within 60 days from technical bid opening) is required. Thus total 90 days from part 1 opening is required. Otherwise offer is liable for rejection.	
21.	Risk Purchase Clause: BHEL at its option will be entitled to terminate the contract and to purchase elsewhere at the risk and cost of the seller either the whole of the goods or any part which the supplier has failed to deliver or dispatch within the time stipulated as aforesaid or if the same were not available, the best and the nearest available substitute thereof. The supplier shall be liable for any loss which BHEL may sustain by reason of such risk purchases in addition to LD at the maximum rate mentioned in the LD clause above. Confirm your acceptance.	
22.	Defective Material replacement: Supplier shall replace defective material free of cost (inclusive of all Testing, Inspection, TPI, Service charges etc.) up to destination within two months from defect notification date.	
23.	Material Warranty Free replacement of whole material in case of notification of defect in material within the period of One year from TC/Invoice date. Warranty certificate to be produced.	
24.	The bidders, While submitting documents in response to this NIT/Tender shall ensure that 'Documents submitted with the offer shall be signed and stamped in each page by authorised representative of the bidder' .	
25.	Cartel Formation All the firms should desist from forming cartel as the practice is prohibited under Section 3(3) (a) & (d) of the competition Act 2002. If any such instance is observed during this tender will attract disciplinary action as per BHEL policies.	
26.	Fraud Prevention Policy Bidder along with its associate /collaborators /sub-contractors /sub-vendors / consultants / service providers shall strictly adhere to BHEL Fraud Prevention Policy displayed on BHEL website http://www.bhel.com and shall immediately bring to the notice of BHEL Management about any fraud or suspected fraud as soon as it comes to their notice.	
27.	Execution of the Order 1. BHEL will have the option to pre-inspect the materials at Supplier's works by BHEL's own inspector or by third party agency appointed by BHEL or BHEL's end customer/s. The mere act of the pre-dispatch inspection (PDI) does not absolve the Supplier from giving the specifications as agreed upon in the Purchase Order. 2. In the case of overseas suppliers Inspection call for carrying out the inspection shall be given 30 days before the scheduled contract delivery date. The Inspection date/s given by the Supplier shall be on firm basis. For local Suppliers the Notice period of Inspection shall be 10 working days. 3. In the event of any short supply, it shall be the responsibility of the supplier to deliver such short supplied/ missing items on Free-of-Cost basis at BHEL stores, including customs clearances at Indian Ports in the case of foreign suppliers. Note: In the event of our customer order covering this tender being cancelled /placed on hold / otherwise modified, BHEL would be constrained to accordingly cancel / hold / modify the tender / your purchase order at any stage of execution.	
28.	BHEL will consider the ranking after the technical and commercial factor is applied as referred above wherever deviations are observed.	
29.	BHEL Reserves the right to negotiate and re-float the tender if the lowest offered price is not found competitive.	
30.	Any other conditions which might have been quoted by the seller and are in contravention to the terms prescribed in the Enquiry/Annexure-A and which have not been specifically accepted in by purchaser will not be applicable to the contract.	

31.	Patent Right The supplier shall, at all times, indemnify and keep indemnified the purchaser, free of cost, against all claims which may arise in respect of goods & services to be provided by the supplier under the contract for infringement of any intellectual property rights or any other right protected by patent, registration of designs or trademarks. In the event of any such claim in respect of alleged breach of patent, registered designs, trademarks etc. being made against the purchaser, the purchaser shall notify the supplier of the same and the supplier shall, at his own expenses take care of the same for settlement without any liability to the purchaser
32.	Resolution of Disputes I. Except as provided elsewhere in this Contract, in case amicable settlement is not reached between the Parties, in respect of any dispute or difference; arising out of the formation, breach, termination, validity or execution of the Contract; or, the respective rights and liabilities of the Parties; or, in relation to the interpretation of any provision of the Contract; or, in any manner touching upon the Contract, then, either party may, by a notice in writing to the other Party refer such dispute or difference to the sole arbitration of an arbitrator appointed by Head of the BHEL Unit/Region/Division issuing the Contract. The Arbitrator shall pass a reasoned award and the award of the Arbitrator shall be final and binding upon the Parties. Subject as aforesaid, the provisions of Arbitration and Conciliation Act 1996 (India) or statutory modifications or re-enactments thereof and the rules made thereunder and for the time being in force shall apply to the arbitration proceedings under this clause. The seat of arbitration shall be Trichy (the place from which the Contract is issued). The cost of arbitration shall be borne as per the award of the Arbitrator. Subject to the arbitration in terms of clause as above, the courts at Trichy shall have exclusive jurisdiction over any matter arising out of or in connection with this Contract. Notwithstanding the existence or any dispute or differences and/or reference for the arbitration, the Contractor shall proceed with and continue without hindrance the performance of its obligations under this Contract with due diligence and expedition in a professional manner except where the Contract has been terminated by either Party in terms of this Contract. II. In case of Contract with Public Sector Enterprise (PSE) or a Government Department, the following shall be applicable: In the event of any dispute or difference relating to the interpretation and application of the provisions of the Contract, such dispute or difference shall be referred by either Party for arbitration to the sole arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Government of India in-charge of the Department of Public Enterprises. The Arbitration and Conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the arbitrator shall be binding upon the Parties to the dispute, provided, however, any Party aggrieved by such award may make further reference for setting aside or revision of the award to Law Secretary, Department of Legal Affairs, Ministry of Law and Justice, Government of India. Upon such reference the dispute shall be decided by the Law Secretary or the Special Secretary or Additional Secretary when so authorized by the Law Secretary, whose decision shall bind the Parties hereto finally and conclusively. The Parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator.
33.	In the event of Force Majeure: a. Notwithstanding the provisions contained in other clauses, the supplier shall not be liable for imposition of any such sanction so long the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event of Force Majeure. For purposes of this clause, Force Majeure means an event beyond the control of the supplier and not involving the supplier's fault or negligence and which is not foreseeable and not brought about at the instance of, the party claiming to be affected by such event and which has caused the non – performance or delay in performance. Such events may include, but are not restricted to, wars or revolutions, hostility, acts of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes excluding by its employees , lockouts excluding by its management, freight embargoes and Acts of GOD. b. If a Force Majeure situation arises, the supplier shall promptly notify the Purchaser/Consignee in writing of such conditions and the cause thereof within twenty one days of occurrence of such event. Unless otherwise directed by the Purchaser/Consignee in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

	c. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of Force Majeure for a period exceeding sixty days, either party may at its option terminate the contract without any financial repercussion on either side.	
	d. In case due to a Force Majeure event the Purchaser/Consignee is unable to fulfil its contractual commitment and responsibility, the Purchaser/Consignee will notify the supplier accordingly and subsequent actions taken on similar lines described in above sub-paragraphs	
34.	Evaluation of offer 1) The price bids including the impact price (if any) of the technically acceptable offers alone shall be opened. 2) Offers with pre-conditions (like conditional discounts) for price are liable to be not considered / rejected. For evaluation such conditions would be removed and only the base offer would be considered for evaluation and comparison 3) In the event of any change in scope / quantity arising out of the discussions, offerers would be given a chance to submit their revised offer / Impact bids. The option for the revised offer / impact offer will be triggered by BHEL. The Supplier then will have the facility to feed-in the revised price / impact price as per the provision given by BHEL. The impact price can be positive or negative (or nil). The impact price option shall contain only the price addition / deletion for such change in the scope / quantities, over and above the original scope and price quoted. The original price quoted would remain unchanged. The total price would then be computed by the arithmetic addition of the original price and the impact price. Where BHEL gives the option of submitting the revised offer, the impact would be computed as the arithmetic difference of the revised price and the original price 4) BHEL reserves the right to conduct negotiations on the "Price" and "Other Commercial Terms and Conditions" with the lowest ranked offerer at any time after the bid opening but before the release of the Purchase Order.	
35.	For this procurement, Public Procurement (Preference to Make in India), order 2017 dated 15.06.2017 & 28.05.2018 & 29.05.2019 and subsequent orders issued by the respective Nodal ministry shall be applicable even if issued after issue of this NIT but before finalization of contract/PO/WO against this NIT. In the event of any Nodal Ministry prescribing higher or lower percentage of purchase preference and/ or local content in respect of this procurement, same shall be applicable.	
36.	Suspension of Business Dealings with Suppliers/ Contractors If any bidder/ supplier/ contractor during pre-tendering/ tendering/ post tendering/ award/ execution/ post-execution stage indulges in mal-practices, cheating, bribery, fraud or and other misconduct or formation of cartel so as to influence the bidding process or influence the price or acts or omits in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India, then, action may be taken against such bidder/ supplier/ contractor as per extant guidelines of the company available on www. bhel.com and/or under applicable legal provisions. Guidelines for suspension of business dealings is available in the webpage: http://www.bhel.com/vender_registration/vender.php	
37.	Integrity commitment, performance of the contract and punitive action thereof: 1. Commitment by BHEL BHEL commits to take all measures necessary to prevent corruption in connection with the tender process and execution of the contract. BHEL will during the tender process treat all Bidder(s) in a transparent and fair manner, and with equity 2. Commitment by Bidder/ Supplier/ Contractor a) The bidder/ supplier/ contractor commit to take all measures to prevent corruption and will not directly or indirectly influence any decision or benefit which he is not legally entitled to nor will act or omit in any manner which tantamount to an offence punishable under any provision of the Indian Penal Code, 1860 or any other law in force in India. b) The bidder/ supplier/ contractor will, when presenting his bid, disclose any and all payments he has made, and is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract and shall adhere to relevant guidelines issued from time to time by Govt. of India/ BHEL c) The bidder/ supplier/ contractor will perform/ execute the contract as per the contract terms & conditions and will not default without any reasonable cause, which causes loss of business/ money/ reputation, to BHEL	
38.	Non-Disclosure Agreement(NDA): The bidders shall enter into the Non-disclosure agreement, with full knowledge of its meaning and without duress. (Format attached).	
39.	Reverse Auction a) "BHEL reserves the right to go for Reverse Auction (RA) (Guidelines as available on www.bhel.com) instead of opening the sealed envelope price bid (bid in EPS), submitted by the bidder. This will be decided after techno-commercial evaluation. Bidders to give their acceptance with the offer for participation in RA. Non-acceptance to participate in RA may result in non-consideration of their bids, in case BHEL decides to go for RA. Confirm your acceptance for participation in Reverse Auction.	

	b) Those bidders who have given their acceptance to participate in Reverse Auction will have to necessarily submit 'Process compliance form' (to the designated service provider) as well as 'Online sealed bid' in the Reverse Auction. Non-submission of 'Process compliance form' or 'Online sealed bid' by the agreed bidder(s) will be considered as tampering of the tender process and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ contractors (as available on www.bhel.com).	
	c) The bidders have to necessarily submit online sealed bid less than or equal to their envelope sealed price bid (bid in EPS) already submitted to BHEL along with the offer. The envelope sealed price bid of (bid in EPS) successful L1 bidder in RA, if conducted, shall also be opened after RA and the order will be placed on lower of the two bids (RA closing price & envelope sealed price (bid in EPS)) thus obtained. The bidder having submitted this offer specifically agrees to this condition and undertakes to execute the contract on thus awarded rates.	
	d) If it is found that L1 bidder has quoted higher in online sealed bid in comparison to envelope sealed bid (bid in EPS) for any item(s), the bidder will be issued a warning letter to this effect. However, if the same bidder again defaults on this count in any subsequent tender in the unit, it will be considered as fraud and will invite action by BHEL as per extant guidelines for suspension of business dealings with suppliers/ contractors (as available on www.bhel.com)."	
40.	General Notes	
	a. Bids including all enclosures and supporting documents like catalogues, pamphlets, etc., shall be submitted / uploaded in ENGLISH language only. If the supporting documents submitted are in other than English language, translation of the same shall be provided for evaluation.	
	b. A person signing (manually or digitally) the tender form or any documents forming part of the contract on behalf of another shall be deemed to warrantee that he has authority to bind such other persons and if, on enquiry, it appears that the persons so signing had no authority to do so, the purchaser may, without prejudice to other civil and criminal remedies, cancel the contract and hold the signatory liable for all cost and damages	
	c. Offers for part quantities on item level basis are not acceptable to BHEL. While tenderers can quote for some or all the tendered items, no supplier shall quote for partial quantity of any given enquiry item. Such partial offer would not be considered in the enquiry for that item.	
	d. Any clarification regarding tender shall be done before Part -I due date itself through EPS portal itself, and in case of immediate non-availability of DSC you can clarify through with the following mail ids sudheer@bhel.in or govindaraj@bhel.in The above mail id's are provided for initial clarification purpose only and no further correspondences shall be entertained through this mail ids.	
	e. If required, BHEL will have stage inspection (at any stage) and quality audit of the mill with prior intimation.	
	f. In case of order on import supplier marine insurance will be arranged by BHEL. Once the shipment is made, scanned copies of NND documents (Bill of Lading, commercial invoice, packing list, country of origin, MTC & details of discharge Port agent/freight forwarder shall be submitted by Seller to Purchaser by e-mail.	
	g. Foreign suppliers has to submit the Non-Negotiable Document to bank/directly to BHEL as per the relevant payment term, well before the shipment reaches the port or else the demurrage and detention charges due to the delay in submission by supplier will be deducted from suppliers invoice.	
	h. Dimensions & Weight: Specification of dimensions and weights in all places, shall be in Metric system and in English language	
	i. Applicable Inco term for this tender is INCOTERMS 2010	
	j. Supplier has to submit the NND before the shipment reaches the port or else the demurrage and detention charges will be deducted from suppliers invoice.	
	k. The supplier shall arrange for packing suitably in all respects for normal transport by sea / rail / road and Materials shall be suitably protected against effect of tropical salt laden atmosphere in the event of shipment being delayed at ports / store yards. In case of dispatch through sea then materials shall be shipped in See worthy packing condition. Packing charges will be supplier's account.	
	l. Unloading of the materials is in the scope of BHEL. However, Demurrages on account of delay in unloading due to improper packing, non-availability of proper dunnage, not adhering to the tender conditions and other reasons attributable to supplier shall be on supplier's accounts only.	

	m. If any Supplier attempts to bribe, or pay commission, gift or any advantage or bring in undue influence either by himself or on his behalf any one including a stranger to the tender, in addition to instituting legal proceedings as per the extant laws prevailing, will disqualify the supplier from this tender and all future tenders of BHEL. Decision of the Purchaser would be final in this matter. n. In exceptional cases, the tenderers may be requested by the purchaser to extend the validity of their tenders up to a specified period. Such request(s) and responses thereto shall be conveyed by e-mail/EPS message or by fax/ telex/cable. The tenderers, who agree to extend the tender validity, are to extend the same without any change or modification of their original offer. o. In case the day up to which the tenders are to remain valid falls on/ subsequently declared a holiday or closed day for the purchaser, the tender validity shall automatically be extended up to the next working day. p. Any of the terms and conditions not acceptable to supplier, shall be explicitly mentioned in the tender. Otherwise, it will be treated as that all those terms and conditions as mentioned in the tender are acceptable in Toto. q. Deviations if any against any of tender conditions should be provided in a "Deviation Statement", against each point. r. At its option, BHEL may consider extending the due date/s for the tender openings. Sufficient notice would be given by BHEL for such extensions and it will be published as corrigendum in the websites ➤ https://bhel.abcprocure.com/ ➤ http://eprocure.gov.in s. The price break-up should be in line with technical specification / scope of the tender. (Cost of material, packing charges, forwarding charges, freight and insurance charges shall be shown appropriately, as applicable). t. In case, there is a discrepancy in the term quoted in techno-commercial bid and price bid, the term as per the techno-commercial bid (Part I) shall hold good and the commercial term quoted in the Price Bid (Part II) shall not be considered. u. Indigenous suppliers should submit the prices in Indian Rupees only. Import suppliers may submit their bid in foreign currency. The currency for quoting shall be selected from the drop-down menu provided in the EPS portal. v. Set-off Clause: BHEL shall have the right to recover any money which in the sole opinion of BHEL is due from the Contractor from any money due to the Contractor under this Contract or any other contract or from the Security Deposit furnished by the Contractor under this Contract or any other contract. w. In their own interest, all Tenderers are advised to double check their prices, applicable duties and taxes. Incomplete documents / offer will be rejected.	
41.	Caution: ➤ The suppliers are severely cautioned to note that the price bid document accepts the price in figures only. It does not allow the supplier to write the value by words. Therefore, all care shall be exercised by the supplier while filling in the figures. Once the price bid is opened no option is available for the supplier to retract the offer under any grounds. If a supplier, for any reason whatsoever approaches BHEL with a request for change in the price, it would be treated as going back on the offer submitted. In such cases, action would be initiated by BHEL for suspending further business dealings with such suppliers as per policy of BHEL which prevails at that point of time.	
42.	Offers shall be submitted in TWO PART bids system (TECHNO-COMMERCIAL BID + PRICE BID). The bidder shall submit his response through bid submission to the tender on e-procurement platform at https://bhel.abcprocure.com/ within 14:00 Hrs (IST) of the due date of this tender. The bidder would be required to register on the e-procurement market place https://bhel.abcprocure.com/ and submit their bids online. SEALED COVER BIDS/ E-MAILS / FAX / MANUAL OFFERS WILL NOT BE ACCEPTED. Supplier shall upload any other tender documents in the E-Procurement Portal only.	
On behalf of BHEL	To be filled & Signed by Original Manufacturer/Mill Name of the mill / Principal: Signature: (Affix Seal) (All conditions were read & clearly understood and agreed in totality with the mentioned deviations only)	

एस. आनंद कुमार / S. ANAND KUMAR
वरिष्ठ उप महाप्रबंधक
Sr. Deputy General Manager
सामग्री प्रबंधन / आरएम
Materials Management / RM
बीएचएल, त्रिचय / BHEL, Trichy - 620 014

Offer submission check list

Sl. No	List of Documents to be submitted along with offer	√ (Enclosed with offer)	X (Not enclosed)	Not applicable
1.	Duly filled and signed Technical Specification Ref No: PE/FB/DUCTS/STEEL. Rev 01 Dt 28.11.2019.	☐	☐	☐
2.	Signed copy of PQR (signed by the supplier).	☐	☐	☐
3.	Product catalogue.	☐	☐	☐
4.	List of Manufacturing facilities.	☐	☐	☐
5.	List of Testing equipments & Measuring Instruments.	☐	☐	☐
6.	Valid ISO 9001 Certificate or QA manual or Written down procedure	☐	☐	☐
7.	Supply credentials for the quoted spec (Unpriced PO copies, MTC, Invoice, BL)	☐	☐	☐
8.	Copies of last three years annual reports (Balance sheets, Profit and Loss statement) & GST certificate - For Indigenous suppliers.	☐	☐	☐
9.	Agency agreement (in case of Foreign or Indian agents).	☐	☐	☐
10.	Audited report from reputed third party business rating agency like D & B or Creditreform - for Import suppliers	☐	☐	☐
11.	Approval certificates issued by international agencies such as Lloyds, TUV etc (if available)	☐	☐	☐
12.	Well known steel maker certificate issued by IBR (if available)	☐	☐	☐
13.	List of customer name and quantum supplied in the past 3 years for the quoted grades (if available)	☐	☐	☐
14.	Incorporation certificate & IT returns of Indian Agent	☐	☐	☐