

HOISTS SPECIFICATION

ELECTRIC OPERATED HOISTS

BHEL will provide one number 415 V (3ph, 4W) supply feeder only up to isolating switches for cranes. Any other voltage level (AC/DC) required will be derived by the vendor. Motor starter shall be part of crane control panel. Each hoist shall be provided with Isolating switch (Bidder scope) mounted at floor level and further cabling from isolator to hoist is in bidder scope. Motor shall be as per relevant motor specification should be suitable for hoist duty. However, motor shall be suitable for 240 starts per hour.

Electric hoist shall include but not be limited to the following: -

- a. Hoisting and CT drive arrangement
- b. All electrical equipment including isolator, cables, limit switches and control panel.
- c. Shrouded bus bar DSL/ Flexible trailing (festoon) cable
- d. Earthing arrangement.
- e. Fill of lubricant till commissioning.
- f. Painting of electric hoist and accessories.
- g. Maintenance tools & Tackles
- h. Erection & Commissioning spares
- i. Isolating switch in enclosure at operating floor for disconnecting supply to DSL while maintaining the electric hoist.

DESIGN CRITERIA

Capacity of electric and manual (Chain pulley block) hoists shall be decided keeping 25% margin over heaviest equipment to be handled.

For hand operated hoists, the hoists shall be suitable for operation from floor level. Hand chain shall be provided for long travel of trolley and the Hoisting mechanism. For electric hoist, operator shall be able to control the movement of the electrical hoist with the help of floor operated pendant.

Note

1. Area, type, capacity mentioned are minimum requirement and shall be finalized during detail engineering without any commercial implication
2. Travel and Lift are layout dependent and shall be finalized during detail engineering without any commercial implication
3. Additional electric/manual hoist required during detail engineering shall be provided as per design criteria given above without any commercial implication.

DEMONSTRATION TEST

Hoist along with its drives, controls and other accessories shall be demonstrated for the rated capacity against the rated speed of motions and for the service conditions specified as specified in QAP and as per IS 3938 for electric hoist and IS 3832 for manual hoist.

The bidder shall have the full responsibility for the safe and efficient operation of the hoist with associated accessories as a single unit.

If the shop/site performance tests indicate the failure of any of the components to achieve the guaranteed performance, the deficiency shall be made good at bidder's cost.

Demonstration tests shall be carried out each time after the rectification /modification is carried out.

TESTING AT SITE

A) ELECTRIC HOIST:

As required for statutory clearance for operating at site i.e., overload test, load test and other tests as per IS 3938.

Test for Operation -After the supply has been connected, tests shall be carried out to prove the following:

- a) The satisfactory operation of each controller, switch, contactor, relay and other control devices and in particular the correct operation of all limit switches under the most unfavorable conditions;
- b) The correctness of all circuits and interlocks and sequence of operation; and
- c) The satisfactory operation of all protective devices.

Overload Test - After test but before the hoist is put into service, it shall be tested with overload relays appropriately set, to lift and sustain a test load of 125 percent of the working load. During the overload test, the hoist shall sustain the load under full control. The specified speeds need not be attained but the hoist shall show itself capable of dealing with the overload without difficulty.

DRAWING/DOCUMENT SUBMISSION

The successful bidder shall submit the following drawings / documents during detail engineering for customer's approval /information:

- Manufacturing Quality Plan with Sub vendor list
- GA Drawing for Electric Hoist, DSL arrangement and painting details
- Schematic Circuit Diagram
- Mechanism Sizing Calculation
- Detailed BOM/BOQ for EOH

O& M Manual including Erection procedure

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MISCELLANEOUS HOISTS

1.00.00 GENERAL INFORMATION

- 1.01.00 The hoists will be used for erection and maintenance of various equipment in different buildings.
- 1.02.00 Hoists are divided into two separate groups - (a) Hand operated and (b) Electric operated.

2.00.00 CODES AND STANDARDS

The design, manufacture and testing of the equipment covered under this specification shall conform to the latest editions of the following Indian Standards:

- 2.01.00 IS : 3832 : Specification for Hand Operated Chain Pulley-blocks.
- 2.02.00 IS : 807 : Code of Practice for Design, Manufacture, Erection and Testing (Structural Portion) of Cranes and Hoists.
- 2.03.00 IS : 6216 : Short link Chain, Grade T(8) for Pulley-blocks & other Lifting Appliances.
- 2.04.00 IS : 4164 : Lifting 'C' Hooks with Eye Capacity upto 25 tonnes.
- 2.05.00 IS : 2429 (part -I) : Non-calibrated Load Chain for Lifting Purposes.
- 2.06.00 IS : 3938 : Specification for Electric Wire Rope Hoists. and other Indian Standards referred to in the above standards.

3.00.00 SCOPE OF WORK

- 3.01.00 Hoists shall be provided in all areas where any equipment/component weighing above 500 kg is installed and needs to be handled for maintenance purposes. Number of monorail beams shall be such that the centre line of the hoist and the centre line of equipment to be handled shall be not more than 500 mm.

3.01.01	The location and no. of hoists is to be finalised during detailed engineering. Final arrangement is subject to approval of Owner/Consultant.
3.01.02	Monorail hoists shall at least be provided in the areas mentioned in Annexure-I. The list is indicative only and not an exhaustive one.
3.02.00	All drive motors and driving gears as necessary.
3.03.00	Limit switches for electrical hoist as necessary.
3.04.00	Trailing cable with all supporting fixtures as necessary for electric hoists.
3.05.00	Pendent control station with all accessories for electric hoists.
3.06.00	Lifting lug, eye bolts etc., for handling hoist parts.
3.07.00	Protection guard as specified.
3.08.00	Lifting hook block assembly for hoists.
4.00.00	SPECIFIC DESIGN REQUIREMENTS
4.01.00	Lifting capacity
4.01.01	Capacity of each hoist shall be 1.2 times the maximum working load.
4.01.02	Hoists of capacity upto 5 tones shall be manual hoists. Hoists of capacity above 5 tones shall be electric hoists.
4.02.00	Effort for Mechanical Hoists
4.02.01	Hoisting Hoisting effort for hoists upto 3 tones capacity shall not be more than 20 kg. Hoisting effort for hoists above 3 tones capacity shall not be more than 25 kg
4.02.02	Trolley Motion Effort for trolley motion for hoists upto 3 tones capacity shall not be more than 15 kg. Effort for trolley motion for hoists above 3 tones capacity shall not be more than 20 Kg.
4.02.03	For Electric operated hoist both hoisting and trolley motion shall be motor operated.
4.03.00	Lift

- 4.03.01 Lift above operating floor
- Highest position of the hook shall be such that during operation of hoists, the vertical distance between bottom of any equipment handled and top of any permanent structure or equipment in the operating area shall be at least one metre.
- 4.03.02 Approach below operating floor
- To be decided by the Bidder for safe and reliable handling of any equipment above half ton below the operating floor.
- 4.04.00 **Length of Monorail Hoist**
- To be decided by the Bidder depending on the floor and machine layout. The horizontal distance between the centre line of the hoist and centre line of any installed equipment in its operating shall not be more than half metre.
- 5.00.00 **DESIGN AND CONSTRUCTION**
- 5.01.00 All parts requiring replacement or lubrication shall be easily accessible without the need for dismantling of other equipment and structures.
- Robust construction and ample rating merging which experience has shown to be necessary shall be ensured throughout manufacture.
- 5.02.00 All components of hoists of identical capacity and duty shall be interchangeable. The hoists of identical capacity and duty shall be identical in all respects unless otherwise required. The hoist design shall be such that these can be quickly removed from one monorail beam and fixed on another beam without disassembling major components.
- 5.03.00 All machinery and equipment included under this specification must be equipped with safety devices and clearances to comply with recognized standards and specification requirements.
- 5.04.00 Cast iron parts wherever used, shall conform to IS:210 - FG 260. Also no wood or other combustible materials shall be used.
- 5.05.00 Defects in material like fractures, cracks, blowholes, laminations, pitting etc. are not allowed. Rectifications of any such flaw is permissible only with the approval of the Purchaser.
- 5.06.00 Each hoist shall be permanently and legibly stamped with the tag number, manufacturer's name, safe working load, grade of load chain (where applicable), range of lift etc.
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5.07.00	Load chain (where applicable) shall be of grade T(8) as per IS:6216 and Hand chain shall be as per IS:2429 (Part-I) grade 30.
5.08.00	Wheels in trolley unit travel shall be single flanged with straight/tapper/barrel shaped tread to suit the monorail. Wheels should be preferably of forged steel construction. Material of construction for wheels of traversing block and hoist gear for hoist used in hazardous areas shall be of non-ferrous material to avoid spark during operation.
5.09.00	All gears shall be hardened and tempered steel with machine cut teeth.
5.10.00	Hoist (Manually Operated)
5.10.01	Manually operated hoists shall be of spur gear chain pulley block type. It shall be suspended from the trolley by a hook. The design of the hoist shall conform to IS:3832 (Specification for hand operated chain pulley blocks). The hooks and brakes of hoist shall conform to the requirements stipulated in (a) and (b) below a) Hooks shall conform to and IS:3832. The load hook shall be swivelling type fitted with a locking device. b) The pulley blocks shall be fitted with an automatic mechanical load brake to prevent self lowering of load in all working positions. The load brake shall also allow smooth lowering of load without serious overheating. c) All manually operated hoists, unless stated otherwise, shall be trolley suspended type.
5.10.02	The trolley of hoists shall be manually operated.
5.10.03	The hoists shall be of Mechanism class 2 as per IS:3832.
5.11.00	Electric Hoist
5.11.01	Electric hoist shall be electric wire rope trolley suspended type. The design, operation, testing of electric hoist shall conform to IS:3938 (Specification for electric wire rope hoist). Minimum speed for hoisting shall be 3 m/min. and that of for trolley motion shall be 15 m/min.
5.11.02	Lifting hook shall conform to IS-4164 as applicable.
5.11.03	Wire rope for hoists shall conform to IS-2266.
5.11.04	Electro-mechanical brakes of fail to safety type shall be provided for hoist motion as well as per trolley motion for electrically driven trolley. Load brake shall allow smooth lowering of load and arrangement shall be such as it can not be released accidentally. Capacity of brake and other relevant data shall conform to IS:3938.

5.11.05	The trolley of the hoists shall be electrically driven.
5.11.06	For other components of hoist such as rope, sheave, drum, bearings, gears etc. stipulations of IS: 3938 shall be followed.
5.11.07	Motor shall be rated for duty S4. Service class of motor shall be "M8" as per IS:3177. Conditions given in IS:3938 for hoist motor shall be followed over and above the specification of electric motor in Volume-V. In case of any contradiction of the aforesaid standard and the motor specification, the conditions which are more stringent shall be considered. All the motors shall be suitable for reversing, frequent starting and braking. Motors shall be provided with suitable space heating arrangement.
5.11.08	Hoist shall be designed so that remote control can be effected by means of pendant push button switch from the operating floor. Operation, arrangement etc. of pendant push button switch shall conform to IS:3938.
5.11.09	Micro-speed attachment in hoist shall be provided if considered necessary by the Bidder.
5.11.10	The hoists shall be of mechanism class 2 as per IS-3938.
5.12.00	Ball and roller bearings of reputed make shall be used throughout.
5.13.00	Suitable lubrication system shall be provided for all gear drives.
5.14.00	Other Electrical Items
5.14.01	The cross conductor on monorail for power supply to the hoist shall be of festoon type flexible insulated cable conductors. All fixtures and accessories shall be provided by the Bidder for this purpose.
5.14.02	Necessary insulators, supports, clamps and all other accessories shall be provided as per standard design.
5.14.03	Each hoist shall be provided with a starter panel with protective relays.
5.14.04	One main isolating switch shall be used to cut-off the supply to the hoist assembly.
5.14.05	One main electro-magnetic contactor together with magnetic overload relay (hand reset) for each motor circuit shall be housed in the protection panel.
5.14.06	The operation of overload relay shall interrupt the main magnetic contactor.
5.14.07	Adequate short circuit protection shall be provided for main and individual circuits.
5.14.08	415V $\pm$ 10%, 3 Phase, 4 Wire, 50 Hz $\pm$ 5%, power supply for the hoist shall be arranged through MCCB unit mounted at standing height at a convenient location near each hoist.

- 5.14.09 Transformers to step down the voltage and rectifiers as necessary shall be provided by the Bidder.
- 5.14.10 All external and internal power, control and auxiliary circuit wiring of the electrical drive and accessories and panels shall be provided. The wiring shall be done with 1100 V grade PVC insulated stranded aluminium conductor cable of suitable size not less than 2.5 sq.mm nominal equivalent copper area of cross-section. All control and auxiliary circuit wiring shall be done with 1100 V grade PVC insulated, 2.5 sq.mm stranded copper conductor. Control wire terminations to the panels shall be made with compression type connectors. Multiway terminal blocks shall be furnished for terminating panel wiring and outgoing cable.
- 5.14.11 The hoist structure, motor frame and metal cases of all electrical equipment including metal conduit shall be effectively connected to earth. All grounding materials shall be supplied under this specification to grounding risers.
- 5.14.12 Single speed control shall be used for both hoist and trolley travel in each direction of motion.
- 6.00.00 **INSPECTION AND TESTING**
- 6.01.00 The manufacturer shall conduct all tests required to ensure that the equipment furnished shall conform to the requirements of the specification and in compliance with the requirements of the latest edition of IS:3832 or equivalent standards for manually operated hoists and shall be as per IS:3938 for electrically operated hoist.
- 6.02.00 All the mono-rail hoists shall also be tested at site as per the stipulation of relevant Indian Standards.
- 7.00.00 **DRAWINGS, DATA AND INFORMATION**
- 7.01.00 General arrangement drawings incorporating all dimensions information on head rooms, lift, wheel loads, hook suspension arrangement and other relevant data for all the hoists.
- 7.02.00 For Mandatory Spares, Spares required for erection and commissioning, Recommended Spares, Special Tools And Tackles, fixtures etc., as required for regular operation and maintenance of the equipment offered and supply of first charge of lubricating oil, inhibitor oil and also adequate quantity of the consumables, please refer Technical Specification
- 7.03.00 Design calculation for selection of electric motor capacities for electric hoist.
- 7.04.00 Complete list of location, number and capacity of hoists provided.
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QUALITY ASSURANCE REQUIREMENTS

1.00.00 **QUALITY ASSURANCE PROGRAMME**

1.01.00 To ensure that the equipment and services under the scope of Contract whether manufactured or performed within the Contractor's works or at his Sub-contractor's premises or at the Owner's site or at any other place or work are in accordance with the specifications, the Contractor shall adopt suitable quality assurance programme to control such activities at all points, as necessary. Such programmes shall be outlined by the Contractor and shall be finally accepted by the Owner/Authorised representative after discussions before the award of contract. A quality assurance programme of the Contractor shall generally cover the following :

- a) His organisation structure for the management and implementation of the proposed quality assurance programme.
- b) Documentation control system.
- c) Qualification data for Bidder's key personnel.
- d) The procedure for purchase of materials, parts, components and selection of Sub-contractor's services including vendor analysis, source inspection, incoming raw-material inspection, verification of materials purchased etc.
- e) System for shop manufacturing and site erection control including process controls and fabrication and assembly controls.
- f) Control of non-conforming items and system for corrective actions.
- g) Inspection and test procedure both for manufacture and all site related works.
- h) Control of calibration and testing of measuring and testing equipments.
- i) System for quality audit.
- j) System for indication and appraisal of inspection status.
- k) System for authorising release of manufactured product to the Owner.
- l) System for handling storage and delivery.
- m) System for maintenance of records.

- n) Furnishing of quality plans for manufacturing and field activities detailing out the specific quality control procedure adopted for controlling the quality characteristics relevant to each item of equipment/component as per format enclosed at Annexure-I to this section for Owners approval
- o) Internal standards, if referred in the quality plans shall generally be compatible with National / International standards and shall be mentioned in the quality plans. Alternatively bidder shall furnish extracts of the internal standards detailing out acceptance norm for the product / material.

2.00.00 **GENERAL REQUIREMENTS - QUALITY ASSURANCE**

2.01.00 All materials, components and equipment covered under this specification shall be procured, manufactured, erected, commissioned and tested at all the stages, as per a comprehensive Quality Assurance Programme. An indicative programme of inspection/tests to be carried out by the Contractor for some of the major items is given in the respective technical specification. This is however, not intended to form a comprehensive programme as it is the Contractor's responsibility to draw up and implement such programme duly approved by the Owner/Consultant. The detailed Quality Plans for manufacturing and field activities should be drawn up by the Bidder, separately in the format attached at Annexure-I and will be submitted to Owner/Authorised representative for approval. Schedule of finalisation of such quality plans will be finalised before award.

Contractor shall furnish list of Manufacturing Quality Plans of major equipments indicating proposed inspection categorisation indicating items that will be offered for Owner's inspection etc and the Field Quality Plans

2.02.00 Manufacturing Quality Plan for all the major equipment will detail out their respective important components, their in-process various tests/inspection & final inspection / tests, to be carried out as per the requirements of this specification and standards mentioned therein and quality practices and procedures followed by Contractor's Quality Control organization. The relevant reference documents and standards, acceptance norms, inspection documents raised etc., during all stages of materials procurement, manufacture, assembly and final testing/performance testing are to be comprehensively documented by Contractor.

Manufacturing Quality Plan for all major equipments/ items will be approved by owner. In these approved quality plans, Owner / Authorised representative shall identify customer hold points (CHP), test / checks which shall be carried out in presence of the Owners Engineer or his authorised representative and beyond which the work shall not proceed without consent of Owner / Authorised representative in writing. Inspection/ Test reports are to be submitted to owner as specified in final approved Manufacturing Quality Plans.

2.03.00 Field Quality Plans / Procedures for all field activities shall be submitted to

owner for review / approval. These Quality Plans / procedures will detail out, for all equipment, the quality practices and procedures etc. to be followed by the Contractor's site Quality Control organisation, during various stages of site activities from receipt of materials/ equipment at site.

- 2.04.00 The Bidder shall also furnish copies of the reference documents/plant standards/acceptance norms/tests and inspection procedure etc., as referred in Quality Plans along with Quality Plans. These Quality plans and reference documents/standards etc. will be subject to Owner's approval without which manufacture shall not proceed. These approved documents shall form a part of the contract. In these approved quality plans, Owner/Authorised representative shall identify customer hold points (CHP), test/checks which shall be carried out in presence of the Owners Engineer or his authorised representative and beyond which the work will not proceed without consent of Owner/Authorised representative in writing. All deviations to this specification, approved quality plans and applicable standards must be documented and major deviations in the form of Non Conformity Report shall be referred to Owner/Authorised representative for approval and dispositioning.
- 2.05.00 No material shall be despatched from the manufacturer's works before the same is accepted subsequent to pre-despatch final inspection including verification of records of all previous tests/inspections by Owner's Engineer/ Authorised representative for "CHP" and "W" points marked in quality plans , and duly authorised for despatch by issuance of Material Despatch Clearance Certificate (MDCC). For items which is not under owner's inspection the contractor shall apply for despatch clearance (MDCC) from owner by submitting their internal inspection reports and quality records
- 2.06.00 All materials used or supplied shall be accompanied by valid and approved materials certificates and tests and inspection report. These certificates and reports shall indicate the sheet serial numbers or other such acceptable identification numbers of the material. The material certified shall also have the identification details stamped on it.
- 2.07.00 Castings and forgings used for construction shall be of tested quality. Details of results of chemical analysis, heat treatment record, mechanical property test results shall be furnished.
- 2.08.00 All welding and brazing shall be carried out as per procedure drawn and qualified in accordance with requirements of ASME Section - IX (latest edition) or other International equivalent standard acceptable to the Owner.

All brazers, welders etc. employed on any part of the contract at Contractor's/ Sub-Contractor's works or at site shall be qualified as per ASME Section-IX (latest edition) or equivalent international standard approved by the Owner. Such qualification tests shall be conducted in presence of Owner / his authorised representative or owner approved Third Party Inspection Agency(TPIA). Previously qualified WPS & PQR shall be acceptable if witnessed by owner's approved TPIA.

For welding of pressure parts and high pressure piping coming under IBR purview, the requirements of IBR shall also be complied with.

- 2.09.00 All non-destructive examination (NDT) shall be carried out in accordance with LIST OF STANDARDS FOR REFERENCE as given below in this section.
- The NDT operator shall be qualified as per SNT-TC-IA (of American Society of non- destructive examination). Results of NDT for the list major equipments / items identified for owner's inspection shall be properly recorded and submitted for review and approval. Other items not covered under owner's inspection, contractor shall review and approve the NDT results and such reports shall be submitted to owner in the final documentation of the items / equipments
- 2.10.00 All the sub-vendors proposed by the Contractor for procurement of major bought out items including castings, forgings, semi-finished and finished components/equipment list of which shall be drawn up by the Contractor and finalised with the Owner shall be subject to Owner's approval. Quality Plans of the successful vendors shall be discussed, finalised and approved by the Owner/Authorised representative and form part of the Purchase Order between the Contractor and the Vendor.
- 2.11.00 All the purchase specifications for the major bought-out items, list of which shall be drawn up by the Contractor and finalised with the Owner shall be furnished to the Owner for comments and subsequent approval before orders are placed.
- Owner reserves the right to carry out quality audit and quality surveillance of the systems and procedures of the Contractor's or their sub-vendor's quality management and control activities. The Contractor shall provide all necessary assistance to enable the Owner carry out such audit and surveillance.
- Quality audit/approval of the results of tests and inspection will not prejudice the right of the Owner to reject equipment not giving the desired performance after erection and shall not in no way limit the liabilities and responsibilities of the Contractor in earning satisfactory performance of equipment as per specification.
- 2.12.00 Quality requirements for main equipment shall equally apply for spares and replacement items.
- 2.13.00 Repair/rectification procedures to be adopted to make any job acceptable shall be subject to the approval of the Owner.
- 2.14.00 For quality assurance of all civil works refer to the specifications for civil works.
- 3.00.00 **QUALITY ASSURANCE DOCUMENTS**
- 3.01.00 The Contractor shall be required to submit two (2) copies and two (2) sets of microfilms / CDs of the following Quality Assurance documents within three (3) weeks after despatch of the equipment:
- a) Material mill test reports on components as specified by the specification.

- b) The inspection plan with verification, inspection plan check points, verification sketches, if used and methods used to verify that the inspection and testing points in the inspection plan were performed satisfactorily.
- c) Non-destructive examination results /reports including radiography interpretation reports.
- d) Factory tests results for testing required as per applicable codes and standards referred in the specification.
- e) Welder identification list listing welder's and welding operator's qualification procedure and welding identification symbols.
- f) Sketches and drawings used for indicating the method of traceability of the radiographs to the location on the equipment.
- g) Stress relief time temperature charts.
- h) Inspection reports duly signed by QA personnel of the Owner and Contractor for the agreed inspection hold points. During the course of inspection, the following will also be recorded :
 - i) When some important repair work is involved to make the job acceptable.
 - ii) The repair work remains part of the accepted product quality.
- i) Letter of conformity certifying that the requirement is in compliance with finalised specification requirements.

4.00.00 **INSPECTION, TESTING AND INSPECTION CERTIFICATES**

4.01.00 The Owner's Engineer, or his duly authorised representative and/or an outside inspection agency acting on behalf of the Owner shall have access inside the workshops, test labs, establishments at all reasonable times to inspect and examine the materials and workmanship of the works during its manufacture or erection and if part of the works is being manufactured or assembled on other premises or works, the Contractor shall obtain for the Owner's Engineer and for his duly authorised representative permission to inspect as if the works were manufactured or assembled on the Contractor's own premises or works.

4.02.00 The Contractor shall give the Owner's Engineer/ Authorized Inspector twenty one (21) days written notice for "CHP" / "W" points of any material being ready for testing by owner' engineer / Authorized inspector. Such tests shall be to the Contractor's account except for the expenses of the Inspector. The Engineer/ Inspector, unless the witnessing of the tests is virtually waived, will attend such tests within fifteen (15) days of the date on which the equipment is notified as being ready for test/inspection. If owner's Engineer / Authorised Inspector fail to attend the inspection, next mutually convenient date for test shall be agreed with Contractor. Contractor shall, in

no case proceed with the test without owner or his authorized inspectors, unless the witnessing is officially waived and advised Contractor to proceed with the test. Contractor shall forthwith forward duly certified completed test report and a product quality certificate in six (6) copies to owner upon completion of such test.

- 4.03.00 The Engineer or Inspector shall within fifteen (15) days from the date of Inspection as defined herein give notice in writing to the Contractor, or any objection to any drawings and all or any equipment and workmanship which is in his opinion not in accordance with the contract / QAP or other approved quality documents. The Contractor shall give due consideration to such objections and shall either make modifications that may be necessary to meet the said objections or shall confirm in writing to the Engineer/Inspector giving reasons therein, that no modifications are necessary to comply with the contract / QAP or other approved quality documents.
- 4.04.00 When the factory tests have been completed at the Contractor's or sub-contractor's works, the Engineer/Inspector shall issue a certificate to this effect fifteen (15) days after completion of tests excluding the test completion date subject to submission of all certified documents related to the test, If the tests are not witnessed by the Engineer/Inspectors, the certificate shall be issued within fifteen (15) days of the receipt of the Contractor's test certificate by the Engineer/Inspector. Failure of the owner's Engineer/Inspector to issue such a certificate shall not prevent the Contractor from proceeding with the works. The completion of these tests, or the issue of the certificates shall not bind the Owner to accept the equipment should it, on further tests after erection be found not to comply with the contract / QAP or other approved quality documents.
- 4.05.00 In all cases where the contract provides for tests whether at the premises or works of the Contractor or any sub-contractor, the Contractor, except where otherwise specified shall provide free of charge such items as labour, materials, electricity, fuel, water, stores, apparatus and instruments as may be reasonably demanded by the owner's Engineer/Inspector or his authorised representatives to carry out effectively such tests on the equipment in accordance with the Contract / QAP or other approved quality documents. Contractor and shall give facilities to the owner's Engineer/ Inspector or to his authorised representative to accomplish testing.
- 4.06.00 To facilitate advance planning of inspection in addition to giving inspection notice as per Clause 4.02.00, the Contractor shall furnish quarterly inspection programme indicating proposed schedule dates of inspection at customer hold point and final inspection stages. Updated quarterly inspection plans will be made for each three consecutive months and shall be furnished before beginning of each calendar month.

LIST OF STANDARDS FOR REFERENCE

- a) International Standards Organisation (ISO).
- b) International Electro-technical Commission (IEC).
- c) American Society of Mechanical Engineers(ASME)
- d) American National Standards Institute (ANSI).
- e) American Society for Testing and Materials (ASTM).
- f) American Institute of Steel Construction (AISC).
- g) American Welding Society (AWS).
- h) Architecture Institute of Japan (AIJ).
- i) National Fire Protection Association (NFPA).
- j) National Electrical Manufacturer's Association (NEMA).
- k) Japanese Electro-technical Committee (JEC).
- l) Institute of Electrical and Electronics Engineers (IEEE).
- m) Federal Occupational Safety and Health Regulations (OSHA).
- n) Instrument Society of America (ISA).
- o) National Electric Code (NEC).
- p) Heat Exchanger Institute (HEI).
- q) Tubular Exchanger Manufacturer's Association (TEMA).
- r) Hydraulic Institute (HIS).
- s) International Electro-Technical Commission Publications.
- t) Power Test Code for Steam Turbines (PTC).
- u) Applicable German Standards (DIN).
- v) Applicable British Standards (BS).
- w) Applicable Japanese Standards (JIS).
- x) Electric Power Research Institute (EPRI).
- y) Standards of Manufacturer's Standardization Society (MSS)

- z) Bureau of Indian Standards Institution (BIS).
- aa) Indian Electricity Rules.
- bb) Indian Boiler Regulations (IBR).
- cc) Indian Explosives Act.
- dd) Indian Factories Act.
- ee) Tariff Advisory Committee (TAC) rules.
- ff) Emission regulation of Central Pollution Control Board (CPCB).
- gg) Pollution Control regulations of Dept. of Environment, Govt. of India
- hh) Central Board of Irrigation and Power (CBIP) Publications

ANNEXURE-I
FORMAT OF QUALITY ASSURANCE PROGRAMME

VENDOR'S LOGO , NAME & ADDRESS		MANUFACTURING QUALITY ASSURANCE PLAN					DOC NO:	XXXXX-CAL-QAP-M-0001				
		ITEM : -					REV NO :	0	1	2	3	4
							DATE :					
CLIENT :						LOCATION :						
PROJECT :						REFERENCE PURCHASE ORDER NO. & DT :						
VENDOR :						REFERENCE APPROVED DATA SHEET :						
SUB VENDOR :						REFERENCE APPROVED DRAWING. NO. :						
ABBREVIATIONS : QAP - QUALITY ASSURANCE PLAN, CR - CRITICAL, MA - MAJOR, MI - MINOR SPEC - SPECIFICATION, TC - TEST CERTIFICATES P - PERFORM w - WITNESS V - VERIFY CHP - CUSTOMER HOLD POINT							AGENCY : 1 - DCPL/PROJECT AUTHORITY 2 - SUPPLIER 3 - SUB-SUPPLIER 4 - MANUFACTURER 5 - THIRD PARTY INSPECTION AGENCY			GENERAL REMARKS 1 THE ITEMS WHICH ARE FALLING UNDER ANY STATUTORY AUTHORITY'S (LIKE I.B.R. ETC.) SCOPE SHALL BE SUBJECTED TO THAT STATUTORY AUTHORITY'S INSPECTION CLEARANCE.		
NOTES: 1. EXACT MATERIAL / PROCESS / INSPECTION / TESTS FOLLOWED BY THE MANUFACTURER SHALL BE SPECIFIED 2. EXACT REFERENCE DOCUMENT/ACCEPTANCE STANDARD SHALL BE SPECIFIED 3. IN CASE SPECIFIED ACCEPTANCE STANDARD / NORMS IS OTHER THAN NATIONAL / INTERNATIONAL STANDARDS . STANDARD / COPY OF THE ACCEPTANCE NORMS FOLLOWED BY THE MANUFACTURER SHALL BE SUBMITTED FOR REVIEW RECORD 4 FINAL INSPECTION DOSSIER SHALL BE PREPARED BY MANUFACTURER & SHALL BE ENDORSED BY INSPECTIONION AGENCY												
Prepared by				Checked by				Approved By				
Revision		R0	R1	R2	R0		R1	R2		R0	R1	R2
DATE												

VENDOR'S LOGO, NAME & ADDRESS			ITEM :						DOC NO:				
									REV NO :		R0	R1	R2
									DATE :				
SL NO.	DESCRIPTION	CHECKS			CATEGORY	REF DOCS	ACCEPTANCE NORM	FORMAT OF RECORD	AGENCY			REMARKS	
		TYPE	METHOD	QUANTUM					P	W	V		
1	2	3	4	5	6	7	8	9	12	13	14	15	
1.00													
Notes:													
Prepared by				Checked by				Approved By					
Revision	R0	R1	R2	R0		R1		R2	R0	R1		R2	
DATE													

ANNEXURE-II

FIELD WELDING SCHEDULE

PROJECT :	FWS NO :
CONTRACTOR :	REV NO. :
PACKAGE :	FIELD WELDING CODE :
SYSTEM :	PAGE NO. :

Sl No.	Drawing No. for Weld Locations & Identification mark	Description of parts to be welded	Material specification	Dimensions	Process of Welding	Type of Weld	Electrode Filler Specification	WPS No.	Minimum Pre-heat Temperature	Heat Treatment Temperature [Holding Time in secs]	NDT Method	Quantum	NDT Specification Number	Acceptance Norm Ref.	Remarks
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The Field Welding Schedule should be submitted for :

- ☐ Pressure Parts
- ☐ Tanks/Vessels
- ☐ Piping
- ☐ Heavy/Important Structural Steel
- ☐ Heat Exchangers
- ☐ Bus Ducts

7.00.00 QUALITY CONTROL & SURVEILLANCE

The System / equipment to be supplied under this specification shall have assured quality and workmanship. In the proposal, the Bidder shall submit the Quality Assurance Plan containing quality assurance programme and quality assurance documents for Purchaser's approval. The Bidder shall be bound to conduct all stage inspections on various equipment / material during manufacturing process in accordance with the approved copy of this document. Purchaser shall have the right to carry out Quality Audit and Quality Surveillance by witnessing any or all such tests to be carried out at Bidder's / Sub-Bidder's works as and when desired. The procedure applicable to Bidder's works will also apply to the works of his sub-Bidders. For items coming under the purview of any Statutory Regulation during the course of manufacture, all stage inspections and tests shall be witnessed by an inspecting authority recognized under the statutory regulation. All unpriced copies of Bids of all major bought-out items giving technical details shall be sent to Purchaser for approval prior to placement of orders on sub-vendors.

These audit/surveillance/approvals shall however, do not relieve the manufacturer / sub-vendors of their responsibility of the Quality Assurance of their product and overall guarantee and responsibility shall wholly be confined on the Bidder.

Tests/inspections shall be carried out during and after the completion of manufacture of different components and assembly as applicable in accordance with relevant codes and standards. Test Certificates for all such tests/inspections shall be made available to the Purchaser for approval.

Purchaser or his authorised representative shall have his full access to witness any or all tests/inspections to be carried out at manufacturer's shop. In case, the job is sub-contracted, it will be Bidder's responsibility to make all arrangements so that Purchaser or his authorised representative can attend such tests at Sub-Bidder's premises. Inspection (including interstage inspection) and other tests shall be done as per Approved Quality Plan.

After erection at site, Gas Chlorination System shall be operated for a period of at least two (2) weeks to prove satisfactory, performance and guarantee data

8.00.00 INSPECTION, TESTING, COMMISSIONING AND PERFORMANCE GUARANTEE TESTS

The equipment, parts and materials shall be tested and inspected, but not limited to the following

8.01.00 Shop Tests

Shop tests shall include all tests to be carried out at Bidder's works, works of their sub-vendors and at works where materials to be used for fabrication of equipment are manufactured. The tests to be carried out shall include but not be limited to the following:

- a) Composition of all material, castings, forgings, etc.
- b) Hydraulic tests for pressure vessels, pipes, valves, pump casing etc.
- c) Tests to check faults in protective lining and painting.
- d) Static balancing test for agitators, stirrers, paddles etc.
- e) Static and dynamic balancing tests on all impellers.
- f) Performance tests (Head, Capacity and Power) for each of pumps and blowers.
- g) All tests with reference to instrumentations and controls complete with accessories as addressed in Technical Specifications for Instrumentation and Control
- h) All tests with reference to electrical equipment and accessories as addressed in Technical Specifications for Electrical Equipment & Accessories

8.02.00 Tests before Trial Run

Bidder shall carry out tests at site to prove to the Purchaser that individual equipment of all the System complies with the requirements stipulated and is erected in accordance with requirements specified. Before the System is put on trial run, the Bidder will be required to conduct tests to demonstrate to the Purchaser that each individual item is capable of correctly performing the functions for which it has been designed for. These tests may be conducted

concurrently with those required under commissioning sequence. Tests required shall in general be as follows:

- a) The tests to be carried out for the fabricated storage vessels shall include:
 - i. During fabrication and before lining:
 - a) Bottom testing for leakage by soap solution, after the bottom and at least the bottom course of the shell plate have been welded.
 - b) Hydraulic shell testing for leakage.
 - c) Fixed roof test for leakage by soap solution.
 - ii. After lining:

Water leakage test for storage tank shall be carried out by filling it with water up to the overflow level.
- b) All piping and valves, after installation, will be tested hydrostatically at one and half times of the maximum attainable pressure in the system to check against leak tightness.
- c) All valves/isolation gates shall be operated throughout 100% of the travel and these should function without any trouble whatsoever.
- d) Each of all pumps and blowers shall be run with the specified fluid from shut off condition to valve wide-open condition. Head developed will be checked from the discharge pressure gauge reading. Capacity may be checked from flow indicator where available. Otherwise capacity shall be checked from the volume of fluid handled (determined from level indicator reading of concerned tank) wherever applicable and duration of test.
- e) Each of pumps and blowers shall be tested at site to run smoothly without undue vibration, flow pulsation, temperature rise in bearing parts, noise etc.
- f) Each of all the agitators and other rotating/moving devices shall be run at the rated speed with water/chemicals up to the normal water level for a period of twenty four (24) hours. During this period all the components shall function smoothly without any unbalance, vibration, overheating at bearing parts etc.
- g) All the rubber lining are to be subjected to the following tests as per relevant code:
 - i. Adhesion test
 - ii. Resistance to bleeding
 - iii. Thickness measurement
 - iv. Shore hardness

- v. High voltage spark test
- h) Epoxy painting shall be checked by dry type thickness gauge.
- i) All monorail hoists shall be subjected to full working load during all motions without showing any sign of defect.
- j) Visual check on all structural components, welding, painting etc.
- i) All tests with reference to instrumentations and controls complete with accessories as addressed in Technical Specifications for Instrumentation and Control
- j) All tests with reference to electrical equipment and accessories as addressed in Technical Specifications for Electrical Equipment & Accessories

DRAWINGS & DOCUMENTS TO BE SUBMITTED

DRAWING DOCUMENTS REQUIREMENT (FOR MECHANICAL / ELECTRICAL / C&I / ETC)

After award of LOI, following drawings /documents shall be submitted by the bidder for BHEL/Customer approval. However, any additional drawing/document if found necessary for completion of the engineering, the same shall be submitted by bidder without any commercial implication.

- a) Detailed piping and instrument or engineering P&ID for process and utility, showing all equipment's, machinery, piping and instruments. All pipes should be indicated with diameter, pipe class, pipe number, fluid flowing through it as per the Employer's legend to be furnished later.
- b) Detailed configuration drawings, BOMs, Data Sheets, General arrangements and cross-sectional/assembly drags, along with the manufacturer's catalogue for all the items/equipment including control & instrumentation supplied by the bidder.
- c) Detailed installation drawings for all instruments and instrumentation schedule.
- d) Preparation and finalization of functional write-up and detailed logic diagram, for all control system, electrical wiring and schematic drgs for the development of logic diagrams, GA and layout drgs of control panels, junction boxes, bill of material for panel drgs and terminal, chart for all the panel drgs, inter connection diagram for cabling, cable schedule, earthing layout and cable tray layout drawings.
- e) Design calculation of process and mechanical design, equipment and systems. The bidder shall show, explain and prove the validity of the basis/procedures and methods used in these calculations.
- f) Details civil scope drawing for all civil works.
- g) Detailed piping layout drawings, pipe support drawings, complete bill of materials of the piping, valve schedule etc.
- h) Submission of O&M manual.
- i) P.G Test procedure shall be submitted by bidder during detail engineering and shall be subject to approval by BHEL/Customer.
- j) Against customer / BHEL comments bidder has to give replies point wise during detailed engineering after award of contract.
- k) Spec. for acid/alkali resistant lining and areas requiring such lining.
- l) Cable schedule in BHEL format (shall be handed over after award of contract)

DRAWING/DOCUMENTS REQUIRED ALONG WITH THE BID (Please refer Electrical and C&I portion also).

- Technical Offer (including List of chemicals, Quantity of chemicals, Dosage rate, calculation, pump capacity etc.)
- Deviation/clarification, if any, in the BHEL format only (Annexure -A).
- Unpriced Schedule duly filled.
- Electrical load data format (filled).
- Documents in support of meeting the Qualification Requirement.
- Electrical Load List.
- Valve Schedule.
- Pipe Schedule.

Note-1: - Any item/work either supply of equipment or erection material, which have not been specifically mentioned in but are necessary to complete the works for trouble free and efficient operation of the plant shall be deemed to be included within the scope of this specification. The bidder shall provide the same without any extra charge.

Note-2: All major drawings/documents shall be approved by BHEL/Customer during detailed engineering Stage. Successful vendor shall comply with the comment of the BHEL/Customer without price & delivery implication.

Note-3: The above Note-1 and 2 shall be applicable for Electrical and C&I also.

PAINTING SPECIFICATION

TECHNICAL SPECIFICATION

FOR

PROTECTIVE LINING AND PAINTING

1.00.00 INTENT OF SPECIFICATION

- 1.01.00 This specification addresses the requirements of all labour, material, and appliances necessary with reference to preparations for lining / painting, application as well as finishing of all lining / painting for all mechanical and electrical equipment, piping and valves, structures etc. included under the scope of this Package.
- 1.02.00 The Bidder shall furnish and apply all lining, primers including wash primers if required, under-coats, finish coats and colour bands as described hereinafter or necessary to complete the work in all respects.

2.00.00 CODES & STANDARDS

- 2.01.00 The Bidder shall follow relevant Indian and International Standards wherever applicable in cleaning of surface, selection of lining material / paints and their application. The entire work shall conform to the following standards / specifications (latest revision or as specified).
- a) SSPC SP 10 / NACE 2 / : Near White Blast Cleaning
 - b) SSPC PA 2 : Measurement of dry film Coating Thickness with magnetic gauges.
 - c) ASTM D 4541 : Method for pull off strength using portable Adhesion Tester.
 - d) NACE RP 0274 – 2004 : High-Voltage Electrical Inspection of Pipeline Coatings
 - e) NACE SP 0188 – 2006 : Discontinuity (Holiday) Testing of New Protective Coatings on Conductive Substrates

- f) NACE RP 0169 – 2002 : Control of External Corrosion on Underground or Submerged Metallic Piping Systems
- g) AWWA C 210 – 2007 : Liquid-Epoxy Coating Systems for the Interior and Exterior of Steel Water Pipelines
- h) IS 3589:2001 Annexure B : Steel Pipes for Water and Sewage Specification.
- i) AWWA C222-2000 : Polyurethane Coating for the Interior and Exterior of Steel Water Pipe and Fittings.
- j) IS 13213 : 2000 : Polyurethane Full Gloss Enamel (Two pack)

3.00.00 GENERAL REQUIREMENTS

- 3.01.00** The steel surface preparation prior to actual commencement of coating shall conform to SSPC SP 10 / NACE 2 / Sa2½ (near white metal) with sand blasting.
- 3.02.00** The contractor shall submit a detailed written description in the form of a manual covering coating equipment, procedures, materials inspection test, and repair etc. to Owner/Consultant for approval.
- 3.03.00** The contractor shall also provide copies of test reports from NABL approved laboratory (like National Test House, Kolkata) in support of the paint/primer materials to be used shall conform to the specification requirement.
- 3.04.00** The contractor shall also provide certificates from paint/primer manufacturer mentioning the batch numbers, date of manufacture and shelf life etc. of the materials to be used. In addition to that Manufacturing Quality Plan (MQP) and Field Quality Plan (FQP) shall also be submitted prior to commencement of supply of material and field application.
- 3.05.00** Paint/coating application work at site shall be done either by paint manufacturer or by their authorized applicator. The authorized applicator shall have proper training & certification from manufacturer. Applicator shall possess all the necessary specialized equipment and manpower experienced in similar job.

- 3.06.00 Applied coating shall be tested for dry film thickness, holiday (electrical inspection for continuity) and adhesion as per relevant standard such as SSPC PA 2, NACE RP 0274 and ASTM D 4541.
- 3.07.00 If necessary, the material may be heated and applied by airless spray / plural component spray system.
- 3.08.00 Manufacturer's specific recommendation, if any, shall be followed during application of lining / paints.
- 3.09.00 In areas where there is danger of spotting automobiles or other finally finished equipment or building by wind borne particles from paint spraying, a Purchaser approved method shall be adopted.
- 3.10.00 The colour scheme of the entire Plant, covered under this specification shall be approved by the Purchaser in advance before application.
- 3.11.00 All indoor and outdoor piping, insulated as well as uninsulated will have approved colour bands painted on the pipes at conspicuous places throughout the system, as approved by Purchaser.
- 3.12.00 Inside surfaces of vessels / tanks shall be protected by anticorrosive paints or rubber lining as required / specified elsewhere in the specification. External surfaces of all vessels / tanks shall be protected by anti corrosive painting.
- 3.13.00 For vessels / tanks requiring lining and epoxy painting all inside surface shall be blast cleaned using non-siliceous abrasive after usual wire brushing.
- 3.14.00 Natural rubber lining shall be provided on the inside of vessels / tanks as required / specified elsewhere in the specification, in three layers resulting in a total thickness not less than 4.5 mm.
- 3.15.00 Surface hardness of rubber lining shall be 65 +/- 5 deg. A (shore).
- 3.16.00 After the lining is completed, the vessels / tanks shall not be subjected to any prolonged exposure to direct sunlight in course of its transportation, erection etc. They shall not be stored in direct sunlight. No further lining or burning shall be carried out on the vessel, after application of the lining.

- 3.17.00 All lining projecting outside of the vessel shall be protected adequately from mechanical damages during shipment, handling storage etc.
- 3.18.00 Suitable warnings, indicating the special care that must be taken with respect to these lined vessels shall be stenciled on their outside surface with the letters at least 12 mm high.
- 3.19.00 All insulated piping shall have aluminium sheet jacketing.
- 4.00.00 EQUIPMENT, MATERIAL AND SERVICES TO BE FURNISHED BY THE BIDDER**
- 4.01.00** After erection at site, the outside surfaces of all equipment having a shop coat shall be given further priming coat and finished coats of paint as detailed in following clauses. However, if the painting system is such that the shop coat and primer coat to be applied at site are not compatible, then shop coat has to be removed from the surface of equipment before application of primer coat with prior blasting.
- All factory finished paints shall be touched up at site as required.
- All uninsulated piping shall be finished with final paintings after use of proper wash primer and primer. Aluminium sheet jacketed piping need not be painted. Colour bands of Purchaser's approved shade shall however be applied on jacketed piping near walls or partitions, at all junctions, near valves and all other places as instructed by the Purchaser. All structures shall be painted with approved paint.
- 4.02.00 Surface Preparation**
- 4.02.01 Unless mentioned otherwise, all rust and mill scale shall be removed by blasting to Sa 2-1/2 Swiss Standard before applying the primer.
- 4.02.02 Special care shall be taken to remove grease and oil by means of suitable solvents like Trichloroethylene or Carbon Tetrachloride.
- 4.02.03 The minimum degree of surface preparations for all equipment, piping, fittings, valves, structures etc. shall be "Near White" according to Steel Structure, Painting Council-SSPC-SP-10 before application of any primer/paint.
- 4.03.00 Painting**

- 4.03.01 Specification for application of paints for external surfaces protection of vessels / tanks / equipment / piping / fittings / valves etc. to be installed indoor shall be as follows :
- a) Surface preparation shall be done either manually or by any other approved method.
 - b) Primer Coat shall consist of one coat (minimum DFT of 50 microns) of chlorinated rubber based zinc phosphate.
 - c) Intermediate Coat (or Under Coat) shall consist of one coat (minimum DFT of 50 microns) of chlorinated rubber based paint pigmented with Titanium Dioxide.
 - d) Top Coat shall consist of one coat (minimum DFT of 50 microns) of chlorinated rubber paint of approved shade and colour with glossy finish.
 - e) Total DFT of paint system shall not be less than 150 microns.
- 4.03.02 Specification for application of paints for external surfaces protection of vessels / tanks / equipment / piping / fittings / valves etc to be installed **outdoor** shall be as follows :
- a) Surface preparation shall be done by means of sand blasting, which shall conform to Sa 2-1/2 Swiss Standard.
 - b) Primer Coat shall consist of one coat (minimum DFT of 100 microns) of epoxy resin based zinc phosphate primer.
 - c) Intermediate Coat (or Under Coat) shall consist of one coat (minimum DFT of 100 microns) epoxy resin based paint pigmented with Titanium Dioxide.
 - d) Top Coat shall consist of one coat (minimum DFT of 75 microns) of epoxy paint of approved shade and colour with glossy finish. Additional one coat (minimum DFT of 25 microns) of Finish Coat of polyurethane shall be provided.
 - e) Total DFT of paint system shall not be less than 300 microns.
- 4.03.03 Specification for application of paints for external surfaces protection of steel pipes and fittings which are **buried underground / laid inside a huge pipe & or submerged Under Water and laid under Pipe Trenches** (in road/rail/pipe or trench crossings) shall be as follows :

External surface of the pipe, fittings, specialties etc. handling raw water/clarified water/filter water shall be painted with one coat of two part chemically cured polyurethane primer of min 50 micron dry film thickness followed by three or maximum four coats of two part solvent less polyurethane to build up coating of dry film thickness of 2000 micron including primer coat.

- 4.03.04 Specification for application of paints for **internal surface protection of large diameter pipes** (sizes above 600 mm NB and above) if any, shall be as follows :
- a) All Internal surfaces of steel pipes, fittings, specialties etc. buried underground or located within pipe trenches shall be given epoxy coating to protect them from (except for drinking water service, where the compatible painting shall be so selected to meet relevant quality standards) corrosion.
 - b) Internal surface of the pipe should be coated with one coat of two part epoxy primer with not less than 50 micron DFT (dry film thickness) followed by two part polyamide cured solvent less epoxy.
 - c) The minimum dry film thickness (DFT) of internal lining shall be 600 micron.
- 4.03.05 Specification for application of paints for protection of **internal surfaces of DM Water Storage Tank(s)** shall be as follows :
- a) Primer - One coat of epoxy primer containing high level of Zinc Phosphate anticorrosive pigment. Total Dry Film Thickness (DFT) of primer shall not be less than 125 microns.
 - b) Finish Paint - Three (3) coats Polyamine HB Epoxy Paint. Total Dry Film Thickness (DFT) of finish paint shall not be less than 125 microns per coat.
 - c) Total thickness of primer and paint should not be less than 500 microns.
- 4.03.06 All motors, local push button stations, cable racks, structures used for supports etc. are to be painted with acid proof paint.
- 4.03.07 The following surfaces shall not be painted - stainless steel, galvanized steel, aluminum, copper, brass, bronze and other nonferrous materials.
- 4.03.08 No painting or filler shall be applied until all repairs, hydrostatic tests and final shop inspection are completed.

4.03.09 All machined surfaces shall have two (2) coats of water repellant grease after thorough cleaning.

5.00.00 COATING PROCEDURE AND APPLICATION

5.01.00 Surface Preparation :

Pipe shall be blast cleaned by sand. The cleanliness achieved prior to application shall be in accordance with the requirement of SSPC SP 10 / NACE 2 / Sa2½ of ISO 8501 (near white metal)

- a) The blast pattern or profile depth shall be 40 to 100 micron and shall be measured by dial micrometer.
- b) Before sand blasting is started or during blasting or coating, temperature of the pipe surface should be more than 3°C above dew point temperature. Blast cleaned surface should be primed within 4 hours and shall be protected from rainfall or surface moisture and shall not be allowed to flash rust. If the rust occurs, the surface again to be prepared by sand blasting or wire brushing.

5.02.00 Application of Epoxy Coating

- a) Coating shall be applied when
 - i) When the pipe surface temperature shall be atleast 3°C above dew point temperature.
 - ii) The temperature of mixed coating material and the pipe at the time of application shall not be lower than 10°C or greater than 50°C.
- b) Material preparation shall be in accordance with manufacturer's recommendations.
- c) Application of epoxy coating system :

The epoxy coating system shall be applied as per recommendation of the manufacturer and shall be applied by airless spray / plural component spray machine. For more than one coat, the second shall be applied with the time limits as recommended by the manufacturer.

5.03.00 Application of PU Coating

- a) PU coating shall be applied when the pipe surface temperature atleast 3°C above dew point temperature (when R.H is more than 85%).
- b) Material preparation and application shall be done as per manufacturer recommendation.

6.00.00 TEST REQUIREMENTS :

6.01.00 Measurement of dry film thickness

Measurement of dry film thickness of coating : Coating thickness shall be in the range of $\pm 20\%$ and as per SSPC PA 2.

6.01.01 Apparatus / Instrument:-

The instrument used for dry film thickness may be Type 1 pull of gauges or Type 2 electronic gauges.

6.01.02 Procedures:-

- a) Number of measurements:
For 100 square feet (9.29 square meters), five (5) spots per test area (each spot is 3.8 cm) in diameter. Three gauge readings per spot (average becomes the spot measurement).
- b) If the structure is less than 300 square feet, each 100 square feet should be measured.
- c) If the structure is between 300 and 1000 sq ft, select 3 random 100 square feet test areas and measure.
- d) For structure exceeding 1000 square feet, select 3 random 100 square feet testing areas for the first 1000 sq ft and select 1 random 100 square feet testing area for each additional 1000 square feet
- e) Coating thickness Tolerance: Individual reading taken to get a representative measurement for the spot are unrestricted (usually low or high readings are discarded). Spot measurements (the average of 3 gauge readings) must be within 80% of the minimum thickness and 120% of the maximum thickness. Area measurement must be within specified range.

6.02.00 Electrical Inspection (Holiday) Test

- 6.02.01 All the coated / lined pipes shall be tested with an approved high voltage holiday detector preferably equipped with an audio visual signaling device to indicate any faults, holes, breaks or conductive particles in the protective coating.
- 6.02.02 The applied output voltage of holiday detector shall have a spark discharge of thickness equal to at least twice the thickness of the coating to assure adequate inspection voltage and compensate for any variation in coating thickness. The electrode shall be passed over the coated surface at approximately half the spark discharge distance from the coated surface only one time at the rate of approximately 10 to 20m/min. The edge effect shall be ignored. Excessive voltage shall be avoided as it tends to induce holiday in the coated surface thereby giving erroneous readings.
- 6.02.03 While selecting test voltages, consideration should be given to the tolerance on coating thickness and voltage should be selected on the basis of maximum coating thickness likely to be encountered during testing of a particular pipe.
The testing voltage shall be calculated by using following formula. (as per NACE 0274 : 2004)

Testing Voltage $V = 7900 \sqrt{T} \pm 10$ percent where T is the average coating thickness in mm.
- 6.02.04 Any audio visual sound or spark leads to indicate pinhole, break or conductive particle.
- 6.03.00 Adhesion Pull off Test :**
After holiday the coated surface is subjected to adhesion pull off test as per ASTM D 4541.
- 6.03.01 Apparatus / Instrument: Adhesion tester consists of three basic components:

A hand wheel, a black column containing a dragging indicator pin and scale in the middle and a base containing three legs and a pulling "Jaw" at the bottom and also dollies.
- 6.03.02 Prepare the test surface :

Once test area is selected, test area shall be free of grease, oil, dirt, water. The area should be flat surfaces and large enough to accommodate the specified number of replicate test.
- 6.03.03 Prepare Dolly (Test Pull Stub) :

The dolly is a round, two sided aluminium fixture. Both sides of the dolly looks same, however, one side sloped on top surface while flat on bottom surface. As the surface of the dolly is polished aluminium, roughen the same using a coarse sand paper.

6.03.04 Select an adhesive:

Use araldite, a 100% solid epoxy adhesive. This adhesive requires at least 24 hours at room temperature to cure.

6.03.05 Attach the dolly to the surface.

- a) Using a wooden stick, apply an even layer of adhesive to the entire contact surface area of the dolly.
- b) Carefully remove the excessive adhesive by using a cotton swab. Allow the adhesive to fully cure before performing the adhesion test.
- c) Attach the dolly to the coated surface and gently push downward to displace any excessive adhesive.
- d) Push the dolly inward against the surface, then apply tape across the head of the dolly.

6.03.06 Adhesion Test Procedure

- a) Attach the adhesion tester to the dolly by rotating the hand wheel counter clockwise to lower the jaw of the device.
- b) Slide the jaw completely under the head of the dolly. Position the three legs of the instruments so that they are sitting flat on the coated surface.
- c) Slide the dragging indicator pin on the black column to zero by pushing it downward.
- d) Firmly hold the base of the instrument in one hand and rotate the handwheel clockwise to raise the jaw of the device that is attached to the head of the dolly. The dragging indicator pin will move upward on the black column as the force is increased and will hold the reading. Apply the tension using a moderate speed. Continue to increase the tension on the head of the dolly until (a) the minimum PSI/MPa/Kg/cm² required by project specification is exceeded and the test is discontinued, (b) the maximum PSI/MPa/Kg/cm² of adhesion tester has been achieved and dolly is still attached, (c) The force applied by the adhesion tester causes the dolly to dislodge.

e) Read the scale and record the adhesion value.

6.04.00 Coating Repair

Defective Coating shall be repaired in accordance with the following subsections.

6.04.01 Surface Preparation:

Accessible areas of pipe requiring coating repairs shall be cleaned to remove debris and damaged coating using surface grinders or other means. The adjacent coating shall be feathered by sanding, grinding or other method. Accumulated debris shall be removed by blowing with contaminant free air or wiping with clean rags.

6.04.02 Areas not accessible for coating repair such as interior surfaces of small diameter pipe shall be reprocessed and recoated.

6.04.03 Coating Application :

The coating system shall be applied to the prepared areas in accordance with procedure.

6.04.04 Repair Inspection :

Repaired portion shall be electrically inspected using a holiday detector.

6.05.00 Welded Field Joints

6.05.01 Preparation :

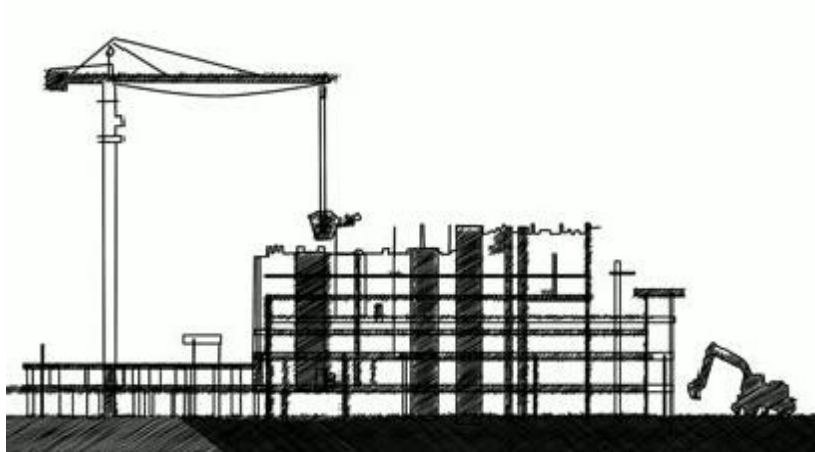
The weld joints shall be cleaned so as to be free from mud, oil, grease, welding flux, weld spatter and other foreign contaminants. The cleaned metal surfaces of the weld joint shall then be blasted or abraded using rotary abrading pads. The adjacent liquid Epoxy / PU coating shall be feathered by abrading the coating surface for a distance of 25 mm.

6.05.02 Electrical Inspection :

After curing the coating system applied to the welding joints shall be holiday tested. Any holidays indicated by the detector shall be marked with chalk to identify the area of repair.

7.00.00 INFORMATION/DATA REQUIRED

The Bidder shall submit complete list of paints and primers proposed, giving detail information, such as, chemical composition, drying time etc. and also unit rates for application of each type of paint along with supply shall be furnished.



HEALTH, SAFETY and ENVIRONMENT PLAN

for

**SITE
OPERATIONS**

by

**SUB-
CONTRACTORS**

POWER SECTOR

HSE PLAN FOR SITE OPERATIONS BY BHEL'S SUBCONTRACTORS

AT A GLANCE

BEFORE START	<table><tr><th colspan="2">SIGNING OF MOU</th></tr><tr><td colspan="2">Agree to comply to HSE requirement- Statutory and BHEL’s</td></tr></table>	SIGNING OF MOU		Agree to comply to HSE requirement- Statutory and BHEL’s	
SIGNING OF MOU					
Agree to comply to HSE requirement- Statutory and BHEL’s					
PLAN	<table><tr><th colspan="2">HSE ORGANISATION</th></tr><tr><td> Manpower 1 (one) safety officer for every 500 workers or part thereof 1(one) safety-steward/ supervisor for every 100 workers Qualification As per Cl. 7.1 </td><td> HSE Roles and responsibilities - Site In-charge- As per clause 7.2.1 - Safety officer- As per clause 7.2.2 </td></tr></table>	HSE ORGANISATION		Manpower 1 (one) safety officer for every 500 workers or part thereof 1(one) safety-steward/ supervisor for every 100 workers Qualification As per Cl. 7.1	HSE Roles and responsibilities - Site In-charge- As per clause 7.2.1 - Safety officer- As per clause 7.2.2
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HSE COMMUNICATION					
Incident Reporting - Accident- Fatal & Major - Property damage - Near Miss	Event Reporting - Celebrations - Training - Medical camp				

EXECUTE SAFELY

OPERATIONAL CONTROL PROCEDURES

PERMIT TO WORK

Height work (above 2 metres), Hot Work, Heavy Lifting, Confined Space, Radiography, excavation (More than 4 metres)

SAFETY DURING WORK EXECUTION

- | | |
|--|---|
| <ul style="list-style-type: none"> • Welding • Rigging • Cylinder- storage & Movement • Demolition work • T&Ps • Chemical Handling • Electrical works | <ul style="list-style-type: none"> • Fire • Scaffolding • Height work • Working Platform • Excavation • Ladder • Lifting • Hoisting appliance |
|--|---|

HOUSE KEEPING

WASTE MANGEMENT

TRAFFIC MANAGEMENT

ENVIRONMENTAL CONTROL

EMERGENCY PREPAREDNESS AND RESPONSE PLAN

CHECKS

HSE AUDITS & INSPECTION

- | | |
|---|--|
| <ul style="list-style-type: none"> • Daily Checks • Inspection of PPEs • Inspection of T& Ps • Inspection of Cranes & Winches | <ul style="list-style-type: none"> • Inspection of Height work • Inspection of Welding and Gas cutting • Inspection of elevators etc. |
|---|--|

HSE PERFORMANCE EVALUATION PARAMETERS

NON CONFORMANCE

PENALTY for NON CONFORMANCE

Refer Clause 16

Incremental penalty

For repeated violation by the same person, the penalty would be double of the previous penalty

For repeated fatal incident in the same Unit incremental penalty to be imposed. The subcontractor will pay 2 times the penalty compared to previously paid in case there are repeated cases of fatal incidents under the same subcontractor for the same package in the same unit.

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REVISION HISTORY SHEET

Date	Revision No.	Details of Changes	Reason	Prepared	Reviewed	Approved
12.08.2014	00	First Issue	First Issue	S. B. Jayant, Dy Manager- FQA & Safety	A. K. Sinha, GM-FQA & Safety	Anuj Bhatnagar, ED-FQA & Safety
20.01.2020	01	Formats added: HSEP:14-F30 – Monthly HSE Planning & Review (Page 11, Clause 8.0 - updated) HSEP:14-F13E-Excavation Inspection Format (part of F30)) HSEP:14-F32B – Job Safety Analysis Format (part of F30) HSEP:14-F31A – Daily HSE Reporting (Page 18, Clause 10.3 – added) HSEP:14-F33 – HSE Performance Evaluation (Page 31, Clause 13 – revised)	IOM No. PSHQHSE/M ONREP/02 Dated 08-Jan-2020	Rohit Kumar	Santosh Nair, GM (MSX & HSE)	



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1.0 PURPOSE

- 1.1** The purpose of this HSE Plan is to provide for the systematic identification, evaluation, prevention and control of general workplace hazards, specific job hazards, potential hazards and environmental impacts that may arise from foreseeable conditions during installation and servicing of industrial projects and power plants.
- 1.2** This document shall be followed by BHEL's subcontractors at all installation and servicing sites. In case customer specific documents are to be implemented, this document will be followed in conjunction with customer specific documents.
- 1.3** Although every effort has been made to make the procedures and guidelines in line with statutory requirements, in case of any discrepancy relevant statutory guidelines must be followed.
- 1.4** In case the customer has any specific requirement, the same is to be fulfilled.

2.0 SCOPE

The document is applicable for BHEL's Subcontractors at all installation / servicing activities of BHEL Power Sector as per the relevant contractual obligations.

3.0 OBJECTIVES AND TARGETS

The HSE Plan reflects that BHEL places high priority upon the Occupational Health, Safety and Environment at workplaces.

- Ensure the Health and Safety of all persons at work site is not adversely affected by the work.
- Ensure protection of environment of the work site.
- Comply at all times with the relevant statutory and contractual HSE requirements.
- Provide trained, experienced and competent personnel. Ensure medically fit personnel only are engaged at work.
- Provide and maintain plant, places and systems of work that are safe and without risk to health and the environment.
- Provide all personnel with adequate information, instruction, training and supervision on the safety aspect of their work.
- Effectively control, co-ordinate and monitor the activities of all personnel on the Project sites including subcontractors in respects of HSE.
- Establish effective communication on HSE matters with all relevant parties involved in the Project works.
- Ensure that all work planning takes into account all persons that may be affected by the work.
- Ensure fitness testing of all T&Ps/Lifting appliances like cranes, chain pulley blocks etc. are to be certified by competent person.
- Ensure timely provision of resources to facilitate effective implementation of HSE requirements.
- Ensure continual improvements in HSE performance
- Ensure conservation of resources and reduction of wastage.
- Capture the data of all incidents including near misses, process deviation etc. Investigate and analyze the same to find out the root cause.
- Ensure timely implementation of correction, corrective action and preventive action.



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HSE TARGETS

EXPLOSION	ZERO
FATALITY	ZERO
LOST TIME INJURY	ZERO
FIRE	ZERO
VEHICLE INCIDENTS	ZERO
ENVIRONMENTAL INCIDENTS	ZERO

4.0 BHEL POWER SECTOR HEALTH, SAFETY & ENVIRONMENT POLICY

Health, Safety & Environment Policy of BHEL

In BHEL, Health, Safety and Environment (HSE) responsibilities are driven by our commitment to protect our employees and people we work with, community and environment. BHEL believes in zero tolerance for unsafe work/non-conformance to safety and in minimizing environmental footprint associated with all its business activities. We commit to continually improve our HSE performance by:

- Developing safety and sustainability culture through active leadership and by ensuring availability of required resources.
- Ensuring compliance with applicable legislation, regulations and BHEL systems.
- Taking up activities for conservation of resources and adopting sound waste management by following Reduce/Recycle/Reuse approach.
- Continually identifying, assessing and managing environmental impacts and Occupational Health & Safety risks of all activities, products and services adopting approach based on elimination/substitution/reduction/control.
- Incorporating appropriate Occupational Health, Safety and Environment criteria into business decisions, design of products & systems and for selection of plants, technologies and services.
- Imparting appropriate structured training to all persons at workplace and promoting awareness amongst customers, contractors and suppliers on HSE issues.
- Reviewing periodically this policy and HSE Management Systems to ensure its relevance, appropriateness and effectiveness.
- Communicating this policy within BHEL and making it available to interested parties.

sd/-

CMD, BHEL

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5.0 MEMORANDUM OF UNDERSTANDING:

After award of work, subcontractors are required to enter into a memorandum of understanding as given below:

Memorandum of Understanding

BHEL, Power Sector _____ Region is committed to Health, Safety and Environment Policy (HSE Policy).

M/s _____ do hereby also commit to comply with the same HSE Policy while executing the Contract Number _____

M/s _____ shall ensure that safe work practices as per the HSE plan. Spirit and content therein shall be reached to all workers and supervisors for compliance.

In addition to this, M/S _____ shall comply to all applicable statutory and regulatory requirements which are in force in the place of project and any special requirement specified in the contract document of the principal customer.

M/s _____ shall co-operate in HSE audits/inspections conducted by BHEL /customer/ third party and ensure to close any non-conformity observed/reported within prescribed time limit.

Signed by authorized representative of M/s -----

Name :

Place & Date:



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6.0 TERMS AND DEFINITIONS

6.1 DEFINITIONS

6.1.1 INCIDENT

Work- related or natural event(s) in which an injury, or ill health (regardless of severity), damage to property or fatality occurred, or could have occurred.

6.1.2 NEAR MISS

An incident where no ill health, injury, damage or other loss occurs, but it had a potential to cause, is referred to as "Near-Miss".

6.1.3 MAN-HOURS WORKED

The total number of man hours worked by all employees including subcontractors working in the premises. It includes managerial, supervisory, professional, technical, clerical and other workers including contract labours. Man-hours worked shall be calculated from the payroll or time clock recorded including overtime. When this is not feasible, the same shall be estimated by multiplying the total man-days worked for the period covered by the number of hours worked per day. The total number of workdays for a period is the sum of the number of men at work on each day of period. If the daily hours vary from department to department separate estimate shall be made for each department and the result added together.

6.1.4 FIRST AID CASES

First aids are not essentially all reportable cases, where the injured person is given medical treatment and discharged immediately for reporting on duty, without counting any lost time.

6.1.5 LOST TIME INJURY

Any work injury which renders the injured person unable to perform his regular job or an alternative restricted work assignment on the next scheduled work day after the day on which the injury occurred.

6.1.6 MEDICAL CASES

Medical cases come under non-reportable cases, where owing to illness or other reason the employee was absent from work and seeks Medical treatment.

6.1.7 TYPE OF INCIDENTS & THEIR REPORTING:

The three categories of Incident are as follows:

Non-Reportable Cases:

An incident, where the injured person is given medical help and discharged for work without counting any lost time.



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Reportable Cases:

In this case the injured person is disable for 48 hours or more and is not able to perform his duty.

Injury Cases:

These are covered under the heading of non-reportable cases. In these cases the incident caused injury to the person, but he still continues his duty.

6.1.8 TOTAL REPORTABLE FREQUENCY RATE

Frequency rate is the number of Reportable Lost Time Injury (LTI) per one Million Man hours worked. Mathematically, the formula read as:

$$\frac{\text{Number of Reportable LTI} \times 1,000,000}{\text{Total Man Hours Worked}}$$

6.1.9 SEVERITY RATE

Severity rate is the Number of days lost due to Lost Time Injury (LTI) per one Million Man hours worked. Mathematically, the formula reads as:

$$\frac{\text{Days lost due to LTI} \times 1,000,000}{\text{Total Man Hours Worked}}$$

6.1.10 INCIDENCE RATE

Incidence Rate is the Number of LTI per one thousand manpower deployed. Mathematically, the formula reads as:

$$\frac{\text{Number of LTI} \times 1000}{\text{Average number of manpower deployed}}$$

7.0 HSE ORGANISATION

Number of safety officers:

The subcontractor must deploy one safety officer for every 500 workers or part thereof in each package. In addition, there must be one safety-steward/safety-supervisor for every 100 workers.

Deployment: The subcontractor should deploy sufficient safety officers and safety-steward/Safety-supervisor, as per requirement given above, since initial stage and add more in proportion to the added strength in work force. Any delay in deployment will attract a penalty of Rs.30,000/- per man month for the delayed period.

7.1 QUALIFICATION FOR HSE PERSONNEL

Sl.no	Designation	Qualification	Experience
1	Safety officer (Construction Agency)	Degree or Diploma in Engineering with full time diploma in Industrial Safety with construction safety as one of the subjects	Minimum two years for degree holder and five years for diploma holder in the field of Construction of power plant/ major industries

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2	Safety-Steward/ Safety-Supervisor	Degree or diploma in any discipline with full time diploma in Industrial Safety with construction safety as one of the subjects	Minimum two years
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7.2 RESPONSIBILITIES

7.2.1 SITE IN -CHARGE OF SUBCONTRACTOR

- Shall sign Memorandum of Understanding (MoU) for compliance to BHEL's HSE Plan for Site Operations as per clause 5.0
- Shall engage qualified safety officer(s) and steward (s) as per clause 7.0
- Shall adhere to the rules and regulations mentioned in this code, practice very strictly in his area of work in consultation with his concerned engineer and the safety coordinator.
- Shall screen all workmen for health and competence requirement before engaging for the job and periodically thereafter as required.
- Shall not engage any employee below 18 years.
- Shall arrange for all necessary PPEs like safety helmets, belts, full body harness, shoes, face shield, hand gloves etc. before starting the job. Shall ensure that no working men/women carry excessive weight more than stipulated in Factory Rule Regulation R57.
- Shall ensure that all T&Ps engaged are tested for fitness and have valid certificates from competent person.
- Shall ensure that provisions stipulated in contract Labour Regulation Act 1970, Chapter V C.9, canteen, rest rooms/washing facilities to contracted employees at site.
- Shall adhere to the instructions laid down in Operation Control Procedures (OCPs) available with the site management.
- Shall ensure that person working above 2.0 meter should use Safety Harness tied to a life line/stable structure.
- Shall ensure that materials are not thrown from height. Cautions to be exercised to prevent fall of material from height.
- Shall report all incidents (Fatal/Major/Minor/Near Miss) to the Site engineer /HSE officer of BHEL.
- Shall ensure that Horseplay is strictly forbidden.
- Shall ensure that adequate illumination is arranged during night work.
- Shall ensure that all personnel working under subcontractor are working safely and do not create any Hazard to self and to others.
- Shall ensure display of adequate signage/posters on HSE.
- Shall ensure that mobile phone is not used by workers while working.
- Shall ensure conductance of HSE audit, mockdrill, medical camps, induction training and training on HSE at site.
- Shall ensure full co-operation during HQ/External /Customer HSE audits.



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- ☐ Shall ensure submission of look-ahead plan for procurement of HSE equipment's and PPEs as per work schedule.
- Shall ensure good housekeeping.
- Shall ensure adequate valid fire extinguishers are provided at the worksite.
- Shall ensure availability of sufficient number of toilets /restrooms and adequate drinking water at work site and labour colony.
- Shall ensure adequate emergency preparedness.
- Shall be member of site HSE committee and attend all meetings of the committee
- Power source for hand lamps shall be maximum of 24 v.
- ☐ Temporary fencing should be done for open edges if Hand – railings and Toe-guards are not available.

7.2.2 HEALTH, SAFETY AND ENVIRONMENT OFFICER OF SUBCONTRACTOR

- Carry out safety inspection of Work Area, Work Method, Men, Machine & Material, P&M and other tools and tackles.
- Facilitate inclusion of safety elements into Work Method Statement.
- Highlight the requirements of safety through Tool-box / other meetings.
- Help concerned HOS to prepare Job Specific instructions for critical jobs.
- Conduct investigation of all incident/dangerous occurrences & recommend appropriate safety measures.
- Advice & co-ordinate for implementation of HSE permit systems, OCPs & MPs.
- Convene HSE meeting & minute the proceeding for circulation & follow-up action.
- Plan procurement of PPE & Safety devices and inspect their healthiness.
- Report to PS Region/HQ on all matters pertaining to status of safety and promotional program at site level.
- Facilitate administration of First Aid
- Facilitate screening of workmen and safety induction.
- Conduct fire Drill and facilitate emergency preparedness
- Design campaigns, competitions & other special emphasis programs to promote safety in the workplace.
- ☐ Apprise PS– Region on safety related problems.
- Notify site personnel non-conformance to safety norms observed during site visits / site inspections.
- Recommend to Site In charge, immediate discontinuance of work until rectification, of such situations warranting immediate action in view of imminent danger to life or property or environment.
- To decline acceptance of such PPE / safety equipment that do not conform to specified requirements.
- Encourage raising Near Miss Report on safety along with, improvement initiatives on safety.
- Shall work as interface between various agencies such customer, package-in-charges, subcontractors on HSE matters

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8.0 PLANNING BY SUBCONTRACTOR

Monthly planning and review of HSE activities shall be carried out by subcontractor as per format No. HSEP:14-F30 jointly along with BHEL.

8.1 MOBILISATION OF MACHINERY/EQUIPMENT/TOOLS BY SUBCONTRACTOR

- As a measure to ensure that machinery, equipment and tools being mobilized to the construction site are fit for purpose and are maintained in safe operating condition and complies with legislative and owner requirement, inspection shall be arranged by in-house competent authority for acceptance as applicable.
- The machinery and equipment to be embraced for this purpose shall include but not limited to the following:
 - Mobile cranes.
 - Side Booms.
 - Forklifts.
 - Grinding machine.
 - Drilling machine.
 - Air compressors.
 - Welding machine.
 - Generator sets.
 - Dump Trucks.
 - Excavators.
 - Dozers
 - Grit Blasting Equipment.
 - Hand tools.
- Subcontractor shall notify the engineer, of his intention to bring on to site any equipment or any container, with liquid or gaseous fuel or other substance which may create a hazard. The Engineer shall have the right to prescribe the condition under which such equipment or container may be handled and used during the performance of the works and the subcontractor shall strictly adhere to such instructions. The Engineer shall have the right to inspect any construction tool and to forbid its use, if in his opinion it is unsafe. No claim due to such prohibition will be entertained.

8.2 MOBILISATION OF MANPOWER BY SUBCONTRACTOR

- The subcontractor shall arrange induction and regular health check of their employees as per schedule VII of BOCW rules by a registered medical practitioner.
- The subcontractor shall take special care of the employees affected with occupational diseases under rule 230 and schedule II of BOCW Rules. The employees not meeting the fitness requirement should not be engaged for such job.
- Ensure that the regulatory requirements of excessive weight limit (to carry/lift/ move weights beyond prescribed limits) for male and female workers are complied with.
- Appropriate accommodation to be arranged for all workmen in hygienic condition.



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8.3 PROVISION OF PPEs

- Personnel Protective Equipment (PPEs), in adequate numbers, will be made available at site & their regular use by all concerned will be ensured
- The following matrix recommends usage of minimum PPEs against the respective job.

Sl. No	Type of work	PPEs
1	Concrete and asphalt mixing	Nose mask, hand glove, apron and gum boot
2	Welders/Grinders/ Gas cutters	Welding/face screen, apron, hand gloves, nose mask and ear muffs if noise level exceeds 90dB. Helmet fitted with welding shield is preferred for welders
3	Stone/ concrete breakers	Ear muffs, safety goggles, hand gloves
4	Electrical Work	Rubber hand glove, Electrical Resistance shoes
5	Insulation Work	Respiratory mask, Hand gloves, safety goggles
6	Work at height	Double lanyard full body harness, Fall arrestor (specific cases)
7	Grit/Sand blasting	Blast suit, blast helmet, respirator, leather gloves
8	Painting	Plastic gloves, Respirators (particularly for spray painting)
9	Radiography	As per BARC guidelines

- The PPEs shall conform to the relevant standards as below and bear ISI mark.

Relevant is-codes for personal protection

IS: 2925 – 1984	Industrial Safety Helmets.
IS: 4770 – 1968	Rubber gloves for electrical purposes.
IS: 6994 – 1973 (Part-I)	Industrial Safety Gloves (Leather & Cotton Gloves).
IS: 1989 – 1986 (Part-I-II)	Leather safety boots and shoes.
IS: 5557 – 1969	Industrial and Safety rubber knee boots.
IS: 6519 – 1971	Code of practice for selections care and repair of Safety footwear.
IS: 11226 – 1985	Leather Safety footwear having direct molding sole.
IS: 5983 – 1978	Eye protectors.
IS: 9167 – 1979	Ear protectors.
IS: 1179-1967	Eye & Face protection during welding
IS: 3521 – 1983	Industrial Safety Belts and Harness
IS: 8519 -1977	Guide for selection of industrial Safety equipment for body protection
IS: 9473-2002, 14166-1994, 14746-1999	Respiratory Protective Devices

The list is not exhaustive. The safety officer may demand additional PPEs based on specific requirement.



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- Where workers are employed in sewers and manholes, which are in use, the subcontractor shall ensure that the manhole covers are opened and ventilated at least for an hour before the workers are allowed to get into manhole, and the manholes so opened shall be cordoned off with suitable railing and provided with warning signals or boards to prevent incident to the public
- Besides the PPEs mentioned above, the persons shall use helmet and safety shoe. The visitors shall use Helmet and any other PPEs as deemed appropriate for the area of work.

Colour scheme for Helmets:

- Workmen: Yellow
 - Safety staff: Green or white with green band
 - Electrician: Red
 - Others including visitors: White
- All the PPEs shall be checked for its quality before issue and the same shall be periodically checked. The users shall be advised to check the PPEs themselves for any defect before putting on. The defective ones shall be repaired/ replaced.
 - The issuing agency shall maintain register for issue and receipt of PPEs.
 - The Helmets shall have logo or name (abbreviation of agency name permitted) affixed or printed on the front.
 - The body harnesses shall be serial numbered.

8.4 ARRANGEMENT OF INFRASTRUCTURE

8.4.1 DRINKING WATER

- Drinking water shall be provided and maintained at suitable places at different elevations.
- Container should be labeled as "Drinking Water"
- Cleaning of the storage tank shall be ensured atleast once in 3 months indicating date of cleaning and next due date.
- Potability of water should be tested as per IS10500 at least once in a year.

8.4.2 WASHING FACILITIES

- In every workplace, adequate and suitable facilities for washing shall be provided and maintained.
- Separate and adequate cleaning facilities shall be provided for the use of male and female workers. Such facilities shall be conveniently accessible and shall be kept in clean and hygienic condition and dully illuminated for night use.
- Overalls shall be supplied by the subcontractor to the workmen and adequate facilities shall be provided to enable the painters and other workers to wash during the cessation of work.

8.4.3 LATRINES AND URINALS

- Latrines and urinals shall be provided in every work place.
- Urinals shall also be provided at different elevations.
- They shall be adequately lighted and shall be maintained in a clean and sanitary condition at all times, by appointing designated person.
- Separate facilities shall be provided for the use of male and female worker if any.

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8.4.4 PROVISION OF SHELTER DURING REST

Proper Shed & Shelter shall be provided for rest during break

8.4.5 MEDICAL FACILITIES

8.4.5.1 MEDICAL CENTRE (As per Schedule V, X and XI of BOCW central Rules, 1998)

- A medical centre shall be ensured/identified at site with basic facilities for handling medical emergencies. The medical center can be jointly developed on proportionate sharing basis with permission from BHEL
- A qualified medical professional, not less than MBBS, shall be deployed at the medical centre
- The medical centre shall be equipped with one ambulance, with trained driver and oxygen cylinder.
- Medical waste shall be disposed as per prevailing legislation (Bio-Medical Waste –Management and Handling Rules, 1998)

8.4.5.2 FIRST AIDER

- Ensure availability of Qualified First-aider throughout the working hours.
- Every injury shall be treated, recorded and reported.
- Refresher course on first aid shall be conducted as necessary.
- List of Qualified first aiders and their contact numbers should be displayed at conspicuous places.

8.4.5.3 FIRST AID BOX (as per schedule III of BOCW)

- The subcontractor shall provide necessary first aid facilities as per schedule III of BOCW. At every work place first aid facilities shall be provided and maintained.
- The first aid box shall be kept by first aider who shall always be readily available during the working hours of the work place. His name and contact no to be displayed on the box.
- The first aid boxes should be placed at various elevations so as to make them available within the reach and at the quickest possible time.
- The first aid box shall be distinctly marked with a Green Cross on white background.
- Details of contents of first aid box is given in Annexure No. 01
- Monthly inspection of First Aid Box shall be carried out by the owner as per format no. HSEP:14-F01
- The subcontractor should conduct periodical first –aid classes to keep his supervisor and Engineers properly trained for attending to any emergency.

8.4.5.4 HEALTH CHECK UP (As per schedule VII and Form XI)

The persons engaged at the site shall undergo health checkup as per the format no. HSEP:14-F02 before induction. The persons engaged in the following works shall undergo health checkup at least once in a year:

- a. Height workers
- b. Drivers/crane operators/riggers



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- c. Confined space workers
- d. Shot/sand blaster
- e. Welding and NDE personnel

8.4.6 PROVISION OF CANTEEN FACILITY

- Canteen facilities shall be provided for the workmen of the project inside the project site.
- Proper cleaning and hygienic condition shall be maintained.
- Proper care should be taken to prevent biological contamination.
- Adequate drinking water should be available at canteen.
- Fire extinguisher shall be provided inside canteen.
- Regular health check-up and medication to the canteen workers shall be ensured.

8.4.7 PROVISION OF ACCOMODATION/LABOUR COLONY

- ☐ The subcontractor shall arrange for the accommodation of workmen at nearby localities or by making a labour colony.
- ☐ Regular housekeeping of the labour colony shall be ensured.
- ☐ Proper sanitation and hygienic conditions to be maintained.
- ☐ Drinking water and electricity to be provided at the labour colony.
- ☐ Bathing/ washing bay
- ☐ Room ventilation and electrification.

8.4.8 PROVISION OF EMERGENCY VEHICLE

- Dedicated emergency vehicle shall be made available at workplace by each subcontractor to handle any emergency

8.4.9 PEST CONTROL

Regular pest control should be carried out at all offices, mainly laboratories, canteen, labour colony and stores.

8.4.10 SCRAPYARD

- In consultation with customer, scrapyard shall be developed to store metal scrap, wooden scrap, waste, hazardous waste.
- Scrap/Waste shall be segregated as Bio-degradable and non-bio-degradable and stored separately.

8.4.11 ILLUMINATION

- The subcontractor shall arrange at his cost adequate lighting facilities e.g. flood lighting, hand lamps, area lighting etc. at various levels for safe and proper working operations at dark places and during night hours at the work spot as well as at the pre-assembly area.
- Adequate and suitable light shall be provided at all work places & their approaches including passage ways as per IS: 3646 (Part-II). Some recommended values are given below:



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S. No.	Location	Illumination (Lux)
A. Construction Area		
1.	Outdoor areas like store yards, entrance and exit roads	20
2.	Platforms	50
3.	Entrances, corridors and stairs	100
4.	General illumination of work area	150
5.	Rough work like fabrication, assembly of major items	150
6.	Medium work like assembly of small machined parts	300
	rough measurements etc.	
7.	Fine work like precision assembly, precision measurements etc.	700
8.	Sheet metal works	200
9.	Electrical and instrument labs	450
B. Office		
1.	Outdoor area like entrance and exit roads	20
2.	Entrance halls	150
3.	Corridors and lift cars	70
4.	Lift landing	150
5.	Stairs	100
6.	Office rooms, conference rooms, library reading tables	300
7.	Drawing table	450
8.	Manual telephone exchange	200

- Lamp (hand held) shall not be powered by mains supply but either by 24V or dry cells.
- Lamps shall be protected by suitable guards where necessary to prevent danger, in case of breakage of lamp.
- Emergency lighting provision for night work shall be made to minimise danger in case of main supply failure.

If the subcontractor fails to take appropriate safety precautions or to provide necessary safety devices and equipment or to carry out instructions issued by the authorized BHEL official, BHEL shall have the right to take corrective steps at the risk and cost of the subcontractor

9.0 HSE TRAINING& AWARENESS

9.1 HSE INDUCTION TRAINING

All persons entering into project site shall be given HSE induction training by the HSE officer of BHEL /subcontractor before being assigned to work.

In-house induction training subjects shall include but not limited to:

- Briefing of the Project details.
- Safety objectives and targets.
- Site HSE rules.
- Site HSE hazards and aspects.
- First aid facility.
- Emergency Contact No.
- Incident reporting.
- Fire prevention and emergency response.
- Rules to be followed in the labour colony (if applicable)



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- Proper safety wear & gear must be issued to all the workers being registered for the induction (i.e., Shoes/Helmets/Goggles/Leg guard/Apron etc.)
- They must arrive fully dressed in safety wear & gear to attend the induction.
- Any one failing to conform to this safety wear& gear requirement shall not qualify to attend.
- On completing attending subcontractor's in-house HSE induction, each employee shall sign an induction training form (format no. HSEP:14-F03) to declare that he had understood the content and shall abide to follow and comply with safe work practices. They may only then be qualified to be issued with a personal I.D. card, for access to the work site.

9.2 HSE TOOLBOX TALK

- HSE tool Box talk shall be conducted by frontline foreman/supervisor of subcontractor to specific work groups prior to the start of work. The agenda shall consist of the followings:
 - Details of the job being intended for immediate execution.
 - The relevant hazards and risks involved in executing the job and their control and mitigating measures.
 - Specific site condition to be considered while executing the job like high temperature, humidity, unfavorable weather etc.
 - Recent non-compliances observed.
 - Appreciation of good work done by any person.
 - Any doubt clearing session at the end.
- Record of Tool box talk shall be maintained as per format no. HSEP:14-F04
- Tool box talk to be conducted at least once a week for the specific work.

9.3 TRAINING ON HEIGHT WORK

Training on height work shall be imparted to all workers working at height by in-house/external faculty at least twice in a year. The training shall include following topics:

- Use of PPEs
- Use of fall arrester, retractable fall arrester, life line, safety nets etc.
- Safe climbing through monkey ladders.
- Inspection of PPEs.
- Medical fitness requirements.
- Mock drill on rescue at height.
- Dos & Don'ts during height work.

9.4 HSE TRAINING DURING PROJECT EXECUTION

- Other HSE training shall be arranged by BHEL/ subcontractor as per the need of the project execution and recommendation of HSE committee of site.
- The topics of the HSE training shall be as follows but not limited to:
 - Hazards identification and risk analysis (HIRA)
 - Work Permit System
 - Incident investigation and reporting
 - Fire fighting
 - First aid
 - Fire-warden training
 - EMS and OHSMS
 - T & Ps fitness and operation



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- Electrical safety
- Welding, NDE & Radiological safety
- Storage, preservation & material handling.
- A matrix shall be maintained to keep an up-to-date record of attendance of training sessions carried out.

9.5 HSE PROMOTION-SIGNAGE, POSTERS, COMPETITION, AWARDS ETC

9.5.1 Display of HSE posters and banners

- Site shall arrange appropriate posters, banners, slogans in local/Hindi/English languages at work place

9.5.2 Display of HSE signage

- Appropriate HSE signage shall be displayed at the work area to aware workmen and passersby about the work going on and do's and don'ts to be followed

9.5.3 Competition on HSE and award

- Site will arrange different competition (slogan, poster, essay etc.) on HSE time to time (Safety day, BHEL day, World Environment Day etc.) and winners will be suitably awarded.

9.5.4 HSE awareness programme

- Subcontractor shall arrange HSE awareness programme periodically on different topics including medical awareness for all personnel working at site

10.0 HSE COMMUNICATION

10.1 INCIDENT REPORTING

- The subcontractor shall submit report of all incidents, fires and property damage etc to the Engineer immediately after such occurrence, but in any case not later than 24 hours of the occurrence. Such reports shall be furnished in the manner prescribed by BHEL. (Refer HSE procedure for incident investigation, analysis and reporting for details)
- In addition, periodic reports on safety shall also be submitted by the subcontractor to BHEL from time to time as prescribed by the Engineer. Compiled monthly reports of all kinds of incidents, fire and property damage to be submitted to BHEL safety officer as per prescribed formats.
- HSE incidents of site shall be reported to BHEL site Management as per Procedure for Incident Investigation and Reporting in format no. HSEP:14-F15. Corrective action shall be immediately implemented at the work place and compliance shall be verified by BHEL HSE officer and until then, work shall be put on hold by Construction Manager.

10.2 HSE EVENT REPORTING

- Important HSE events like HSE training, Medical camp etc. organized at site shall be reported to BHEL site management in detail with photographs for publication in different in-house magazines
- Celebration of important days like National Safety Day, World Environment Day etc. shall also be reported as mentioned above.

10.3 DAILY HSE ACTIVITY REPORTING

Daily HSE activities shall be reported by subcontractor to BHEL as per Format No. HSEP:14-F31A



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11.0 OPERATIONAL CONTROL

All applicable OCPs (Operational control procedures) will be followed by subcontractor as per BHEL instructions. This will be done as part of normal scope of work. List of such OCPs is given below. In case any other OCP is found to be applicable during the execution of work at site, then subcontractor will follow this as well, within quoted rate. These OCPs (applicable ones) will be made available to subcontractor during work execution at site. However for reference purpose, these are kept with Safety Officer of BHEL at the Power Sector Regional HQ, or available in downloadable format in the website, which may be refereed by subcontractor, if they so desire.

LIST OF OCPs

Safe handling of chemicals	Safety in use of cranes	Hydraulic test
Electrical safety	Storage and handling of gas cylinders	Spray insulation
Energy conservation	Manual arc welding	Trial run of rotary equipment
Safe welding and gas cutting operation	Safe use of helmets	Stress relieving
Fire safety	Good house keeping	Material preservation
Safety in use of hand tools	Working at height	Cable laying/tray work
First aid	Safe excavation	Transformer charging
Food safety at canteen	Safe filling of hydrogen in cylinder	Electrical maintenance
Illumination	Vehicle maintenance	Safe handling of battery system
Handling and erection of heavy metals	Safe radiography	Computer operation
Safe acid cleaning	Waste disposal	Storage in open yard
Safe alkali boil out	Working at night	For sanitary maintenance
Safe oil flushing	Blasting	Batching
Steam blowing	DG set	Piling rig operation
Safe working in confined area	Handling & storage of mineral wool	Gas distribution test
Safe operation of passenger lift, material hoists & cages	Drilling, reaming and grinding(machining)	Cleaning of hotwell / deaerator
Electro-resistance heating	Compressor operation	O&M of control of AC plant & system
Air compressor	Passivation	Safe Loading of Unit
Safe EDTA Cleaning	Safe Chemical cleaning of Pre boiler system	Safe Boiler Light up
Safe Rolling and Synchronization		

11.1 HSE ACTIVITIES

HSE activities shall be conducted at site based on the HSEMSM developed by Power Sector and issued to site by Regions.

While planning for any activity the following documents shall be referred for infrastructural requirements to establish control measures:

- 1) HSE Procedure for Register of OHS Hazards and Risks
- 2) HSE Procedure for Register of Environmental Aspects and Impacts
- 3) HSE Procedure for Register of Regulations



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- 4) Operational Control Procedures
- 5) HSE Procedure for Emergency Preparedness and Response Plan
- 6) Contract documents

11.2 WORK PERMIT SYSTEM

- ☐ The following activities shall come under Work Permit System
 - a. Height working above 2 metres
 - b. Hot working at height
 - c. Confined space
 - d. Radiography
 - e. Excavation more than 4 meter depth
 - f. Heavy lifting above 50 tonRefer Annexure 05 for Work permit formats.
- "HSE Procedure for Work Permit System" shall be followed while implementing permit system. Where customer is having separate Work Permit System the same shall be followed.
- ☐ Permit applicant shall apply for work permit of particular work activity at particular location before starting of the work with Job Hazard Analysis.
- ☐ Permit signatory shall check that all the control measures necessary for the activity are in place and issue the permit to the permit holder.
- ☐ Permit holder shall implement and maintain all control measures during the period of permit .He will close the permit after completion of the work. The closed permit shall be archived in HSE Department of site.

11.3 SAFETY DURING WORK EXECUTION

Respective OCPS are to be followed and adherence to the same would be contractually binding

11.3.1 WELDING SAFETY

All safety precautions shall be taken for welding and cutting operations as per IS-818. All safety precautions shall be taken for foundation and other excavation marks as per IS-3764.

11.3.2 RIGGING

Rigging equipment shall not be loaded in excess of its recommended safe working load. Rigging equipment, when not in use, shall be removed from the original work area so as not to present a hazard to employees.

11.3.3 CYLINDERS STORAGE AND MOVEMENT

All gas cylinders shall be stored in upright position. Suitable trolley shall be used. There shall be flash-back arrestors conforming to IS-11006 at both cylinder and burner ends. Damaged tube and regulators must be immediately replaced. No of cylinders shall not exceed the specified quantity as per OCP

Cylinders shall be moved by tilting and rolling them on their bottom edges. They shall not be intentionally dragged, struck or permitted to strike each other violently.

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When cylinders are transported by powered vehicle they shall be secured in a vertical position.

11.3.4 DEMOLITION WORK

Before any demolition work is commenced and also during the process of the work the following shall be ensured:

- All roads and open areas adjacent to the work site shall either be closed or suitably protected.
- No electric cable or apparatus which is liable to be a source of danger nor a cable or an apparatus used by the operator shall remain electrically charged.
- All practical steps shall be taken to prevent danger to persons employed from the risks of fire or explosion or flooding. No floor, roof or other part of the building shall be so overloaded with debris or materials as to render them unsafe.

11.3.5 T&Ps

All T&Ps/ MMEs should be of reputed brand/appropriate quality & must have valid test/calibration certificates bearing endorsement from competent authority of BHEL..Subcontractor to also submit monthly reports of T&Ps deployed and validity test certificates to BHEL safety Officer as per the format/procedure of BHEL.

11.3.6 CHEMICAL HANDLING

Displaying safe handling procedures for all chemicals such as lube oil, acid, alkali, sealing compounds etc , at work place.Where it is necessary to provide and/or store petroleum products or petroleum mixture & explosives, the subcontractor shall be responsible for carrying out such provision / storage in accordance with the rules & regulations laid down in the relevant petroleum act, explosive act and petroleum and carbide of calcium manual, published by the chief inspector of explosives of India. All such storage shall have prior approval if necessary from the chief inspector of explosives or any other statutory authority. The subcontractor shall be responsible for obtaining the same.

11.3.7 ELECTRICAL SAFETY

- Providing adequate no. of 24 V sources and ensure that no hand lamps are operating at voltage level above 24 Volts.
- Fulfilling safety requirements at all power tapping points.
- High/ Low pressure welders to be identified with separate colour clothings. No welders will be deployed without passing appropriate tests and holding valid welding certificates. Approved welding procedure should be displayed at work place.
- The subcontractor shall not use any hand lamp energized by Electric power with supply voltage of more than 24 volts in confined spaces like inside water boxes, turbine casings, condensers etc.
- All portable electric tools used by the subcontractor shall have safe plugging system to source of power and be appropriately earthed. Only electricians licensed by appropriate statutory authority shall be employed by the subcontractor to carry out all types of electrical works. Details of earth resource and their test date to be given to BHEL safety officer as per the prescribed formats of BHEL
- The subcontractor shall use only properly insulated and armored cables which conform to the requirement of Indian Electricity Act and Rules for all wiring, electrical applications at site.



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- BHEL reserves the right to replace any unsafe electrical installations, wiring, cabling etc. at the cost of the subcontractor.
- All electrical appliances used in the work shall be in good working condition and shall be properly earthed.
- No maintenance work shall be carried out on live equipment.
- The subcontractor shall maintain adequate number of qualified electricians to maintain his temporary electrical installations.
- Area wise Electrical safety inspection is to be carried out on monthly basis as per "Electrical Safety Inspection checklist" and the report is to be submitted to BHEL safety officer
- Adequate precautions shall be taken to prevent danger for electrical equipment. No materials on any of the sites of work shall be so stacked or placed as to cause danger or inconvenience to any person or the public
- The subcontractor shall carefully follow the safety requirement of BHEL/ the purchaser with the regard to voltages used in critical areas.

11.3.8 FIRE SAFETY

- Providing appropriate fire fighting equipment at designated work place and nominate a fire officer/warden adequately trained for his job.
- Subcontractor shall provide enough fire protecting equipment of the types and numbers at his office, stores, temporary structure in labor colony etc. Such fire protection equipment shall be easy and kept open at all times.
- The fire extinguishers shall be properly refilled and kept ready which should be certified at periodic intervals. The date of changing should be marked on the Cylinders.
- All other fire safety measures as laid down in the "codes for fire safety at construction site" issued by safety coordinator of BHEL shall be followed.
- Non-compliance of the above requirement under fire protection shall in no way relieve the subcontractor of any of his responsibility and liabilities to fire incident occurring either to his materials or equipment or those of others.
- Emergency contacts nos must be displayed at prominent locations
- Tarpaulin being inflammable should not be used (instead, only non-infusible covering materials shall be used) as protective cover while preheating, welding, stress relieving etc. at site.

11.3.9 SCAFFOLDING

- Suitable scaffolds shall be provided for workman for all works that cannot safely be done from the ground, or from solid construction except in the case of short duration of work which can be done safely from ladders.
- When a ladder is used, it shall be of rigid construction made of steel. The steps shall have a minimum width of 45 cm and a maximum rise of 30 cm. Suitable handholds of good quality wood or steel shall be provided and the ladder shall be given an inclination not steeper than $\frac{1}{4}$ horizontal and 1 vertical.
- Scaffolding or staging more than 3.6 m above the ground floor, swung or suspended from an overhead support or erected with stationery support shall have a guard rail properly bolted, braced or otherwise secured, at least 90 cm above the floor or platform of such scaffolding or staging and extending along the entire length of the outside and ends thereof with only such openings as may be necessary for the delivery of materials. Such scaffolding or staging shall be so fastened as to prevent it from savor, from swaying, from the building or structure.

11.3.10 WORK AT HEIGHT:

- Guardrails and toe-board/barricades and sound platform conforming to IS:4912-1978 should be provided.



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- Wherever necessary, life-line (pp or metallic) and fall arrestor along with Polyamide rope or Retractable lifeline should be provided.
- Safety Net as per IS:11057:1984 should be used extensively for prevention/ arrest of men and materials falling from height. The safety nets shall be fire resistant, duly tested and shall be of ISI marked and the nets shall be located as per site requirements to arrest or to reduce the consequences of a possible fall of persons working at different heights.
- Reaching beyond barricaded area without lifeline support, moving with support of bracings, walking on beams without support, jumping from one level to another, throwing objects and taking shortcut must be discouraged.
- Use of Rebar steel for making Jhoola and monkey-ladder (Rods welded to vertical or inclined structural members), temporary platform etc. must be avoided.
- Monkey Ladder should be properly made and fitted with cages.
- Jhoola should be made with angles and flats and tested like any lifting tools before use.
- Lanyard must be anchored always and in case of double lanyard, each should be anchored separately.
- In case of pipe-rack, persons should not walk on pipes and walk on platforms only.
- In case of roof work, walking ladder/ platform should be provided along with lifeline and/ or fall arrestor.
- Empty drums must not be used.
- For chimney or structure painting, both hanging platform and men should be anchored separately to a firm structure along with separate fall arrestor. Rope ladder should be discouraged.

11.3.11 WORKING PLATFORM

Working platforms, gangways and stairways shall be so constructed that they do not sag unduly or unequally and if the height of the platform gangways provided is more than 3.6 m above ground level or floor level, they shall be closely boarded and shall have adequate width which shall not be less than 750 mm and be suitably fenced as described above. Every opening in the floor or a building or in a working platform shall be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be 90 cm.

11.3.12 EXCAVATION

Wherever there are open excavation in ground, they shall be fenced off by suitable railing and danger signals installed at night so as to prevent persons slipping into the excavations.

11.3.13 LADDER SAFETY

Safe means of access shall be provided to all working places. Every ladder shall be securely fixed. No portable single ladder shall be over 9 m in the length while the width between side rails in rung ladder shall in no case be less than app. 29.2 cm for ladder upto and including 3 m in length. For longer ladders this width shall be increased at least ¼" for each additional foot of length.

A sketch of the ladders and scaffolds proposed to be used shall be prepared and approval of the Engineer obtained prior to Construction.

11.3.14 LIFTING SAFETY

- It will be the responsibility of the subcontractor to ensure safe lifting of the equipment, taking due precaution to avoid any incident and damage to other equipment and personnel.



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- All requisite tests and inspection of handling equipment, tools & tackle shall be periodically done by the subcontractor by engaging only the Competent Persons as per law.
- Defective equipment or uncertified shall be removed from service.
- Any equipment shall not be loaded in excess of its recommended safe working load.

11.3.15 HOISTING APPLIANCE

- Motors, gearing, transmission, electric wiring and other dangerous parts of hoisting appliances should be provided with efficient safe guards.
- Hoisting appliance should be provided with such means as will reduce to the minimum the risk of any part of a suspended load becoming incidentally displaced.
- When workers employed on electrical installations which are already energized, insulating mats, wearing apparel, such as gloves, sleeves and boots as may be necessary should be provided.
- The worker should not wear any rings, watches and carry keys or other materials which are good conductor of electricity.

11.4 ENVIRONMENTAL CONTROL

Environment protection has always been given prime importance by BHEL. Environmental damage is a major concern of the principal subcontractor and every effort shall be made, to have effective control measures in place to avoid pollution of Air, Water and Land and associated life. Chlorofluorocarbons such as carbon tetrachloride and trichloroethylene shall not be used. Waste disposal shall be done in accordance with the guidelines laid down in the project specification.

Any chemical including solvents and paints, required for construction shall be stored in designated bonded areas around the site as per Material Safety Data Sheet (MSDS).

In the event of any spillage, the principle is to recover as much material as possible before it enters drainage system and to take all possible action to prevent spilled materials from running off the site. The subcontractor shall use appropriate MSDS for clean-up technique

All subcontractors shall be responsible for the cleanliness of their own areas.

The subcontractors shall ensure that noise levels generated by plant or machinery are as low as reasonably practicable. Where the subcontractor anticipates the generation of excessive noise levels from his operations the subcontractor shall inform to Construction Manager of BHEL accordingly so that reasonable & practicable precautions can be taken to protect other persons who may be affected.

It is imperative on the part of the subcontractor to join and effectively contribute in joint measures such as tree plantation, environment protection, contributing towards social upliftment, conversion of packing woods to school furniture, keeping good relation with local populace etc.

The subcontractor shall carry out periodic air and water quality check and illumination level checking in his area of work place and take suitable control measure.

11.5 HOUSEKEEPING

- Keeping the work area clean/ free from debris, removed scaffoldings, scraps, insulation/sheeting wastage /cut pieces, temporary structures, packing woods etc. will be in the scope of the subcontractor. Such cleanings has to be done by



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subcontractor within quoted rate, on daily basis by an identified group. If such activity is not carried out by subcontractor / BHEL is not satisfied, then BHEL may get it done by other agency and actual cost along with BHEL overheads will be deducted from contractor's bill. Such decisions of BHEL shall be binding on the subcontractor

- Proper housekeeping to be maintained at work place and the following are to be taken care of on daily basis.
- All surplus earth and debris are removed/disposed off from the working areas to identified locations.
- Unused/Surplus cables, steel items and steel scrap lying scattered at different places/elevation within the working areas are removed to identified locations.
- All wooden scrap, empty wooden cable drums and other combustible packing materials, shall be removed from workplace to identified locations. Sufficient waste bins shall be provided at
- Different work places for easy collection of scrap/waste. Scrap chute shall be installed to remove scrap from high location.
- Access and egress (stair case, gangways, ladders etc.) path should be free from all scrap and other hindrances.
- Workmen shall be educated through tool box talk about the importance of housekeeping and encourage not to litter.
- Labour camp area shall be kept clear and materials like pipes, steel, sand, concrete, chips and bricks, etc. shall not be allowed in the camp to obstruct free movement of men and machineries.
- Fabricated steel structures, pipes & piping materials shall be stacked properly.
- No parking of trucks/trolleys, cranes and trailers etc. shall be allowed in the camp, which may obstruct the traffic movement as well as below LT/HT power line.
- Utmost care shall be taken to ensure over all cleanliness and proper upkeep of the working areas

11.6 WASTE MANAGEMENT

Take suitable measures for waste management and environment related laws/legislation as a part of normal construction activities. Compliance with the legal requirements on storage/ disposal of paint drums (including the empty ones), Lubricant containers, Chemical Containers, and transportation and storage of hazardous chemicals will be strictly maintained.

11.6.1 BINS AT WORK PLACE

- Sufficient rubbish bins shall be provided close to workplaces.
- Bins should be painted yellow and numbered.
- Sufficient nos. of drip trays shall be provided to collect oil and grease.
- Sufficient qty. of broomsticks with handle shall be provided.
- Adequate strength of employees should be deployed to ensure daily monitoring and service for waste management.

11.6.2 STORAGE AND COLLECTION

- Different types of rubbish/waste should be collected and stored separately.
- Paper, oily rags, smoking material, flammable, metal pieces should be collected in separate bins with close fitting lids.
- Rubbish should not be left or allowed to accumulate on construction and other work places.
- Do not burn construction rubbish near working site.

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11.6.3 SEGREGATION

- Earmark the scrap area for different types of waste.
- Store wastes away from building.
- Oil spill absorbed by non-combustible absorbent should be kept in separate bin.
- Clinical and first aid waste stored and incinerated separately.

11.6.4 DISPOSAL

- Sufficient containers and scrap disposal area should be allocated.
- All scrap bin and containers should be conveniently located.
- Provide self-closing containers for flammable/spontaneously combustible material.
- Keep drainage channels free from choking.
- Make schedule for collection and disposal of waste.

11.6.5 WARNING AND SIGNS

- Appropriate sign to be displayed at scrap storage area
- No toxic, corrosive or flammable substance to be discarded into public sewage system.
- Waste disposal shall be in accordance with best practice.
- Comply with all the requirements of Pollution Control Board (PCB) for storage and disposal of hazardous waste.

11.7 TRAFFIC MANAGEMENT SYSTEM

11.7.1 SAFE WORKPLACE TRANSPORT SYSTEM

- Traffic routes in a work place shall be suitable for the persons or vehicles using them. This shall be sufficient in number and of sufficient size. This shall reflect the suitability of traffic routes for vehicles and pedestrians.
- Where vehicles and pedestrians use the same traffic routes there shall be sufficient space between them. Where necessary all traffic routes must be suitably indicated. Pedestrians or vehicles must be able to use traffic routes without endangering those at work. There must be sufficient separation of traffic routes from doors, gates and pedestrian traffic routes.
- For internal traffic, lines marked on roads / access routes and between buildings shall clearly indicate where vehicles are to pass.
- Temporary obstacles shall be brought to the attention of drivers by warning signs or hazard cones.
- Speed limits shall be clearly displayed. Speed ramps preceded by a warning signs or marker are necessary.
- The traffic route should be wide enough to allow vehicles to pass and re-pass oncoming or parked traffic and it may be advisable to introduce on-way system or parking restrictions.
- Safest route shall be provided between places where vehicles have to call or deliver.
- Avoid vulnerable areas/items such as fuel or chemicals tanks or pipes, open or unprotected edges and structures likely to collapse



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- Safe areas shall be provided for loading and unloading.
- Avoid sharp or blind bends. If this is not possible hazards should be indicated e.g. blind corner.
- Ensure road crossings are minimum and clearly signed.
- Entrance and gateways shall be wide enough to accommodate a second vehicle without causing obstruction.
- Set sensible speed limits which are clearly sign posted.
- Where necessary ramps should be used to retard speed. This shall be preceded by a warning sign or mark on the road.
- Forklift trucks shall not pass over road hump unless of a type capable of doing so.
- Overhead electric cable, pipes containing flammable hazardous chemical shall be shielded by using goal posts height gauge posts or barriers.
- Road traffic signs shall be provided on prominent locations for prevention of incidents and hazards and for quick guidance and warning to employees and public. Safety signs shall be displayed as per the project working requirement and guideline of the state in which project is done. Vehicles hired or used shall not be parked within the 15m radius of any working area. Any vehicle, that is required to be at the immediate/near the vicinity, shall be approved by the person in-charge of the site.

11.7.2 TRAFFIC ROUTE FOR PEDESTRIANS

- Where traffic routes are used by both pedestrians and vehicles road shall be wide enough to allow vehicles and pedestrians safely.
- Separate routes shall be provided for pedestrians to keep them away from vehicles. Provide suitable barriers/guard at entrances/exit and the corners or buildings.
- Where pedestrian and vehicle routes cross, appropriate crossing shall be provided.
- Where crowd is likely to use roadway e.g. at the end of shift, stop vehicles from using them at such times.
- Provide high visibility clothing for people permitted in delivery area.

11.7.3 WORK VEHICLE

Work vehicle shall be as safe stable efficient and roadworthy as private vehicles on public roads. Site management shall ensure that drivers are suitably trained. All vehicle e.g. heavy motor vehicle forklift trucks dump trucks mobile cranes shall ensure that the work equipment conforms to the following:

- A high level of stability.
- A safe means of access/egress.
- Suitable and effective service and parking brakes.
- Windscreens with wipers and external mirrors giving optimum all round visibility.
- Provision of horn, vehicle lights, reflectors, reversing lights, reversing alarms.
- Provision of seat belts.
- Guards on dangerous parts.
- Driver protection - to prevent injury from overturning and from falling objects/materials.
- Driver protection from adverse weather.
- No vehicle shall be parked below HT/LT power lines.
- Valid Pollution Under Control certification for all vehicles



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11.7.4 DAILY CHECK BY DRIVER

- There should also be daily safety checks containing below mentioned points by the driver before the vehicle is used.
 - Brakes.
 - Tires.
 - Steering.
 - Mirrors.
 - Windscreen waters.
 - Wipers.
 - Warning signals.
 - Specific safety system i.e. control interlocks
- Management should ensure that drivers carry out these checks.

11.7.5 TRANSPORTATION OF PERSONNEL AND MATERIALS BY VEHICLES

- All drivers shall hold a valid driving License for the class of vehicle to be driven and be registered as an authorized BHEL driver with the Administration Department.
 - Securing of the load shall be by established and approved methods, i.e. chains with patented tightening equipment for steel/heavy loads. Sharp corners on loads shall be avoided when employing ropes for securing.
 - All overhangs shall be made clearly visible and restricted to acceptable limits
 - Load shall be checked before moving off and after traveling a suitable distance.
 - On no account is construction site to be blocked by parked vehicles Drivers of vehicles shall only stop or park in the areas designate by the stringing foreman.
 - Warning signs shall be displayed during transportation of material.
- All vehicles used by BHEL shall be in worthy condition and in conformance to the Land Transport requirement.

11.7.6 MAINTENANCE

All Vehicles used for transportation of man and material shall undergo scheduled inspections on frequent intervals to secure safe operation. Such inspections shall be conducted in particular for steering, brakes, lights, horn, doors etc. Site management shall ensure that work equipment is maintained in an efficient, working order and in good repair. Inspections and services carried out at regular intervals of time and or mileage. No maintenance shall be carried below HT/LT power lines.

11.8 EMERGENCY PREPAREDNESS AND RESPONSE

- Emergency preparedness and response capability of site shall be developed as per Emergency Preparedness and Response plan issued by Regional HQ
- Availability of adequate number of first aiders and fire warden shall be ensured with BHEL and its subcontractors
- All the subcontractor's supervisory personnel and sufficient number of workers shall be trained for fire protection systems. Enough number of such trained personnel must be available during the tenure of contract. Subcontractor should nominate his supervisor to coordinate and implement the safety measures.
- Assembly point shall be earmarked and access to the same from different location shall be shown
- Fire exit shall be identified and pathway shall be clear for emergency escape.



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- Appropriate type and number of fire extinguisher shall be deployed as per Fire extinguisher deployment plan and validity shall be ensured periodically through inspection
- Adequate number of first aid boxes shall be strategically placed at different work places to cater emergency need. Holder of the first aid box shall be identified on the box itself who will have the responsibility to maintain the same.
- First aid center shall be developed at site with trained medical personnel and ambulance
- Emergency contact numbers (format given in EPRP) of the site shall be displayed at prominent locations.
- Tie up with fire brigade shall be done in case customer is not having fire station.
- Tie up with hospital shall be done in case customer is not having hospital.
- Disaster Management group shall be formed at site
- Mock drill shall be arranged at regular intervals. Monthly report of the above to be given to BHEL safety Officer as per prescribed BHEL formats
- Mock drill shall be conducted on different emergencies periodically to find out gaps in emergency preparedness and taking necessary corrective action

12.0 HSE INSPECTION

Inspection on HSE for different activities being carried out at site shall be done to ensure compliance to HSEMS requirements. The subcontractor shall maintain and ensure necessary safety measures as required for inspection and tests HV test, Pneumatic test, Hydraulic test, Spring test, Bend test etc. as applicable, to enable inspection agency for performing Inspection. If any test equipment is found not complying with proper safety requirements then the Inspection Agency may withhold inspection, till such time the desired safety requirements are met.

12.1 DAILY HSE CHECKS

Both the Site Supervisors and safety officer of Subcontractor are to conduct daily site Safety inspection around work activities and premises to ensure that work methods and the sites are maintained to an acceptable standard. The following are to form the common subjects of a daily safety inspection:

- Personal Safety wears & gear compliance.
- Complying with site safety rules and permit-to-work (PTW).
- Positions and postures of workers.
- Use of tools and equipment etc. by the workers.

The inspection should be carried out just when work starts in beginning of the day, during peak activities period of the day and just before the day's work ends.

12.2 INSPECTION OF PPE

- PPEs shall be inspected by HSE officer at random once in a week as per format no. HSEP:14-F06 for its compliance to standard and compliance to use and any adverse observation shall be recorded in the PPE register.
- The applicable PPEs for carrying out particular activities are listed below.

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12.3 INSPECTION OF T&Ps

- A master list of T&Ps shall be maintained by each subcontractor.
- All T&Ps being used at site shall be inspected by HSE officer once in a month as per format no. HSEP:14-F07 for its healthiness and maintenance.
- The T&Ps which require third party inspection shall be checked for its validity during inspection. The third party test certificate should be accompanied with a copy of the concerned competent person's valid qualification record.
- The validity of T&P shall be monitored as per "Status of T&Ps" format no. HSEP:14-F08

12.4 INSPECTION OF CRANES AND WINCHES

- Cranes and winches shall be inspected by the operator through a daily checklist for its safe condition (as provided by the equipment manufacturer) before first use of the day.
- Cranes and Winches shall be inspected by HSE officer once in a month as per format no. HSEP:14-F09 for healthiness, maintenance and validity of third party inspection.
- The date of third party inspection and next due date shall be painted on cranes and winches.
- The operators/drivers shall be authorized by sub-contractor based on their competency and experience and shall carry the I-card.
- The operator should be above 18 years of age and should be in possession of driving license of HMV man & goods), vision test certificate and should have minimum qualification so that he can read the instructions and check list.

12.5 INSPECTION ON HEIGHT WORKING

- Inspection on height working shall be conducted daily by supervisors before start of work to ensure safe working condition including provision of
 - Fall arrestor
 - Lifelines
 - Safety nets
 - Fencing and barricading
 - Warning signage
 - Covering of opening
 - Proper scaffolding with access and egress.
 - Illumination
- Inspection on height working shall be conducted once in a week by HSE officer as per format no. HSEP:14-F10.
- Medical fitness of height worker shall be ensured.
- Height working shall not be allowed during adverse weather.

12.6 INSPECTION ON WELDING AND GAS CUTTING OPERATION

- Supervisor shall ensure that no flammable items are available in near vicinity during welding and gas cutting activity.
- Gas cylinders shall be kept upright.
- Use of Flash back arrestor shall be ensured at both ends.



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- Inspection during welding and gas cutting operations shall be carried out by HSE officer once a month as per format no. HSEP:14-F11.
- Use of fire blanket to be ensured to avoid falling of splatters during welding or gas cutting operation at height.
- Availability of fire extinguisher at vicinity shall be ensured.

12.7 INSPECTION ON ELECTRICAL INSTALLATION / APPLIANCES

- Ensure proper earthing in electrical installation
- Use ELCB at electrical booth
- Electrical installation shall be properly covered at top where required
- Use appropriate PPEs while working
- Use portable electrical light < 24 V in confined space and potentially wet area.
- Monthly inspection shall be carried out as per format no. HSEP:14-F12.

12.8 INSPECTION OF ELEVATOR

- Elevators shall be inspected by concerned supervisors once in a week as per format no. HSEP:14-F13.
- All elevators shall be inspected by competent person and validity shall be ensured.
- The date of third party inspection and next due date shall be painted on elevator.

12.9 INSPECTION OF EXCAVATION

Excavation activities shall be inspected as per Format HSEP:14-F13A

13.0 HSE PERFORMANCE

- Contractor shall be assessed on monthly basis for HSE Compliance by BHEL Safety In-charge at site. The HSE compliance shall be based on Online HSE Evaluation System of BHEL as per Format No. HSEP:14-F33.
- BHEL shall reserve the right to use this assessment for evaluating bidder's capacity for future tenders
- Suitable HSE reward system shall be developed at site level to promote HSE compliance amongst workmen by the subcontractor.
To decide HSE reward, performance towards HSE shall be evaluated for workmen and it shall be awarded regularly in public gathering.
- If safety record of the subcontractor in execution of the awarded job is to the satisfaction of safety department of BHEL, issue of an appropriate certificate to recognize the safety performance of the subcontractor may be considered by BHEL after completion of the job.

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14.0 HSE PENALTIES

- As per contractual provision HSE penalties shall be imposed on subcontractors for non-compliance on HSE requirement as per format no. HSEP:14-F14. The list in the format is only indicative. For any other violation, not listed in the format, the minimum penalty amount is to be decided as per BOCW act.
- If principal customer/statutory and regulatory bodies impose some penalty on HSE due to the non-compliance of the subcontractor the same shall be passed on to them.
- The penalty amount shall be recovered by Site Finance department from subcontractors from the RA/Final bill.

15.0 OTHER REQUIREMENTS

- In case of any delay in completion of a job due to mishaps attributable to lapses by the subcontractor, BHEL shall have the right to recover cost of such delay from the payments due to the subcontractor, after notifying the subcontractor suitably.
- If the subcontractor fails to improve the standards of safety in its operation to the satisfaction of BHEL after being given reasonable opportunity to do so and/or if the subcontractor fails to take appropriate safety precautions or to provide necessary safety devices and equipment or to carry out instruction regarding safety issued by BHEL, BHEL shall have the right to take corrective steps at the risk and cost of the subcontractor after giving a notice of not less than 7 days indicating the steps that would be taken by BHEL.
- If the subcontractor succeeds in carrying out its job in time without any fatal or disabling injury incident and without any damage to property BHEL may, at its sole discretion, favorably consider to reward the subcontractor suitably for the performance.
- In case of any damage to property due to lapses by the subcontractor, BHEL shall have the right to recover the cost of such damages from the subcontractor after holding an appropriate enquiry.
- The subcontractor shall take all measures at the sites of the work to protect all persons from incidents and shall be bound to bear the expenses of defense of every suit, action or other proceeding of law that may be brought by any persons for injury sustained or death owing to neglect of the above precautions and to pay any such persons such compensation or which may with the consent of the subcontractor be paid to compromise any claim by any such person, should such claim proceeding be filed against BHEL, the subcontractor hereby agrees to indemnify BHEL against the same.
- The subcontractor shall not employ men below the age of 18 years and women on the work of painting with products containing lead in any form. Wherever men above the age of 18 are employed on the work of lead painting, overalls shall be supplied by the subcontractor to the workmen and adequate facilities shall be provided to enable the working painters to wash during the cessation of work.
- The subcontractor shall notify BHEL of his intention to bring to site any equipment or material which may create hazard.
- BHEL shall have the right to prescribe the conditions under which such equipment or materials may be handled and the subcontractor shall adhere to such instructions.



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- BHEL may prohibit the use of any construction machinery, which according to the organization is unsafe. No claim for compensation due to such prohibition will be entertained by BHEL.

16. NON COMPLIANCE

NONCONFORMITY OF SAFETY RULES AND SAFETY APPLIANCES WILL BE VIEWED SERIOUSLY AND BHEL HAS RIGHT TO IMPOSE FINES ON THE SUBCONTRACTOR AS UNDER FOR EVERY INSTANCE OF VIOLATION NOTICED:

SN	Violation of Safety Norms	Fine (in Rs)
01	Not Wearing Safety Helmet	200/- *
02.	Not wearing Safety Belt or not anchoring life line	500/-*
03	Not wearing safety shoe	200/-*
04	Not keeping gas cylinders vertically	200/-
05	Not using flash back arrestors	100/-
06	Not wearing gloves	50/- *
07.	Grinding Without Goggles	50/- *
08.	Not using 24 V Supply For Internal Work	500/-
09.	Electrical Plugs Not used for hand Machine	100/-
10.	Not Slings properly	200/-
11.	Using Damaged Sling	200/-
12.	Lifting Cylinders Without Cage	500/-
13.	Not Using Proper Welding Cable With Lot of Joints And Not Insulated Property.	200/-
14.	Not Removing Small Scrap From Platforms	500/-
15.	Gas Cutting Without Taking Proper Precaution or Not Using Sheet Below Gas Cutting	500/-
16.	Not Maintaining Electric Winches Which are Operated Dangerously	500/-
17.	Improper Earthing Of Electrical T&P	500/-
18	No or improper barricading	500/-
19.	Activity carried out without Safety work permit (Height work, Lifting activity, Hot work-each person/case)	1000/-
20.	Incident Resulting in Partial Loss in Earning Capacity	25,000/- per victim
21.	Fatal Incident Resulting in total loss in Earning Capacity	1,00,000/- per victim for first instance #

• Legend:-

*: per head. For repeated violation by the same person, the penalty would be double of the previous penalty. Date of "Repeated violation" will be counted from subsequent days.

#: or as deducted by customer, whichever is higher. For repeated fatal incident in the same Unit incremental penalty to be imposed. The subcontractor will pay 2 times the penalty compared to previously paid in case there are repeated cases of fatal incidents under the same subcontractor for the same package in the same unit.

Any other non-conformity noticed not listed above will also be fined as deemed fit by BHEL. The decision of BHEL engineer is final on the above. The amount will be deducted from running bills of the subcontractor. The amount collected above will be utilized for giving award to the employees who could avoid incident by following safety rules. Also the amount will be spent for purchasing the safety appliances and supporting the safety activity at site.



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17.0 HSE AUDIT/INSPECTION

- Regular HSE Audit/inspection shall be carried out by Subcontractor as per Site HSE audit calendar.
- HSE checklist (**Annexure 02**) shall be used for carrying out audit/inspection and report shall be submitted to BHEL site management
- All non-conformities and observations on HSE identified during internal or external HSE audit shall be disposed off by site in a time bound manner and reported back the implementation status
- Corrective action and Preventive action on HSE issues raised by certification body issued by Regional HQs shall be implemented by site and reported to Site management.

18.0 MONTHLY HSE REVIEW MEETING

- ☐ Site shall hold HSE review meeting every month to discuss and resolve HSE issues of site and improve HSE performance. It will also discuss the incidents occurred since previous meeting, its root cause and Corrective action and Preventive action. The agenda is given below:
 - Implementation of earlier MOM
 - HSE performance
 - HSE inspection
 - HSE audit and CAPA
 - HSE training
 - Health check-up camp
 - HSE planning for the erection and commissioning and installation activities in the coming month
 - HSE reward and promotional activities
- ☐ The meeting shall be chaired by Construction Manager, convened by HSE coordinator and attended by all HOS, Site Incharge of Subcontractors and HSE officer of Subcontractors.
- ☐ MOM on the discussion will be circulated to the concerned for implementation.

19.0 FORMATS USED (Details available in Annexure-04)

SL. No.	Format Name	Format No.	Rev No.
01	Inspection of First Aid Box	HSEP:14-F01	00
02	Health Check Up	HSEP:14-F02	00
03	HSE Induction Training	HSEP:14-F03	00
04	Tool Box Talk	HSEP:14-F04	00
05	Monthly Site HSE Report	As specified by BHEL	00
06	Inspection of PPE	HSEP:14-F06	00



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07	Inspection of T&Ps	HSEP:14-F07	00
08	Status of T&Ps	HSEP:14-F08	00
09	Inspection of Cranes and Winches	HSEP:14-F09	00
10	Inspection on Height Working	HSEP:14-F10	00
11	Inspection on Welding & Gas Cutting	HSEP:14-F11	00
12	Inspection on Electrical Installation	HSEP:14-F12	00
13	Inspection on Elevator	HSEP:14-F13	00
14	HSE Penalty	HSEP:14-F14	00
15	Accident /incident / property damage /fire incident report	HSEP:14-F15	00



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20.0 ANNEXURES

ANNEXURE 01

As per Contract Labour (Regulation & Abolition Act), Central Rules, 1971,

- (1) The first-aid box shall be distinctively marked with a Red Cross on a white background and shall contain the following items, namely:

(a) For establishments in which the number of contract labour employed does not exceed fifty, each first aid box shall contain the following equipment:

(i)	6 small sterilized dressings
(ii)	3 medium size sterilized dressings
(iii)	3 large size sterilized dressings
(iv)	6 pieces of sterilized eye pads in separate sealed packets.
(v)	6 roller bandages 10 cm wide.
(vi)	6 roller bandages 5 cm wide.
(vii)	One tourniquet
(viii)	A supply of suitable splints
(ix)	Three packets of safety pins.
(x)	Kidney tray.
(xi)	3 large sterilized burn dressings.
(xii)	1 (30ml) bottle containing a two percent alcoholic solution of iodine
(xiii)	1 (30 ml) bottle containing Sal volatile having the dose and mode of administration indicated on the label
(xiv)	1 snake bite lancet
(xv)	1 (30gms) bottle of potassium permanganate crystals.
(xvi)	1 pair scissors
(xvii)	1 copy of the First-Aid leaflet issued by the Director General, Factory Advice Service and Labour Institutes, Government of India.
(xviii)	A bottle containing 100 tablets (each of 5 grains) of aspirin
(xix)	Ointment for burns
(xx)	A bottle of suitable surgical anti-septic solution

(b) For establishment in which the number of contract labour exceeds fifty each first-aid box shall contain the following equipment:

(i)	12 small sterilized dressings
(ii)	6 medium size sterilized dressings
(iii)	6 large size sterilized dressings.
(iv)	6 large size sterilized burn dressings
(v)	6 (15 grams) packets sterilized cotton wool
(vi)	12 pieces of sterilized eye pads in separate sealed packets.



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(vii)	12 roller bandages 10 cm wide.
(viii)	12 roller bandages 5 cm wide.
(ix)	One tourniquet.
(x)	A supply of suitable splints.
(xi)	Three packets of safety pins.
(xii)	Kidney tray.
(xiii)	Sufficient number of eye washes bottles filled with distilled water or suitable liquid clearly indicated by a distinctive sign which shall be visible at all times.
(xiv)	4 per cent Xylocaine eye drops, and boric acid eye drops and soda by carbonate eye drops.
(xv)	1 (60ml) bottle containing a two percent alcoholic solution of iodine
(xvi)	One (two hundred ml) bottle of mercurochrome (2 per cent) solution in water.
(xvii)	1 (120ml) bottle containing Sal volatile having the dose and mode of administration indicated on the label.
(xviii)	1 roll of adhesive plaster (6 cmX1 meter)
(xix)	2 rolls of adhesive plaster (2 cmX1 meter)
(xx)	A snake bite lancet.
(xxi)	1 (30 grams) bottle of potassium permanganate crystals.
(xxii)	1 pair scissors
(xxiii)	1 copy of the First-Aid leaflet issued by the Director-General, Factory Advice service and labour Institutes, Government of India.
(xxiv)	a bottle containing 100 tablets (each of 5 grains) of aspirin
(xxv)	Ointment for burns
(xxvi)	A bottle of a suitable surgical anti septic solution.

(2) Adequate arrangement shall be made for immediate recoupment of the equipment when necessary.



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ANNEXURE 02

HSE AUDIT/INSPECTION CHECKLIST CUM COMPLIANCE REPORT

PROJECT: _____

SUBCONTRACTOR: _____

DATE : _____

OWNER : _____

INSPECTION BY: _____

Note : write 'NA' wherever the items is not applicable

Item	Y e s	N o	Remarks	Action
HOUSEKEEPING				
Waste containers provided and used				
Passageways and walkways clear				
General neatness of working area				
Other				
PERSONNEL PROTECTIVE EQUIPMENTS				
Goggles; shields				
Face protection				
Hearing protection				
Respiratory masks etc.				
Safety belts				
Other				
EXCAVATIONS / OPENINGS				
Openings properly covered or barricaded				
Excavations shored				
Excavations barricaded				
Overnight lighting provided				
Other				
WELDING, CUTTING				
Gas cylinders chained upright				
Cable and hoses not obstructing				
Fire extinguisher (s) accessible				
Others				
SCAFFOLDING				
Fully decked platforms				
Guard and intermediate rails in place				
Toe boards in place				
Adequate shoring				
Adequate access				
Others				
LADDER				
Extension side rails 1 m above				
Top of landing				
Properly secured				



HEALTH, SAFETY AND ENVIRONMENT PLAN FOR SITE OPERATION by SUBCONTRACTORS

POWER SECTOR

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Angle + 70° from horizontal				
Other				
HOISTS, CRANES AND DERRICKS				
Condition of cables and sheaf OK				
Condition of slings, chains, hooks OK				
Inspection & maintenance log maintained				
Outriggers used				
Signals observed and understood				
Qualified operators				
Others				
MACHINERY, TOOLS & EQUIPMENT				
Proper instruction				
Safety devices				
Proper cords				
Inspection and maintenance				
Other				
VEHICLE AND TRAFFIC				
Rules and regulations observed				
Inspection and maintenance				
Licensed drivers				
Other				
TEMPORARY FACILITIES				
Emergency instructions posted				
Fire extinguishers provided				
Fire-aid equipment available				
General neatness				
Others				
FIRE PREVENTION				
Personnel instructed				
Fire extinguishers checked				
No smoking in prohibited areas.				
Hydrants				
Clearance				
Others				
ELECTRICAL				
Proper wiring				
ELCB's provided				
Ground fault circuit interrupters				
Protection against damage				
Prevention of tripping hazards				
Other				
HANDLING & STORAGE OF MATERIALS				
Properly stored or stacked				
Passageways clear				
Other				
FLAMMABLE GASES AND LIQUIDS				
Containers clearly identified				
Proper storage				
Fire extinguisher nearby				



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Other				
WORKING AT HEIGHT				
Safety nets				
Safety belts				
Safety helmets				
Anchoring of safety belt to the life line rope				
ENVIRONMENT				
Lubricant waste/engine oils properly dispose.				
Waste from Canteen, offices, sanitation etc. disposed properly.				
Disposal of surplus earth, stripping materials, expired batteries, oily rags and combustible materials done properly.				
HEALTH CHECKS				
Hygienic conditions at labor camps O.K.				
Availability of first-aid facilities				
Proper sanitation at site, office & labor camps.				
Arrangement of medical facilities.				
Measures for dealing with illness.				
Availability of potable drinking water for workmen & staff.				
Provision of crèches for children.				



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ANNEXURE 03

REFERENCES

- Contract documents
- Relevant legislations
- HSEMSM
- Relevant Indian standards as listed below (illustrative only):

SL NO	CODE NAME	TITLE
(1)	IS : 818-1888 (Reaffirmed 2003)	Code of Practice for safety and health requirements in Electric and Gas Welding and Cutting operations.
(2)	IS: 1179-1967 (Reaffirmed 2003)	Specification for Equipment for Eye & Face protection during welding.
(3)	IS : 1989 (Part 2):1986 (Reaffirmed 1997)	Specification for Leather Safety Boots & Shoes
(4)	IS:2925 – 1984 (Reaffirmed 2010)	Specification for Industrial Safety Helmets
(5)	IS:3521 : 1999 (Reaffirmed 2002)	Industrial Safety Belts & Harnesses-Specification
(6)	IS:3646(Part II) – 1966 (Reaffirmed 2003)	Code of Practice for Interior Illumination
(7)	IS:3696 (Part I) – 1987 (Reaffirmed 2002)	Safety Code for Scaffolds and Ladders
(8)	IS: 3696(Part 2) : 1991 (Reaffirmed 2002)	Scaffolds and Ladders-Code of Safety
(9)	IS:3786 – 1983 (Reaffirmed 2002)	Method for Computation of Frequency and Severity Rates for Industrial Injuries and Classification of Industrial Incidents
(10)	IS:4770 : 1991 (Reaffirmed 2006)	Rubber Gloves – Electricals purposes-Specification
(11)	IS:4912 : 1978 (Reaffirmed 2002)	Safety Requirements for Floor and Wall Openings, Railings and Toe Boards
(12)	IS: 5983 – 1980 (Reaffirmed 2002)	Specification for Eye-Protectors
(13)	IS:6519 – 1971 (Reaffirmed 1997)	Code of Practice for Selection, Care and Repair of Safety Footwear
(14)	IS:9167:1979	Specification for Ear-Protectors
(15)	IS:6994(Part I)-1973 (Re affirmed 1996)	Specification for Industrial Safety Gloves Leather and Cotton Gloves
(16)	IS:8519 – 1977 (Reaffirmed 1983)	Guide for Selection of Industrial Safety Equipment for Body Protection.
(17)	IS 11006 : 2011	Flash Back(Flame Arrestor) Specification



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(18)	IS:8520 – 1977 (Reaffirmed 2002)	Guide for Selection of Industrial Safety Equipment for Eye, Face and Ear Protection.
(19)	IS:9473:2002	Respiratory Protective Devices-Filtering Half Masks to protect against Particles-Specification.
(20)	IS:9944:1992 (Reaffirmed 2003)	Natural and Man-made Fiber Rope Slings-Recommendations on Safe working loads.
(21)	IS:11057 – 1884 (Reaffirmed 2001)	Specification for Industrial Safety Nets
(22)	IS:12254:1993 (Reaffirmed 2002)	Polyvinyl Chloride (PVC) Industrial Boots-Specification
(23)	IS:13367(Part 1):1992 (Reaffirmed 2003)	Safe Use of Cranes-Code of Practice
(24)	IS:14166:1994 (Reaffirmed 2002)	Respiratory Protective Devices-Full Face Masks Specification
(25)	IS:14746 : 1999 (Reaffirmed 2003)	Respiratory Protective Devices-Half Masks and Quarter Masks - Specification
(26)	IS : 15397 :2003 (Reaffirmed 2008)	Portable Extinguisher Mechanical Foam Type(Stored Pressure)-Specification
(27)	IS: 19011:2002	Guidelines for Quality and/or Environmental Management Systems Auditing



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**ANNEXURE 04 : SAFETY FORMATS
&
ANNEXURE 05 : WORK PERMIT FORMATS**

**POWER SECTOR****INSPECTION OF FIRST AID BOX**

FORMAT NO: HSEP:14-F01

REV NO.: 00

PAGE NO. 01 OF 02

Name of Site :	
Name of Sub-Contractor :	
Inspected by :	
Date of Inspection :	

Number of employees on the site: - _____

Sl.No.	Item	No. Available	Remarks
1	No. of small sterilized dressings		
2	No of medium sized sterilized dressings		
3	No of large sized sterilized dressings.		
4	No of large sized sterilized burn dressings		
5	No of (15 grams) packets sterilized cotton wool		
6	No of pieces of sterilized eye pads in separate sealed packets.		
7	No of roller bandages 10 cm wide.		
8	No of roller bandages 5 cm wide.		
9	Whether tourniquet available		
10	Whether supply of Suitable splints available.		
11	No of packets of safety pins.		
12	Whether kidney tray available		
13	Whether sufficient number of eye wash bottles, filled with distilled water or suitable liquid, clearly indicated by a distinctive sign which shall be visible at all times, available.		
14	Whether 4%-xylocaine eye drops, and boric acid eye drops and soda by carbonate eye drops available.		
15	Whether (60ml) bottle containing a two percent alcoholic solution of iodine available		
16	Whether (two hundred ml) bottle of mercurochrome (2 per cent) solution in water available.		

**POWER SECTOR****INSPECTION OF FIRST AID BOX**

FORMAT NO: HSEP:14-F01

REV NO.: 00

PAGE NO. 02 OF 02

Sl.No.	Item	No. Available	Remarks
17	Whether 120ml bottle containing Sal volatile having the dose and mode of administration indicated on the label, available.		
18	Whether roll of adhesive plaster (6 cmX1 meter) available		
19	No of rolls of adhesive plaster (2 cmX1 meter)		
20	Whether snake bite lancet available.		
21	Whether (30 grams) bottle of potassium permanganate crystals available.		
22	Whether a pair scissors available		
23	Whether copy of the First-Aid leaflet issued by the Director-General, Factory Advice service and labour Institutes, Government of India available.		
24	Whether bottle containing 100 tablets (each of 5 grains) of aspirin available		
25	Whether Ointment for burns available		
26	Whether bottle of a suitable surgical anti-septic solution available		

Signature of Subcontractor's Site I/C:

	POWER SECTOR	FORMAT NO: HSEP:14-F02 REV NO.: 00 PAGE NO. 1 OF 02
	HEALTH CHECK UP	

Name of Site :	
Name of Sub-Contractor :	
Name of Employee :	

NAME:

History Of Past Illness	H/O Epilepsy	
	H/O Drug Allergy	
	H/O Diabetics/ Hypertension	
	H/O Unconsciousness	
Personal History		
EXAMINATION		OBSERVATION
<u>General Physical Examination</u>		
Height	:	
Weight	:	
BMI	:	
Built And nourishment	:	
Pallor	:	
Temperature	:	
Chest Expansion	:	Inspiration Expansion
Lymph Node Enlargement	:	
<u>Ear, Nose, Throat</u>	:	
Ear	:	
Nose	:	
Throat	:	

**POWER SECTOR****HEALTH CHECK UP**

FORMAT NO: HSEP:14-F02

REV NO.: 00

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EXAMINATION	OBSERVATION
<u>Cardiovascular System Examination :</u>	
Inspection :	
Palpation :	Pulse BP
Auscultation (Heart Sounds) :	
<u>Respiratory System :</u>	
Inspection :	Respiratory Rate
Palpation:	
Percussion :	
Auscultation (Breath Sounds) :	
<u>Examination of Abdomen :</u>	
Inspection :	
Palpation :	
Auscultation (Bowel Sounds) :	
Any Other :	
Clinical Impression	

Signature of the examining doctor

	POWER SECTOR	FORMAT NO: HSEP:14-F03 REV NO.: 00 PAGE NO. 01 OF 01
	HSE INDUCTION TRAINING	

Name of Site :	
Name of Sub-Contractor :	
Date :	
Name of Training Co-ordinator	

Sl No.	Name	Designation	Organisation	Signature

Signature of Training co-ordinator :

	POWER SECTOR	FORMAT NO: HSEP:14-F04 REV NO.: 00 PAGE NO. 01 OF 01
	TOOL-BOX TALK	

Name of Site :	
Sub-Contractors Name :	
Date :	

Topic	Name of person delivered Tool Box Talk	No. of Participants attended	Remarks

Signature of Site I/C of Subcontractor :

	POWER SECTOR	FORMAT NO: HSEP:14-F06 REV NO.: 00 PAGE NO. 01 OF 01
	PERSONAL PROTECTIVE EQUIPMENTS	

Name of Site :	
Name of Sub-Contractor :	
Inspected by :	
Date of Inspection :	

Item	Issued this Month	Nos. Issued up to the Month	Percentage of usage at site
Safety Helmet			
Safety Shoes			
Full Body Harness			
Fall Arrestor			
Safety Nets			
Other PPEs.			

Signature of Site I/C of Subcontractor :

	POWER SECTOR	FORMAT NO: HSEP:14-F07 REV NO.: 00 PAGE NO. 01 OF 01
	INSPECTION OF T&Ps	

Name of Site :	
Name of Sub-Contractor :	
Date of Inspection :	

Sl.No.	Description	Remarks
1.0	Name of equipment	
2.0	Basic Information of equipment	
2.1	Specification	
2.2	Sr. No. of equipment	
2.3	Make	
2.4	Year of manufacture	
3.0	Major repairs / overhauls(Furnish details of work carried out)	Date(s) of major repair/overhaul
3.1		
3.2		
3.3	Repairs carried out at site	
4.0	Any performance test conducted	Yes/No
5.0	Document Submitted	Yes/No
6.0	Manufacturer's test / guarantee certificate	Available/ Not available
7.0	Performance test	Done/ Not Done
8.0	Acceptance Norms	
9.0	Committee Observations	
10.0	Date of next review (if accepted)	

Signature-Site Safety Officer (BHEL)	Signature-Subcontractor/ Subcontractor's Safety Officer
--	--

	POWER SECTOR	FORMAT NO: HSEP:14-F08 REV NO.: 00 PAGE NO. 01 OF 01
	STATUS OF T&Ps	

Name of Site	
Name of Sub-Contractor	
Date of Inspection	

Item	Nos. Deployed	Identification No.	Nos. Tested by competent person	Validity of Test Certificate
Winches				
Chain Blocks				
Wire Rope Slings				
Man Cages				
D-Shackles				
Air Compressors				
Crawler Cranes				
Mobile Cranes				
Hydra Cranes				
Others				

Signature of Site I/C of subcontractor:

**POWER SECTOR****INSPECTION OF CRANES AND WINCHES**

FORMAT NO: HSEP:14-F09

REV NO.: 00

PAGE NO. 01 OF 03

Name of Site :	
Name of Sub-Contractor :	
Inspected by :	
Date of Inspection:	

Crane Reg. No (Make/Model) _____

Name of Driver/Operator _____

Sl.no.	Description	Observation	Measures
1	Valid Driving license		
2	Hook & Hook Latch		
3	Over Hoist limit switch		
4	Boom limit switch		
5	Boom Angle Indicator		
6	Boom limit cutoff switch		
7	Condition of Boom		
8	Condition of ropes		
9	Number of load lines		
10	Size and condition of the slings		
11	Stability of the cranes		
12	Soil Condition		
13	Swing Break And Lock		
14	Proper Break And Lock		
15	Hoist Break And Lock		
16	Boom Break And Lock		
17	Main Clutch		
18	Leakage in Hydraulic Cylinders		
19	Out riggers fully extendable		
20	Tyre pressure		
21	Condition of Battery And Lamps		



POWER SECTOR

INSPECTION OF CRANES AND WINCHES

FORMAT NO: HSEP:14-F09

REV NO.: 00

PAGE NO. 2 OF 03

Sl.no.	Description	Observation	Measures
22	Guards of moving and rotating parts		
23	Load chart provided		
24	Number and position of pedant ropes		
25	Reverse Horn		
26	Load Test Details		
27	Operator's fitness		
28	Pollution under control certificate		
29	Fire extinguisher of appropriate type.		
30	Training of the operator		

WINCH

Sl. No.	Description	YES	NO	NA	Remarks
1	Has the copy of Third Party Inspection certificate been provided in winch machine shed?				
2	Is winch machine operator experienced enough to operate the winch machine?				
3	Is the winch machine operated by someone other than the winch machine operator?				
4	Is there guard provided in all moving parts like wheel and motor's shaft?				
5	Will it protect against unforeseen operational contingencies?				
6	Are brakes, clutch and locking arrangement working properly?				
7	Has it been ensured that the guard does not constitute a hazard by itself?				
8	Are the cranks and the connecting rods protected by guardrails?				
9	Is there provision for fully covered shed with wooden plank roof?				



POWER SECTOR

INSPECTION OF CRANES AND WINCHES

FORMAT NO: HSEP:14-F09

REV NO.: 00

PAGE NO. 3 OF 03

Sl. No.	Description	YES	NO	NA	Remarks
10	Is wire rope free from any kind of damage or wear and tear?				
11	Is split pin provided for the protection of clutch and brake locking arrangement?				
12	Is pulley inspected by competent person and certified before use?				
13	Is pulley free from any wear and tear visually?				
14	Is winch rope barricaded with clipsheet for the protection of rope and person?				
15	Is the wire rope lubricated by cardium oil?				
16	Is there any friction in wire rope which may damage the wire rope rather than the rolling parts?				
17	Is there any oil leakage in the hydraulic system of the winch machine?				
18	Has it been ensured that the guard will not cause discomfort or inconvenience to operator?				
	Total Number of NO:				
	Total Number of NA:				
	% Compliance :				

Signature of Site I/C of subcontractor :

	POWER SECTOR	FORMAT NO: HSEP:14-F10 REV NO.: 00 PAGE NO. 01 OF 02
	INSPECTION OF HEIGHT WORKING	

Name of Site :	
Name of Sub-Contractor :	
Inspected by :	
Date of Inspection:	

Sl. No.	Descriptions	Observation (Yes/No)	Remarks
1	All the workers have been explained safe work method?		
2	An established communication system has been established and explained to the workers.		
3	Adequate illumination has been ensured.		
4	Work area inspected prior to the start of the work.		
5	Area below the work place barricaded, particularly below hot work.		
6	Workers provided with bags /box to carry bolts, nuts and hand tools		
7	Arrangement for fastening hand tools made.		
8	All work platforms ensured to be of adequate strength and ergonomically suitable.		
9	Fabricated makeshift arrangements are checked for quality and type of material welding, anchoring etc.		
10.	Work at more than one elevation at the same segment is restricted.		
	ACCESS/EGRESS		
1	Walkways provided with handrail, mid-rail and toe guard?		
2	All checkered plates, gratings properly welded/ bolted?		
3	Are ladders inspected and they are in good condition?		
4	Are ladders spliced?		
5	Are ladders properly secured to prevent slipping, sliding or falling?		
6	Do side rails extend 36" above top landing?		
7	Are built up ladders constructed of sound materials?		



POWER SECTOR

INSPECTION OF HEIGHT WORKING

FORMAT NO: HSEP:14-F10

REV NO.: 00

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Sl. No.	Descriptions	Observation (Yes/No)	Remarks
8	Are rugs and cleats not over 12" on center?		
9	Metal ladders not used around electrical hazards.		
10	Proper maintenance and storage.		
11	Ladders placed at right slope.		
12	Ladders / staircases welded/ bolted properly.		
13	Any obstruction in the stairs.		
14	Are landing provided with handrails, knee rails, toe boards etc.?		
15	Whether ramp is provided with proper slope.		
16	Proper hand rails / guards provided in ramps.		
	Housekeeping		
1	Walkways, aisles & all overhead workplaces cleared of loose material.		
2	Flammable materials, if any, are cleared.		
3	All the de shuttering materials are removed after de shuttering is done.		
4	Platforms and walkways free from oil/grease or other slippery material.		
5	Collected scrap are brought down or lowered down and not dropped from height.		
	PPE And Safety Devices		
1	Use of safety helmet, safety belts ensured for all workers		
2	Anchoring points provided at all places of work.		
3	Common lifeline provided wherever linear movement at height is required.		
4	Safety nets are use wherever required.		
5	Proper fall arrest system is deployed at critical workplaces.		
6	Crawler boards/Safety system or works on fragile roof are used.		

Signature of Site I/C of subcontractor :

	POWER SECTOR	FORMAT NO: HSEP:14-F11 REV NO.: 00 PAGE NO. 1 OF 02
	INSPECTION OF WELDING AND GAS CUTTING	

Name of Site	
Name of Sub-Contractor	
Inspected by	
Date of Inspection	

Welding				
Sl.no.	Description	Y e s	N o	Remarks
1	Is electric connection given through 30 mA ELCB/RCCB to welding m/c?			
2	Is electric cable fitted properly in junction box on m/c?			
3	Is electrical cable free from joints?			
4	Are the joints attached firmly & insulated with tape?			
5	Is double earthing given to body of m/c?			
6	Is the physical condition of the m/c good?			
7	Is ON/OFF switch connected to the m/c is working and in good condition?			
8	Are indication lamps on m/c working?			
9	Is the electrode holder in good condition?			
10	Are the cables of the welding m/c lugged & tight properly?			
11	Are return lead connected properly (Rod, Angle, Channels shall not be used)			
	Total No of NO			
	Total No of YES			



POWER SECTOR

INSPECTION OF WELDING AND GAS CUTTING

FORMAT NO: HSEP:14-F11
REV NO.: 00
PAGE NO. 2 OF 02

Gas Cutting				
Sl. no	Description	Yes	No	Remarks
1	Are Cylinders kept on trolleys?			
2	Physical condition of Gas cylinders Good?			
3	Is there Oil/Grease on valve of the cylinder?			
4	Are pressure regulators in good condition?			
5	Condition of hose pipe OK?			
6	Are hose pipe clamped with hose clip?			
7	Is flash back arrestor & NRV fitted on torch both for O2 and LPG cylinder?			
8	Is nozzle of the torch cleaned?			
	Total Number of NO			
	Total No of YES			
	% Compliance			

Signature of Site I/C of subcontractor :

	POWER SECTOR	FORMAT NO: HSEP:14-F12 REV NO.: 00 PAGE NO. 01 OF 02
	INSPECTION OF ELECTRICAL INSTALLATION	

Name of Site	
Name of Sub-Contractor	
Inspected by	
Date of Inspection:	

Sr. No.	Contents	Yes/No	Remarks
A	Cable		
1.	Whether the condition of cable is checked?		
2.	Are cables received from other sites checked for insulation resistance before putting them into use?		
3.	Are all main cables taken either underground / overhead?		
4.	Are welding cables routed properly above the ground?		
5.	Are welding and electrical cables overlapping?		
6.	Is any improper joining of cables/wires prevailing at site?		
B	DBs/SDBs		
1.	Is earth conductor continued up to DB / SDB?		
2.	Whether DBs and extension boards are protected from rain / water?		
3.	Is there any overloading of DBs / SDBs?		
4.	Are correct / proper fuses & CBs provided at main boards and sub-boards?		
5.	Is energized wiring in junction boxes, CB panels & similar places covered all times?		
C	ELCB		
1.	Whether the connections are routed through ELCB?		
2.	Is ELCB sensitivity maintained at 30 mA?		

	POWER SECTOR	FORMAT NO: HSEP:14-F12 REV NO.: 00 PAGE NO. 02 OF 02
	INSPECTION OF ELECTRICAL INSTALLATION	

Sr. No.	Contents	Yes/No	Remarks
3.	Are the ELCB numbered and tested periodically & test results recorded in a logbook countersigned by a competent person?		
D	Grounding		
1.	Is natural earthing ensured at the source of power (main DB at Generator or Transformer)?		
2.	Whether the continuity and tightness of the earth conductor are checked?		
3.	Mention the gauge of the earth conductor used at the site.		
4.	Mention the value of Earth Resistance.		
E	Electrically operated Machines or Accessories.		
1.	Whether the plug top is provided everywhere.		
2.	Are all metal parts of electrical equipment and light fittings / accessories grounded?		
3.	Is there any shed or cover for welding machines?		
4.	Are halogen lamps fixed at proper places?		
5.	Are portable power tools maintained as per norms?		
6.	Any other information:		

Signature of Site I/C of subcontractor :

	POWER SECTOR	FORMAT NO: HSEP:14-F13 REV NO.: 00 PAGE NO. 01 OF 01
	INSPECTION OF ELEVATOR	

Name of Site	
Name of Sub-Contractor	
Inspected by	
Date of Inspection	

Sr. No.	Description	Remarks
1.0	Name of equipment	
2.0	Basic Information of equipment	
2.1	Specification	
2.2	Sr. No. of equipment	
2.3	Make	
2.4	Year of manufacture	
3.0	Major repairs/overhauls(Furnish details of work carried out)	Date(s) of major repair/overhaul
3.1		
3.2		
3.3	Repairs carried out at site	
4.0	Any performance test conducted	Yes/No
5.0	Document Submitted	Yes/No
6.0	Manufacturer's test / guarantee certificate	Available/ Not available
7.0	Performance test	Done/ Not Done
8.0	Acceptance Norms	
9.0	Committee Observations	
10.0	Date of next review (if accepted)	
Signature-Subcontractor/ Subcontractor's Safety Officer		Signature-Site Safety Officer (BHEL)

	POWER SECTOR	FORMAT NO: HSEP:14-F13E REV NO.: 00 PAGE NO. 01 OF 01
	Inspection of Excavation	

Name of Site :	
Name of Sub-Contractor :	
Inspected by :	
Date of Inspection :	

Sl.no.	Description	Yes	No	Remarks
1	Precautions taken for Underground Electrical Cable			
2	Precautions taken for Under / Above ground sewer/ Drinking Water Line			
3	Precautions taken for Underground Telecommunication Line			
4	Precautions taken for Underground Product/Utility Line			
5	Precautions taken for Underground Fire Water Line			
6	Shoring / Shuttering / Sheet piling done to prevent collapse of excavation walls. Strength of Excavation wall ensured at all times			
7	Slope Cutting / Angle Maintained			
8	Hard Barricading & Edge Protection provided			
9	Separate Safe Access for Man and Vehicle			
10	Lighting arrangement			
11	Banksman Provided			
12	Required basic PPEs provided			
13	Excavated soil / Construction Material / equipment kept away from the edge.			
14	First aid in attendance.			
15	Other:			
	Total No of YES			

Signature-Subcontractor/ Subcontractor's Safety Officer

Signature-Site Safety Officer (BHEL)

**POWER SECTOR****HSE PENALTY**

FORMAT NO: HSEP:14-F14

REV NO.: 00

PAGE NO. 1 OF 02

Sub: MEMO for Penalty for non-compliances in Safety

Following lapse (tick marked) was observed and penalty is imposed as stated at the bottom of this memo. It is requested that such occurrences be please avoided in future.

Safety Area

SN	Violation of Safety Norms	Fine (in Rs)
01.	Not Wearing Safety Helmet	200/- *
02.	Not wearing Safety Belt or not anchoring life line	500/-*
03.	Not wearing safety shoe	200/-*
04.	Not keeping gas cylinders vertically	200/-
05.	Not using flash back arrestors	100/-
06.	Not wearing gloves	50/- *
07.	Grinding Without Goggles	50/- *
08.	Not using 24 V Supply For Internal Work	500/-
09.	Electrical Plugs Not used for hand Machine	100/-
10.	Not Slings properly	200/-
11.	Using Damaged Sling	200/-
12.	Lifting Cylinders Without Cage	500/-
13.	Not Using Proper Welding Cable With Lot of Joints And Not Insulated Property.	200/-
14.	Not Removing Small Scrap From Platforms	500/-
15.	Gas Cutting Without Taking Proper Precaution or Not Using Sheet Below Gas Cutting	500/-
16.	Not Maintaining Electric Winches Which are Operated Dangerously	500/-
17.	Improper Earthing Of Electrical T&P	500/-
18.	No or improper barricading	500/-
19.	Activity carried out without Safety work permit (Height work, Lifting activity, Hot work-each person/case)	1000/-
20.	Incident Resulting in Partial Loss in Earning Capacity	25,000/- per victim
21.	Fatal Incident Resulting in total loss in Earning Capacity	1,00,000/- per victim for first instance #

Legend: -

*: per head. For repeated violation by the same person, the penalty would be double of the previous penalty. Date of "Repeated violation" will be counted from subsequent days.

#: or as deducted by customer, whichever is higher. For repeated fatal incident in the same Unit incremental penalty to be imposed. The subcontractor will pay 2 times the penalty compared to previously paid in case there are repeated cases of fatal incidents under the same subcontractor for the same package in the same unit.

	POWER SECTOR- HQ	FORMAT NO: HSEP:14-F15 REV NO.: 00 PAGE NO. 01 OF 01
	Incident Report (To be submitted within 24 hours of time of incident)	

Type of incident: Fatal/Major/ Minor/Fire/Property Damage/Near-miss

1	NAME OF SITE		3	ACTIVITY AREA	
2	SCOPE OF WORK		4	NAME OF CONTRACTOR	
			5	NAME & DESIGNATION OF BHEL ACTIVITY I/C	
6	DATE & TIME OF ACCIDENT		7	DATE RESUMED	
8	NO. OF WORK-DAYS LOST BY VICTIM (If duty not resumed, give estimated figure)				
9	NO. OF MANHOURS LOST BY OTHERS				
10	PERSONAL DETAILS OF INJURED AND / OR DETAILS OF MATERIALS / EQUIPMENT / PROPERTY DAMAGED				
NAME			NAME OF MATERIAL / EQUIPMENT / PROPERTY		
PERIOD OF EMPLOYMENT					
AGE	YRS	SEX	MALE/ FEMALE	ESTIMATED COST	ACTUAL COST
MARITAL STATUS		SINGLE / MARRIED			
OCCUPATION		NATURE OF DAMAGE			
PART OF BODY INJURED					
NATURE OF INJURY					
AGENCY (OBJECT / EQUIPMENT / SUBSTANCE) MOST RESPONSIBLE FOR CAUSING ACCIDENT / INJURY / DAMAGE					
12	PERSON (NAME & DESIGNATION) WITH MOST CONTROL OVER AGENCY (OBJECT / EQUIPMENT / SUBSTANCE) CAUSING ACCIDENT INJURY / DAMAGE				
13	DESCRIBE CLEARLY HOW THE ACCIDENT OCCURRED (USE ADDITIONAL SHEET, IF REQUIRED)				
ANALYSIS					
14	WHAT ACTS AND / OR CONDITIONS CONTRIBUTED MOST DIRECTLY TO THIS ACCIDENT				
15	WHAT ARE THE BASIC REASON FOR THE EXISTENCE OF THESE ACTS AND / OR CONDITION ?				
16	WHAT CORRECTIVE ACTIONS HAVE BEEN TAKEN TO PREVENT ACCIDENT RECURRENCE ?				
	DATE :		SIGNATURE OF SITE HSE COORDINATOR		
17	COMMENTS OF HEAD / SOX				
	DATE:		SIGNATURE OF HEAD/SOX		

	POWER SECTOR	FORMAT NO: HSEP:14-F30 REV NO.: 00 PAGE NO. 01 OF 3
	Format for Monthly HSE Planning & Review	

Note: This is a template and can be modified in consultation with BHEL			
Name of the Site		Name of the Subcontractor	
Scope of Work		Date	
PART- A: PLAN OF HSE ACTIVITIES FOR THE MONTH OF.....			PART-B: REVIEW ON
SN.	Description of HSE Activity & Formats	Plan & Targets for the month	Review
1	Availability of First Aid Box at Required Places and Inspection thereof as per Format: Fo1	Areas 1.	
2	Health check-up as per Format: Fo2	Health check-up for Nos 1. New inductees 2. Drivers & Operators 3. Workers in following high risk areas: a. ...	
3	Induction training of newly joined workers as per Format: Fo3	Minimum No. of workers:	
4	Toolbox talks (TBT) conducted before start of work as per Format: Fo4	Locations of TBTs & No. of workers 1. ...	
5	PPE usage and issue as per Format: Fo6		
6	Inspection of T&Ps as per Format: Fo7	List of T&Ps to be inspected 1.	
7	Identification & Inspection Status of T&Ps as per Format: Fo8		
8	Inspection of Cranes & Winches as per Format: Fo9	List of Cranes & Winches & Nos. 1. ...	
9	Inspection of Height Working as per Format: F10	Areas: 1. ...	
10	Inspection of Welding & Gas Cutting operations as per Format: F11	Areas: 1. ...	
11	Inspection of Electrical Installations as per Format: F12	Locations: 1. ...	
12	Inspection of Elevators (as applicable) as per Format: F13	Locations: 1. ...	
13	Inspection of Excavation as per Format: F13E	Locations: 1. ...	

	POWER SECTOR		FORMAT NO: HSEP:14-F30 REV NO.: 00 PAGE NO. 02 OF 3
	Format for Monthly HSE Planning & Review		
SN.	Description of HSE Activity & Formats	Plan & Targets for the month	Review
14	Job Safety Analysis as per Format F32B	Activities: 1. ...	
15	Regular Job Specific Training (Re-training) for workers involved in hazardous activities	Topics/ Hazards & No. of workers 1. ...	
16	Mass housekeeping (HK) drive in work areas	Areas 1. ...	
17	Vertigo Test of Height workers	Minimum No. of workers:	
18	Deployment of qualified HSE Officers as per contract	Location(s) & Nos. 1. ...	
19	Deployment of qualified HSE Stewards as per contract	Location(s) & Nos. 1. ...	
20	Deployment of Safety tools & Equipment (Safety Nets, Lifelines, Fall arrestors, Man-cages, flashback arrestors, scaffolding etc.)	Tool/ Equipment & Location 1. ...	
21	Safety Walks by site in charge of agency (4 -Weekly once)	Dates:	
22	Safety walks by departmental head (8-Weekly twice)	Dates:	
23	Availability/ deployment of Safety posters/ placards/ signage at strategic locations	Locations: Nos. 1. ...	
24	Provision of clean drinking water sources for workers	Locations: Nos. 1. ...	
25	Provision of toilets for workers (separate for male & female workers)	Locations: Nos. 1. ...	
26	Rest sheds for workers during lunchtime, rain, dust storm etc.	Locations: Nos. 1. ...	
27	Availability of following in Labor colony	1. Clean drinking water 2. Toilets 3. Cleanliness & Hygiene 4. Grass cutting, 5. Fogging 6. Electrical Inspection ...	

	POWER SECTOR		FORMAT NO: HSEP:14-F30 REV NO.: 00 PAGE NO. 03 OF 3
	Format for Monthly HSE Planning & Review		
SN.	Description of HSE Activity & Formats	Plan & Targets for the month	Review
28	Availability of dust/ waste bins at various locations	Locations: 1. ...	
29	Availability of Ambulance (individual/ joint) in each shift	Ambulance No.	
30	Availability of emergency vehicle in each shift	Emergency vehicle	
31	Deployment/ Availability of tested Fire Extinguishers	Locations & Nos. 1. ...	
32	Tree plantation	Locations & Nos. 1. ...	
33	Waste disposal & Scrap Bins	Locations 1. ...	
34	Illumination checks	Locations 1. ...	
35	Safety award function: 1. Display of good practices Award presentation	Minimum 1 per month	
36	Submission of Daily Reports as per Format No.F31A	Daily Reports (Night & Day Shifts)	

PLAN		REVIEW	
Agency Name: Sign: Date:	BHEL Name: Sign: Date:	Agency Name: Sign: Date:	BHEL Name: Sign: Date:

**POWER SECTOR**

Format for Daily HSE Reporting

FORMAT NO: HSEP:14-F31 A

REV NO.: 00

PAGE NO. 01 OF 1

Note: Following format to be submitted (preferably) in excel/ soft copy by subcontractor daily at the end of each shift. Any photographs/ records to be attached

Site												Subcontractor																		
Year									Month			Day																		
Night	Day	SHIFT	Submitted By	Work Area(s)	Staff	Man-Power	Safety Officers	Safety Stewards	Tool Box (Topics and No. of Participants)	Induction Training (No. of Participants)	Vertigo Test (Numbers Tested)	On-the-Job Training (Topic & participants)	Work Permits	Job Safety Analyses conducted	Height Work Inspection	Other Hazardous Activities Inspection	T&P Inspection (Names & Nos. Inspected)	Safety Walk (Designation, Areas)	HSE Meeting	Safety Reward (Details)	Housekeeping/ Dust Suppression/ Tree Plantation Activities (Locations/ Details)	Lost time Accident	Restricted Work Case	Medical Treatment Case	First Aid Case	Near miss	Property Damage/ Fire	Non-Compliances Submitted by BHEL	Complied by Agency	Any other Remarks/ Inputs
																	NA		NA	NA	NA									



POWER SECTOR

Job Safety Analysis Format

FORMAT NO: HSEP:14-F32B

REV NO.: 00

PAGE NO. 01 OF 1

Name of the Site	
Name of the Subcontractor	
Activity, Area	

HAZARDS				PRECAUTIONS	

(Name)	Submitted By (Agency HSE)		Reviewed By (BHEL Execution)		Approved By (BHEL HSE)	
(Sign)						
(Date)						



POWER SECTOR- HQ

FORMAT NO: HSEP:14-F33

REV NO.: 00

PAGE NO. 01 OF 3

Checklist for Evaluation of HSE Performance

SL	Parameter for Measurement	M/ O	Wt	Supporting Documents
1a	Induction training for new workers conducted through audio-visual medium & documented ?	M	1	Induction Training Records
1b	Tool box talk conducted regularly as per plan, and documented?	M	1	Toolbox Talk Records
1c	Contractor in charge and safety in charge attended safety meetings?	M	2	Minutes of Meeting
1d	Whether observations in safety meetings are complied before next meeting?	M	2	-do-
1e	Preparation and submission of Monthly HSE report within stipulated time	M	1	Report submission date
1f	Preparation and submission of Incident/near-miss report and RCA Report (as applicable) within stipulated time	M	1	Incident/ Near Miss Records
1g	Carrying out Inspections and submission of Inspection reports within stipulated time	M	1	Inspection Records
1h	Regular Job Specific Training ensured for High Risk Workers (through audio-visual medium) as per plan	M	1	Training & Attendance Records
2a	Whether the contractor is registered under BOCW	M	2	BOCW Registration Certificate
2b	Availability of Qualified safety officer (1 for every 500 labour)	M	2	Safety Officer qualification & experience records
2c	Availability of Qualified safety supervisor (1 for every 100 labour)	M	2	Safety Officer qualification & experience records
2d	All the workers are provided and using safety helmets and safety shoes/gum boots	M	2	PPE Issue Records, Inspection/ non-conformity records
2e	Housekeeping done on regular basis and scrap removal at site	M	1	Housekeeping records, Inspection/ non-conformity records
2f	Usage of Goggles/Face shields and Hand gloves for gas cutter and grinders		1	PPE Issue Records, Inspection/ non-conformity records
2g	Wall openings & floor openings are guarded?		1	Inspection/ non-conformity records
2h	Adequate illumination provided in all working area?		1	Inspection/ non-conformity records
2i	Safety posters, sign boards and emergency contact numbers in all prominent location are displayed?		1	Inspection/ non-conformity records
2j	Availability of automatic reverse horns, Main horn, hook latches for Vehicles, mobile cranes, Hydras		1	Inspection/ non-conformity records
2k	Ban of carrying mobile phones to work place is implemented for workers		1	Inspection/ non-conformity records
2l	Availability of Tags & Inspection Certificates for Cranes of all capacities		1	Master T&P List with internal & external test details
2l.2	Availability of Tags & Inspection Certificates for Winches of all capacities		1	Master T&P List with internal & external test details
2l.3	Availability of Tags & Inspection Certificates, color coding for Chain pulley blocks		1	Master T&P List with internal & external test details
2l.4	Availability of Tags & Inspection Certificates for Vehicles - Trailers, Dozers, Dumpers, Excavators. Mixers etc.		1	Master T&P List with internal & external test details
2l.5	Availability of Tags & Inspection Certificates for Welding machines, grinders, Drilling machines, etc.		1	Master T&P List with internal & external test details
2l.6	Availability of Tags & Inspection Certificates, colour coding for Wire rope slings etc.		1	Master T&P List with internal & external test details
2l.7	Availability of Tags & Inspection Certificates for Batching plants		1	Master T&P List with internal & external test details



POWER SECTOR- HQ

FORMAT NO: HSEP:14-F33

REV NO.: 00

PAGE NO. 02 OF 3

Checklist for Evaluation of HSE Performance

SL	Parameter for Measurement	M/ O	Wt	Supporting Documents
2m.1	Use of Lifting Permit as per requirement		1	Permit Records
2m.2	Use of Height Permit as per requirement		1	Permit Records
2m.3	Use of Hot Work Permit as per requirement		1	Permit Records
2m.4	Use of Excavation permit as per requirement		1	Permit Records
2m.5	Use of Confined space work permit as per requirement		1	Permit Records
2m.6	Use of Grating removal and safety net removal permit as per requirement		1	Permit Records
2m.7	Use of Lockout-Tag out permit as per requirement		1	Permit Records
2m.8	Use of Radiography permit as per requirement		1	Permit Records
2m.9	Use of Night/ Holiday Work Permit as per requirement		1	Permit Records
2m.10	Use of Any other Applicable Permit as per requirement		1	Permit Records
3a	Material safety data sheet(MSDS) available for all chemicals and displayed in usage and storage area?		1	Inspection/ non-conformity records
3b	Spillages of oil/concrete and other chemical is controlled and cleaned by proper method in case of spill?		1	Inspection/ non-conformity records
3c	Availability of adequate number of urinals in workplace and in elevations and maintained	M	1	
3d	Availability of rest rooms for workers at site	M	1	
3e	Availability of Drinking water facility at work spot		1	
3f	Hygienic Labour colony is provided for workers.		1	
4a	Is heavy/complex critical lifting permit obtained for heavy, complex materials before handling/erection activity?		1	Work Permit records
4b	Whether area below lifting activities barricaded		1	Inspection/ non-conformity records
4c	Availability of experienced rigging foreman		1	Experience details of rigging foreman
4d	Is agency is following proper storage and handling procedure as per manufacturer standard for all hazardous material?		1	Procedure for storage & handling
4e	Are oxygen and acetylene cylinders are transported to work place from storage area in trolleys		1	
5a	Whether all deep excavation has been protected by barrier		1	Inspection/ non-conformity records
5b	Sloping/benching & shoring provided for excavation as per requirement?		1	-do-
5c	Proper access and egress provided for excavations?		1	-do-
5d	Blasting is done in controlled manner?		2	-do-
6a	Whether Electrical booth is equipped with Co ₂ fire extinguishers and fire buckets filled with sand?		2	Inspection/ non-conformity records
6b	Availability of Illumination lamp in electric booth?		1	-do-
6c	whether Caution Boards have been displayed?		1	-do-
6d	Usage of Metal Plug top for all hand power tools ?		1	-do-
6e	Usage of Insulated welding cables.		1	-do-
6f	Electrical Booth/Distribution Board to be covered by proper Canopy.		1	-do-
6g	Availability of functional & individual 3oma ELCB / RCCB and MCB for protection and conducting periodical check-up?		1	-do-
6h	Double earthing for panel boards and all machinery & proper earth pit with regular inspection available?		1	-do-
6i	Whether Electrician is qualified and experienced		1	Qualification & Experience records of electrician
6j	Availability and usage of Rubber hand gloves by electrician?		1	Inspection/ non-conformity records

	POWER SECTOR- HQ	FORMAT NO: HSEP:14-F33
	Checklist for Evaluation of HSE Performance	REV NO.: 00 PAGE NO. 03 OF 3

SL	Parameter for Measurement	M/ O	Wt	Supporting Documents
7a	Whether Scaffolding pipes made with steel or aluminum, are being used and checked periodically by experienced/ certified scaffolder?		2	Inspection/ non-conformity records
7b	8mm Stainless Steel wire rope with plastic cladding is provided for life line (Vertical / Horizontal) during height work?		2	-do-
7c	Availability of emergency lighting in case of power failure		1	-do-
7d	Whether all the openings are covered with Safety Nets made of fire proof Nylon?		1	-do-
7e	Whether MS pipe rails around staircases & platforms in usage are provided with top, middle rails and toe guard ?		1	-do-
7f	Whether Ladder with vertical life line /Fall arrestor is available to climb?		1	-do-
7g	Whether all workers deployed for working at height have been issued height pass after undergoing vertigo test?		1	Height Pass records
7h	Whether all workers deployed for height work / climbing ladder are provided and using Double lanyard safety belt?		1	PPE Issue records, inspection/ non-conformity reports
7i	Is all hand tools/Small material used by height workers is tied firmly to prevent fall?		1	-do-
8a	Flash back arrestors for all gas cutting sets is available on Torch side and cylinder side		1	Inspection/ non-conformity records
8b	Oxygen/Acetylene/LPG cylinders not in use have caps in place and stored separately?		1	-do-
8c	Availability of Face screen, Hand gloves, and Apron, for welders		1	-do-
8d	Protection from falling hot molten metal during metal cutting / welding at height by providing GI sheet below the cutting area especially in fire prone areas		1	-do-
9a	Pre-employment medical check-up done for all workers and submitted?		1	Medical check records
9b	Availability of first aid center, with MBBS doctor(Own or Sharing basis)	M	2	Attendance records
9c	Availability of Ambulance facility 24 hours (Own or sharing basis)	M	2	-do-
9d	Is First aid trained personnel's are available and their names are displayed at site?	M	1	-do-
9e	Availability of Emergency vehicle at site		1	
9f	Periodical medical check-up is conducted for all the workers and submitted?		1	Medical check records
9g	Availability of sufficient number of first aid box as per standard list and maintaining record		1	Inspection records
10a	Availability of Fire extinguishers, buckets at all vulnerable points		2	Fire extinguisher records
10b	Periodic fire mock drill conducted?		1	Fire, Mock drill records
10c	Are all flammable materials are stored separately?		1	
10d	Periodic grass cutting is done in material storage area?		1	
10e	Availability of 24V DC lighting in confined space work area		1	
10f	Availability of exhaust fan in confined space work area		1	

Note:

- **M: Mandatory; O: Optional.** Points other than mandatory can be excluded with appropriate justification (scope etc.) by BHEL
- Additionally: 30 Marks for each Fatal Accident and 10 mark for each major accident shall be deducted.



SAFETY WORK CLEARANCE

Permit no. _____

Project: _____

Emergency Contact Nos: _____

Subcontractor: _____

BURNING/WELDING /HOT WORK PERMIT

Area : _____ Date: _____ Time: _____

Name of Site Engineer (Permit Requesting Authority): _____ Sign: _____

Name of Work Performing Contractor: _____

Name of Package In charge: _____ Sign: _____ Date: _____

Description of Work: _____

Work Execution Date: _____ Time Valid from: _____ to _____

The above signing person(s) will be responsible to ensure that the above described work will be done under all the safety precautions mentioned on the permit to work.

The following precautions are to be taken:

No.	Item	Yes	Not required
1.	Proper Access/Exit available		
2.	Proper ventilation and /or lighting provided.		
3.	Proper and safe scaffolding, platform, ladder provided.		
4.	Welding machine located in a clean and dry area.		
5.	Welding machine grounded at the equipment and proper leakage current protection device (ELCB) provided for welding machine.		
6.	Emergency STOP buttons are in working condition. Welder /Helper knows how to operate it.		
7.	Welding machine input/output cables, welding holder and weld return clamp (Holder) are insulated and in good condition.		
8.	Welder & Fitter trained to connect ground/work return clamps (Holder) to work place prior to energization of welding machine.		
9.	Gas cylinders are stacked vertically and not below the welding / cutting area. Regulator key is available with cylinder.		
10.	Pressure gauges/Flash back arrestor provided and in working condition.		
11.	Personal Protective equipment Minimum applicable: safety helmet, safety goggles, welding helmet, safety shoes, leather gloves, long sleeve and nose mask -provided		
12.	In case of pits, water removed from the pit and wood/rubber insulation provided.		
13.	Safety signboards are in place.		
14.	Adequate and Suitable nos. of fire fighting extinguisher provided.		
15.	Nearby combustible material removed. Housekeeping done.		
16.	Other		

Name of Contractor Safety Officer: _____ Sign: _____ Date: _____ Time: _____

Reviewed and approved by BHEL Site Engineer (Permit Issuing Authority):

Name: _____ Sign: _____ Date: _____ Time: _____

Name of BHEL Safety Representative: _____ Sign: _____

I understand the precaution to be taken as described above and as per project requirement and hereby confirm that work will be executed under my supervision by following all precaution and Safety Rules.

Name of Work Performing Authority: _____ Sign: _____ Date: _____ Time: _____

Permit Cancellation:

I hereby declare that the work is complete, all workers under my control have been withdrawn and the site restored to safe tidy condition.

Name of Work performing Authority: _____ Sign: _____ Date: _____ Time: _____

Name of Site Engr. (Permit Requesting Authority): _____ Sign: _____ Date: _____ Time: _____

Name of BHEL Site Engr. (Permit Issuing Authority): _____ Sign: _____ Date: _____ Time: _____

(This permit is valid only for the date it is issued)

Original at BHEL site

Second Copy – BHEL SAFETY

Third Copy : Contractor



SAFETY WORK CLEARANCE

Permit no. _____

Project: _____

Emergency Contact Nos: _____

Subcontractor: _____

LIFTING ACTIVITY PERMIT

Area : _____ Date: _____ Time: _____

Name of Site Engineer (Permit Requesting Authority): _____ Sign: _____ Name of Work

Performing Contractor: _____

Name of Package In charge: _____ Sign: _____ Date: _____

Description of Work: _____

Work Execution Date: _____ Time Valid from: _____ to _____

The above signing person(s) will be responsible to ensure that the above described work will be done under all the safety precautions mentioned on the permit to work.

The following precautions are to be taken:

No.	Item	Yes	Not required
1.	Crane used for lifting activity tested, certified and approved for rated lifting		
2.	All lifting tackles, gears/appliances are tested and certified for lifting works.		
3.	Crane operator is trained and competent for lifting operation.		
4.	Lifting sling/ belt is protected against sharp edge of the jobs to be lifted.		
5.	Access and exit marked and without obstruction.		
6.	Lifting arrangement adequate.		
7.	Unwanted rubbish material removed from work platform.		
8.	Minimum 2 guidelines have been provided for balancing and guiding jobs to be lifted.		
9.	Periphery area of crane booms as well as lifting job is barricaded and unauthorized/no-entry sign board posted.		
10.	Rigger and signal man is trained and competent for lifting work.		
11.	No lifting activity to be carried out during lightening, heavy wind/rain.		
12.	If scaffolding to be used during lift, scaffolding with valid tag available for use.		
13.	Double lanyards safety harness/belt checked and in working condition.		
14.	Safety shoes (non-slip), helmet with chin strap available with employees.		
15.	Others.		

Name of Contractor Safety Officer: _____ Sign: _____ Date: _____ Time: _____

Reviewed and approved by BHEL Site Engineer (Permit Issuing Authority):

Name: _____ Sign: _____ Date: _____ Time: _____

Name of BHEL Safety Representative: _____ Sign: _____

I understand the precaution to be taken as described above and as per project requirement and hereby confirm that work will be executed under my supervision by following all precaution and Safety Rules.

Name of Work Performing Authority: _____ **Sign:** _____ **Date:** _____ **Time:** _____**Permit Cancellation:**

I hereby declare that the work is complete, all workers under my control have been withdrawn and the site restored to safe tidy condition.

Name of Work performing Authority: _____ Sign: _____ Date: _____ Time: _____

Name of Site Engr. (Permit Requesting Authority): _____ Sign: _____ Date: _____ Time: _____

Name of BHEL Site Engr. (Permit Issuing Authority): _____ Sign: _____ Date: _____ Time: _____

(This permit is valid only for the date it is issued)

Original at BHEL site**Second Copy – BHEL SAFETY****Third Copy : Contractor**



SAFETY WORK CLEARANCE

Permit no. _____

Project: _____

Emergency Contact Nos: _____

Subcontractor: _____

WORKING AT HEIGHT PERMIT

Area : _____ Date: _____ Time: _____

Name of Site Engineer (Permit Requesting Authority): _____ Sign: _____ Name of Work

Performing Contractor: _____

Name of Package In charge: _____ Sign: _____ Date: _____

Description of Work: _____

Work Execution Date: _____ Time Valid from: _____ to _____

The above signing person(s) will be responsible to ensure that the above described work will be done under all the safety precautions mentioned on the permit to work.

The following precautions are to be taken:

No.	Item	Yes	Not required
1.	All workers on job are medically fit for working at height (Person should not have vertigo)		
2.	Scaffolding with valid tag available for use		
3.	Safety harness with life line support/ fall arrester are checked and in working condition		
4.	Safety shoes (non-slip), Helmet with chin strip available with employees		
5.	Safety nets are provided as per design and provided 25 ft. below working area & extending 8 ft beyond.		
6.	Horizontal life lines are provided to cater to design specification of 2300kg per person.		
7.	Ladders have been inspected and provided as per BHEL standard/contract.		
8.	All lifting / tightening tools, hand tools/equipment checked and in good condition		
9.	Access and exit marked and without obstruction.		
10.	Lighting arrangement adequate.		
11.	Unwanted and rubbish material removed from working platform.		
12.	Electrical cable, welding Hose/Compressed air hose properly secured and lay down without obstruction.		
13.	Signboards provided on working platforms		
14.	Hazards in the vicinity are identified and communicated to the worker.		
15.	Other		

Name of Contractor Safety Officer: _____ Sign: _____ Date: _____ Time: _____

Reviewed and approved by BHEL Site Engineer (Permit Issuing Authority):

Name: _____ Sign: _____ Date: _____ Time: _____

Name of BHEL Safety Representative: _____ Sign: _____

I understand the precaution to be taken as described above and as per project requirement and hereby confirm that work will be executed under my supervision by following all precaution and Safety Rules.

Name of Work Performing Authority: _____ **Sign:** _____ **Date:** _____ **Time:** _____**Permit Cancellation:**

I hereby declare that the work is complete, all workers under my control have been withdrawn and the site restored to safe tidy condition.

Name of Work performing Authority: _____ Sign: _____ Date: _____ Time: _____

Name of Site Engr. (Permit Requesting Authority): _____ Sign: _____ Date: _____ Time: _____

Name of BHEL Site Engr. (Permit Issuing Authority): _____ Sign: _____ Date: _____ Time: _____

(This permit is valid only for the date it is issued)

Original at BHEL site**Second Copy – BHEL SAFETY****Third Copy : Contractor**



**ADDITIONAL GENERAL
TECHNICAL REQUIREMENTS**

CONTENT

CLAUSE NO.	DESCRIPTION
1.00.00	CODES AND STANDARDS
2.00.00	RESPONSIBILITY FOR DESIGN
3.00.00	NAME PLATES (RATING PLATES)
4.00.00	SAFETY AND SECURITY
5.00.00	GUARDS
6.00.00	LOCATION AND LAYOUT REQUIREMENTS
7.00.00	OPERATION, MAINTENANCE AND AVAILABILITY CONSIDERATIONS
8.00.00	MATERIALS
9.00.00	LUBRICATION
10.00.00	LUBRICANTS & CONTROL FLUIDS
11.00.00	OPERATION AND MAINTENANCE
12.00.00	PLANT LIFE AND MODE OF OPERATION
13.00.00	PACKAGING & MARKING
14.00.00	PROTECTION
15.00.00	ENVIRONMENT PROTECTION AND NOISE LEVEL REQUIREMENT
16.00.00	INSPECTION AND TESTING
17.00.00	TRAINING OF OWNER'S PERSONNEL
18.00.00	DEVIATIONS

ATTACHMENTS

ANNEXURE-I	LIST OF STANDARDS FOR REFERENCE
ANNEXURE-II	CRITERIA FOR LAYOUT

GENERAL TECHNICAL REQUIREMENTS

1.00.0 CODES AND STANDARDS

1.01.0 Except where otherwise specified, the Plant shall comply with the appropriate Indian Standard or an agreed internationally accepted Standard Specification as listed in the annexure to this Section and mentioned in detailed specifications, each incorporating the latest revisions at the time of tendering. Where no internationally accepted standard is applicable, the Bidder shall give all particulars and details as necessary; to enable the Owner to identify all of the Plant in the same detail as would be possible had there been a Standard Specification.

1.02.00 Where the Bidder proposes alternative codes or standards he shall include in his tender one copy (in English) of each Standard Specification to which materials offered shall comply. In such case, the adopted alternative standard shall be equivalent or superior to the standards mentioned in the specification.

1.03.00 The plant will be designed in compliance with applicable National and International Codes and Standards such as ASME, ASTM, DIN, BS, IEC, IEEE, IS, etc. Wherever specified or required the Plant shall conform to various statutory regulations such as Indian Boiler Regulations, Indian Explosives Act, Indian Factories Act, Indian Electricity Act, Environmental Regulations, etc. Wherever required, approval for the plant supplied under the specification from statutory authorities shall be the responsibility of the Contractor.

1.04.00 In the event of any conflict between the codes and standards referred above, and the requirements of this specification, the requirements, which are more stringent, shall govern.

1.05.00 In case of any change of code, standards and regulations between the date of purchase order and the date the Contractor proceeds with manufacturing the Owner shall have the option to incorporate the changed requirements. It shall be the responsibility of the Contractor to advise Owner of the resulting effect.

1.06.00 Successful Bidder to furnish two (2) sets of latest of national/inter-national codes and standards to owner.

2.00.00 RESPONSIBILITY FOR DESIGN

2.01.00 The Contractor shall assume full responsibility for the design of the whole and every portion of the Plant, whether or not the design work was undertaken specifically in relation to the Contract and whether or not the Contractor was directly involved in the design work.

2.02.00 Notwithstanding the Owner's wish to receive the benefits of new, advanced and improved technologies, a prime requirement is that all the systems and components proposed shall have been already adequately developed and shall have demonstrated good reliability under similar, or more arduous conditions elsewhere, at least for continuous 2 years in two different power station.

2.03.00 The successful bidder shall have to carry out surge analysis, BFP transient analysis and other transient condition studies as may be necessary and as required by the Owner as per proven engineering practice.

- 2.04.00 The Bid shall include a detailed discussion on the development status of, and the reasons for any changes made in proposed systems or components for the Plant, as compared with similar items previously supplied in other installations cited by the bidder as reference plants.
- 2.05.00 The Bidder may also make alternate offers, provided such offers are superior in his opinion in which case adequate technical information, operating feed back, etc. are to be enclosed with the offer, to enable the Owner to assess the superiority and reliability of the alternatives offered. In case of each alternative offer, its implications on the performance, guaranteed efficiency, auxiliary power consumptions, etc. shall be clearly brought out to the Owner to make an overall assessment. In any case, the base offer shall necessarily be in line with the specifications i.e. Base offer shall be as per the technical specifications and the same will be considered for techno-commercial evaluation.
- 3.00.00 **NAME PLATES (RATING PLATES)**
- 3.01.00 Instruction plates, name plates or labels shall be permanently attached to each main and auxiliary item of plant in a conspicuous position. These plates shall be engraved with the identifying name, type and manufacturers serial number, together with the loading conditions under which the item of plant has been designed to operate.
- 3.02.00 Items such as valves, etc. which are subject to hand operation, shall be provided with nameplates so constructed as to remain clearly legible throughout the life of the plant giving due consideration to the difficult climatic conditions to be encountered. Nameplates shall be securely mounted where they will not be obscured in service by insulation, cladding, actuators or other equipment. Direction of flow is also to be engraved.
- 3.03.00 All trade nameplates and labels shall be in English language. All measurements shall be in M.K.S. Units.
- 3.04.00 The size and location of nameplates shall be subject to Approval of the Engineer.
- 4.00.00 **SAFETY AND SECURITY**
- 4.01.00 The design shall incorporate every reasonable precaution and provision for the safety of all personnel and for the safety and security of all persons and property. The design shall comply with all appropriate statutory regulations relating to safety. All structures and equipment shall be designed and constructed to withstand every foreseeable static and dynamic loading condition, including loading under earthquake conditions, with an adequate margin of safety.
- 4.02.00 Ready and safe access with clear head room shall be provided to all parts of the plant for operation, inspection, cleaning and maintenance.
- 4.03.00 Escape routes and clear ways shall be provided to allow speedy evacuation of the plant in the event of fire or explosion, and the plant layout shall allow for ease of access to all parts of the Works by rescue and fire fighting teams. The plant layout shall be designed to localise and minimise the effects of any fire or explosion. The recommendations of NFPA, OSHA, and TAC etc. as necessary shall be followed in all respects.
- 4.04.00 The use of corrosive, explosive, toxic or otherwise hazardous materials shall be kept to a minimum during construction and the design of the plant shall minimise the

requirement for such materials during operation and maintenance. Where such materials must be used, all necessary precautions shall be taken in the design, manufacture and layout of equipment to minimise the resulting hazard, and all equipment necessary for the protection and first-aid treatment of personnel in the event of accidents shall be provided. Particular attention is drawn to avoid the use of materials containing asbestos in any form.

5.00.00 **GUARDS**

5.01.00 Effective guards and fences must be provided to prevent injury to operators through accident or malpractice.

5.02.00 Mesh guards which allow visual inspection of equipment with the guard in place are generally preferable. The guards shall be constructed of mesh attached to a rigid framework of mild steel rod, tube, or angle and the whole galvanised to prevent loss of strength by rusting or corrosion. The guards shall be designed to facilitate removal and replacement during maintenance.

5.03.00 All drive belts, couplings, gears, sharp metallic edges and chains must be safely guarded. Any lubricating nipple requiring attention during normal running must be positioned where they can be reached without moving the guards.

5.04.00 Guards for couplings and rotating shafts shall be in accordance with BS 5304-1975 or similar approved standard. All rotating shafts and parts of shafts must be covered.

5.05.00 Suitable fencing shall be provided to enclose all openings or doorways used for the hoisting and lowering of machinery etc. This fencing must be securely fixed but quickly detachable when required. A secure hand hold must be provided on each side of the opening or doorway.

6.00.00 **LOCATION AND LAYOUT REQUIREMENTS**

The majority of plant and equipment (excluding steam generator and some other auxiliaries) shall all be of indoor installation. A broad list of buildings housing such equipment is given elsewhere in this specification. Layout should facilitate access for operation-maintenance and inspection of any one or more equipment/components at a time without disturbing the operation or installation of rest of the plant. Further, Bidder should comply with the criteria given under the various equipment and system specifications as well as those stipulated in Annexure-II attached to this section.

Enclosed General Layout and other tender layout drawings show the location of major installations and auxiliary buildings. The Bidder shall try to retain these locations as far as practicable. The layout of equipment within the power house as shown in the tender drawings is indicative. The Bidder may, subject to Owner's approval alter the same to suit the space requirement of the equipment offered.

Bidder may give as an alternative his own preferred layout clearly indicating the advantages and other implications, if any. Such alternative will not be considered for evaluating the bid, but may be considered with the successful Bidder if Owner/Engineer finds the proposal more attractive in terms of techno-economic consideration.

While developing the layout of buildings the following criteria shall be given effect :

- a) The minimum width of clear access corridors around equipment shall be 1.2 meter.
- b) Each building shall have an identified vacant space for equipment unloading and maintenance and preferably a separate bay altogether in buildings housing heavy equipment.

Provision for handling equipment by monorail hoist and/or overhead crane shall be made as specified.

- c) The minimum clear height available between two consecutive floor slabs shall not be less than five (5) meters. A clear head room of 2.5m shall be maintained between the floor and any overhead piping/ cables or other obstruction. Adequate provision for natural ventilation and illumination shall be made as per good engineering practices.
- d) There shall be at least two (2) nos. main access doors, one on either side of each building, of which one shall be minimum 3 meters wide with rolling shutters for equipment entry. For multistoried buildings, at least two (2) nos. regular staircases diagonally opposite to each other shall be provided connecting all the floors and roof. These minimum requirements shall be augmented as required depending on the floor area, statutory requirements and TAC recommendations.
- e) All buildings shall have provision for toilet and associated effluent discharge system together with facility for drinking water. The criteria for ventilation, fire protection and illumination of building spaces specified elsewhere in this specification shall be complied with.
- f) All rail/road crossings for pipe/cable racks shall be done with minimum 8 meters headroom from top of rail/road to bottom of rack. Similarly top cover over underground pipes/cables shall be minimum one (1) meter. For other detail refer to Annexure-II.
- g) Cubicle for operating personnel shall be located at safe place near the equipment.
- h) Interplant cable routing will be on overhead cable trays on pipe cum cable trestle or on cable trestle except where approved by purchaser/consultant. In exceptional case, small stretch of outdoor run of interplant cable routing may be taken through cable trench only with the Employer's prior approval.
- i) Concept of various mechanical and electrical equipment location and building dimensions (including column-row spacing) as shown in Plot Plan/Floor Plan drawing are to be adhered to. Any departure from this suggestive layout is primarily not recommended.

7.00.00 **OPERATION, MAINTENANCE & AVAILABILITY CONSIDERATIONS**

- 7.01.00 Equipment/works offered shall be designed for high availability, high reliability, low maintenance and ease of operation & maintenance. The Bidder shall specifically state the design features incorporated to achieve high degree of reliability, availability, operability and ease of maintenance. He shall also furnish details of availability records in plants stated in his experience list.
- 7.02.00 Ample space for ease of operation and maintenance including equipment removal, tube bundle/cartridge/rotor pulling etc. shall be provided. All valves, gates, dampers and other devices shall be located and oriented in such a way that they are accessible from operating floor levels. Where this cannot be adhered to, platforms and walkways with access ladders shall be provided to facilitate operation and maintenance.
- 7.03.0 Motorised lifting devices, i.e. hoists, chain pulleys, jacks, etc. shall be provided for handling and carrying out maintenance of any equipment and/or part having weight in excess of 3000 Kg. Suitable beams, hooks etc. for this purpose shall be provided in the buildings.

No lifting arrangement is necessary for part having weight less than 500 Kg. Hoist shall be well protected by environment. Suitable painting and coating covering hoist at outdoor shall be provided.

Lifting devices like lifting tackles, slings, etc. to be connected to hook of the hoist/crane shall be provided by the Bidder for lifting the equipment, accessories covered under this specification.

7.04.00 All similar parts of the equipment shall be made to gauge and shall be interchangeable with and shall be made of same material and workmanship as the corresponding parts of the equipment. Where feasible common components shall be employed in different pieces of equipment in order to optimize the spares inventory and utilization.

8.00.00 MATERIALS

8.01.00 In selecting materials of construction of equipment, the Contractor shall pay particular attention to the atmospheric conditions existing at the Site and the nature of material/fluid handled. Wherever deviations are taken in respect of materials specified, the reasons shall be spelt out clearly in the proposal.

All materials shall be new, and shall be of the quality most suited to the proposed application.

8.02.00 In as far as is possible; materials shall be in accordance with Indian or international standard specifications and shall be used in accordance with Indian or international codes of practice. Where such standards or codes of practice are not available sufficient information shall be provided to allow the Owner to assess the suitability of the material for the particular application.

All materials used shall have performed lengthy satisfactory service in similar or more arduous conditions to those proposed by the Contractor.

8.03.00 All parts which could deteriorate or corrode under the influence of the atmospheric, meteorological or soil conditions at the Site, or under the influence of the working conditions shall be suitably and effectively protected so that such deterioration or corrosion is a minimum over the life of the plant.

9.00.00 LUBRICATION

9.01.00 Provision shall be made for suitable efficient lubrication where necessary to ensure smooth operation free from undue wear.

9.02.00 Non ferrous capillary tubing shall be used throughout.

9.03.00 Gear boxes and oil baths shall be provided with filling and drain plugs, both of adequate size. An approved means of oil indication including level switches and temperature indication shall be provided.

9.04.00 All high speed gears shall be oil bath lubricated. Low speed gears shall be lubricated by means of soft grease. Removable and accessible drip pans shall be provided to collect lubricant which may drop from operating parts.

9.05.00 All lubrication points shall be conveniently situated for maintenance purposes. It must be possible to carry out lubrication from a gangway or landing and without the removal

of guarding or having to insert the hand into it. Where accessibility to a bearing for oiling purposes would be difficult a method of remote lubrication shall be fitted.

9.06.00 The Contractor shall supply grease gun equipment suitable to service each type of nipple fitted.

10.00.00 **LUBRICANTS AND CONTROL FLUIDS**

10.01.00 The Contractor shall provide a detailed and comprehensive specification for all lubricating oils, greases and control fluids required for the entire plant. A sufficient supply of these shall be provided by the Contractor for initial commissioning, first fill and till COD of the unit.

10.02.00 The Contractor shall supply a detailed schedule giving the lubricant testing, cleaning and replacement procedures. All equipment and facilities necessary for the testing, cleaning and changing of lubricants and control fluids shall be provided. The Contractor shall endeavor to reduce the varieties and grades of required lubricants and control fluids to a minimum, matching them where possible to those already in use in the generating station in order to simplify procurement and minimise storage requirements. All lubricants and control fluids shall be of internationally recognised standards and shall be easily obtainable from a large number of Indian suppliers. Bidder shall also indicate the equivalent Indian Standard for the above for easy procurement in future.

10.03.00 No lubricant or control fluid shall have toxic or other harmful effects on personnel or on the environment.

11.00.00 **OPERATION AND MAINTENANCE**

11.01.00 The plant shall be designed and constructed so that operation and maintenance manpower requirements are minimised. The design and layout shall facilitate inspection, cleaning, maintenance and repair. The importance of continuity of operation is second only to that of safety.

11.02.00 Spare parts for equipment shall be interchangeable with the original components and, so far as possible, be of common design and manufacture.

11.03.00 All similar standard components/parts of similar standard equipment provided shall be interchangeable with one another. Further identical equipments shall be provided for similar duties so that the same are interchangeable with one another in totality and component wise.

11.04.00 All heavy parts (500 Kg and above) must be provided with a convenient arrangement for slinging and handling during erection and overhaul. Any item of plant normally stripped or lifted during periods of maintenance and weighing one tonne or above, shall be clearly marked with its weight.

11.05.00 On completion of commissioning, a complete set of tools for the maintenance of the entire plant shall be provided by the Contractor. This shall include all necessary spanners, special wrenches, extraction equipment and any special tools reasonably required by the Engineer. Tools used during erection and commissioning shall not be accepted except with the specific approval of the Engineer.

11.06.00 All equipment and major valves should be provided with adequate maintenance approach and facility.

PLANT LIFE AND MODE OF OPERATION

The complete plant including all the equipment and systems individually and collectively shall be designed for continuous operation for an economic service life of thirty (30) years under the prevailing site conditions and for the type of duty intended. The critical components of the Steam Generator, Turbine-Generator and Auxiliary equipment, the life of which is limited by time and temperature dependent mechanisms such as thermal stress, creep and low cycle fatigue, are to be designed considering expected (hot, warm and cold) start-up, shutdown and cyclic load variations.

The allowable stresses shall be reduced so that life expectancy to minimum 2,00,000 hours of operation can be achieved. The Bidder shall discuss this aspect in his technical proposal.

The unit would be operated on base load with cyclic load variation. The load variation is expected to be as per schedule depending on power demand.

The expected start-ups should be considered as minimum
(Based on HPT metal temperature)

Cold start-up (>72 hrs. shutdown)	:	6 per year
Warm start-up (between 10 to 72 hrs. of shutdown) :		40 per year
Hot start-up (less than 10 hrs. shutdown)	:	160 per year

PACKAGING & MARKING

All the equipment shall be suitably protected, coated, covered or boxed and crated to prevent damage or deterioration during transit, handling and storage at site till the time of erection. While packing all the materials, the limitations from the point of view of availability of railway wagon sizes in India should be taken account of. The details of various wagons normally available with Indian Railways for transportation of heavy equipment shall be considered by the Bidder. The Contractor shall be responsible for all loss or damage during transportation, handling and storage due to improper packing.

As per the information available, the dimensions of OD consignment for transportation of the equipment by rail (if any equipment to be handled through rail transportation) are as below :

- a) Width of the Package : 3.2 Meters
(from centre-line of rails- 1.6 metres on both sides)
- b) Height of the package from rail top : 4.47 Meters

The above indicates the dimensions which can be normally transported on the wagons without infringement of the "moving gauge". This is however not indicative of the consignment which can be carried out with infringement of "moving gauge" duly authorised and approved by the Indian Railways. There may be difference between the "moving gauge" and the "fixed structure gauge" and consignments infringing the "moving gauge" can be moved after investigation regarding possible infringement with the fixed structures. As the critical fixed structures in each route are different, consignments infringing moving dimensions have to be individually investigated to select a route and also determine the restrictions under which such movement is to be carried out. Such routes selected or other mode of transport envisaged is to be clearly brought out in the proposal wherever transport of over dimensional equipment is involved.

Bidder to consider unloading of material delivered through rail transportation, at near by railway station/ site unloading siding. The subsequent transportation up to project work place shall be considered by road only. All unloading and handling equipment both at railway station siding and at project site shall be arranged by the Bidder. Necessary arrangement to be organized with the railway authority for such purpose shall also be under the scope of services of the Bidder. Bidder may consider entire material delivered up to site through rail transportation only.

The identification marking indicating the name and address of the consignee shall be clearly marked in indelible ink on two opposite sides and top of each of the packages. In addition the Contractor shall include in the marking gross and net weight, outer dimension and cubic measurement. Each package shall be accompanied by a packing note (in weather proof paper) quoting specifically the name of the Contractor, the number and date of contract and names of the office placing the contract, nomenclature of contents and Bill of Material.

For imported equipment and material, suitable port facilities may be used in which case material may be transported from the port by tractor-trailer. Bidder may consider this aspect.

14.00.00

PROTECTION

Equipment having antifriction or sleeve bearings shall be protected by weathertight enclosures. Coated surfaces shall be protected against impact, abrasion, discoloration and other damages. Surfaces that are damaged shall be repainted.

Electrical equipment, controls and insulations shall be protected against moisture and water damages. All external gasket surfaces and flange faces, couplings, rotating equipment shafts, bearings and like items shall be thoroughly cleaned and coated with rust preventive compound as specified above and protected with suitable wood, metal or other substantial type covering to ensure their full protection. All exposed threaded parts shall be greased and protected with metallic or other substantial type protectors.

All piping, tubing and conduit connections on equipment and other equipment openings shall be closed with rough usage covers or plugs. Female threaded openings shall be closed with rough usage covers or forged steel plugs. The closures shall be taped to seal the interior of the equipment. Open ends of piping, tubing and conduit shall be sealed and taped. Returnable containers and special shipping devices shall be returned by the manufacturer's field representative at the Contractor's expense.

15.00.00

ENVIRONMENT PROTECTION AND NOISE LEVEL REQUIREMENT

15.01.00

Environment Protection

The plant shall be designed for installation and operation in harmony with the surrounding environment and all measures of pollution control shall be ensured by the Bidder to restrict pollution from the liquid effluent and stack emission within the limits as given below with due consideration of Environment (Protection) Rules 1986 as amended till date.

In case the Ministry of Environment & Forest stipulate any other conditions not specified hereunder while clearing the project shall be complied with the plant by the contractor.

15.01.01

For Liquid Effluent

- a) Provision laid down in schedule-I for Thermal Power Plants and also in Schedule-VI. General Standards for discharge of Environmental pollutants Part-A : Effects of Environmental (protection) Rules 1986, as amended till date.
- b) Any specific requirement of State Pollution Authorities over and above the above stipulation.

15.01.02 For Air Emission

- a) Suspended Particulate Matter i.e. dust burden at chimney outlet - Maximum 50 mg/Nm³(with worst coal and one field out at TMCR).
- b) NO_x - 365 ppm Max. or 750 mg/Nm³ (Equivalent NO₂).
- c) SO₂ - Concentration based standard 2000 mg/Nm³. Load based standard 0.2 metric tonne /MWe/day (for first 500 MW and 0.1 metric tonne/MWe/day for rest of the capacity above 500 MW)

In absence of Indian Standard for emission from power plants as on date, for certain gaseous effluents, the internationally accepted World Bank Standard is to be followed. Indian Standard for emission of power plants are under formulation. Should this standard is published before finalisation of the contract, the bidder has to comply the more stringent of the above norm or the new Indian Standard.

The bidder shall include in his scope all necessary equipment and measuring instruments to comply with above requirements. Location and accessibility of the instruments shall be properly coordinated.

15.02.00 **Noise Level Requirement**

The plant will be designed, constructed and provided with suitable acoustic measures to ensure the noise level criteria as per the following stipulations.

- a) Maximum noise level shall not exceed 85 dB (A) when measured at 1.0M away from the noise emission source.
- b) Maximum noise level from its source within the premises shall not exceed 70 dB (A) as per Environment (Protection) Rules 1986, Schedule-III, 'Ambient Air Quality Standards' in respect of noise.
- c) Any statutory changes in stipulations regarding noise limitation that may occur in future according to State Pollution Control Board or Central pollution Control Board or Ministry of Environment & Forest regulation during tenure of the contract, the contractor shall comply with the requirement.

An exception will be made for the plant at startup operations and other big pressure reducing devices operating during emergency periods and for the safety valves.

16.00.00 **INSPECTION AND TESTING**

16.01.00 **Inspection and Tests during Manufacture**

16.01.01 The method and techniques to be used by the Contractor for the control of quality during manufacture of all plant and equipment shall be agreed with the Owner prior to the Award of Contract.

16.01.02 The Owner's general requirements with respect to quality control and the required shop tests are set out elsewhere in this specification.

- 16.01.03 Before any item of plant or equipment leaves its place of manufacture the Owner shall be given the option of witnessing inspections and tests for compliance with the specification and related standards.
- 16.01.04 Advance notice shall be given to the Owner as agreed in the Contract, prior to the stage of manufacture being reached, and the piece of plant must be held at this stage until the Owner has inspected the piece, or has advised in writing that inspection is waived. If having consulted the Owner and given reasonable notice in writing of the date on which the piece of plant will be available for inspection, the Owner does not attend the Contractor may proceed with manufacture having forwarded to the Owner duly certified copies of his own inspection and test results.
- The Contractor shall forthwith forward to the engineer duly certified copies of the Test Certificates in six copies (one to the Purchaser and five to the Consulting Engineer) for approval. Distribution of six (6) copies of Test Certificates for approval will be two(2) copies to owner and four(4) copies to consultant. These four(4) copies will be further distributed by consultant after approval to owner, site and bidder. One copy will be retained with the consultant for record purpose.
- Further, nine (9) copies of Shop Test Certificates shall be bound with Instruction Manuals referred to elsewhere. Distribution of nine (9) copies of Shop Test Certificates for approval will be Two (2) copies to owner, Three (3) copies to site, Two (2) copies to consultant, Two (2) copies to owner's library / record.
- 16.01.05 Under no circumstances any repair or welding of castings be carried out without the consent of the Owner's Engineer. Proof of the effectiveness of each repair by radiographic and/or other non-destructive testing technique, shall be provided to the Engineer along with Defect Map.
- 16.01.06 All the individual and assembled rotating parts shall be statically and dynamically balanced in the works. Where accurate alignment is necessary for component parts of machinery normally assembled on site, the Contractor shall allow for trial assembly prior to despatch from place of manufacture.
- 16.01.07 All materials used for the manufacture of equipment covered under this specification shall be of tested quality. Relevant test certificates shall be made available to the Purchaser. The certificates shall include tests for mechanical properties and chemical analysis of representative material or any other test as required by approved QAP/ Material specification.
- 16.01.08 All pressure parts connected to pumping main shall be subjected to hydraulic testing at a pressure of 150% of shut-off head for a period not less than one hour. Other parts shall be tested for one and half times the maximum operating pressure or as required by design code of that part, for a period not less than one hour.
- 16.01.09 All necessary non-destructive examinations shall be performed to meet the applicable code requirements.
- 16.01.10 All welding procedures adopted for performing welding work shall be qualified in accordance with the requirements of Section-IX of ASME code or IBR as applicable. All welded joints for pressure parts shall be tested by liquid penetrant examination according to the method outlined in ASME Boiler and Pressure Vessel code. Radiography, magnetic particle examination magnaflex and ultrasonic testing shall be employed wherever necessary/recommended by the applicable code. At least 10% of all major butt welding joints shall be radiographed.
- 16.01.11 Statutory payments in respect of IBR approvals including inspection for design and manufacturer of equipment shall be made by the Bidder. All payment for erection

and testing at site (i.e. under IBR jurisdiction) shall also be made by the Bidder. In such case Contractor's scope shall also be extended to preparation of all necessary documents, co-ordination and follow-up with IBR authorities for above approval.

16.02.00 Performance Tests at Site

16.02.01 The full requirements for testing the system shall be agreed between the Owner and the Bidder prior to Award of Contract. The completely erected System shall be tested by the Contractor on site under normal operating conditions. The Contractor shall also ensure the correct performance of the System under abnormal conditions, i.e. the correct working of the various emergency and safety devices, interlocks, etc.

16.02.02 The Bidder shall provide complete details of his normal procedures for testing, for the quality of erection and for the performance of the erected plant. These tests shall include site pressure test on all erected pipe work to demonstrate the quality of the piping and the adequacy of joints made at site.

16.02.03 The Contractor shall furnish the quality procedures to be adopted for assuring quality from the receipt of material at site, during storage, erection, precommissioning to tests on completion and commissioning of the complete system/equipment.

16.03.00 For details of specific tests required on individual equipment refer to respective section of this specification.

17.00.00 TRAINING OF OWNER'S PERSONNEL

The Contractor shall extend all possible assistance and co-operation to the Purchaser regarding the transfer of technology and developing expertise in the area of engineering operation and maintenance of the Plant.

Number of man-days of training as mentioned below shall be included in his Tender.

17.01.00 Training at Contractor's Premises

The Contractor shall conduct training of sixty (60) engineers of the Owner on engineering, operation and maintenance of the Plant at the Contractor's or Associates or Sub-contractor's premises where adequate training facilities are available during the design and manufacturing stage of the Contractor.

The total man-months for training of engineers shall be maximum sixty (60), having following indicative break-up :

Discipline	No. of Engineers	No. of Man-month
Operation	20 heads	20
Maintenance Boiler, Turbine, Mechanical	20 heads	20
Electrical Maintenance	8 heads	4
Control & Instrumentation	8 heads	4
Maintenance Planning	4 heads	2
	-----	-----
	60 heads	60
	-----	-----

However, the details of the training programme will be discussed and finalised with the successful Bidder.

The training may also be arranged by the Contractor in any Plant where the equipment manufactured by the Contractor or his Associates is under installation, operation or testing to enable the trainees to become familiar with the equipment being furnished by the Contractor. All expenses inherently related to the training shall be borne by the Contractor and shall include but not limited to travel expenses (international and inland fares), lodging and per diem charges as well as medical insurance, instructors fee, programme and miscellaneous cost to be incurred during the training.

The training programme shall be adequate for the trainees to acquire the necessary expertise and competence in the area of engineering, operation and maintenance and as trainers for in-house technology transfer programme of the Purchaser.

The Contractor shall be responsible for the development of the Training Module and Programme Schedule which shall be submitted to the Purchaser for approval.

The components of the training modules shall include but not be limited to the training procedures/methodology, instructional materials such as audio visual materials, CDs and slides and manuals for each trainee.

Three (3) sets of the materials included in the training modules shall be handed over to the Purchaser upon completion of the training. An evaluation shall be jointly undertaken by the Contractor and the Purchaser's representative on the adequacy, appropriateness and relevance of the training and the programme effectiveness after the training. The training material shall be in English language only.

The content of the training programme shall include but not be limited to:

1. Coal fired thermal plant principles in management and practice for operators, technicians and maintenance personnel.
2. Plant operation and systems training for operators including simulator training as applicable.
3. Maintenance training programme covering electrical, mechanical and instrumentation and control.

Said training programme shall be submitted to the Purchaser for approval.

The timing of the training should be such that the participants will be conversant with sufficient know-how to participate in the pre-commissioning and commissioning tests of the Plant.

The Contractor shall provide qualified English speaking instructors and training coordinator(s) during the tenure of the training programme.

17.02.00 **Operation and Maintenance Training at Site**

The Contractor shall provide a comprehensive training programme related to design application, plant management, operation and maintenance, including trouble shooting, of the Contractor's supplied system and equipment at the Site starting from Start of Commissioning and thereafter up to the Final Acceptance of the first Unit.

The following instructors shall be at the Site continuously during the training :

- a) One (1) for Steam Generator and Auxiliaries ;
- b) One (1) for Turbine Generator and Auxiliaries ;
- c) One (1) for Electrical Works ;

- d) One (1) for Instrumentation and Control (Boiler and Auxiliaries) ;
- e) One (1) for Instrumentation and Control (Turbine and Auxiliaries).

17.03.00 On-the-Job Training

During the period of pre-commissioning, commissioning and trial operation, the Purchaser shall provide operation and maintenance personnel to assist the Contractor in the operation and maintenance of his supply and work under the direction of the Contractor for the purpose of on-the-job training.

The Purchaser shall have the right to send to the Site his employees later intended to operate and maintain the equipment supplied under this Contract. The Contractor shall, without additional cost, use his site staff to instruct these employees on the operation and maintenance of the equipment. All instructions shall be in the English language.

17.04.00 For detail C&I training refer to Volume-VI, Section-9.

18.00.00 DEVIATIONS

The Bidder is required to submit with his proposal in the relevant schedules a detail list of any and all deviations taken by him clearly without any ambiguity. In the absence of such a list it will be understood and agreed that the Bidder's proposal is based on strict conformance to this specification and no post-contract negotiations would be allowed in this regard.

Unless otherwise specifically indicated in the deviation list, it will be construed and agreed that details indicated in documents & drawings furnished by the Bidder along with the offer is in-line with the specification requirement.

ANNEXURE-I

LIST OF STANDARDS FOR REFERENCE

- a) International Standards Organisation (ISO).
- b) International Electro-technical Commission (IEC).
- c) American Society of Mechanical Engineers (ASME).
- d) American National Standards Institute (ANSI).
- e) American Society for Testing and Materials (ASTM).
- f) American Institute of Steel Construction (AISC). American Welding Society (AWS).
- g) Architecture Institute of Japan (AIJ).
- h) National Fire Protection Association (NFPA).
- i) National Electrical Manufacturer's Association (NEMA).
- j) Japanese Electro-technical Committee (JEC).
- k) Institute of Electrical and Electronics Engineers (IEEE).

- l) Federal Occupational Safety and Health Regulations (OSHA).
- m) Instrument Society of America (ISA).
- n) National Electric Code (NEC).
- o) Heat Exchanger Institute (HEI).
- p) Tubular Exchanger Manufacturer's Association (TEMA).
- q) Hydraulic Institute (HIS).
- r) International Electro-Technical Commission (IEC) Publications.
- s) Power Test Code for Steam Turbines (PTC).
- t) Applicable German Standards (DIN).
- u) Applicable British Standards (BS).
- v) Applicable Japanese Standards (JIS).
- w) Electric Power Research Institute (EPRI).
- x) Standards of Manufacturer's Standardization Society (MSS).
- y) Bureau of Indian Standards Institution (BIS).
- z) Indian Electricity Rules.
- aa) Indian Boiler Regulations (IBR).
- bb) Indian Explosives Act.
- cc) Indian Factories Act.
- dd) Tariff Advisory Committee (TAC) rules.
- ee) Emission regulation of Central Pollution Control Board (CPCB).
- ff) Pollution Control
- gg) regulations of Dept. of Environment, Govt. of India
- hh) Central Board of Irrigation and Power (CBIP) Publication
- ii) The Air Prevention and Control of Pollution Act.
- jj) The Environmental Protection Act
- kk) The Public Liability Insurance Act.
- ll) The Forest Conservation Act
- mm) The Wildlife protection Act.
- nn) The EIA Notification, 1994.
- oo) IS: 14665-Specification for Electric Traction Lift
- pp) Any other statutory Codes/Standards/Regulations

ANNEXURE-II

CRITERIA FOR LAYOUT

ITEM	SPECIFICATION REQUIREMENT
A. Site conditions to be considered	
1. Prevalent wind direction	See wind-rose in plot plan. Also refer Metrological Data.
B. Layout Requirements	
1. Maximum permissible slope in	
a) Rail track	1 in 400
b) Road	1 in 30
c) Sides of unpaved embankment	1 in 2
2. Required road width	
a) Main roads	Refer VII-A, B, C.
b) Auxiliary interconnections	Refer VII-A, B, C.
c) Road to the power house unloading bay :	
• Only for entry to the unloading bay	Yes
• To pass through the unloading bay	No
3. Required minimum horizontal distance between the nearest points of	
a) Plant boundary and the boundary of residential area	(Local municipality/factory rule)
b) Electrical transformer and any other building/facility	As per the Tariff Advisory Committee/ LPA Rules
c) Fire water supply installation and any building/facility subject to fire risk.	As per the Tariff Advisory Committee/ LPA Rules
d) Inflammable liquid (fuel oil, etc.) storage & handling installation and their fencing and other buildings/facilities.	Rules of the Indian Explosive (Indian Explosives Act) and Indian Petroleum Code
4. Required minimum vertical clearance	

- | | | |
|----|--|--|
| a) | Under pipes/cable racks at road crossings | 8.0 Metres |
| b) | Soil coverage over underground pipes | 1.0 Metre (minimum) |
| 5. | Railway Wagon clearance | Rules of the Indian Railways |
| 6. | Minimum Clearance between any road edge and building/structure/ any fixed installation. | 3 Metres |
| 7. | Required level, above the local developed grade level, of | |
| a) | top of all roads | 150 mm above FGL |
| b) | all outdoor paved areas | 100 mm above FGL |
| c) | Temporary storage areas, workshops, offices, residence etc. required at the time of erection work. | Yes |
| d) | Green belt around power plant area | As per environmental guidelines of MOEF, Govt. of India. |

BUILDING/ EQUIPMENT LAYOUT REQUIREMENTS

- | | | |
|----|--|---|
| A. | Minimum clear space required at all working and walking areas for operating & maintenance personnel | |
| 1. | Horizontal, in all directions | |
| a) | Adjacent to any electrical equipment, electrical cables, running (rotating/reciprocating) equipment, safety valve or vent/drain pipe outlet, pipe/ equipment of surface temperature exceeding 60C. | 1200 mm |
| b) | Adjacent to any other plant facilities (including walls/structures) | 1000 mm |
| 2. | Vertical (head-room clearance) | |
| a) | Under any pipe/equipment surface of temperature exceeding 60C and any electrical cables or other electrical items. | 2.5 Metre |
| b) | Under any other plant facilities (including structures, pipes etc.) | 2.5 Metre |
| 3. | For all areas where any equipment (including trucks, trolleys and other material handling equipment) will move or maneuver. | Minimum 500 mm clear in all direction from the outer edges of the equipment |
| 4. | Minimum clear hand space required for | |
| a) | The application of thermal insulation | 100 mm |

b)	Welding work	150 mm
c)	Bolt tightening	150 mm
B.	Floors, platforms, staircase, ladders, walls, doors & windows	
1.	Statutory Requirement	As per the regulations of Tariff Advisory Committee, Indian National Building Code, Indian Factories Act, Local Municipal Rules, etc.
2.	Operation & Maintenance Requirement	
a)	Adequate floor space shall be kept to permit dismantling, temporary storing and in-situ maintenance of plant & equipment parts, satisfying the clear space requirements stated above. A separate unloading bay for such purpose is required.	Yes
b)	Floors or fixed/portable platforms with stairs/ ladders shall be provided for easy approach to any plant item, including valves, instruments, etc. to be operated, observed and/or to be frequently (more than once a month) maintained.	Yes
3.	Plinth level of all buildings, above the finished grade level	500 mm
4.	Minimum access opening required (with rolling shutter) for transportation, wherever entry of truck for material handling is envisaged	3.5M wide x 4M high or, more depending upon the equipment size to be handled.
C.	Other Maintenance Requirement	
1.	Generator stator handling In case the Generator stator cannot be handled by the turbine house crane, all provisions for its overhauling, including the arrangement to slide the stator on the turbine house floor, the foundation work for stator jacking /lowering assembly, dismantling of building end walls/structures etc. shall be kept.	Yes
2.	Maintenance of the internals/impellers of all important equipment, like boiler feed pumps,	Shall be possible without disconnecting or dismant-

- feed water heaters, Surface Condenser, fans of the boiler draft plant, Intake and circulating water pumps, cooling water pumps, coal mills, compressors, blowers, heat exchangers, fuel oil pumps, filters etc. ling any piping/ducting.
3. Overhauling and handling of the casings for the above items Shall be possible without disturbing/dismantling any piping/ducting not directly connected to them.
4. Crane Approach
Wherever required the unobstructed approach of the crane hook/other hoisting equipment hook to various plant & equipment shall be possible. Yes
- D. Central Control Room
- All electronic equipment other than those directly associated with control, operation or presentation of displays shall be mounted external to the control room in air conditioned control equipment room. Yes
- The bidder shall describe in his bid the proposed layout philosophy of the Central Control Room and Control Equipment Room and the arrangement of equipment best suited for the system offered by him and as per good ergonomically consideration.
- However, as a guide line, following features are given :
- False ceiling and false flooring shall be provided.
 - Uniform height, colouring schemes for cabinets etc. shall be available.
 - The total area of floor space covered by Control Consoles/Panels in the Control Room shall not exceed 15% of floor area.
 - No opening shall be provided from Boiler side.
 - Two double leaf doors, suitably located for entering the Control room shall be provided with opening towards the turbine floor.
 - Cable entry for the panels/consoles shall be from bottom and suitable openings shall be provided.
 - The Control Room lighting shall be designed to provide a glare free uniform illumination. The level of illumination shall be minimum 400 LUX.
 - Necessary Air Conditioning shall be provided for Central Control room, Control Equipment Room and SWAS room etc.

- i) Basic amenities like toilet, Tiffin rooms, wash basins, rest rooms etc. shall be provided near the Control Room.

- E. Toilet and drinking water facility Required in all buildings and on all floors wherever operating personnel are to be deployed.

ENGINEERING SERVICES

CONTENT

CLAUSE NO.	DESCRIPTION
1.00.00	GENERAL
2.00.00	DESIGN COORDINATION MEETING
3.00.00	CO-OPERATION WITH OTHER CONTRACTORS AND CONSULTING ENGINEERS
4.00.00	GUIDELINES FOR ENGINEERING SERVICES
5.00.00	OPERATING MANUALS AND MAINTENANCE INSTRUCTIONS
6.00.00	PLANT HANDBOOK
7.00.00	CONTRACT STAGE DOCUMENT SUBMISSION AND APPROVAL PROCEDURE
8.00.00	TENDER STAGE DOCUMENT SUBMISSION
	ATTACHMENTS
ANNEXURE-1	DISTRIBUTION SCHEDULE

ENGINEERING SERVICES

1.00.00 GENERAL

1.01.00 As part of the overall project management activity, the Contractor shall be responsible for proper engineering and co-ordination of activities during various phases of execution of the contract. The Contractor shall identify a person, designated as Project Manager, with whom the Owner, the Consulting Engineer or the Review Consultant shall interact on matters related to engineering as well as execution of the contract. The Project Manager shall be the single-point contact person on behalf of the Contractor and shall be responsible for all engineering co-ordination. The Owner/Consultant/Review Consultant shall interact with the Project Manager only on all matters of co-ordination between the Owner and the Contractor or on matters involving the Contractor, his manufacturing units and sub-vendors. For the purpose of expediting the Owner or his representative may sometimes interact with the manufacturing units or sub-vendors of the contractors. However, such interaction will not, under any circumstance, dilute the responsibility of the Contractor to provide a fully engineered and co-ordinated package under this contract.

1.02.00 On finalization of the contract, a procedure for exchange of engineering information will be mutually agreed and finalized between the Owner and the Contractor.

2.00.00 DESIGN COORDINATION MEETING

The Contractor and his sub-vendors will be called upon to attend design co-ordination meetings with the Engineer, other Contractors and the Consultants of the Owner during the period of execution of contract. The Contractor including his sub-vendors shall attend such meetings at their own cost at Owner's or Consultant's office in Kolkata or at mutually agreed venue as and when required and fully cooperate with such persons and agencies involved during those discussions.

3.00.00 CO-OPERATION WITH OTHER CONTRACTORS AND CONSULTING ENGINEERS

The Contractor shall agree to cooperate with the Owner's other Contractors and Consulting Engineers and freely exchange with them such technical information as is necessary to obtain the most efficient and economical design and to avoid unnecessary duplication of efforts. The Engineer shall be provided with copies of all correspondences addressed by the Contractor to other Sub- contractors and Consulting Engineers in respect of such exchange of technical information.

4.00.00 GUIDELINES FOR ENGINEERING SERVICES

4.01.00 Prior to commencement of the engineering work as part of design submissions, all aspects of design viz., criteria for selection and sizing of all equipment and systems, design margins etc. including that for structural steel and civil work shall be outlined and these shall form the basis for the detailed engineering work.

4.02.00 Engineering work shall be performed on modern and proven concepts and internationally accepted good engineering practices but fully compatible with the Indian environments. Owner shall have the right to review and approve the engineering work by themselves and/or through consultant and ask for any clarifications and changes/modifications to the work performed by Contractor.

4.03.00 At any stage during the performance of assignment, the Contractor may be required to make certain changes/modification/improvements in design/ drawing/other documents which are applicable to 800 MW Unit, which in the opinion of the Owner could result in better improved design, layout, operability, plant availability, maintainability, reliability or economy of the plant and its systems/sub-systems in view of revised and more accurate information/data available

at a later date(s) or feedback(s) received during execution / operation of similar units. Such changes / modifications/ improvements required could be identified by Owner and/or consultant and mutually discussed. Owner requires the Bidder to incorporate such action in the subject assignment appropriately without any additional cost liability and time implication to the Owner and same shall be within the responsibilities and scope of the Contractor.

- 4.04.00 During the course of review of detailed engineering stages, it may be essential in the opinion of Owner to obtain certain classified data for review purposes only. In case Owner so desires, the Bidder shall submit such data to Owner.
- 4.05.00 During the course of review of detailed engineering, it may be essential in Owner's opinion to obtain data and information on similar equipment and plants engineered by the Bidder. In case Owner so desires the Bidder shall submit such data and information to the Owner.
- 4.06.00 It is not the intent to give details of every single task covered in the total engineering work to be carried out by Contractor, however, all engineering work required for the satisfactory completion of the plant/systems as specified shall be carried out by the Contractor. Broadly, the following are the minimum requirements in respect of scope of major items of work:
 - 4.06.01 Preparation, updating and finalisation of scheme drawings, control and interlock diagrams, detailed and fully dimensioned layout drawings (plant layout and equipment layout detailed plan, elevation and cross-sectional drawings at different elevations / floor levels) covering all mechanical, electrical, C&I, civil and structural items, equipment, systems and facilities. Drawings and Schedules prepared by the Contractor from time to time, as detailed designs are developed, shall be submitted for Owner's / Consultant's approval before the work is taken up. Revisions, corrections, additions to drawings and schedules shall not be considered to change the scope of work.
 - 4.06.02 Preparation of detailed technical specifications including data sheets, tender drawings and bill of material for all bought out items, as also finalisation of corresponding sub-contractors.
 - 4.06.03 Review of sub-contractor's data, drawings, design calculations, schedules, bill of materials, instruction manuals etc. for all equipment, before forwarding them to Owner/Consultant for approval.
 - 4.06.04 Preparation of civil construction drawings for all equipment showing foundation details and full details regarding equipment loads, floor openings, details of embedments etc. required for preparation of civil construction drawings and also as referred at relevant sections of Scope, Terminal Points & Exclusions. These documents shall be preceded by appropriate design calculations, static and dynamic analysis as necessary.
 - 4.06.05 Preparation and finalisation of process piping and instrumentation diagrams and schematics, complete in all respects for all systems/packages of the power plant.
 - 4.06.06 Preparation of consolidated schedules and bills of materials, including line numbers, tag numbers, source of supply, service conditions, specifications, materials, types and connections details, quantities for items of the plant including dampers, steam traps, strainers, instrumentations, ducting.
 - 4.06.07 Sizing of all piping and equipment as per the stipulated design criteria; carrying out of flexibility analysis/dynamic analysis as necessary; hangers & support engineering.
 - 4.06.08 Final revision of all documents including preparation and compilation of Instruction Manuals for installation, commissioning, operation and maintenance for all equipment and systems. Refer clause 5.00.00 for the specific requirement in this regard.
 - 4.06.09 Certification and submission of final as-built drawings for all areas.

4.06.10 Preparation and compilation of all drawings, schedules and instructions which may be required at site, whether separately mentioned or not.

4.06.11 All erection and assembly drawings which may be required at site.

4.06.12 For all bought out item packages, the Contractor shall provide complete material / component list along with detail specification, drawings, component part no. etc. during detail engineering stage prior to final approval. Such approved drawing/document shall be made available at site in adequate number prior to commencement of work. Moreover, such document/drawing shall be provided in soft form (CD)

4.06.13 Preparation of necessary documentation, design calculations etc. required for submission to statutory authorities like IBR, Chief Electric Inspector, Factory Inspector etc.

5.00.00 OPERATING MANUALS AND MAINTENANCE INSTRUCTIONS

5.01.00 The Contractor shall provide at least six (6) months before the time of commissioning and before taking over of the plant and equipment, all necessary maintenance manuals and operating instructions. The instruction manual shall be submitted in the form of one (1) soft copy in CD and 15 hard copies as per distribution schedule (Annexure-1).

5.02.00 The information provided, which shall be contained in loose leaf stiff backed covers, shall include:

- a) A complete inventory of all main items of plant, with identification details.
- b) Service manuals for all plant and equipment giving full descriptions of the main items and auxiliary items such as power packs, hydraulic equipment, actuators, lubricating pumps, etc.
- c) A separate electrical manual covering items such as switchgear, cabling, instrumentation, controls, cabling layouts and wiring diagrams.
- d) A schedule of recommendations for routine maintenance of all electrical and mechanical equipment, recommended inspection point, information on detection, cause and rectifications of troubles & faults.
- e) A lubrication schedule with all necessary drawings diagrams to identify the lubrication points.
- f) Manufacturer's literature.

5.03.00 The instruction manual shall be subject to the approval of Owner.

6.00.00 PLANT HANDBOOK

The Contractor shall submit to the Engineer, a preliminary plant handbook preferably in A-4 size sheets which shall contain the design and performance data of various plant, equipment and systems covering the complete project including single line flow diagrams, within twenty-four (24) months from the date of his acceptance of the Letter of Intent. The final plant handbook complete in all respects shall be submitted by the Contractor six (6) months before start-up and commissioning activities. The plant handbook shall be submitted as per distribution schedule.

7.00.00 CONTRACT STAGE DOCUMENT SUBMISSION AND APPROVAL PROCEDURE

7.01.00 Within fifteen (15) days to one month of issue of Letter of Intent (LOI) by the Owner, the Contractor shall furnish a schedule of drawings and design document to be submitted by him to the Owner/Engineer indicating dates against each document.

The documents shall be divided into two categories: a) for approval and b) for information/further engineering and co-ordination by the Owner.

In preparing this schedule, the Contractor shall allow two (2) weeks from date of receipt for review and comments by the Owner/Engineer for each submission of a document. This document submission schedule shall require approval by the Owner/ Engineer.

7.02.00 All contract documents shall be marked, without fail, with the name of the Owner, the Project, the specification title and number and the unit designation.

All dimensions shall be in metric units.

All notes, markings etc. shall be in English.

7.03.00 Documents/Drawings, submitted during tender stage, shall be revalidated or revised as required and submitted as certified contract document for approval / information of the Owner/Engineer.

7.04.00 Unless specified otherwise, the following categories of documents/drawings would require approval of the Owner/Engineer:

- a) List of sub-vendors (from Owner only)
- b) System scheme and instrumentation diagrams
- c) Design basis justifying selection of equipment & process parameters where not specified in the Contract
- d) Equipment data sheets and general arrangement drawings
- e) Materials of construction
- f) Layout drawings.
- g) Operation logic diagrams.
- h) Typical control circuit.
- i) Drawings of Instrumentation and control.

7.05.00 Unless specified otherwise, the following categories of documents/ drawings would be treated for information/further engineering by the Owner/Engineer. The Contractor shall, however, incorporate all additional information and clarifications in these documents / drawings as and when desired by the Owner/Engineer.

- a) Equipment foundation drawings.
- b) Equipment cross-section drawings, product literature etc. which are of proprietary nature.
- c) Predicted performance curves of equipment. Various bills of quantity, schedules etc
- d) Piping fabrication drawings, isometrics etc.
- e) Panel wiring diagrams.
- f) Instruction/Operation manuals.
- g) Service manuals and troubleshooting guide for C & I system including field instruments.

- h) Cable schedule and interconnection chart.
- i) Drive/feederwise control scheme showing all external interfaces.

In essence, the Contractor is solely responsible for corrections and adequacy of design & engineering for documents under this category.

7.06.00 Upon review, the Owner/Engineer shall put his remarks and one of the following action stamps on the drawing/document:

- a) A - Drawing submitted as approved, proceed with fabrication
- b) B - Drawing approved subject to comments noted, proceed with fabrication, considering our comments. Correct as necessary and resubmit for record.
- c) C - See attached memo.
- d) D - Correct your original drawing incorporating our comments and resubmit for approval.
- e) E - Information furnished is noted.
- f) F - Prints not enclosed

For action stamps in category (c) & (d), documents must be resubmitted for review by the Owner/Engineer. For action stamp in category (b), further review by Owner/Engineer would not be necessary provided the Contractor agrees & incorporates the comments made on the document.

Except for action stamp under category (c) & (d), the Contractor can proceed with manufacturing and other sequential activities for those areas of a drawing/document which do not have any review comment by the Owner/ Engineer.

The Owner/Engineer may accord approval in category (c) or (d) in more than one submission of a document till he is satisfied that the intent of the specification has been fully complied with. The Contractor shall be responsible for delay in such cases and no extension of time shall ordinarily be allowed on such grounds. Approval of contract documents by the Owner/ Engineer shall not relieve the Contractor of his responsibility for any errors and fulfillment of contract requirements

The Contractor's work shall be in strict accordance with the finally approved drawings and no deviation shall be permitted without written approval of the Owner/Engineer.

7.07.00 Except key plan/general yard plan, any layout drawing requiring scrutiny shall not be drawn to a scale less than 1:50.

7.08.00 For review by the Consulting Engineer, the Contractor shall furnish soft copies of drawings & documents and three (3) prints of each drawing/ document. Two (2) prints of such submission shall also be sent to the Owner. After review, comment/approval will be sent to the Contractor. Upon action under category (a) or (e), the Contractor shall directly distribute the documents to the various offices of the Owner and other agencies in number of copies as specified in the contract document. Such distribution copies shall be marked with the reference and date of the letter by which the Owner/ Engineer has accorded his final approval. Penal action shall be taken against the Contractor for any unauthorised revision in the drawings so distributed from the drawings approved by the Owner/Engineer. The contractor shall furnish three (3) CDs of all as built/final drawings for Owner/Consultant site.

7.09.00 In case of contradiction between the stipulations above and those stated elsewhere in the specification, the stipulations herein shall prevail. 7.10.00.

8.00.00 TENDER STAGE DOCUMENT SUBMISSION

8.01.00 The Bidder shall submit along with his bid all documents/drawings as requested in respective specifications. The documents shall include but not be limited to the following:

- a) All Bid proposal sheets duly filled up.
- b) Detailed experience list and financial resources of the prime bidder his collaborators/associates in this bid as well as the sub-vendors proposed.
- c) Scheme drawings indicating scope of supply and service as offered by the Bidder indicating clearly exclusions, if any.
- d) List of terminal points of the package offered together with quality and quantity of various input (i.e. water, air, electricity etc.) as required from the Owner at such interfaces.
- e) Equipment GA, Layout, Design Calculations, interlock and other write-up, catalogues/literature etc. as required for clear understanding of the bid submitted.
- f) L-1 network indicating target dates for intermediate milestones and final commissioning of equipment supplied; This network shall be supplemented by a detailed write-up on proposal procedure of project implementation, deployment schedule for Key personnel with their bio-data, schedule of construction machinery etc.

PROJECT MANAGEMENT AND SITE SERVICES**CONTENT**

CLAUSE NO.	DESCRIPTION
1.00.00	PROJECT MANAGEMENT SERVICES
2.00.00	SITE SERVICES
3.00.00	PROJECT INFORMATION AND MANAGEMENT SYSTEM, INCLUDING DOCUMENT MANAGEMENT SERVER (DMS)

PROJECT MANAGEMENT AND SITE SERVICES

1.00.00 PROJECT MANAGEMENT SERVICES

1.01.00 Responsibility

The Bidder shall identify a separate and independent project management team headed by a Project Manager for the execution of this project. Responsibilities of this project Management team shall cover the areas listed below:

- a) Planning and Monitoring
- b) Engineering Management
- c) Contracts Management
- d) Project Safety Management
- e) Quality Assurance, Inspection & Expediting
- f) Construction Management
- g) Spares Management
- h) Erection & Commissioning Management

Detailed responsibilities in the above areas are discussed below :

1.02.00 Organisation

1.02.01 Headquarters

The headquarters of the project management team shall be headed by a senior level executive designated as the Project Manager who shall be responsible to Owner for the execution of the project. He should have adequate financial power and authority to give decision.

Separately, designated leaders shall be identified for each of the areas mentioned under 1.01.00, who, in turn, will report to the Project Manager for all matters relative to this contract.

1.02.02 Central Co-ordination Cell

The central coordination cell shall have sufficient technical personnel to coordinate technical matters and to quickly resolve day to day queries or references made by Owner and his Consultants without having the need to refer to his headquarters each time.

1.02.03 Site Organisation

The site should have a competent construction manager for all site operations with adequate financial power and sufficient level of authority to take site decisions. The organisation chart for site should indicate the various levels of experts to be posted for supervision in the various fields in civil construction, erection, commissioning etc.

1.02.04 Organisation Chart

The Bidder shall furnish a detailed organisation chart for the project management team, clearly identifying the key personnel in each of the areas mentioned at 1.01.00 above. The

expected number of executives at different levels shall also be indicated, separately for headquarters, central coordination cell and site organisation.

1.03.00 Implementation Schedule

The schedule for the completion of the Project would be as follows:

Period in Months from Zero date (Taken as advance payment date of EPC Package)

a) Boiler Hydro-test By Bidder

b) Boiler light up By Bidder

c) Commercial operation

To achieve these targets, the Contractor shall furnish to the Owner, various schedules as defined below:

1.03.01 Engineering Schedules

These schedules shall cover various design submissions indicating different engineering activities to be performed. Such schedules shall be furnished by the Bidder for each and every plant/systems/ equipment item covered in the scope of this specification.

1.03.02 Manufacturing Schedule

The Contractor shall submit to the Engineer his manufacturing and delivery schedules for all equipment within thirty (30) days from the date of issue of the Letter of Intent (LOI). Such schedules shall be in line with the detailed network for all phases of the work of the Contractor. Such schedules shall be reviewed, updated and submitted to the Engineer, once in every two months thereafter, by the Contractor. Schedules shall also include the materials and equipment purchased from outside suppliers.

1.03.03 Erection Schedules

In order to achieve the overall completion schedule, the Contractor shall provide the Owner all the information covering erection sequence, testing and commissioning activities. These schedules may be based on the recommended erection procedures and will be subject to discussions/ agreements with the Owner subsequent to the award of contract.

1.03.04 The successful Bidder shall have to provide all the above schedules (i.e. 1.03.01, 1.03.02 & 1.03.03) in a tabular form in addition to that in the form of L2 & L3 networks and these shall necessarily include information not limited to the earliest and latest dates for various activities/submissions and also any related constraints. However, the Bidder shall include in his proposal a Level1 (L-1) network showing the major activities and various milestones to achieve the above mentioned completion schedule.

1.03.05 The Contractor shall provide the Owner the original disc/software for all such schedules along with requisite no. of copies (as required by the Owner) within an agreed time schedule. This time schedule will be agreed between Owner/Bidder at the time of award of contract. The Contractor's project management software shall be compatible with that of the Owner and the input data shall be furnished to the Owner in a manner compatible with Owner's project management software, SAP.

1.04.00 Detailed Responsibilities

1.04.01 Planning & Monitoring

a) Planning

The Bidder shall prepare a Master Network Schedule in the form of PERT network.

The network shall be prepared on a Work Breakdown Structure for the project which sub-divides the project into a set of manageable systems/sub-systems. The master network will identify milestones of key events for each system/package in the areas of engineering, procurement, manufacture and despatch and erection and commissioning. The master network shall represent the Level-I plan and will form the basis for development of detailed second and third tier execution plans. The master network shall conform to the overall schedule prescribed by Owner.

The master network should be submitted along with the bid which would be mutually discussed and finalised before the Award of Contract. This master network would clearly indicate the responsibility of the Bidder and project management team. This master network would form a part of the contract. The master network shall also identify a complete list of inputs to be furnished by the Owner which may be required for proper interfacing and tie-up. Scheduled dates for providing such inputs shall also be indicated, which will be mutually discussed and finalised.

b) Monitoring & Progress Reporting

The progress reports would be emanated every month, one from the head office of the Contractor and another from the site office. The progress report emanating from the head office should necessarily include the following sections:

- i) Report on key milestones.
- ii) Management summary indicating critical areas with details of actions initiated and effect of any on the project.
- iii) Action needing attention of the Owner/Consultant.
- iv) Detailed packagewise status of engineering submissions, quality plan submissions and approval, procurement manufacture and despatch.

The monthly report generated from the site office should necessarily include:

- i) Report on key milestones.
- ii) Management summary indicating critical areas with details of actions initiated and effect if any on the project.
- iii) Action needing attention of the Owner/Consultant.
- iv) This report would also cover the areas pertaining to the receipt of the equipment at the port, port clearance, transport, receipt at site, erection and commissioning.

In addition to the above, as the project execution progresses, the Contractor shall also be responsible for generating more frequent reports in the form of fax/e-mail information on progress in critical areas so that actions can be expedited. The exact format of the progress report shall be finalised after award of Contract.

1.04.02 Engineering Management

Based on the master network for the project (L-1) the Contractor will prepare an exhaustive list of engineering activities for the equipment/systems covered in his scope and a detailed

programme of accomplishing the same within the time frame specified in the master network. This schedule will form the Level-2 (L-2) network for engineering activities.

Based on (L-2) network, the Contractor shall further develop the Level-3 (L-3) network for engineering activities which will indicate schedule for data availability, drawing release date and document submission dates.

Detailed (L-2) and (L-3) networks would be submitted sequentially by the Contractor within two months from the date of issue of Letter of Intent and finalised within one (1) month thereafter.

All such networks shall be provided in MS PROJECT software as well as in other format / software suitable to Owner.

The engineering management team should also co-ordinate all interface engineering activity between the Contractor and the equipment sub-vendors so as to ensure the correctness and completeness of related engineering documentation before the same is submitted to the Owner.

TSGENCO is implementing SAP ERP. Hence the bidder apart from submission of the hard copies shall upload all the documents, drawings etc. in soft format in the relevant C- folder environment (web based) and comply with the additional requirements, if any.

1.04.03 Contracts Management

Based on the master network, the Contractor shall submit L-2 programmes of manufacture and despatch. In addition, the master network shall also include periods considered for site activities viz. erection, commissioning etc. These L-2 programmes would be submitted in 2 months' time from the date of award of contract and finalised within one (1) month thereafter. The Contractor will also submit site mobilisation plan. This programme would be submitted at the time of finalisation of award of contract and agreed immediately thereafter so that immediate development of the various activities at site could take place.

The Contractor should also submit L-3 programmes for the manufacturing, despatch of the various items. These networks shall also show the customer hold points (CHP) which have to be cleared by Owner or their authorised representative(s) before further manufacture can take place. These L-3 programmes for the manufacture and despatch would clearly identify responsibilities of the Contractor, sub-Contractor and Owner. These networks shall be submitted within one (1) month of the date of finalisation of the various sub-contracts by the Contractor.

In case all the manufacture is being done by the Contractor then the L-2 programmes would be themselves amplified to cover details of the manufacture, inspection, clearance by Owner and despatch.

The Contractor shall also submit the programme for procurement of boughtout items, detailed shipping schedule and cash flow statement for Owner's approval.

1.04.04 Quality Assurance, Inspection and Expediting

The Contractor shall submit the list of manufacturers/sub-vendors from whom the equipment are expected to be procured and the quality assurance plans thereof for the manufacture shall be approved by the QA group of Owner before the manufacture is commenced. The list of major suppliers would be submitted along with the bid and this shall be mutually discussed and approval will be given by the Owner during contract negotiation meeting prior to placement of Letter of Intent. This approved list will be binding to the bidder. In the said list, Owner reserves the right to include reputed/reliable vendors of his own choice. Regarding the various other sub-vendors, the list would be submitted within six (6) months of the award of the contract that shall be scrutinized by the Owner to accord approval. In such list Owner

reserves the right to include vendors of his own choice. No further vendor approval will be given after twelve (12) months. On the quality plans, the customer hold points will also be identified based on which Owner would give clearance for the manufacture to proceed further.

Quality assurance/Inspection group of Owner or its representative would issue a material despatch clearance certificate (MDCC) after the inspection clearance which will enable the Contractor to despatch the equipment and claim the payment. In the despatch programme, the Contractor shall indicate a schedule of estimated programme, tonnages specifically identifying various oversize dimensioned consignments (ODC). Further the Contractor will also be required to ensure at all stages of shipment that packing of all shipments despatched are suitable for ocean freight to India, handling at the port of entry, inland transportation and preservation at site upto erection. All despatch details & item lists shall be made available to both Owner & site immediately after shipping.

The Contractor shall also expedite all despatches from their own works/works of their sub-vendors, so as to match with the various activities mentioned at 1.04.03 above.

1.04.05 Construction Management

Based on the L-1 Master Network Programme, within two (2) months of the issue of Letter of Intent, the Contractor shall submit a programme of construction/ erection/ commissioning, either in continuation with the manufacture and despatch or separately for the implementation. These programmes would be amplified showing when the civil drawings shall be released by him and construction of civil works shall be completed by him to facilitate start of erection and subsequent activities and shall form the basis for site execution and detailed monitoring. The three monthly rolling programme with the first month's programme being tentative based on the site conditions would be prepared based on these L-3 programmes. The Contractor shall also be involved along with the Owner to tie up detailed resource mobilisation plan over the period of time of the contract matching with the performance targets.

The L-3 programme would be jointly finalised by the site in charge of the Contractor with the Owner's project coordinator as well as the site planning representative. The erection programme will also identify the sequential erectable tonnages that are required for various equipment which should be taken care of in the despatch programmes.

Erection and commissioning of the equipment shall also be done under the supervision of experts from the respective equipment/ system supplier.

1.04.06 Spares Management

Along with the proposal for the plant and equipment, the Contractor shall also submit proposals/schedule for the following:

- a) Mandatory spares
- b) Recommended spares

While the award for mandatory spares will be finalised at the time of the award of contract, recommended spares will be finalised thereafter.

1.05.00 Project Progress Review Meetings

Keeping in mind the overall responsibility of the Contractor it is intended that periodic progress reviews on the entire activities of execution of the project will be held initially at least once in two (2) months at Hyderabad/site/ at the discretion of the Owner.. During peak period it may be held once in a month. These meetings will be attended by reasonably higher

officials of the Contractor and their leading sub- contractors and will be used as a forum for discussing all areas where progress needs to be speeded up. Actions will be placed on the concerned agencies and decisions will be taken to expedite/speed up the progress. Minutes of such meetings will be issued reflecting the major discussions and decisions taken and circulated to all concerned for reference and action. The Contractor shall be further responsible for ensuring that suitable steps are taken to meet various targets decided upon such meetings.

In addition to the above, and to streamline the construction and erection at site, a suitable frequency and forum of periodic meetings between the Contractor and the Owner will be decided upon as part of erection coordination procedure. Site co-ordination meeting may be held on weekly basis.

1.06.00 Owner's Consultant

The Owner would appoint a consultant to assist him in some of the areas mentioned at 1.01.00 above. The details of interaction and procedures for coordination between Owner / Owner's Consultant and Contractor/ Contractor's project management team shall be finalised during contract negotiations.

1.07.00 Commissioning Management

1.07.01 For commissioning of the various equipment/system covered under the scope of contract, Owner will form an organisation structure which may consist of the following committees. The Contractor shall nominate his representative on one or more of the committee as decided by the Owner:

- a) Steering Committee
- b) Commissioning Panel.
- c) Working Parties
- d) Testing Teams.

1.07.02 Commissioning documents shall be prepared by the Contractor in the following manner and submitted for Owner's approval :

- a) Field Quality Plan

This document shall be prepared for the various equipment/ systems under commissioning and shall have the following objectives to fulfil and shall be submitted for Owner's approval at least six (6) months before their actual commissioning:

- i) Establish design data against which Plant Performance will be compared.
- ii) Set-out the testing objectives and proposals.
- iii) Define the documentation required.

- b) Testing/Commissioning Schedule

These shall be prepared for the various equipment/systems under consideration and shall contain sections like detailed testing method, programme, safety, individual responsibility and results.

- c) Standard Check Lists

Standard check lists are intended for use at the completion of erection to ensure correct erection, testing and to a limited extent operation for repetitive items.

1.07.03 Test Reports

After the completion of commissioning activity of equipment/ systems, the Contractor shall prepare the test reports which shall include all the relevant information related to various commissioning checks, tests carried out, any deviations/commissions noticed with respect to the intended design requirements, sequence of various commissioning activities as actually adopted vis-a-vis as recommended in the procedures, programme schedules achieved and any other such information as required. These test reports shall be submitted in requisite number of copies to the Owner and this should be duly signed jointly by the Owner/Consultant and the Contractor/Equipment supplier, who are involved during the commissioning activities.

2.00.00 **SITE SERVICES**

These services shall be rendered by the Bidder as part of the overall project management service. The services shall broadly include but not be limited to the following:

2.01.00 Arranging material despatch from the shop by rail/road and/or sea as applicable.

2.02.00 Monitoring movement of materials & follow-up as necessary with Railways, road transport, port clearance etc. from the time of despatch F.O.R. works/ F.O.B. port of shipment by Contractor till receipt of the same at site.

2.03.00 Unloading of materials at Railway Station/Railway Siding inside project area/ Road Transportation, transportation to site store, assessment of lost/ damaged items in transit and arranging insurance claims and replacement of lost/damaged items. The Contractor shall submit to the Engineer a report detailing all the receipts during the week as well as storing, preservation of material at site.

2.04.00 Issuing materials from site store/open yard from time to time for erection as per the construction programme. The Contractor shall be the custodian of all the materials issued till the plant is officially taken over by the Owner after complete erection and successful trial run & commissioning.

2.05.00 Transportation of materials to their respective places of erection and erection of the complete plant & equipment as supplied under this specification.

2.06.00 Trial run and commissioning of individual equipment/sub-systems and the plant as a whole to the satisfaction of the Owner, including supply of temporary equipment & services for chemical cleaning, steam blowing as well as performance guarantee tests.

Apart from Boiler, proper chemical cleaning shall be carried out in following pipe lines/equipment before commissioning

- a) Deaerator
- b) Boiler feed suction, recirculation leak-off lines
- c) Boiler Feed discharge line by passing heaters
- d) At temperation lines
- e) Condensate suction & discharge piping upto deaerator by passing the feed water heaters.
- f) Fuel oil lines.

Provision for preservation of individual equipment after trial run and commissioning e.g. Nitrogen blanketing etc. as necessary shall also be in the scope of the Bidder. Safe disposal of effluent after chemical cleaning shall be done by the contractor.

2.07.00 Supply and application of the final paints and first fill lubricants on all the equipment to be erected under this specification. Supply of chemicals, lub oils and other consumables upto COD.

2.08.00 For the purpose of erection and commissioning the Contractor's scope of work shall include but not be limited to the following:

2.08.01 Deployment of all skilled and unskilled manpower required for erection, supervision of erection, watch & ward, commissioning and other services to be rendered under this specification.

2.08.02 Deployment of all erection tools & tackle, construction machinery, transportation vehicles and all other implements in adequate number and size, appropriate for the erection work to be handled under the scope of this specification.

2.08.03 Supply of all consumables, e.g. welding electrodes, cleaning agents, diesel oil, grease, lubricant etc. as well as materials required for temporary supports, scaffolding etc. as necessary for such erection work except those listed under exclusion elsewhere in this specification.

2.08.04 Construction of all civil/structural/architectural works, including construction of foundation for all equipment supplied as required, grouting of equipment on foundation after alignment, and all other incidental civil activities as detailed elsewhere.

2.08.05 All structural steel fabrication and erection work as detailed elsewhere in the specification.

2.08.06 Providing support services for the Contractor's erection staff e.g. construction of site offices, temporary stores, residential accommodation and transport to work site for erection personnel, insurance cover, watch & ward for security and safety of the materials under the Contractor's custody etc. as required.

2.08.07 Maintaining proper documentation of all the site activities undertaken by the Contractor as per the proforma mutually agreed with the Owner; submitting monthly progress reports as also any such document as and when desired by the Owner; taking approval of all statutory authorities e.g. Boiler Inspector, Factory Inspector, Inspector of Explosives, Electrical Inspector etc. for respective portions of work under the jurisdiction of such statutes or laws.

2.08.08 The Contractor shall provide 'Industrial Relations' unit and 'Medical' unit to take care of his erection staff and the Owner shall have no obligation in the regard.

2.08.09 The successful Bidder shall arrange for Tower cranes of adequate capacity for speedy erection activities.

2.09.00 **Site Organisation**

The Contractor shall maintain a site organisation of adequate strength in respect of manpower, construction machinery and other implements at all times for smooth execution of the contract. This organisation shall be reinforced from time to time, as required, to make up for slippages from the schedule without any commercial implication to the Owner. The site organisation shall be headed by a competent construction manager having sufficient authority to take decisions at site.

On award of contract, the Contractor shall submit to the Owner a site organisation chart indicating the various levels of experts to be deployed on the job. The Owner reserves the right to reject or approve the list of personnel proposed by the Contractor. The persons,

whose bio-data have been approved by the Owner, will have to be posted at site and deviations in this regard will not generally be permitted.

The Contractor shall also submit to the Owner for approval a list of construction equipment, erection tools, tackle etc. prior to commencement of site activities. These tools & tackle shall not be removed from site without written permission of the Owner.

2.10.00 General Guidelines for Field Activities

- 2.10.01 The Contractor shall execute the works in a professional manner so as to achieve the target schedule without any sacrifice on quality and maintaining highest standards of safety and cleanliness.
- 2.10.02 The Contractor shall co-operate with the Owner and other Contractors working in site and arrange to perform his work in a manner so as to minimise interference with other Contractors' works. The Owner's engineer shall be notified promptly of any defect in other Contractor's works that could affect the Contractor's work. If rescheduling of Contractor's work is requested by the Owner's engineer in the interest of overall site activities, the same shall be complied with by the Contractor. In all cases of controversy, the decision of the Owner shall be final and binding on the Contractor without any commercial implication.
- 2.10.03 The Engineer shall hold weekly meetings of all the Contractors working at Site at a time and a place to be designated by the Engineer. The Contractor shall attend such meetings and take notes of discussions during the meeting and the decisions of the Engineer and shall strictly adhere to those decisions in performing his Work. In addition to the above weekly meeting, Engineer may call for other meetings either with individual contractors or with selected number of contractors and in such a case the Contractor, if called will also attend such meetings.
- 2.10.04 Time is the essence of the Contract and the Contractor shall be responsible for performance of his Work in accordance with the specified construction schedule. If at any time the Contractor is falling behind the schedule, he shall take necessary action to make good of such delays by increasing his work force or by working overtime or otherwise accelerate the progress of the work to comply with the schedule and shall communicate such action in writing to the Engineer, satisfying that his action will compensate for the delay. The Contractor shall not be allowed any extra compensation for such action.
- 2.10.05 The Engineer shall however not be responsible for provision of additional labour and or materials or supply or any other services to the Contractor except for the co-ordination work between various Contractors as set out earlier.
- 2.10.06 The works under execution shall be open to inspection & supervision by the Owner's engineer at all times. The Contractor shall give reasonable notice to the Owner before covering up or otherwise placing beyond the reach of inspection any work in order that same may be verified, if so desired by the Owner.
- 2.10.07 Every effort shall be made to maintain the highest quality of workmanship by stringent supervision and inspection at every stage of execution. Manufacturer's instruction manual and guidelines on sequence of erection and precautions shall be strictly followed. Should any error or ambiguity be discovered in such documents, the same shall be brought to the notice of the Owner's engineer. Manufacturer's interpretation in such cases shall be binding on the Contractor.
- 2.10.08 The Contractor shall comply with all the rules and regulations of the local authorities, all statutory laws including Minimum Wages, Workmen Compensation etc. All registration and statutory inspection fees, if any, in respect of the work executed by the Contractor shall be to his account.

- 2.10.09 All the works such as cleaning, checking, leveling, blue matching, aligning, assembling, temporary erection for alignment, opening, dismantling of certain equipment for checking and cleaning, surface preparation, edge preparation, fabrication of tubes and pipes as per general engineering practice at site, cutting grinding, straightening, chamfering, filling, chipping, drilling, reaming, scrapping, shaping, fitting-up bolting/welding, etc., as may be applicable in such erection and are necessary to complete the work satisfactorily, are to be treated as incidental and the same shall be carried out by the Contractor as part of the work.
- 2.10.10 In case of any class of work for which there is no such specification as laid down in the contract such as, blue matching, welding of stainless steel parts, etc., the work shall be carried out in accordance with the instructions and requirements of the Engineer and as per the Standards.
- 2.10.11 It may sometimes be necessary to remove some of the erected structural members to facilitate erection of bigger/pre-assembled equipment. In such cases, the removal and re-erection of such members, which are essential, and if so agreed by the Engineer, will have to be done by the Contractor.
- 2.10.12 Attachment welding of necessary instrumentation tapping points, thermocouple pads, root valves, condensing vessels, flow nozzles and control valves etc., both for regular measurement and performance testing to be provided on equipment, its auxiliaries or pipelines covered within the scope of this tender, will also be the responsibility of the Contractor and the same will be done as per the instructions of Engineer. The erection and welding of all above items will be the Contractor's responsibility, even if:
- a) Product groups under which these items are re-leased are not covered in the scope of this tender.
 - b) Items are supplied by an agency other than the Contractor.
- 2.10.13 Preservation of all materials/equipment under custody of the Contractor during storage, pre-assembly & erection, commissioning etc., shall be the responsibility of the Contractor. All necessary preservatives and consumables like paints, etc., shall be arranged by the Contractor. Necessary touch up painting, periodic application of preservatives/paints on pressure parts/other equipment even after erection until completion of work shall be carried out by the Contractor. The Contractor shall fabricate piping, install lub oil systems and carry out the acid cleaning of fabricated piping. The Contractor shall also service the lub. oil system, carryout the hydraulic test of oil coolers, etc.
- 2.10.14 It is responsibility of the Contractor to do the alignment etc. if necessary, repeatedly to satisfy Engineer, with all the necessary tools & tackle, manpower, etc. The alignment will be complete only when jointly certified so, by the Contractor's Engineer & Owner. Also the Contractor should ensure that the alignment is not disturbed afterwards.
- 2.10.15 Additional platforms for approaching different equipment as per site requirement, which may not be indicated in drawings, shall be fabricated and erected by the Contractor. The materials required for these works shall be supplied by the Contractor and he will have to fabricate them to suit the requirement.
- 2.10.16 Equipment and material which are wrongly installed shall be removed and reinstalled to comply with the design requirement at the Contractor's expense, to the satisfaction of the Owner/ Consultant.
- 2.10.17 Before erection of any equipment on a foundation, the Contractor shall check and undertake if necessary rectification of foundation bolts, reaming of holes, drilling of dowels, matching of bolts and nuts, making new dowel pin, etc.
- 2.10.18 Assistance for calibrating/testing the power cylinders, valves, gauges, instruments, etc., and setting of actuators coming under various groups shall be provided by Contractor.

2.10.19 It shall be the responsibility of the Contractor to provide ladders on columns for initial works till such time stairways are completed. For this, the ladder should not be welded on the column and should be prefabricated clamping type. No temporary welding on any structural member is permitted except under special circumstances with the approval of Owner.

2.10.20 Structural materials required for the supporting/operating platforms required for the valves at various levels for the same operation of valves will be arranged by the Contractor.

2.11.00 Safety

Safety and overall cleanliness of work site shall be given top priority.

2.11.01 The Contractor shall ensure the safety of all workmen, materials and equipment either belonging to him or to others working at site. He shall observe safety rules & codes applied by the Owner at site without exception.

2.11.02 The Contractor shall notify the Owner of his intention to bring to site any equipment or material which may create hazard. The Owner shall have the right to prescribe the conditions under which such equipment or material may be handled and the Contractor shall adhere to such instructions. The Owner may prohibit the use of any construction machinery, which according to him is unsafe. No claim for compensation due to such prohibition will be entertained by the Owner.

2.11.03 Storage of petroleum products & explosives for construction work shall be as per rules and regulation laid down in Petroleum Act, Explosive Act and Petroleum and Carbide of Calcium Manual. Approvals as necessary from Chief Inspector of Explosives or other statutory authorities shall be the responsibility of the Contractor.

2.11.04 The Contractor shall be responsible for safe storage of his and his sub-contractor's radioactive sources.

2.11.05 All requisite tests & inspection of handling equipment, lifting tools & tackle shall be done by the Contractor and certified copies shall be supplied to the Owner. Defective equipment shall be removed from service. Any equipment shall not be loaded in excess of its recommended safe working load.

2.11.06 All combustible waste and rubbish shall be collected and removed from the worksite at least once each day. Use of undercoated canvas paper, corrugated paper, fabricated carton, plastic or other flammable materials shall be restricted to the minimum and promptly removed.

2.11.07 The Contractor shall provide adequate number of fire protection equipment of the required types for his stores, office, temporary structures, labour colony etc. Personnel trained for fire-fighting shall be made available by the Contractor at site during the entire period of the Contract.

2.11.08 All electrical appliances used in the work shall be in good working condition and shall be properly earthed. No maintenance work shall be carried out on live equipment. The Contractor shall maintain adequate number of qualified electricians to maintain his temporary electrical installation.

2.11.09 All workmen of the Contractor working in construction site shall wear safety helmets, safety boots and safety belts. The Contractor shall take appropriate insurance cover against accidents for his workmen as well as third party.

2.11.10 All the worksites shall be provided with adequate lighting facilities e.g. flood lighting, hand lamps, area lighting etc. by the Contractor for proper working environment during night times.

2.11.11 All safety precautions shall be taken for welding and cutting operations as per IS-818.

2.11.12 All safety precautions shall be taken for foundation and other excavation marks as per IS-3764.

2.12.00 Taking Delivery & Storage

2.12.01 The Contractor shall arrange issue of all equipment and materials to be erected under the contract from the stores/open yard at site by signing on standard indent forms. After completion of work, detailed auditing of the materials so issued shall be submitted to the Owner.

2.12.02 The Contractor shall arrange for proper and safe storage of materials till the same are taken over by the Owner as per terms of the contract.

Manufacturer's instructions for preservation shall be strictly followed.

2.12.03 All empty containers, packing materials, gunny bags, transport frames and also surplus and unused materials reconciliation prior to completion of contract shall be the property of the Owner and returned to the Owner by the Contractor.

2.13.00 Site Welding & Heat Treatment

2.13.01 Welding shall be done in accordance with IS-813, IS-816, IS-9595 & other relevant IS/International standards and as per instructions of Contractor. Only those welders, who are qualified as per IS-817 for ordinary welds and as per IBR/ASME Section-IX for high pressure welds, shall be employed in the job.

2.13.02 All welders shall be tested and approved by Engineer before they are actually engaged on the work even though they may possess the requisite certificates. The Owner reserves the right to reject any welder without assigning any reason. The welder identification code as approved by the Engineer shall be stamped by the welder on each joint done by them. The Contractor will be responsible for the periodic renewal, re-testing of the welders as demanded by Owner.

2.13.03 The Engineer is entitled to stop Contractor's any welder from his work if his work is unsatisfactory for any technical reason or there is a high percentage of the rejection of joints welded by him, which in the opinion of Engineer will adversely affect the quality of welding even though the welder has earlier passed the tests. The welders having passed the tests do not relieve the Contractor from his contractual obligations, to check the performance of the welders.

2.13.04 All charges for testing of welders including destructive and non- destructive tests if conducted by Owner or by the inspection authority at site shall have to be borne by the Contractor. The necessary test materials and consumables will have to be arranged by the Contractor and all testing facility made available, as required.

2.13.05 All welded joints shall be subject to acceptance by Engineer. Inspection of welds shall be in accordance with IS-822 or equivalent code.

2.13.06 Preheating/post heating and stress relieving after welding are part of fabrication and erection work and shall be performed by the Contractor in accordance with the instruction of Engineer. Contractor shall arrange to supply heating equipment with automatic recording devices. Also the Contractor shall have to arrange for the labour, heating elements, thermocouples, compensating cables, insulation materials like mineral wools, asbestos cloth, ceramic beads, asbestos rope, etc. required for the heat-treatment and stress relieving works. During pre- heat/stress relieving operations, the temperature shall be measured at one or more points as required by attaching thermocouples and recorded on a continuous printing type recorder. All the record graphs for the heat treatment works carried out shall be got signed by the Engineer prior to the commencement of each cycle and handed over to

Engineer on completion. The graphs will be the property of Owner. The Contractor has to provide thermo-chalks temperature recorders, thermocouple attachments, units, graph sheets, etc. required for the job and maintain them in good condition.

2.13.07 All electrodes shall be baked and dried in the electric/electrode drying oven to the required temperature and for the period specified by the Engineer before they are used in erection work. The electrodes used shall be as per IS-814, IS-815, IS-1442, IS-7280 and other codes as applicable, and shall be of approved reputed manufacture. The electrodes shall meet the requirement of the pipe material. No electrode manufactured more than 12 months ago and the type covered under certificate issued after conducting tests more than 6 months ago shall be used. All electrodes shall be preserved at works and at site as per manufacturer's recommendations.

2.13.08 Oxy-acetylene flame or Exothermic chemical heating for stress relieving is not permitted. Heating shall be by means, of electric induction coil or electric resistance coil.

2.13.09 It may become necessary to adopt inter layer radiography/MPT/UT depending upon the site/technical requirement necessitating interruptions in continuation of the work and making necessary arrangement for carrying out the above work.

2.13.10 Gas tungsten arc welding process (TIG) shall be adopted for all root pass welds except for structural works until 4.75 mm thickness is deposited. Subsequent welding after root pass can be carried out by manual metal arc welding with coated electrodes. For pipes of thickness less than 6 mm the entire welding has to be carried out by TIG welding.

Fillet weld shall be made by shielded metal arc process as per applicable codes.

However, the Engineer will have the option of changing the method of welding as per site requirement. The method adopted for manual arc welding shall be weaving technique and the width of weaving shall not exceed 1.5 times of the dia. of the electrode.

In case of deviation from welding process and electrodes, the Contractor shall take approval of the Owner prior to adoption of same.

2.13.11 The root pass for butt joints shall be such as to achieve full penetration with complete fusion of root edges.

2.13.12 Each pass shall be cleared and freed of slag before the next pass is deposited.

2.13.13 On completion of each run, craters, weld irregularities, slag etc. shall be removed by grinding or chipping.

2.13.14 Each layer of welding shall have an even and smooth appearance.

2.13.15 Welding sequence shall be adjusted in such a way that distortion due to welding shrinkage is minimised. Further any movement, shock or vibration during welding shall be avoided to prevent weld cracks.

2.13.16 Proper protection of welders and the work shall be taken during periods of rain. No welding shall be carried out when surface to be welded are wet from any cause.

2.13.17 Following will be stages of inspection during welding:

- a) Two pieces to be joined shall be individually checked for the weld edge preparation and profile dimensionally and to the template. Dye penetrant check shall be carried out on edge prepared surfaces at random. The percentage will depend upon on criticality as specified by Engineer.

b) Joint fit up will be a stage of inspection. Misalignment after fit up may vary from 0.3 mm to 1.6 mm depending on outside diameter and thickness.

c) All joints shall be offered for visual inspection after root run. Subsequent welding should be made only after the approval of root run.

2.13.18 All welded joints shall be painted with anti-corrosive paint immediately on completion of radiography and stress-relieving.

3.00.00 PROJECT INFORMATION AND MANAGEMENT SYSTEM, INCLUDING DOCUMENT MANAGEMENT SERVER (DMS)

3.01.00 Contractor shall submit as part of its Work Scope detailed documentation as outlined in this section and / or required by the Technical Requirements. The content and format of the documentation to be submitted are subject to Owner's approval.

3.02.00 Contractor shall utilise a computer based system for control and management of project documentation. The system must be capable of producing customized reports and information on demand. This control system should have been successfully applied to similar projects and be familiar to the project control personnel selected.

Contractor's detailed project documentation plan shall identify all documentation requirements for the project, the party responsible for production of the document, the basic content of the document and the required timing for issue. This plan shall include, but not be limited to the details of all Drawings to be produced, plant specification / definition documentation, equipment orders and manuals. The documentation identified shall be entered into the computer based control system. The database thus created shall be capable of being sorted and ordered on a variety of selected parameters such as document type, subject description, responsible party, start date and finish date, to enable review and update to be conducted only on those documents which are relevant.

3.03.00 Regular documentation control progress reports shall be prepared by the Contractor to record the status of documentation. In the event either Party or Engineer expresses concern with the content of such progress reports, the accuracy of progress reports, status of documentation production and other such matters, the concern will be identified to the Project Manager. Within five days of notification of this concern, the Project Manager will attend a meeting with relevant Owner Representatives and provide details of specific actions to be initiated to satisfactorily overcome the difficulties identified. It will be the Project Manager's responsibility to initiate whatever action is necessary to ensure that the production of documentation is completely in accordance with Project Information Management System (PIMS).

3.04.00 Within 90 days after Effective Date of Contract, the Contractor shall establish an integrated PIMS which will support the needs of Project and management, detail design and engineering, procurement, construction and operation, and maintenance.

PIMS shall utilise software which links various software and database programs to form a composite system. The typical scope of PIMS shall include, but not be limited to, the following:

(a) Power plant systems and equipment data, from which Project specific flow diagrams, data sheets and other integrated data are derived. The Power plant systems and equipment data, from which Project specific flow diagrams, data sheets and other integrated data are derived. This data shall include, but not be limited to, the following:

(i) System descriptions and design requirements and design criteria

(ii) Equipment and material technical specifications for all engineering disciplines

- (b) Detail engineering data to create flow diagrams, plant arrangements, piping configurations, equipment layout and design, electrical and instrumentation systems, structures, and other systems. The software tool used shall be capable of manipulation and storage of plant layout and design information. The 3D model of the plant shall also contain details of the various components like pipe, structural steel work, etc., and relevant information shall be available on-line from relevant data base. Software shall be multi-user, multi-access nature allowing the designers of Contractor and major Sub-Contractors, if required, to work in interactive real time environment and software shall be capable of interference checking. The software shall allow access to different types of information held in the database. It shall estimate the type and quantity of materials required to build the plant and it shall be possible for such data to be taken off the system at any time.
- (c) Construction data to monitor and manage site activities, including material control, scheduling and progress, quality control, start-up and testing, operation, maintenance, training, and all other site functions.
- (d) Plant design and construction records to provide data for safe and efficient maintenance and operation. Records to include may be maintenance schedule, man power tracking, tools, spare parts, and test equipment inventory, equipment list, drawing, control, technical specifications, and equipment instruction manuals.

3.05.00 The PIMS shall be installed in a distributed processing array system and operated through personal computer work stations at the Contractor's site office. A complete integrated system shall be implemented. This system shall be utilised by Contractor during the Project execution.

REQUIREMENTS OF SPARES, TOOLS & TACKLE, LUBRICANTS/OIL/CONSUMABLES

1.00.00 **TOOLS & TACKLE**

The Contractor shall supply with the equipment one complete set of special tools and tackle as required for the erection, assembly, dismantling & maintenance of the equipment. These special tools will also include special material handling equipment, jigs & fixtures for maintenance and calibration/readjustment, checking & measurement aids etc. A list of such tools & tackle shall be submitted by the Bidder along with the offer. Detailed description of each tools/tackle, its function along with the equipment/part for which it is meant for and the price of each tools/tackle shall also be indicated in the offer. These tools & tackle shall be separately packed and sent to site before the first unit commissioning. The Bidder shall also ensure that these tools are not used for erection purpose.

2.00.00 **SPARES**

2.01.00 **General**

The Bidder shall indicate and include in his scope of supply all the necessary start-up, commissioning and recommended spares in addition to mandatory spares as specified elsewhere in the specification. The Owner reserves the right to buy any or all mandatory and recommended spares. The Contractor shall also state for each item of spares both mandatory and recommended, the normal expected service life.

2.01.01 All spares supplied under this contract shall be strictly interchangeable with the parts for which they are intended to replace. The spares shall be treated and packed for long storage under the climatic conditions prevailing at the site, e.g. small items shall be packed in sealed transparent plastic bags with dessicator packs as necessary.

2.01.02 Each spare part shall be clearly marked or labelled on the outside of the packing with the description. When more than one spare part is packed in a single case, a general description of the contents shall be shown on the outside and a detailed list enclosed. All cases, containers and other packages must be suitably marked and numbered for the purposes of identification.

2.01.03 All cases, containers or other packages are liable to be opened for examination as may be considered necessary by the Engineer.

2.01.04 All mandatory spares shall be delivered to site within one to three months prior to the scheduled date of the trial operation of the plant. However, they shall not be despatched before the despatch of the associated main equipment.

- 2.01.05 The Bidder shall also guarantee supply of spare parts, which will be made, based on manufacturer's drawings on special order from the Purchaser for 30 years after commissioning of the plant.
- 2.01.06 Warranty period for all kinds of spares shall be six thousand (6000) hours of operation, except normal wear or eighteen (18) months from the date of receipt at site, whichever is earlier. In case of failure or non-conformance to specifications, the Contractor shall replace them free of cost.
- 2.02.00 **Recommended Spares**
- 2.02.01 The Contractor shall provide a list of recommended spares giving unit prices and total prices for 2 years of normal operation of the plant for spares of indigenous origin, and for 5 years of normal operation for spares of non-indigenous origin. This list shall take into consideration the mandatory spares specified elsewhere in the specification and should be a separate list.
- 2.02.02 The price of recommended spares will not be used for the evaluation of bids. The price of these spares shall remain valid for a period as specified elsewhere in the specification from the date of Award of the Contract. Where the recommended spares are the same as mandatory spares, the prices shall be the same. The prices of any recommended spares, which are not common with mandatory spares, shall be subject to review by the Owner, and shall be finalised after mutual discussion.
- 2.03.00 **Start-up Commissioning Spares**
- 2.03.01 Start-up commissioning spares are those spares which may be required during the start-up and commissioning of the equipment/system. All spares used until the plant is handed over to the Owner shall come under this category. Said spares, properly marked, shall be supplied together with the main equipment and shall be used by the Contractor, if needed, during erection & commissioning stage. All such spares which remain unused till issuance of Taking Over Certificate by the Owner, along with an equipment-wise quantitative consumption report shall be returned to the Owner during time of handover. The list of commissioning spares to be brought by the Contractor to ensure smooth commissioning of the plant shall be subject to the Engineer's approval.
- 2.03.02 The Contractor shall submit a complete BBU list inclusive of recommended, mandatory, initial start-up and commissioning spares. Costs of the above spares, which are consumed before the handing-over of the plant, shall be deemed to have been included in the lump sum proposal price of the package, and the Contractor shall have no claim on this account to the Owner.
- 2.04.00 **Mandatory Spare Parts**
- 2.04.01 The Owner considers some of the spares are essential for running the equipment irrespective of whether they are included in the list of recommended spares by the Bidder as mentioned above.

Since the components involved can not be foreseen at the bidding stage, only

broad requirements of the Owner in this respect are outlined hereinafter. The bidder shall include his proposal, on the basis of this guideline, an item-wise list of all components and the quantity, unit prices & total price thereof, offered as mandatory spares for each and every equipment. This list shall be separate from the list of recommended spares and shall be used for bid evaluation purposes. Any clarification in this respect may be obtained by the Bidder at the pre-bidding stage.

2.04.02 The mandatory spares should be supplied to the Owner at least one month before the trial run. The despatch programme is subject to approval of the Owner/Consultant after award of contract.

2.04.03.1 Criteria for selection of Quantity of Mandatory Spares :

For Mandatory Spares refer **Annexure-1**

2.04.04 Purchaser will have the option to procure any or all of the mandatory spares at his discretion.

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**BHARAT HEAVY ELECTRICALS LIMITED,
RANIPET- 632 406.**

GENERAL SPECIFICATION

FOR

**ERECTION, COMMISSIONING, PG TEST & HANDING OVER
OF WATER SYSTEM PACKAGES
YADADRI 5x800MW**

00	20.03.20	<i>VG</i> 20/03/20	<i>SS</i> 20/03/20	<i>MSM</i> 200320	Fresh issue
Rev.No	Date	Prepared	Checked	Approved	Remarks

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1.0 **SCOPE OF WORK ON SERVICES**

The scope of Erection and Commissioning services covers erection, commissioning of Water treatment system which comprises of receipt of materials & equipment at site, unloading, storage, transportation to erection spot, erection of complete system including site fabrication, stage clearance, testing, commissioning, Performance Guarantee Test, handing over of the system.

NOTE

- I. Successful commissioning means, erection of entire system, trial run / trial operation till achieving the performance, both in terms of Quality (including electrical power consumption) and Quantity to prove the agreed performance of the system and the system is ready for PG Test. Once this stage is reached, Bidder will inform to BHEL that they are ready for PG Test. If BHEL's & Customer's Engineer is satisfied in commissioning, PG test can be conducted within 30 days from the date of such notification by Bidder to BHEL and till such time the running of the system to be taken care of by the Bidder. Conduct of PG Test shall be the responsibility of the Bidder. Necessary consumables and chemicals required for the trial run / trial operation till PG Test shall be followed as specified elsewhere in the Tender specification. In case of chemical supply by BHEL, Bidder to intimate the same to BHEL well in advance (min. 4 months) before commissioning. In case, supply of Chemicals is in Bidder's scope, Bidder to ensure the readiness of consumables and chemicals before commissioning. Further any testing chemicals for testing / calibration of instruments, consumables required for PG test shall also be ensured 4 months' in advance before commissioning, failing which the Bidder has to take the responsibility of providing the same without any commercial implication.
- II. The equipment after inspection at manufacturer's works shall be transported to BHEL site and shall be received, unloaded and stored by Bidder as detailed in the supply specification and commercial terms of the tender. Bidder shall store all high value items & critical items (such as instruments, UPS, battery, etc.,) under lock & key, using containers only. The applicable materials shall be drawn from Bidder stores as per the relevant procedure. The equipment shall be erected sequentially and shall be interconnected with the applicable piping and valve system. Necessary hydraulic testing of piping, valves etc. shall also be carried out as per supply specification. Necessary pump, blind-flanges, fasteners etc. required for the hydraulic testing are in Bidder's scope.

The scope of major equipment covered for the erection & commissioning of the Water treatment system at site is covered in Technical Specification.

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Apart from the scope mentioned in Technical specification, the foundation grouting materials including foundation fasteners, packing shims and final grouting shall be in the scope of bidder.

The quantity and the details given are only indicative. However, the bidder shall supply required quantity to fully cater to the system requirement and carry out the erection of all the items to meet the system requirement as complete without any commercial implication to BHEL.

- 2.0 The Intent of this specification is to provide erection, commissioning & trial operation services for execution of projects according to most modern and proven techniques and codes. It is not the intent to specify completely herein, all aspects of the entire system. Nevertheless, the entire system shall conform in all respects to high standards of engineering, design and workmanship and shall be capable of performing in continuous commercial operation. The contract services towards installation of the Plant shall not relieve the contractor of the responsibility of providing such services, facilities to complete the project of portion of project awarded to him. The quoted rate shall deem to be inclusive of all such contingencies.
- 3.0 The Contractor shall carry out the work in accordance with instructions/ drawings/ specification/ standard practices provided / approved by BHEL from time to time.
- 4.0 Modification / Rectification / repair / replacement of defective components if any shall be under bidder's scope within specified time.
- 5.0 Bidder to submit the erection schedule along with stage check data sheets. Each and every stage the bidder to get clearance from the BHEL Engineer / Consultant Engineer / Customer Engineer.
- 6.0 Establish the site co-ordination for identification of materials, storing and issue of materials, stage clearance for erection & commissioning.
- 7.0 Identification of consignment at Bidders stores, verification of the same in the presence BHEL official, taking delivery, co-ordination for the movement from store to erection work, safe custody, erection, commissioning and trial operation.
- 8.0 All the equipment and materials shall be stored at Bidder's store. Field storage quality plan shall be submitted for BHEL approval. It shall be the responsibility of the Bidder to take delivery from their stores and transport the same to the site. Bidder shall take fully responsibility for the custody of the supplied material till the handing over of the complete system to the end Customer. Bidder to arrange the necessary Insurance for the materials during storage, erection & commissioning, and up to handing over.

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- 9.0 Necessary clearance for stage check, hydraulic test, leak check obtained from the customer engineer & pre – commissioning tests shall be carried out by the bidder.
- 10.0 Commissioning and putting into satisfactory operation of all the equipment at site including successful completion of trial operation and handing over of the system to the end user.
- 11.0 Finish coat (final coat) for all the equipment before hand over of the system to BHEL/Customer as per painting specification.
- 12.0 The responsibility of making the system complete in all respects, including the shortage of materials shall be with the Bidder (as Bidder is the Custodian for the material at site till handing over of the plant)

13.0 EXCLUSIONS

The following are excluded from the scope of supplier and will be arranged by BHEL

- 13.1 All civil works pertaining to Water treatment system.
- 13.2 Service water/ construction water at one point near Water treatment system
- 13.3 Construction power supply at one point near Water Treatment System
- 13.4 Supply of service / instrument air at one point as applicable
- 13.5 Bidder shall provide the shipping list with details of dispatchable units. The requirement shall be specified by the bidder in their technical offer and the supply shall be limited to the specified quantities.

14.0 Specification, Standards & Codes:

All equipment shall be designed, tested and supplied as per the specification, relevant national / international standards & statutory codes.

15.0 Name plates, labels and directional marks:

Each equipment shall be provided with nameplate details designating the tag no., service of the item etc. Necessary directional arrow marks shall be provided.

16.0 Tools and Tackles:

All the Tools & tackles required for the complete erection of components shall be arranged by the contractor at his cost. The bidder shall have & own a complete set of special tools and tackles required for erection, assembly, disassembly and maintenance. The bidder shall also supply any special tools and tackles that may

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be required additionally during commissioning. All tools & tackles shall be of reputed make acceptable to the Purchaser and shall be handed over to BHEL after the completion of erection & commissioning.

17.0 Commissioning Consumables / Spares:

The bidder shall supply all consumables like lubricating oil, Teflon tape, m-seal, cotton waste, tissue paper roll, sampling bottles, mugs, buckets etc required for commissioning the equipment.

The bidder shall consider sufficient quantity of the commissioning spares so that the commissioning of the system will not be delayed. The bidder shall also supply any spare components that may be required additionally during commissioning. These commissioning spares shall be included in the basic scope of supply.

18.0 Inspection & Testing:

All the stage checks & materials shall be offered to BHEL / Customer/ BHEL'S authorized representative for inspection. No material shall be dispatched without obtaining written clearance from BHEL. During inspection, the internal inspection reports shall be submitted to BHEL / customer for information.

19.0 Packing & Dispatch:

- 19.1 All equipment shall be suitably protected, coated, covered or boxed and crated to prevent damage or deterioration during transit, handling and storage at site, till the time of erection. Each packing shall have necessary handling marks
- 19.2 Each packing shall contain a packing slip indicating the details of item like item description, quantity, weight etc.
- 19.3 Details of handling & Storage instruction shall also be provided in each packing.
- 19.4 All items shall be properly packed with adequate cushioning material to prevent damages due to rough handling and inland transport. The packing shall be in such a way so as to avoid seepage of water into the packing.
- 19.5 Special care shall be given to prevent damage to the fragile components.

20.0 Additional requirements

- 20.1 After completion of all erection and commissioning works, the left out items shall be handed over to BHEL site stores.

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20.2 During commissioning at site some smaller equipment may get added or Logics may have to be changed. The bidder shall carryout these changes at site without any commercial implications to BHEL.

21.0 GENERAL INSTRUCTIONS TO THE BIDDER

21.1 Bidder shall quote for complete work specified in the document. Incomplete quotations for the part of the work will not be considered even if the quoted rates/price is lower.

21.2 Bidder shall contact BHEL and obtain additional details/data if any required to submit proper quotation.

21.3 The BHEL reserves the right to omit any one or more items of work at any time of the contact without assigning any reason what so ever.

21.4 The Bidder shall include all necessary commissioning spares in his basic scope of supply and the left out spares shall be handed over to BHEL after the completion of E & C.

21.5 Adequate lighting facilities such as low volt hand lamps shall be arranged by the contractor at the site of construction etc. at his cost.

21.6 All the lifting tackles including wire ropes, slings, shackles and electrically operated equipment shall be produced for inspection by BHEL Engineer before they are actually put on use. Test certificate obtained from the statutory authority should be submitted before their usage.

21.7 All equipment so used by contractor shall be of proven quality and safe for operation as approved by BHEL Site Engineers from time to time.

21.8 At periodic / intervals of work, complete and detailed account of the equipment so erected shall be submitted to the BHEL Engineer. The required format shall be submitted to BHEL Officials for approval.

21.9 All equipment shall be handled very carefully to prevent any damage and loss. No bare wire ropes, slings etc., shall be used for unloading and / or handling of equipment without the specific written permission of the BHEL engineer. The equipment from Bidder's storage yard shall be moved to the actual site of erection / location at the appropriate time as per the direction of BHEL Engineer so as to avoid damage for such equipment at site.

21.10 The nature of work covered under the specification is highly sophisticated, requiring best quality / precision workmanship, engineering and construction management. Contractor should also ensure successful and timely commercial

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operation of equipment installed. The contractor must have adequate quantity of precision tools, construction aids in possession. Contractor must also have adequate trained qualified and experienced supervisory staff and skilled personnel.

- 21.11 All the necessary certificates, licenses, and statutory clearances required to carry out this scope of work are to be arranged by the contractor then and there, at no extra cost.
- 21.12 When the work is temporarily suspended contractor shall protect all construction materials equipment and facilities from causing damage to existing property interfering with the operations of the station when it goes into services. The contractor shall comply with all applicable provisions of the safety regulations clean – up programme and other precautionary measures which the BHEL has in effect at the site.
- 21.13 It will be the responsibility of the contractor to ensure the safe lifting of the equipment taking due precautions to avoid any accidents and damage to other equipments and personnel.
All piping shall be adequately supported and protected to prevent damage during handling and erection.
- 21.14 Sometimes it may become necessary for the contractor to handle certain un-required components in order to take out the required materials. The contractor has to take this contingency also into account. No extra payment is payable for such contingencies.
- 21.15 It shall be contractor's responsibility to arrange for required labour, brush, paint and other consumable like thinner, cotton waste, cloth etc., for carrying out preservative painting. The quoted rates shall be inclusive of above work.
- 21.16 Due to atmospheric conditions erected materials are likely to get rusted more frequently. It is the responsibility of the contractor to preserve the erection materials drawn from their stores for erection till these are commissioned and handed over to customer. The required paint, thinner all other consumables like painting brush, emery paper, cotton waste, cloth etc., have to be arranged by the contractor at his cost. The contractor should ensure that the materials are not rusted on any account till they are handed over to customer. The decision of the BHEL Engineer is final with regard to adequacy of application of paint.

22.0 SITE CLEANLINESS AND SAFETY REQUIRMENTS:

- 22.1 Contractor shall strictly follow all safety regulations / conditions as per general conditions of contract booklet enclosed with this tender.

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- 22.2 Non – conformity of safety rules and safety appliances will be viewed seriously and the BHEL has right to impose fines on the contractor as under.
- 22.3 Contractors shall ensure that the quality is maintained in all the works connected with this contract at all stages of the requirement of BHEL.
- 22.4 Contractor shall ensure that all Inspection, Measuring and Testing equipment that are used, whether owned by the contractor or used on loan, are calibrated by the authorized agencies and the valid calibration certificate will be available with them for verification by BHEL. A list of such instruments possessed by contractor at site with its calibration status is to be submitted to BHEL Engineer for control.
- 22.5 Contractors shall arrange for the inspection of the works at various stages as required by BHEL. Immediate corrective action shall be taken by the contractor for the non-conformances if any, observed and pointed out by BHEL.

23.0 PAYMENT TO CONTRACTORS

- 23.1 All payment due to the contractors shall be paid by “E-payment” only.
- 23.2 All recoveries due from the contractor shall be effected in full from his bills unless specific approval from the competent authorities is obtained otherwise.
- 23.3 The bill shall be prepared in the proforma prescribed for the purpose based on the certificate issued by BHEL Engineer that entire work as stipulated in the tender specification has been completed in all respects to the entire satisfaction of BHEL. Contactor shall give unqualified “No Due” and “No Demand” certificates. Quantities / Weight erected shall be prepared and paid as per agreed payment terms. The quantities and financial value shall be entered in Measurement Book and signed by both the parties to the contract.

24.0 OTHER STATUTORY REQUIREMENTS:

- 24.1 Contractor shall follow & adhere to all the statutory & safety laws, rules & regulations for labour deployed in executing erection works as amended time to time.
- 24.2 Principle employer’s security rules & regulations are to be followed by the contractor scrupulously in executing the contract works.
- 24.3 Contractor shall also adhere to the requirements of the principle employer in respect of minimum wages, provident fund, insurance, etc. as applicable to the contract labour.

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24.4 Contractor should get the clearance from the principle employer (TSGENCO) & BHEL for wages etc. paid to the labour submitting the necessary proof for the same. Suitable records to be maintained by the contractor for a minimum of 3 years.

24.5 The contractor shall submit a copy of labour license obtained from the licensing Officer.

24.6 The contractor shall submit monthly running bills along with the copies of monthly wages (of the preceding month) as per contract labour rules, copies of monthly return of PF contribution with remittance challans and copy of renewed WC insurance policy or copies of monthly return of ESI contribution with challans (if applicable) in respect of the workmen engaged by them.

24.7 It is advisable that Contractor shall visit the site to have adequate knowledge of all the above rules & regulations before bidding for the tender. No claim shall be entertained for any ignorance of the above rules & regulations during execution of work.

24.8 BHEL shall have the right to with-hold suitable amounts from contractor bills for not making payments to labour engaged by them and not adhering to the statutory, safety rules & regulations till the contractor complies with them.

25.0 TIME OF COMPLETION

25.1 The time schedule as prescribed in the contract is the essence of the contract. The time for completion shall always be reckoned from the date of commencement of work as certified by the BHEL Engineers.

25.2 The entire work shall be completed by the contractor with in the time schedule or within the such extended time as may be allowed under relevant clause.

26.0 ENGAGEMENT OF LABOUR

26.1 The contractor will be directly responsible for provision of health and sanitary arrangements more particularly described in contract labour (regulations & Abolition) Act, safety precautions etc., as may be required for safe and satisfactory execution of the contract.

26.2 The contractor shall be responsible for proper accommodation including adequate medical facilities & transportation to the work spot and back for the personnel employed by him.

TECHNICAL DEVIATIONS

<i>Sl. No</i>	<i>Section no.</i>	<i>Clause No.</i>	<i>Page / No.</i>	<i>Specification</i>	<i>Statement of Deviations/ variations</i>	<i>Reason for Deviation</i>	<i>cost of withdrawal</i>

COMPLIANCE CUM CONFIRMATION SCHEDULE

The bidder shall confirm compliance with following by signing/ stamping this compliance certificate and furnishing same with the offer:

- 1) The scope of supply, technical details, construction features, design parameters etc. shall be as per technical specification & there are no exclusions/ deviations with regard to same.
- 2) QP/ test procedures shall be submitted in the event of order based on the guidelines given in the specification & QP enclosed therein. QP will be subject to BHEL/ Customer approval in the event of order & customer hold points for inspection/ testing shall be marked in the QP at the contract stage. Inspection/ testing shall be witnessed as per same apart from review of various test certificates/ Inspection records etc. The charges for 3rd party inspection (Lloyds, TUV or equivalent) for imported components shall be included in the base price of the equipment by the bidder.
- 3) All drawings/ data – sheets etc. to be submitted during contract shall be subject to BHEL/Customer review/ approval. GA drawings, as submitted with offer at tender stage are for reference purpose only and shall be subject to approval during contract stage.
- 4) There are no other deviations with respect to specification other than those furnished in the 'Schedule of Deviations'.
- 5) The offered materials shall be either equivalent or superior to those specified. Also for components where material is not specified it shall be suitable for intended duty, materials shall be subject to approval in the event of order.
- 6) The commissioning spares (if any) are supplied on 'As Required Basis' & prices for same included in the base price (If bidders reply to this is "No commissioning spares are required" and if some spares are actually required during commissioning same shall be supplied by bidder without any cost to BHEL).
- 7) All sub vendors shall be subject to BHEL/ CUSTOMER approval.
- 8) Any special tools & tackles, if required, shall be in bidder's scope.
- 9) Demonstration parameters shall stand valid till the satisfactory completion of demonstration test and its acceptance by BHEL/Customer.

DECLARATIONS

Icertify that all the technical data and information pertaining to this specification are correct and are true representation of the equipment/system covered by our format proposal number Dated and there is no deviation to the specification.

I hereby certify that I am duly authorized representative of the Bidder's company whose name appears above my signature.

Bidders Company Name

Authorized representative's
Signature

Name

Bidder's Name	The bidder hereby agrees to fully comply with the requirements and intent of this specification for the price indicated
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	BHEL: BAP: RANIPET Water Systems Pre-Qualification Requirement (QR) for Gas Chlorination System	Ref:	GCL: Yadadri
		Dt:	19.03.20
		Rev:	0

PRE-QUALIFICATION REQUIREMENT

The Qualification requirements for Gas Chlorination System and accessories are listed below, and bidder should meet the same.

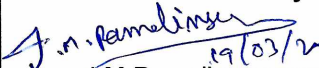
- 1) Bidder should have Designed, Manufactured, Supplied and commissioned at least one number of Gas Chlorination System. The individual stream capacity of the reference gas chlorination system should not be less than 100 kg/hr and shall comprise of chlorinator, evaporator, ejector, tonners & leak absorption system as minimum. Such Gas Chlorination System should have been in successful operation for at least one (1) year as on date of technical bid opening.
- 2) Bidder should have experience in liaising & obtaining Chief Controller of Explosive (CCoE) approval for installation & operation of their Gas Chlorination plant supplied for any of their previous projects.

Documentary evidence to be submitted by the bidder (in support of meeting Qualification requirement) along with the bid.

1. Performance certificate from the end user for the successful operation of the reference plant for minimum one year as on date of technical bid opening.
2. Purchase Order copy for the reference plant.
3. Supporting documents clearly indicating capacity of Gas Chlorination System, CCoE approval/ clearance certificate.

General

1. Bidders who defaulted, in any of the previous tenders floated by BHEL are not permitted to respond. Such offers, if found later, will not be considered for evaluation.
2. After receipt of offers, during scrutiny, if any vendor found to have been banned by BHEL, then their offer will be summarily rejected at any stage.
3. In case BHEL decides, bidder to arrange necessary permission to visit the reference plant furnished by the bidder for meeting the PQR requirements.

Prepared by  S. Srivatsan	Checked by  I M Ramalingeswara Rao	Approved by  M Salai Manalan
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	BHEL: BAP: RANIPET Water Systems Pre-Qualification Requirement (QR) for Gas Chlorination System.	Ref:	GCL: Yadadri
		Dt:	19.03.20
		Rev:	0

Annexure-I

Qualification Requirement Datasheet

A. Customer details: -

- a) Name :
- b) Designation :
- c) Mobile :
- d) Land line :
- e) Fax :
- f) Email id :
- g) Postal address :

B. Plant Details: -

Date of Supply :

Date of commissioning:

Sl. No.	Parameters	Unit	Value
1.	Gas Chlorination plant capacity	kg/hr.	
2.	Each stream capacity of Gas chlorination plant	Kg/hr	

Signature of the Vendor

		Manufacturer Name & Address:	MANUFACTURING QUALITY PLAN											
			ITEM:			QP NO: REV. NO: DATE: Page 1 of 2		PROJECT: PACKAGE: MAIN SUPPLIER: BHEL, BAP RANIPET						
S.NO	COMPONENTS & OPERATION	CHARACTERISTICS	CLASS	TYPE OF CHECK	QUANTUM OF CHECK		REFERENCE DOCUMENT	ACCEPTANCE NORMS	FORMAT OF RECORDS		AGENCY			REMARKS
					M	C/B			D			M	C	
1	2	3	4	5	6		7	8	9	D*	** 10			11

1.0	RAW MATERIAL													
1.1			MAJOR						TC	√	P	V	-	
2.0	BOUGHT OUT ITEMS													
	MOTOR	TYPE & ROUTINE TEST	MAJOR	PERFORMANCE PARAMETER	100%	100%	PRQA:550/LATEST (AS PER BHEL STANDARD PROCEDURE)		REPORT	√	P	V	-	
3.0	INPROCESS INSPECTION													
				MT/PT	100%	100%	ASME SEC V	ASME SEC V	REPORT	√	P	W	-	
				MEASURE MENT	100%	100%	DRAWING	DRAWING	DR	√	P	W	V	
5.0	FINAL INSPECTION													
5.1	IDENTIFICATION, PAINTING & PRESERVATION	COMPLIANCE TO COMPANY STANDARD	MINOR	VISUAL	100%	100%	AS PER APPD PAINTING SCHEDULE	AS PER APPD PAINTING SCHEDULE		√	P			

		LEGEND: * RECORDS, IDENTIFIED WITH “TICK” (√) SHALL BE ESSENTIALLY INCLUDED BY SUPPLIER IN QA DOCUMENTATION. ** M: MANUFACTURER/SUB-SUPPLIER C: MAIN SUPPLIER, B: BIFPCL P: PERFORM W: WITNESS AND V: VERIFICATION. AS APPROPRIATE, CHP: BIFPCL SHALL IDENTIFY IN COLUM “B” AS ‘ W’		DOC.NO.:	REV.....	CAT.....	
MANUFACTURER/ SUB-SUPPLIER	MAIN-SUPPLIER		FOR BIFPCL USE				
SIGNATURE				REVIEWED BY	APPROVED BY	APPROVAL SEAL	

		Manufacturer Name & Address:		MANUFACTURING QUALITY PLAN										
				ITEM:			QP NO: REV. NO: DATE: Page 2 of 2		PROJECT: PACKAGE: MAIN SUPPLIER: BHEL, BAP RANIPET					
S.NO	COMPONENTS & OPERATION	CHARACTERISTICS	CLASS	TYPE OF CHECK	QUANTUM OF CHECK		REFERENCE DOCUMENT	ACCEPTANCE NORMS	FORMAT OF RECORDS		AGENCY			REMARKS
					M	C/B			D				M	
1	2	3	4	5	6		7	8	9	D*	**	10	11	

RECORD OF REVISION		
REV NO	DATE	DESCRIPTION
NOTES: 1. Latest revision of standards & specifications shall apply. Only International Standards are applicable. Indian & Chinese Standards are not applicable. 2. Materials shall be procured in compliance to Functional Technical Specification. 3. Inspection shall be in compliance with approved Quality Control Procedure for the product. 4. NDT shall be carried out by Qualified Personnel with compliance to approved NDT Procedures and Acceptance Norms, as per ASME Section V. 5. Gauges and measuring Instruments, with valid calibration only shall be used 6. Cleaning and Painting of products shall be carried out as per Approved Painting Schedule. 7. Finished Products shall be packed to comply with approved Packing Schedule.		

		LEGEND: * RECORDS, IDENTIFIED WITH “TICK” (✓) SHALL BE ESSENTIALLY INCLUDED BY SUPPLIER IN QA DOCUMENTATION. ** M: MANUFACTURER/SUB-SUPPLIER C: MAIN SUPPLIER, B: BIFPCL P: PERFORM W: WITNESS AND V: VERIFICATION. AS APPROPRIATE, CHP: BIFPCL SHALL IDENTIFY IN COLUMN “B” AS ‘W’		DOC.NO.: REV..... CAT.....		
MANUFACTURER/ SUB-SUPPLIER	MAIN-SUPPLIER		FOR BIFPCL USE			
SIGNATURE				REVIEWED BY	APPROVED BY	APPROVAL SEAL

Sl.No	BHEL / Customer Requirement	##Specific confirmations by the manufacture
1	Quality Plan Requirement:	
	(i) MQP (Manuafcutering Quality Plan) shall be submitted in attached format for BHEL/Customer review & approval. Typical MQP is attached for indicative purposes for guidance & use.	
	(ii) MQP shall invariably cover w.r.t Inward inspection including on Raw materail Procurement, In process and Final inspection in elaborated way/details.	
	(iii) Bidder shall also to give specific confirmation that on need basis, their competent officials shall visit to BHEL/customer for finalization of Quality plan including test procedure/methodology during preaward / post award approval / detailed engineering in the event of an order.	
	(iv) No deviation on BHEL/Customer approved MQP is acceptable.	
	(v) Bidder shall agree to submit all cross referred documents other than codes/standrads to BHEL/Customer/Consultant.	
	Important Notes shall be included in MQP : (a) Latest revision of Standard s & Specification shall apply. Only International Standards are applicable. Indian & Chinese Standards are not applicable (b) Materials shall be procured in compliance to Functional Technical Specification. (c) Inspection shall be in compliance with Approved Quality Control Procedure for the Product. (d) NDT shall be carried out by Qualified Personnel with compliance to Approved NDT Procedures and Acceptance Norms, as per ASME Section V. (e) Gauges and measuring Instruments, with valid calibration only shall be used. (f) Cleaning and Painting of products shall be carried out as per Approved Painting Schedule. (g) Finished Products shall be packed to comply with Approved Packing Schedule. (h) Welding shall be carried out by Qualified Personnel with compliance to Approved NDT Procedures and Acceptance Norms, as per ASME Section V.	
2	Domestic / Inland Inspection will be carried out by BHEL/BHEL apointed Third Party Inspection Agency (TPIA) / Customer/Customer Apointed Inspection Agency/Consulatnat. This is applicable for all Stage inspection and Final Inspection identified as "W" - Witness or "CHP" - Customer Hold Point as per customer approved Quality Plan/ Technical specification / Approved Drawing/ Approved Data sheet / Scheme / PID / PFD / SLD (Process Instrumentaion Diagram / Process Flow Diagram / Single Line Diagram) etc (As applicable).	
3	Inspection Agency for Foreign Bidders and also for Indian Bidder but importing from Foreign Sources: (1) Any one of the flowing Third Party Inspection Agency (TPIA) shall be appointed by the bidder and same shall be furnished by the bidder in techno commercial bid itself. (2) The details of TPIA with contact details like Name of the official, Phone no, Email id shall also to be submitted during pre/post award. However cost for such inspection agency shall be borne by the bidder only. Inspection charges for such inspection agency shall be indicated separately so that if BHEL/Customer is undertaking the inspection by on their own , then these charges non claimable by the bidder. List of TPIA 1.M/s Bureau Veritas 2.M/s TUV-Nord 3.M/s TUV-SUD 4.M/s TUV Rheinland 5.M/s Lloyds Register 6.M/s SGS 7.M/s Germanischer Lloyds 8.M/s QUEST 9.M/s Certification Engineers International 10.M/s Intertek 11.M/s IR Class Systems and Solutions 12.M/s DNV 13. M/s Fichtner 14. M/s ABS Inspection Services	

Sl.No	BHEL / Customer Requirement	##Specific confirmations by the manufacture
4	Stage Inspection during manufacturing Process : Stage Inspection during manufacturing shall be carried out as per approved quality plan and all necessary documents shall be provided for review, verification and clearance for further processing. This inspection call shall be given well in advance (atleast 2 weeks before) to TPI/Bidder's own inspection agency to avoid delay in the manufacturing processes.	
5	Inspection before despatch for domestic supplier : Inspection before despatch at supplier's works shall be carried out by BHEL/BHEL appointed Inspection agency. Inspection shall be done as per approved Quality plan/ Technical specification/ Approved Drawing/ Approved Data sheet .	
6	Inspection at Foreign Source/Supplier: (a) As in sl no: 3. shall be ensured without fail (b) No materail / items shall be despatched without getting the written communication from BHEL / Customer inspection carried out by BHEL/BHEL apointed Third Party Inspection Agency (TPIA) / Customer/Customer Apointed Inspection Agency/Consulatnat. This is applicable for all Stage inspection and Final Inspection identified as "W" - Witness or "CHP" - Customer Hold Point as per customer approved Quality Plan/ Technical specification / Approved Drawing/ Approved Data sheet / Scheme / PID / PFD / SLD (Process Instrumentaion Diagram / Process Flow Diagram / Single Line Diagram) etc (As applicable). Inspection before despatch for Foreign supplier : Inspection before despatch at supplier's works shall be carried out by bidder appointed inspection agencies having international presence at vendors and or vendor's sub vendor works. Inspection shall be done as per approved Quality plan/ Technical specification/ Approved Drawing/ Approved Data sheet by TPIA mentioned in Sl no: 03 at supplier's cost.	
7	Painting shall be done strictly as per BHEL/Customer approved painting schedule / scheme only. Paint Thickness / Paint shade shall be ensured as per BHEL / Customer approved painting schedule / specification / data sheet etc. No deviation is acceptable unless otherwise accepted by BHEL/Customer in writing. Any conflict if any among BHEL / Customer approved painting schedule / Spec / data sheet etc shall be brought to the notice to BHEL well in advanve before proceding including the BOI being procured for assy / skid like motors etc	
8	Specific conformation for document package in the event of an order (2 Hard copies & soft copy in PDF file) is to be given containing the following with proper linkages (i) Index Sheet (ii) MQP/RQP/Endorsement Sheet (As applicable) (iii) TCs identified by BHEL/ Customer for record for "CHP" / "W" and Verification portion ("V") as given in approved QP. (iv) Final inspection report + TC including Chemical + Mechnaical + HT + NDT etc (v) Third party Inspection report + TC (vi) Customer CHP/ MDCC (vii) Type test / Performance Test reports conducted (viii) Type test / Performance Test approval/ clearance obtained from BHEL/Customer (ix) BOM with As Build Drgs with actual make / rating used with BHEL/customer approved drawings.	
9	Packing / Seaworthy Packing shall be as per BHEL Packing schedule / approved drg / sketch. This shall be ensured to take care tarnsit / handling / transhipment in Road / Sea / Air. Photographs are to be submitted for BHEL review before despatching the material as per contract conditions.	
10	Outsourcing of test facilities: Bidder shall ensure all the testing facilities in house. However If any of the test facilities are not available with successful bidder, then bidder shall ensure the same at NABL accreadted third party lab / Govt / Govt Lab for major testing such as NDT, Electrical & Mechanical testing.	
11	Important Note: No deviation on the above requirement 01 to 10 is acceptable w.r.t Quality Requirement and those offers not meeting these specific customer requirement is liable for rejection and hence the bidder shall submit all the required documentary evidances in the offer itself.	
12	## Necessorily to be filled up by the bidder at the time of offer itself otherwise the offer may not be considered w.r.t Quality Requirement being customer specific requirement.	